

# *2015 ANNUAL OPERATING & CAPITAL BUDGET*



## *CITY OF LOUISVILLE, COLORADO*



# CITY OF LOUISVILLE

## 2015 ANNUAL OPERATING & CAPITAL BUDGET



*Circa 1900*



*2013*

### CITY COUNCIL

Robert P. Muckle, Mayor



### Ward I

Jay Keany  
Chris Leh



### Ward II

Susan Loo  
Jeff Lipton

### Ward III

Hank Dalton  
Ashley Stolzmann

### Appointed Officials

City Manager – Malcolm Fleming  
City Clerk – Nancy Varra  
City Attorney – Light Kelly, PC  
Municipal Judge – Bruce Joss  
Prosecuting Attorney – Collette Cribari

### Department Directors

Heather Balser, Deputy City Manager  
Beth Barrett, Director of Library Services  
Dave Hayes, Chief of Police  
Kathleen Hix, Director of Human Resources  
Chris Neves, Director of Information Technology  
Kurt Kowar, Director of Public Works  
Troy Russ, Director of Planning  
Joe Stevens, Director of Parks & Recreation  
Kevin Watson, Director of Finance

*Cover design: Meredyth Muth*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
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Award*

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**City of Louisville  
Colorado**

For the Fiscal Year Beginning

**January 1, 2014**

Executive Director

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# **2015 Annual Operating & Capital Budget**

## **Introduction Tab**

December 9, 2014

Mayor and City Council  
City of Louisville  
749 Main Street  
Louisville, CO 80027

Dear Mayor and City Council:

I am pleased to present the 2015 Annual Operating and Capital Budget. The Louisville Municipal Code Section 3.04.030 states that the City Council shall adopt an annual budget for each fiscal year in accordance with the procedure set forth in the Local Government Budget Law of Colorado, (Code 1962, 6.2; Code 1977, 3.04.020). City Council formally adopted the 2015 Budget on November 3, 2014 by passing Resolutions 69, 70, and 71.

The unprecedented rains last year challenged the City by flooding homes and businesses, washing away bridges, destroying water utility infrastructure, obliterating trails and severely damaging Coal Creek Golf Course. In the past year and throughout Louisville people have and continue to work together with the City Council and staff to recover and rebuild Louisville so it is even better than before the flood. Fortunately, we had set aside reserves in previous years to help the City through these challenges and the local economy is strong. City staff has also worked hard to document flood related expenditures that qualify for Federal and State reimbursement and to secure those reimbursements.

### **Guiding Principles**

In June of 2009, the Council agreed on the following guiding principles for budget development:

1. Provide high quality core services; do it well or don't do it
2. Talented, motivated, well-trained employees are the City's most important asset
3. Maintain our investments
4. Don't expect short-term actions to resolve long-term problems
5. Consider unintended consequences
6. Share information and ask employees, residents and businesses for their input and remember that Leadership is what they expect from us

We kept these principles in mind as we prepared the 2015 budget. As you know, the City's budget is the most significant policy considered by the Louisville City Council each year; it establishes the City's priorities and provides funding to achieve those priorities. The budget process, including the formal public hearing, provide the public with many opportunities to comment on and advise the City Council about those priorities and levels of funding. In addition to the public hearing, we solicit and receive input from numerous sources, including public involvement at regular City Council meetings and study sessions, feedback from the City's various Boards and Commissions and information from surveys. We also provided information, addressed questions, and asked for ideas and suggestions about budget issues during special



presentations on the City's budget, during Ward meetings, and other City events. By considering citizens' comments in all of these forums and making changes as necessary, the City Council ensures that the final 2015 budget truly reflects the interests of the community.

The City is in good fiscal health. The current projection for 2014 General Fund revenue, exclusive of interfund transfers, is 1.9% higher than 2013. Year-to-date sales tax revenue, excluding audit revenue, is trending 6.6% above 2013. These resources, combined with those from the improving economy enable the City to improve service levels in several areas and accomplish the Council's goals for 2015, which are summarized below.

## **2015 Goals and Objectives**

### **Maintain Small Town Character**

- ☐ Improve management of Community Events\*
- ☐ Develop Arts Master Plan
- ☐ Establish Community Garden pilot project
- ☐ Adopt Small Area Plans for McCaslin Blvd. and South Boulder Road
- ☐ Improve coordination with BVSD

### **Improve Basic City Services**

- ☐ Achieve average OCI of 75 by 2019 with minimum OCI of 35 on all streets by a specified date\*\*
- ☐ Complete City Services Facility and move operations into new facility\*
- ☐ Complete repair and restoration of City infrastructure damaged by 2013 flood\*
- ☐ Develop Police Department Master Plan
- ☐ Complete Waste Water Treatment Plan design, and financing and construction schedule\*
- ☐ Complete Water Treatment system major maintenance projects\*
- ☐ Resolve seasonal water taste and odor issues
- ☐ Maintain Library services at current levels and increase access to electronic media
- ☐ Continue implementation of Parks, Recreation, Open Space and Trails Master Plan goals
- ☐ Complete 5-year staffing, technical and operational support plan

### **Promote Economic Sustainability**

- ☐ Continue to facilitate redevelopment of URA
- ☐ Facilitate occupancy or redevelopment of former Sam's Club and adjacent areas
- ☐ Adopt and implement a plan to increase Downtown parking\*
- ☐ Improve business retention and recruitment activities

### **Maintain Fiscal Stability**

- ☐ Update Fiscal Policies and maintain target reserves in all funds
- ☐ Adopt Golf Operations business plan enabling self-funding Golf Course Enterprise
- ☐ Evaluate Recreation/Senior Center and Parks rate structure and non-resident access policy
- ☐ Use updated Fiscal Model to evaluate City's long term fiscal health

### **Protect and Preserve Louisville's History**

- ☐ Complete Grain Elevator restoration
- ☐ Initiate City-Wide Preservation Plan (includes the historic survey of Old Town)

- ☐ Develop and adopt Museum Master Plan
- ☐ Finalize commercial incentive program and landmark 2 commercial properties

**Improve Efficiency and Effectiveness in City Operations**

- ☐ Promote cost-effective energy efficiency, zero waste and other sustainability best practices
- ☐ Increase volunteerism in a way that decreases costs and increases understanding
- ☐ Make strategic cost-effective investments in City IT operations that improve effectiveness and efficiency

*\* Denotes Council expects special emphasis on these issues*

## **Financial Overview**

The 2015 budget includes a total revenue projection (excluding interfund transfers) of \$46.2 million for all funds, an increase of nearly 14% over estimated revenue for 2014. Although some of this increase is due to Federal and State grant revenue related to flood reconstruction, we expect property taxes, sales and use taxes, and building related revenue to remain strong in 2015. Implementation of the recommendations in the recent Utility Rate Study is ongoing and the 2015 budget includes a 2% increase in water rates, a 27% increase in wastewater rates, and a \$1.00 per month (30%) increase in storm water rates. While these rate increases are significant and necessary to help pay for new infrastructure required to comply with Federal water quality standards and to protect Louisville from flooding, Louisville's utility rates are still about average for the Front Range and remain lower than many jurisdictions. Based on preliminary information from Boulder County, staff projects net property tax revenue will increase by 1.2% to reflect increases in the City's assessed valuation. Staff projects sales tax revenue will increase by 6.0% in 2014, 4.4% in 2015, and 3.5% per year from 2016 through 2019.

The 2015 budget includes total expenditures (excluding interfund transfers) of \$53.6 million, a decrease of 11% from 2014 expenditure estimates. The majority of this decline is due to a reduction in overall capital outlay in the Open Space & Parks Fund, the Water Utility Fund, and the Golf Course Fund. Total expenditures include \$25.3 million for operations (a 7% increase over 2013 estimate), \$1.7 million for debt service, and \$31.2 million for capital outlay (a 69% increase over 2014 estimate). Total appropriations for all funds, including interfund transfers, are \$66.8 million.

The 2014 estimates of revenue and expenditures combined with the 2015 budget project a reduction in City-wide reserves of \$26.9 million (58%) from January 1, 2014 through December 31, 2015. City-wide revenue, expenditures, and changes to fund balances (reserves) are summarized in the following table.

	2013 Actual	2014 Budget	2014 Estimate	2015 Final Bdgt
Beginning Fund Balance	42,968,565	46,606,147	46,606,147	27,101,855
Revenue				
Taxes	18,932,367	18,350,716	19,067,010	20,296,690
Licenses & Permits	1,209,004	945,850	891,800	1,386,500
Intergovernmental Revenue	1,587,943	5,223,420	5,594,940	5,516,490
Charges for Services	15,676,179	15,577,220	13,914,350	18,258,160
Fines & Forfeitures	223,608	233,050	227,470	227,470
Miscellaneous Revenue	807,557	534,300	787,910	548,570
Other Financing Sources	8,565,272	1,200,000	208,850	-
Interfund Transfers	1,927,701	12,468,160	11,761,970	4,068,850
Total Revenue	48,929,631	54,532,716	52,454,300	50,302,730
Expenditures				
Administration & Operations	22,530,337	26,868,030	25,728,112	28,403,750
Debt Service	10,846,728	1,677,050	1,674,060	4,083,560
Capital Outlay	9,963,529	36,578,490	32,492,720	20,769,630
Other Financing Uses	23,755	307,800	301,730	325,200
Transfers	1,927,701	12,468,160	11,761,970	4,068,850
Total Expenditures	45,292,049	77,899,530	71,958,592	57,650,990
Ending Fund Balance	46,606,147	23,239,333	27,101,855	19,753,594

## Significant Issues

### Coal Creek Golf Course Operations

The September 2013 flood destroyed much of Coal Creek Golf Course and forced the City to rebuild and repair the course. This work is taking place through a \$5,150,000 contract with Landscapes Unlimited for reconstruction and drainage mitigation work and \$633,206 for 2014 and 2015 grow-in services through June 21, 2015, when the City will assume full responsibility for golf course maintenance. City staff is working with FEMA and the State of Colorado to secure 75% reimbursement plus an additional 12½% reimbursement from the State for costs associated with flood related work, including grow-in services. At this point, we think that will total about \$2.3 million, including \$484,000 for grow-in services. The grow-in services contract also provides flexibility to defer hiring golf course maintenance staff and delay purchasing and/or leasing golf course maintenance equipment until we are closer to final construction acceptance by the City.

The flooding also presented the City with an opportunity to change the way the course is operated. Seizing this opportunity, the City terminated the City's Maintenance and Operations Agreement with Western Golf Properties and instead of contracting out is bringing Coal Creek Golf Course operations and maintenance in-house (except for Food & Beverage services).

With a projected June 2015 reopening, staff anticipates 2015 Golf Course start-up and operations costs will total \$2,606,690. This includes one-time start-up capital costs of \$1,196,000, debt service to the Wastewater Fund of \$225,000 and projected Operating Costs of \$1,185,290. These costs will be funded with a \$1,196,000 one-time transfer from the Capital Projects Fund, Golf Course revenues, which we project at \$1,124,400 for 2015, and a one-time

\$300,000 transfer from the General Fund. This would provide net revenue over expenses to the Golf Course Fund of \$14,110. With full-year operations beginning in 2016, staff expects the golf course to at least cover all operating costs, including water, overhead and long-term debt repayment, and to potentially begin building a reserve for capital replacement.

While we project a spring 2015 grand re-opening at Coal Creek Golf Course, much will depend on the 2014-15 Winter and the Spring weather. While the weather will play a big role, in September the City hired a full-time Golf Course Superintendent to be on-site helping transform golf course operations and working alongside the reconstruction and grow-in contractor. This will help ensure a smooth transition as Coal Creek moves from the construction phase through grow-in and then the City assuming 100% responsibility for maintenance and operations. Once we have a firm reopening date, and based on a thorough review of other golf course staffing patterns, we intend to hire the following golf course maintenance staff (in time to ensure they are fully “up to speed” prior to reopening day):

- Assistant Golf Course Superintendent
- Small Engines Mechanic (with the cost allocated 70% to Golf, 25% Parks and 5% Open Space)
- Full-time Golf Course Maintenance Worker
- Up to 8 Seasonal Maintenance Workers (phased-in as conditions warrant) to maintain the 160 acre golf course.

In addition, to golf course maintenance staff, the City will also hire:

- Head Golf Professional
- 1st and 2nd Assistant Golf Professional
- Up to 6 seasonal Pro-Shop staff (to conduct clubhouse sales including merchandising and inventory, tee-times cart rentals, lessons, leagues, tournaments, coordination, and revenue collection)
- Part-time (32-hour per week) Marketing and Promotions Coordinator (with costs allocated 50% Golf, 40% Recreation and 10% Open Space) to help market the golf course as well as recreation and open space programs and activities, some of which will be non-golf uses at Coal Creek Golf Course.

According to the National Golf Foundation, 13 new golf courses opened in 2013 and 153 closed, for a net loss of 141 golf courses in United States. That marks the 7th consecutive year that more golf courses have closed than have opened. Effective marketing and promotions is one key to Coal Creek’s success, since it will have been closed for almost 21 months and will need to bring previous players back home as well reestablish its previous reputation as one of the best places to play golf on the Front Range. To help in that effort, Coal Creek will open with a new “Punch Bowl” or “Himalayan Green”. This new attraction will be a first for the region and is aimed at drawing families and youth to the golf course to try their hand at navigating an 18-hole up and down putting surface (and then enjoying food and beverages, signing up for a lesson and/or playing a few holes on Coal Creek Golf Course).

Assuming Coal Creek opens in June 2015, we project 18,000 rounds of golf through December 2015 (60% of a full year). In subsequent years we project, with a full year’s operation, we can achieve 30,000 rounds and a growth rate of at least 2% per year over the next five years. These estimates are based on historical averages and are influenced by the golf course financial model prepared by Golf Convergence Inc.

The peak fee charged to play golf during prime times is known in the industry as the “Rack Rate”. Although we are still evaluating pricing options and, on the theory that it is better to start high and reduce price as necessary than to start low and try to increase prices, may recommend a higher price, staff currently recommend a rack rate of \$55.00 for 18 holes during prime times in 2015. With dynamic pricing, punch cards and promotional programs, staff estimates the average revenue per round will be \$41.25 in 2015. In addition to green fees, revenues will also be generated through electric golf cart rentals, driving range, pro-shop sales, pull cart rentals, golf club rentals, golf lessons and an anticipated food and beverage agreement.

Staff will continue working with the Golf Course Advisory Board on a pricing structure and other issues as we transition from grow-in to on-going maintenance to opening the golf course in 2015 to make sure the course is ready. Once the course reopens, our mission is to ensure Coal Creek is perceived as a good value compared to other Front Range golf courses, the overall experience meets or exceeds customer expectations for course conditions, food and beverage, pro-shop courtesy and the overall experience encourages patrons—including avid golfers, occasional golfers, those new to the sport, and even non-golfers looking for an outing where everyone, including families, teenagers and young children, can have fun—to tell their friends to come back again and again.

Coal Creek’s 25th anniversary occurs in 2015, which works well with our planned grand re-opening, followed by Louisville’s 4th of July celebration hosted at Coal Creek Golf Course. 2015 will be a year of celebration on these two counts and it also marks the Silver Anniversary of the Recreation Senior Center too.

## **Open Space and Parks Funding**

### **Ballot Measures Establishing and Continuing Funding for Open Space and Parks**

Ballot Question A, initiated through voter petition and approved by Louisville voters in 1993, authorized a ten-year, 3/8% sales and use tax with the revenue from the tax to be used, “exclusively for the acquisition of land in and around the City of Louisville for open space buffer zones, trails, wildlife habitats, wetlands preservation and future parks”.

Following that question, in 1994, the City Council placed a measure on the ballot and Louisville voters approved Ballot Issue 2B. This Ballot Issue increased the City’s debt by \$4.2 million, with a repayment cost of \$5.8 million, for the purpose of, “acquiring land for open space buffer zones, trails, wild life habitats, wetlands preservation and future parks and all necessary and appurtenant facilities”, with the debt repaid out of revenues from the City’s Open Space Sales and Use Tax (approved through the 1993 Ballot Question A).

Then in 2002, with the 10-year tax approved in 1993 set to expire in 2004, the City Council placed another measure on the ballot. That Ballot Measure 2D, approved by Louisville voters in 2002 authorized a 10-year 3/8% sales and use tax with revenue from the tax to be used, “exclusively for the acquisition of land in an around the City of Louisville for open space buffer zones, trails, wildlife habitats, wetlands preservation and future parks; and for the development, construction, operation and maintenance of such open space zones, trails, wildlife habitats, wetlands and parks”.

Finally, in 2012, with the 10-year tax approved in 2002 set to expire in 2014, the City Council placed another measure on the ballot. That Ballot Measure 2A, approved by Louisville voters in



2012, also authorized a 10-year 3/8% sales and use tax with revenue from the tax, as also stated in the 2002 Ballot Measure 2D, to be used, “exclusively for the acquisition of land in and around the City of Louisville for open space buffer zones, trails, wildlife habitats, wetlands preservation and future parks; and for the development, construction, operation and maintenance of such open space zones, trails, wildlife habitats, wetlands and parks”.

While Louisville voters have twice approved ballot measures providing clear authority to spend revenue from the sales and use tax on the development, construction, operation and maintenance of open space, trails, wildlife habitat, wetlands and parks, the origin of the City’s funding for open space and parks—and the limitation in the 1993 ballot question restricting use of the funds to land acquisition only—still influences the way many people view how the 3/8% tax revenue should be used today. This perspective could also affect the continued community support for the tax. Consequently, it is very important to clearly show the sources and uses of all funding for all aspects of the City’s open space and parks programs, to ensure the City maintains sufficient resources to acquire properties on the City’s Open Space Candidate Properties list, and to have clear policies to guide management of the Open Space and Parks Fund.

With the above history in mind, staff restructured the 2015 Open Space and Parks Fund budget, categorizing expenditures into three separate departments; Open Space Administration and Operations; Parks Administration and Operations; and Capital Outlay. Further discussion on the Open Space & Parks Fund can be found under the Budget Highlights section of this document.

## **Employee Compensation and Benefits**

Reflecting our guiding principle that “Talented, motivated, well-trained employees are the City’s most important asset”, we strive to keep our compensation and benefits package competitive—to retain good employees and be able to effectively recruit new employees when that is necessary—by annually comparing our pay and benefits with other similar employers in our market area and by making adjustments based on that data. The following actions reflect this approach and the 2015 proposed budget includes funding to implement these actions:

- **Merit Increases.** We must maintain our commitment to enable high performing employees to move through their pay range over time. To do this, we provide merit increases for performance that is documented as “Outstanding” (5.0%) or “Exceeds Expectations” (3.0%) and “Meets Expectations” (1.0%). We anticipate that the distribution of these merit increase will result in a 3.5% average annual increase in wages. Also, in order to maintain the City’s commitment to Police Officers and the established pay range and steps, Officers whose performance demonstrates merit would receive a 5% increase. Many employees—including over half of all Police Officers and Sergeants—have reached the top of their pay range and have not received any base pay increase for several years. To reward such employees for their continuing exemplary service, we will again pay a one-time bonus of \$250 to \$1,000, depending on their performance evaluation.
- **Health Insurance Coverage and Other Benefits.** For 2015, we solicited and received favorable bids for health insurance coverage from Kaiser, Aetna, Cigna, and Colorado Employers Benefit Trust (CEBT) providers. We then asked City employees for their opinions on the four choices through various meetings and a survey we sent to all benefit-eligible employees. Based on responses to the survey, we selected the plan provided by

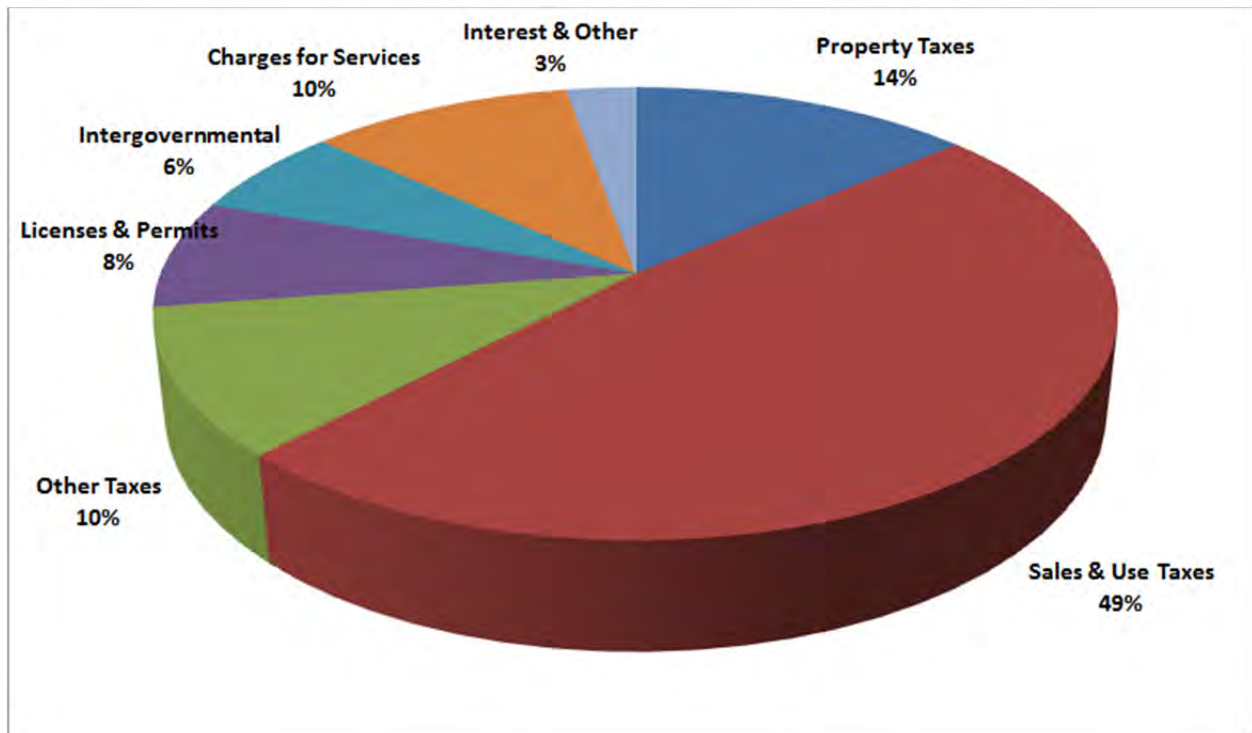
Kaiser. This plan locks in a 3-year rate guarantee of no more than a 5% increase for 2015 and 2016, and 6.5% for 2017. We will keep the percentage of premium that employees must pay for HMO coverage at 15% (employee only), 20% (employee and spouse or children) and 25% (full family coverage). Because High Deductible Health Plan (HDHP) coverage is less expensive, the City offers this plan at no cost to the employee and, as an additional incentive, also contributes to the employee's Health Savings Account the difference between the City's cost of the HMO plan and the HDHP plan. The City's cost per employee is the same regardless of whether the employee chooses the HDHP with incentives or the HMO plan that requires the employee to pay a monthly premium. This approach is intended to give employees a choice, encourage awareness of the costs of medical coverage and—over time—reduce the City's costs of covering employees.

## Budget Highlights

### General Fund

Staff estimates that by year-end 2014, total General Fund revenue, excluding interfund transfers, will increase by approximately \$312,000 (1.9%) from 2013. This overall increase is mainly attributable to increases in sales/use taxes and intergovernmental revenue. Staff projects that total General Fund revenue, excluding interfund transfers, will increase by approximately \$586,000 (3.5%) from 2014 to 2015. This increase is mainly due to increases in sales/use tax revenue and building-related revenue. The following pie chart illustrates the projected sources of General Fund revenue for 2015.

**General Fund Revenue Sources (excluding interfund transfers and sale of assets)**



Transfers from other funds into the General Fund for 2015 include \$250,000 from the Historic Preservation Fund as payment on the \$1.5 million interfund loan that occurred in 2015 for the Grain Elevator Project. Originally scheduled for a six year payback, the loan is now scheduled to be completely paid by the end of 2015. The three annual installments are as follows:

1. 2013 = \$250,000
2. 2014 = \$1,000,000
3. 2015 = \$250,000

The 2015 budget also includes \$1.9 million of transfers out of the General Fund to other funds, as follows:

- \$570,120 to the Open Space & Parks Fund for support of operations and capital. This is a recurring annual transfer. The Long-Term Financial Plan anticipates transfers of approximately \$2.7 million from the General Fund to the Open Space and Parks Fund from

2016 to 2019 to provide support for operations and capital and, in addition, to increase Open Space & Parks Fund reserves by \$250,000 per year for future property acquisitions.

- \$133,230 to the Cemetery Fund for support of operations and capital. This is a recurring annual support transfer.
- \$900,000 to the Capital Projects Fund for support of high priority capital projects. Staff does not anticipate additional transfers to the Capital Projects Fund through 2019 and, therefore, this is a non-recurring transfer.
- \$300,000 to the Golf Course Fund to fund operations until the Golf Course Fund opens and begins generating revenue.

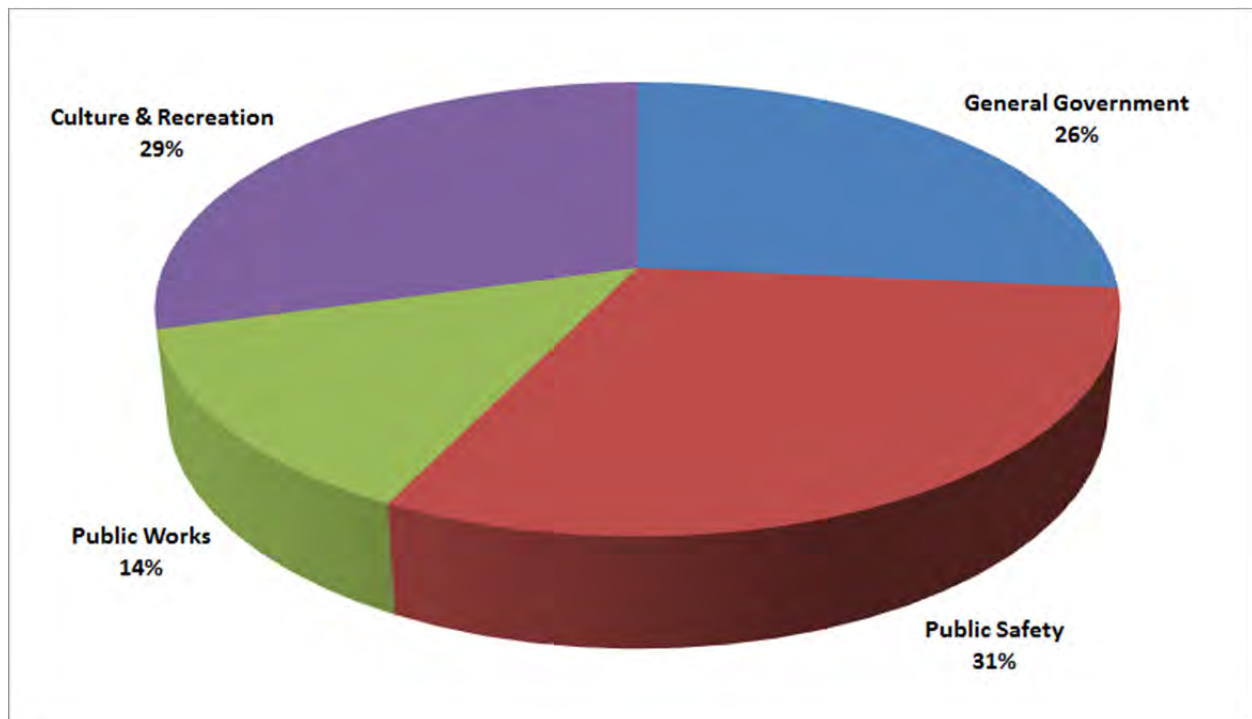
The table below summarizes all interfund transfers included in the 2015 budget.

Transfers Out	Transfers In						Total
	General Fund	OS&P Fund	Cemetery Fund	Capital Projects Fund	Waste-water Fund	Golf Course Fund	
General Fund		570,120 <sup>a</sup>	133,230 <sup>b</sup>	900,000 <sup>c</sup>		300,000 <sup>d</sup>	1,903,350
Cemetery Perpetual Care Fund			2,500 <sup>e</sup>				2,500
Historic Preservation Fund	250,000 <sup>f</sup>						250,000
Capital Projects Fund						1,196,000 <sup>g</sup>	1,196,000
Impact Fee Fund		192,000 <sup>h</sup>		300,000 <sup>h</sup>			492,000
Wastewater Fund							-
Golf Course Fund					225,000 <sup>i</sup>		225,000
Total	250,000	762,120	135,730	1,200,000	225,000	1,496,000	4,068,850

<sup>a</sup> Annual recurring support for operations and capital.  
<sup>b</sup> Annual recurring support for operations and capital.  
<sup>c</sup> A one-time, non-recurring transfer to fund capital projects.  
<sup>d</sup> A one-time, non-recurring transfer to fund operations prior to the opening of the Golf Course.  
<sup>e</sup> Annual recurring transfer of interest earned used to fund operations and capital.  
<sup>f</sup> Final repayment on \$1.5 million loan to fund acquisition of the Grain Elevator.  
<sup>g</sup> A one-time, non-recurring transfer for Golf Course capital projects.  
<sup>h</sup> Annual transfer of impact fee revenue for projects eligible for this type of funding.  
<sup>i</sup> Annual repayment on \$1.8 million loan for capital projects and debt defeasance. Final payment scheduled for 2021.

Excluding interfund transfers, staff projects that total General Fund expenditures for 2014 will increase by approximately \$1,370,000, or 9.6%, over 2012 actual expenditures. Staff projects General Fund expenditures in the 2015 budget, excluding interfund transfers, and assuming a 3% "turnback" (positive actual-to-budget variance), will decline by approximately \$80,000 from the 2014 estimates. The chart below reflects the broad categories (expenditure functions) of General Fund expenditures in the 2015 budget.

### General Fund Expenditure Uses (excluding interfund transfers)



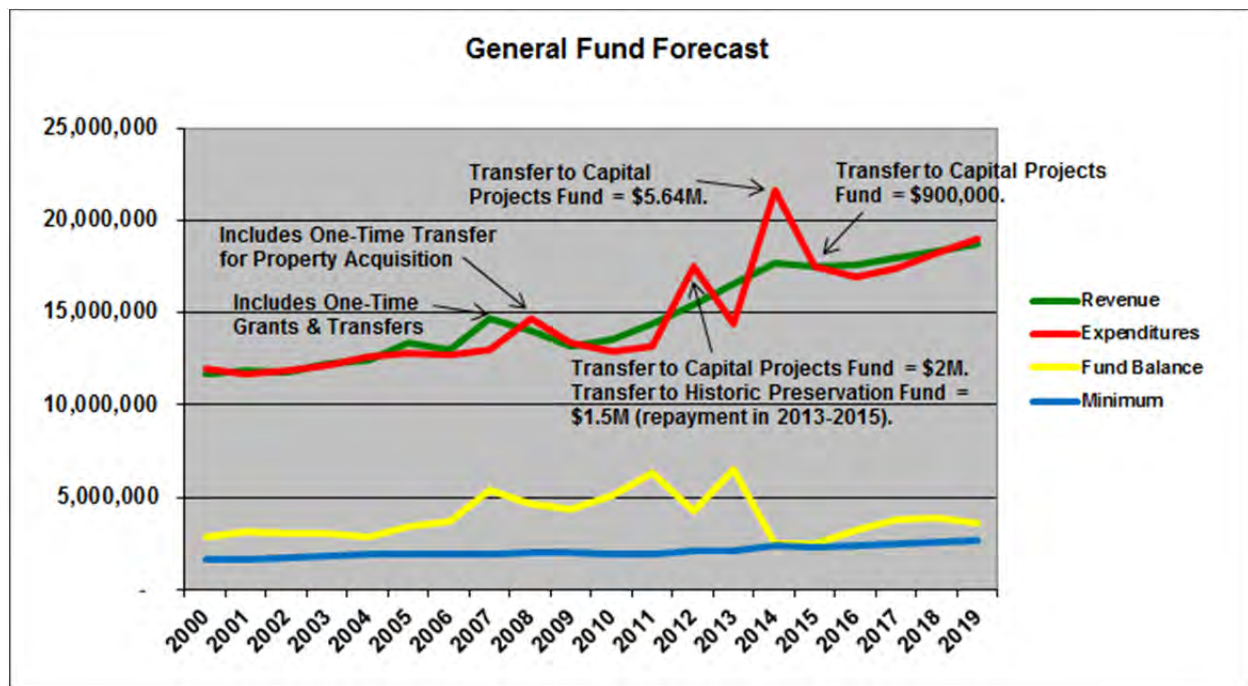
### Long-Term General Fund Forecast

As in past years, in 2015 we adhere to the policy of maintaining a General Fund reserve of at least 15% of current year net operating expenditures. At the end of 2015, we expect to have a General Fund reserve of \$2.5 million, or about 16% of 2015 net operating expenditures (total expenditures less all transfers and net of 3% turnback). However, it is important to note that by 2019 staff projects General Fund expenditures (including the recurring support transfers to the Open Space and Parks Fund and the Cemetery Fund) will exceed revenues. Including a 3% turnback, we project net expenditures to exceed revenues by about \$250,000 in 2019. Excluding the turnback assumption, the deficit exceeds \$800,000 in 2019.

By 2019, if General Fund revenue does not exceed projections and/or if General Fund expenditures are not lower than projected, it may be necessary to either (1) increase transfers from the Capital Projects Fund to the Open Space and Parks Fund to help pay for property acquisitions, (2) increase General Fund revenue, (3) ask voters to approve an increase in Open Space and Parks Fund revenue (with a corresponding decrease in General Fund transfers to the Open Space and Parks Fund), (4) ask voters to approve shifting a portion of Capital Projects Fund revenue to the General Fund, or (5) reduce General Fund expenditures to a level that can be sustained within the current revenue structure.

The graph below illustrates the long-term financial forecast for the General Fund. Total General Fund revenues, excluding interfund transfers and other financing sources, are projected to grow at an average annual rate of 2.3% from 2015 through 2019. Total General Fund expenditures, excluding interfund transfers and net of turnback, are projected to grow at an average annual rate of 2.8% from 2015 through 2019.





This forecast is part of the City's Long-Term Financial Plan. This plan includes five-year forecasts for all funds, which are based on a multitude of revenue assumptions and expenditure targets. Below are just a few examples of the assumptions and targets within the long-term financial plan model.

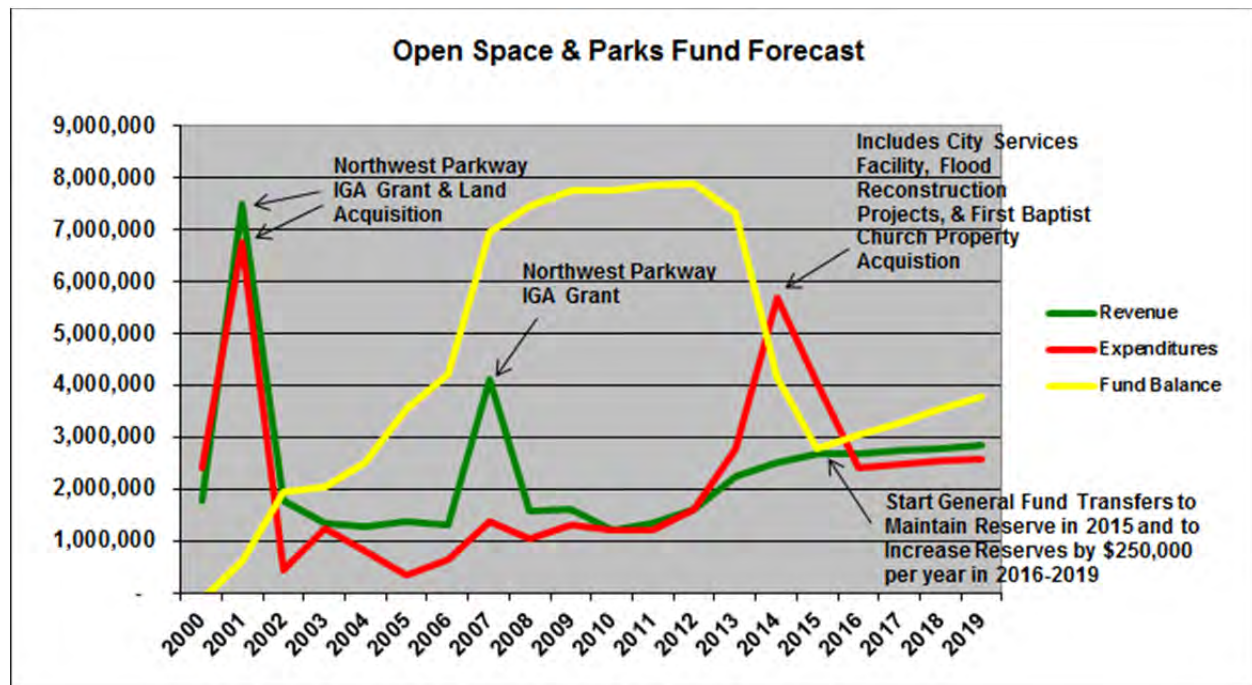
- **Sales Tax Revenue:** 6.0% increase in 2014, 4.4% increase in 2015, average annual increase of 3.5% 2016 through 2019.
- **Property Tax Revenue:** 2.8% increase in 2014, 1.2% increase in 2015, average annual increase of 2.8% 2016 through 2018. Property Tax revenue is projected to decline by over 20% in 2019 due to the projected expiration of the Library Debt levy.
- **Consumer Use Tax Revenue:** 5.0% decrease in 2014, 23.7% increase in 2015, 14.2% decrease in 2016, average annual increase of 3.0% 2017 through 2019.
- **Building Use Tax Revenue:** 15.8% decrease in 2014, 2.1% increase in 2015, average annual decrease of 12.8% 2016 through 2019.
- **Employee Salaries and Wages – Full-Time:** 5.3% increase in 2014, 9.6% increase in 2015 (mainly due to the addition of Golf Course employees), average annual increase of 4.0% from 2016 through 2019 (this assumes no salary savings from vacant positions/turnover and no new positions through 2019).
- **Employee Salaries and Wages – Part-Time:** 17.6% increase in 2014, 18.3% increase in 2015 (also mainly due to the addition of Golf Course employees), 16.4 increase in 2016, average annual increase of 3.7% from 2017 through 2019 (this assumes no increase in part-time hours through 2019).

- **Employee Benefits (includes FICA, Retirement Contributions, Health Insurance, and Workers' Compensation Insurance):** 10.7% increase in 2014, 8.8% increase in 2015 (mainly due to the addition of Golf Course employees), average annual increase of 5.0% from 2016 through 2019.

## Open Space & Parks Fund

Staff projects total fund revenue, excluding interfund transfers and nonrecurring revenue sources, will increase at an average annual rate of 1.4% from 2015 through 2019. Although total expenditures (operating and capital) are projected to decline by \$1.6 million from 2014 to 2015, operating-only expenditures are projected to increase by \$290,000 (16.5%) from 2014 to 2015. From 2016 through 2019, staff projects operating expenditures will increase at an average annual rate of 3.9%.

The graph below illustrates the long-term financial forecast for the Open Space and Parks Fund. This forecast is part of the City's Long-Term Financial Plan and includes the same set of revenue assumptions and expenditure targets as the General Fund.



As this graph indicates, total revenue to the Fund varies significantly depending on intergovernmental grants and on transfers from other funds. From 2000 to 2013 Tax revenue to the Fund averaged about \$1.25 million and totaled \$17.5 million over that 14-year period. During this same period, the Fund received over \$12.1 million, or about 40% of the total revenue, from intergovernmental grants and transfers from the General Fund, Impact Fee Fund and the Capital Projects Fund. The 2015 budget and forecast also include transfers from the General Fund of \$250,000 each year in 2015-2019 to provide a larger reserve and ensure there are sufficient funds to purchase Open Space Candidate properties as they become available.

In summary, annual tax revenue to the Open Space and Parks Fund is about \$1.6 million, not including transfers from the General Fund or other sources. However, annual operations and

maintenance costs for all of the City's Open Space and Parks related activities (excluding land acquisition and capital outlay) is just over \$2.0 million annually. Consequently, it is necessary to either transfer funds from the General Fund, Impact Fee Fund, and/or Capital Projects Fund to the Open Space and Parks Fund to cover these expenses and to maintain or increase Open Space and Parks Fund reserves, or it is necessary to reduce expenditures.

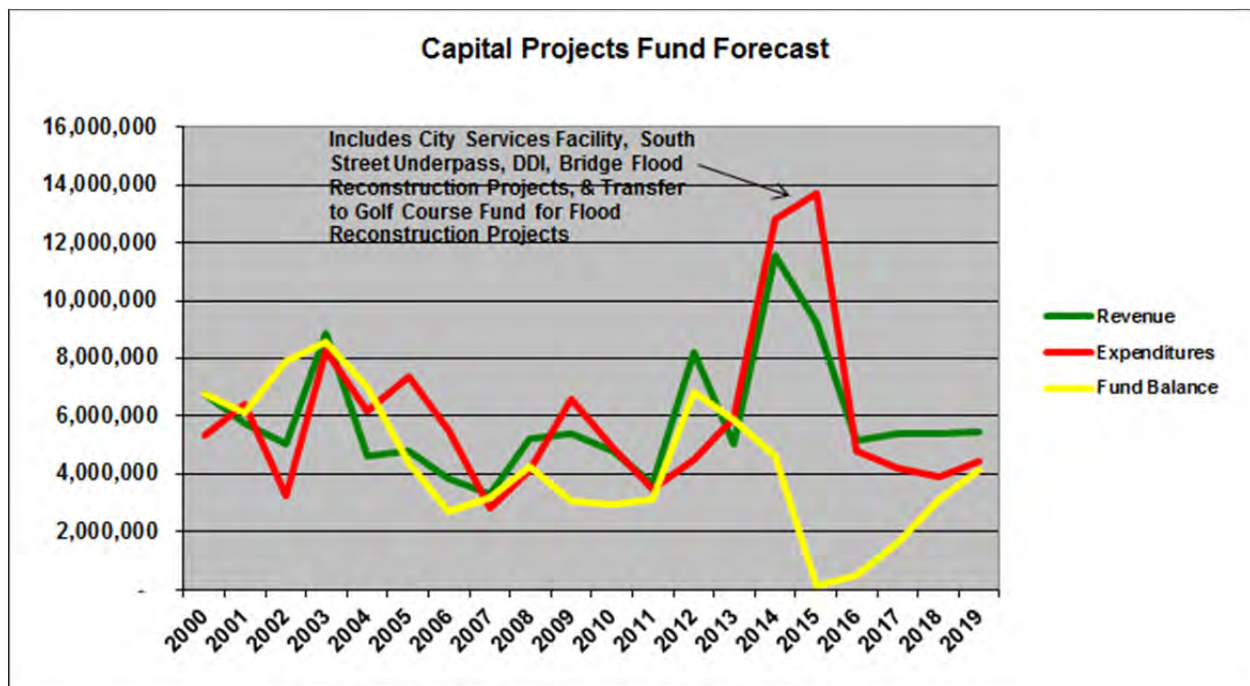
### **Capital Projects Fund**

Staff projects Capital Project Fund expenditures at \$12.8 million for 2014 and \$13.7 million for 2015. In order to fund this level of expenditure, the 2014 estimates contain \$6.5 million of interfund transfers into the Capital Project Fund and the 2015 budget contains \$1.2 million of interfund transfers into the Capital Projects Fund. The Capital Projects Fund is also relying on a significant amount of Intergovernmental revenue to fund the flood reconstruction projects.

Some of the more significant capital projects anticipated during the next five years include:

- Street Repair & Reconstruction Program (2015-2019, \$8.4 million)
- Pavement Booster Program (2015-2019, \$2.1 million)
- Flood Reconstruction – Bridge (2015, \$3.16 million).
- 95% of the South Street Underpass Project (2015, \$2.5 million).
- 25% of City Services Facility Project (2015, \$1.6 million).
- McCaslin/US36 DDI Interchange Project (2015, \$1.2 million).
- Railroad Quiet Zones (2016-2019, \$1.1 million)
- Enterprise Resource Planning System (2015-2017, \$1.1 million)
- Transfer to Golf Course Fund for Flood Reconstruction (2015, \$3.5 million)

The graph below illustrates the long-term financial forecast for the Capital Projects Fund. This forecast is part of the City's Long-Term Financial Plan and includes the same set of revenue assumptions and expenditure targets as the General Fund.



As the graph indicates, reserves in the Capital Projects Fund will be brought down to minimal levels in 2015 and 2016. However, beginning in 2017, reserves are expected to rebound significantly.

### **Water, Wastewater, and Storm Water Utility Funds (Combined Utility Fund)**

As previously mentioned, implementation of the recommendations in the recent Utility Rate Study is ongoing and the 2015 budget includes a 2% increase in water rates, a 27% increase in wastewater rates, and a \$1.00 per month (30%) increase in storm water rates. While these increases are significant, the resulting combined rates for water, wastewater, and storm water are still comparable to similarly sized jurisdictions on the Front Range.

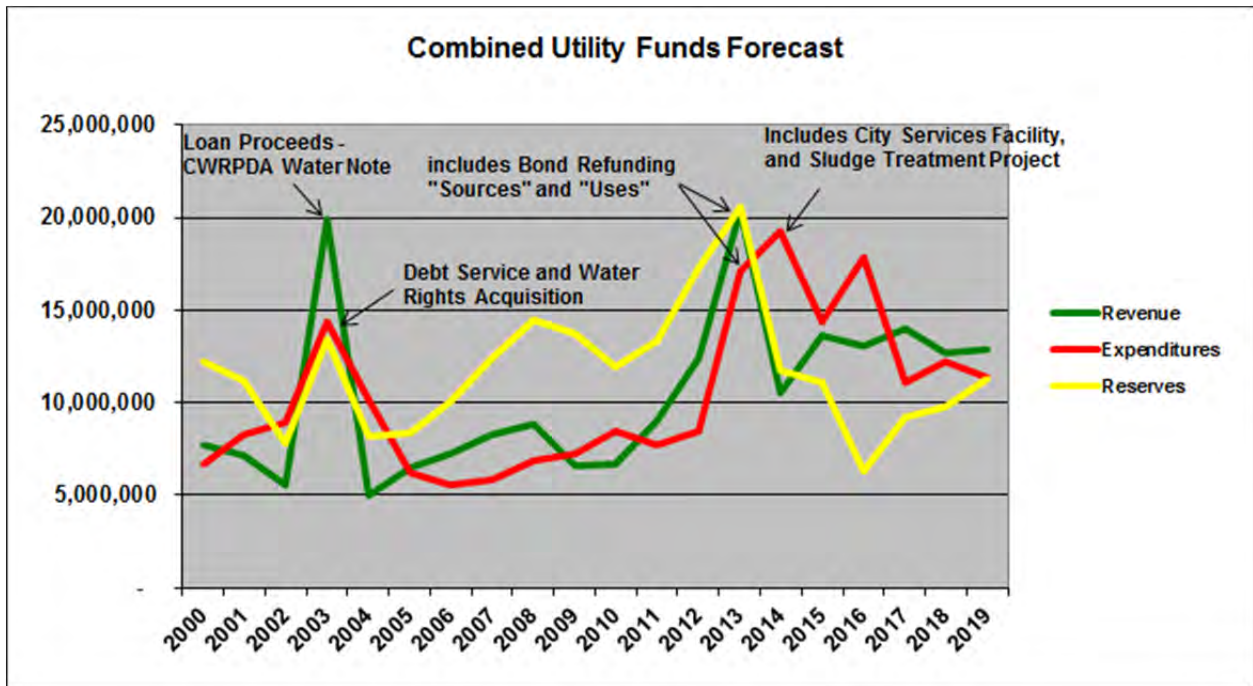
In the 2015 budget, Combined Utility Fund operating expenses, excluding debt service, will increase by approximately \$424,000 (8.2%) over 2014 estimates. Annual debt service expenditures are expected to increase significantly, to approximately \$3.3 million per year from less than \$1 million in 2014. This is due to the anticipated \$33 million bond issue for the Wastewater Plant Upgrade and City-Wide Storm Sewer Outfall Improvements.

Some of the more significant capital projects cash-funded from the Combined Utility Fund over the next few years include:

- 50% of City Services Facility Project (2015, \$3.2 million).
- Sid Copeland Water Treatment Plant Improvements (2016, \$2.4 million)
- Windy Gap Firing Project (2015-2019, \$2.2 million)
- Wastewater Plant Upgrade (2015-2017, \$24.8 million)
- City-Wide Storm Sewer Outfall Improvements (2015, \$7.8 million)

The reserves of the Combined Utility Fund are significant, estimated to be \$11.1 million, or 77% of annual expenses, including debt service and capital, by the end of 2015. However, staff believes this reserve level, combined with the increases in rates, are needed to fund the significant capital projects anticipated during the next few years to maintain the City's utility systems.

The graph below illustrates the long-term financial forecast for the Combined Utility Funds. This forecast is part of the City's Long-Term Financial Plan and includes the same set of revenue assumptions and expenditure targets as the General Fund.

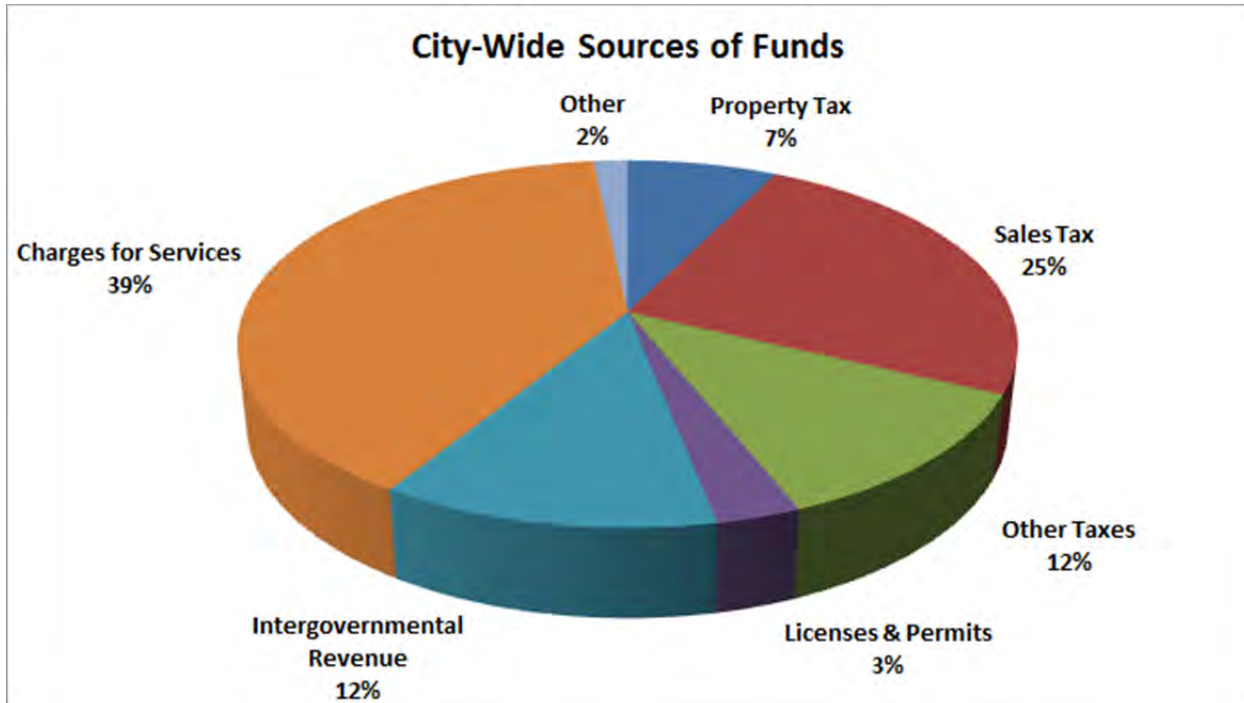




## Revenue Summary

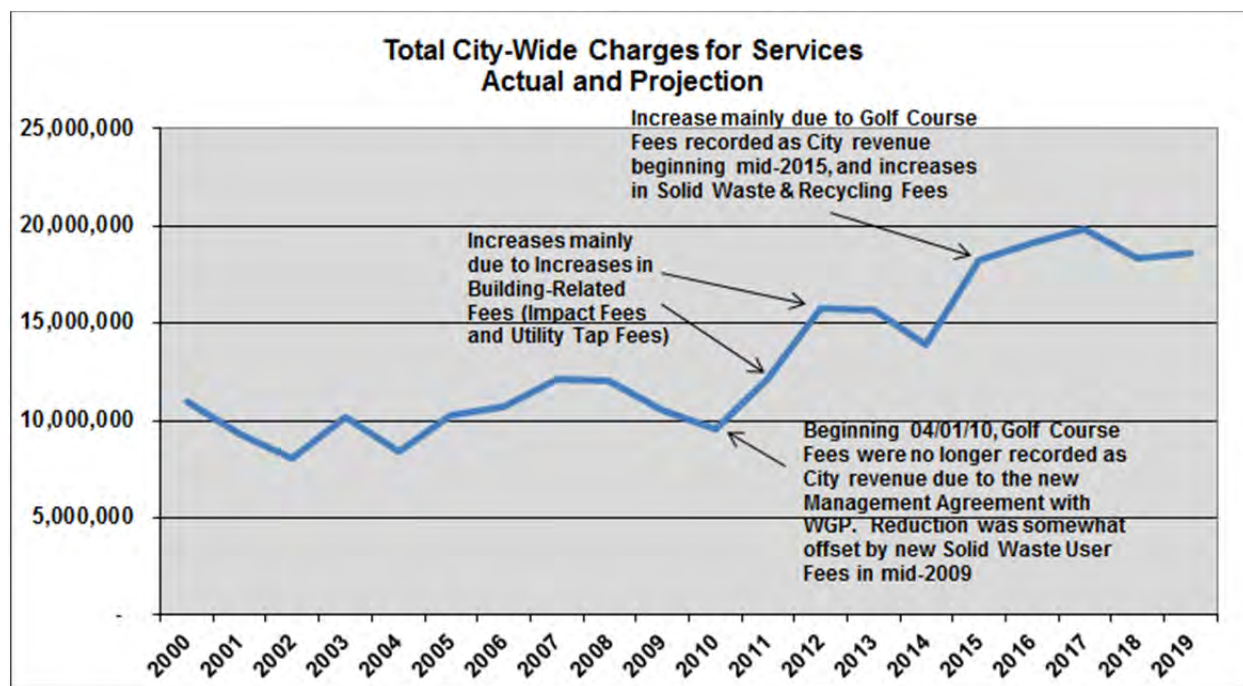
The following table and pie chart summarize City-wide revenue by category.

Revenue Category	2014 Budget	% Of Total	2015 Budget	% Of Total	% Of Change
Charges for Services	15,577,220	37.0%	18,258,160	39.5%	17.2%
Sales Tax	10,894,390	25.9%	11,425,210	24.7%	4.9%
Intergovernmental Revenue	5,223,420	12.4%	5,516,490	11.9%	5.6%
Use Tax	2,657,280	6.3%	3,658,360	7.9%	37.7%
Property Tax	3,186,506	7.6%	3,400,890	7.4%	6.7%
Licenses & Permits	945,850	2.2%	1,386,500	3.0%	46.6%
Franchise Tax	1,072,340	2.5%	1,133,300	2.5%	5.7%
Interest Earnings & Miscellaneous	534,300	1.3%	548,570	1.2%	2.7%
Lodging Tax	347,590	0.8%	450,150	1.0%	29.5%
Fines & Forfeitures	233,050	0.6%	227,470	0.5%	-2.4%
Other Taxes	192,610	0.5%	228,780	0.5%	18.8%
Other Financing Sources	1,200,000	2.9%	-	0.0%	-100.0%
<b>Totals</b>	<b>42,064,556</b>	<b>100.0%</b>	<b>46,233,880</b>	<b>100.0%</b>	<b>9.9%</b>



## Charges for Services

Charges for services are the City's largest revenue category, accounting for nearly 40% of total City revenue (excluding interfund transfers). Charges for services consist mostly of water, wastewater, and storm water utility charges (including tap fees), which are budgeted at \$12.8 million for 2015. The Recreation/Senior Center fees account for \$1.7 million in revenue, Solid Waste & Recycling fees are projected at \$1.5 million, and Golf Course fees are budgeted at 1.1 million (reflecting a partial—roughly 60%--operating season in 2015).



## Sales Tax Revenue

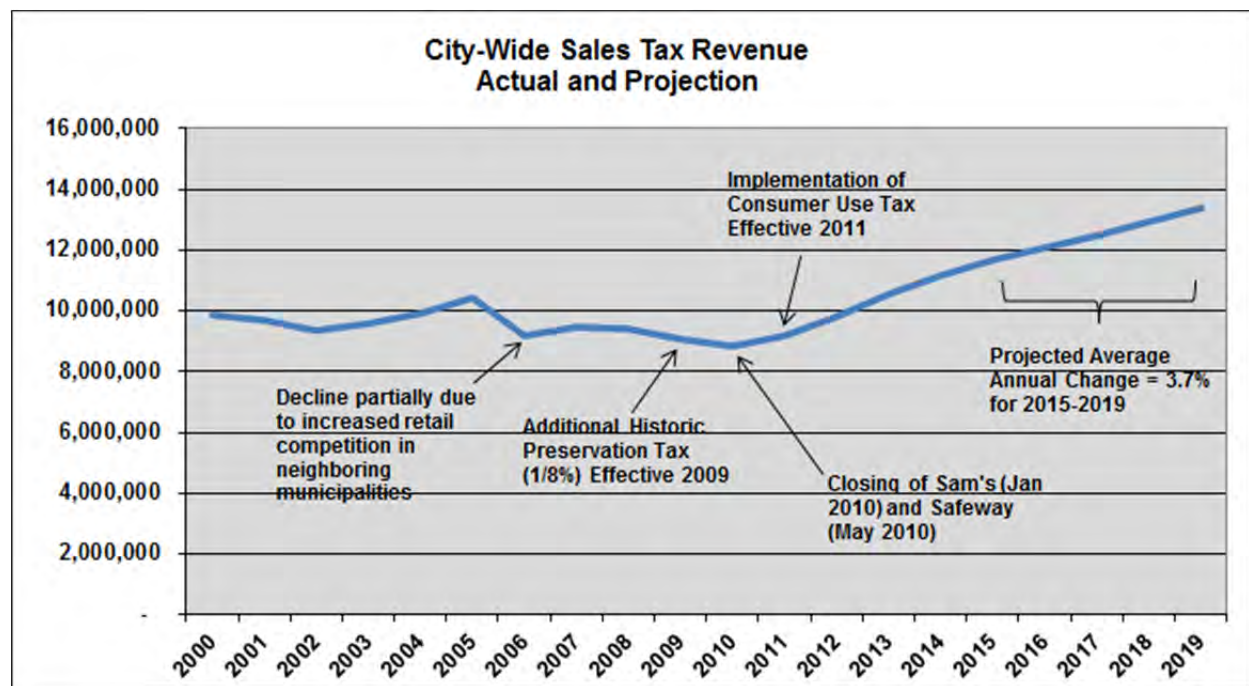
Sales tax is the second largest source of revenue for the City, accounting for 25% of total City-wide revenue (excluding interfund transfers). Sales tax is the largest General Fund revenue source, accounting for 39% of total General Fund revenue (excluding transfers). Beginning in 2006, sales tax revenue began to decline due to increased retail competition in neighboring municipalities. The recent Great Recession worsened this trend and sales tax revenue for 2009, excluding the new Historical Preservation Tax, declined by 7% compared with 2008. In 2010 sales tax revenue declined an additional 3%. Recovery began in 2011 when sales tax revenue increased by 3.7%. Sales tax increased by 7.3% in 2012, 7.2% in 2013, and staff projects it will increase by 6.0% in 2014. The 2015 budget includes a 4.4% increase to \$11.7 million. Staff estimates sales tax revenue will increase at an average annual rate of 3.5% from 2016 through 2019.

The City has taken past declines in sales tax revenue seriously and initiated various programs to address this issue. In 2006 the City established an Urban Renewal District and adopted an Urban Renewal Plan. The City also developed a Business Assistance Program with the intent of stabilizing the current sales tax base and expanding that base for the future.

The City's current sales tax rate is 3.5%. Of this amount, the City allocates 1% to the Capital Projects Fund and 2% to the General Fund. This allocation meets the requirement set by the

voters that a minimum of one-third of the 3% sales tax be allocated for capital projects. The Open Space and Parks Fund receives 0.375%, which is used for open space and parks land purchases, open space and parks management, and open space and parks development and maintenance activities. The Historic Preservation Fund receives the remaining 0.125% sales tax and those revenues are dedicated to specified historic preservation purposes approved by the voters in November 2008. Those purposes include:

- Providing incentives to preserve historic resources;
- Providing incentives to preserve buildings that contribute to the historic character of historic Old Town Louisville;
- Providing incentives to limit the mass, scale, and number of stories of new buildings and developments in historic Old Town Louisville; to preserve setbacks; to preserve pedestrian walkways between buildings; and to utilize materials typical of historic buildings, above mandatory requirements; and
- City staff time to administer these programs.



## Intergovernmental Revenue

Due to the floods of September 2013 and the anticipated grant revenue from FEMA, FHWA and the State of Colorado, staff expects Intergovernmental Revenue to account for 12% of total City revenue in both 2014 and 2015. Staff expects the largest amount of grant revenue for 2014 will be the FEMA/State reimbursement for the reconstruction of the Coal Creek Golf Course (\$2.3 million), and the largest amount of grant revenue for 2015 to be the FHWA/CDBG reimbursement for reconstruction of the County Road/95<sup>th</sup> Street Bridge (\$3,160,000). These revenue sources represent a one-time revenue source for the City. Recurring Intergovernmental Revenue only accounts for less than \$1.3 million (2.8%) of total City-wide revenue

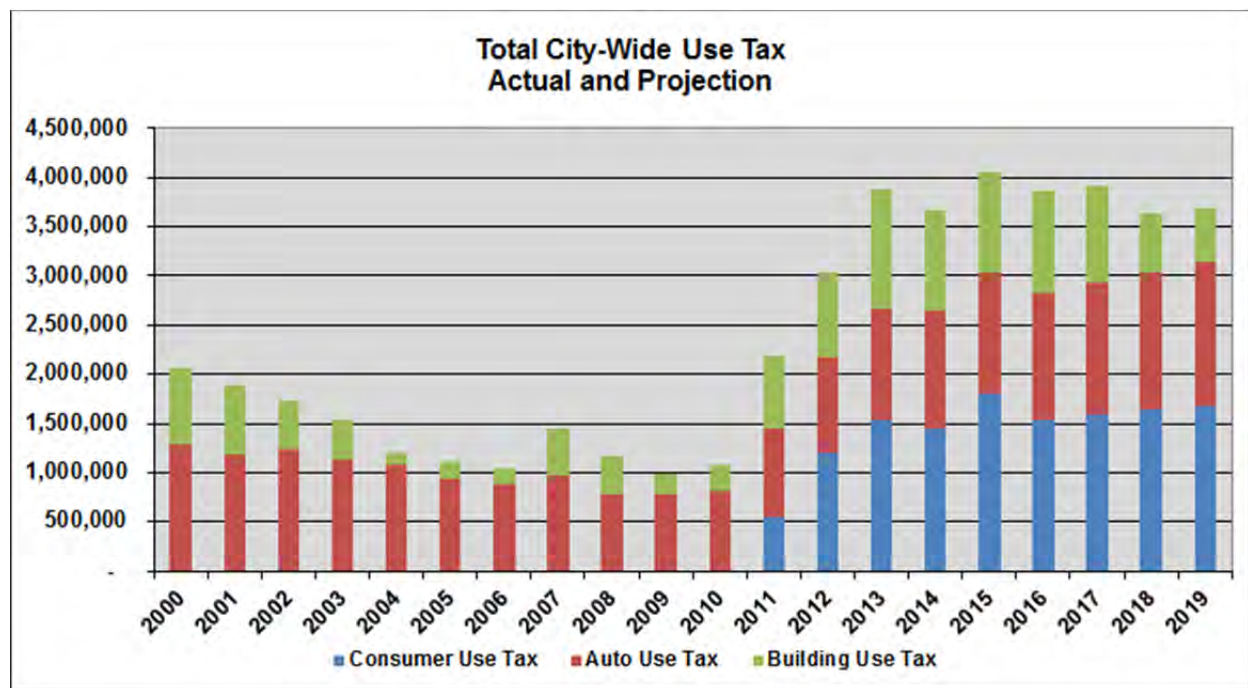


## Use Tax Revenue

Total use tax revenue is made up three components:

- Consumer Use Tax revenue,
- Auto Use Tax revenue, and
- Building Use Tax revenue.

Use tax accounts for nearly 8% of total City-wide revenue (excluding interfund transfers). Use tax has recently become a larger part of the City's overall revenue due to implementation of the voter approved consumer use tax in 2011, increased compliance with the consumer use tax ordinance by businesses, recovery of the auto use tax since the Great Recession, and the recent increase in building use tax related to new development within the City.



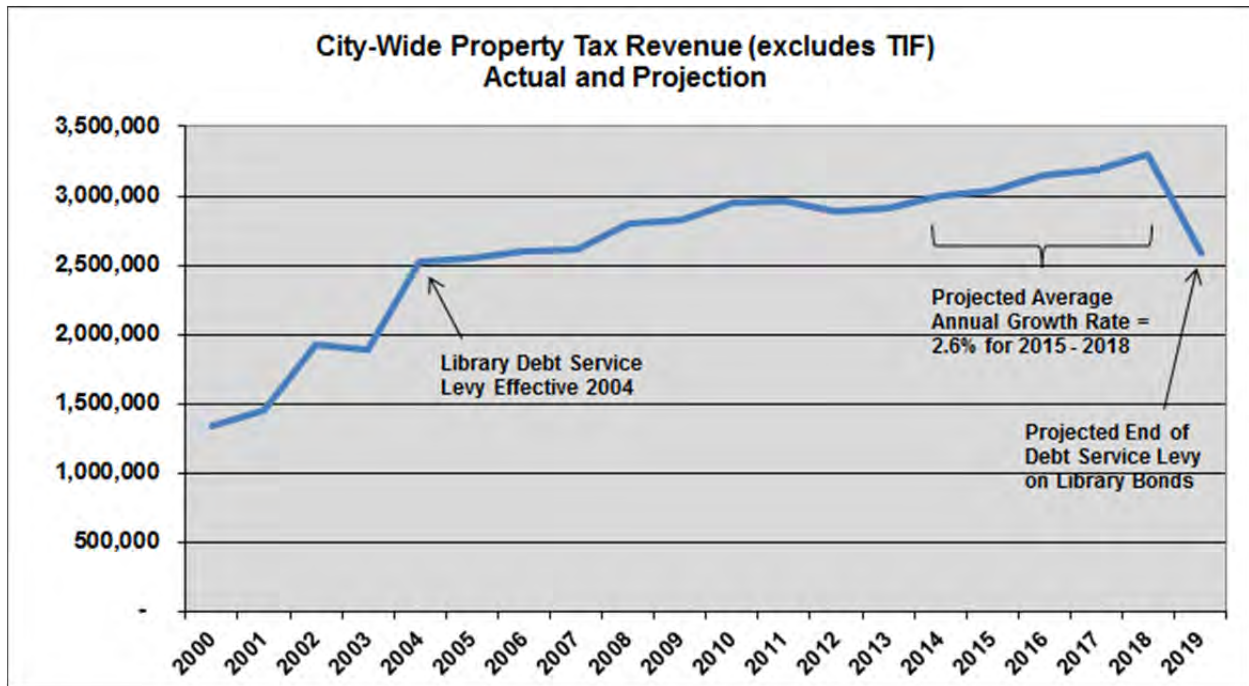
## Property Tax Revenue

Property tax accounts for 7% of City-wide revenue and 14% of General Fund revenue (excluding interfund transfers). In November 2001, Louisville voters approved a ballot issue exempting property taxes from the TABOR restriction, as well as the statutory (5.5%) restriction. The final 2014 net assessed valuation of property in Louisville is \$464,139,240, an increase of 2.2% from the final 2013 net assessed valuation. This assessed valuation, along with the general operating mill levy of 5.184, should generate approximately \$2.3 million in net general operating property tax revenue for 2015.

In November 2003, the voters approved a ballot question authorizing the City to issue debt for the construction of a new library facility. Included in this ballot issue was the authorization for an increase in the property tax mill levy up to 1.581 mills to pay the debt service on the bond issue. The current debt service levy of 1.526 should generate approximately \$700,000 net property tax revenue for 2015. Due to the annual property tax revenue exceeding the annual debt service requirements, and due to the excess reserves in the Debt Service Fund, the City began making

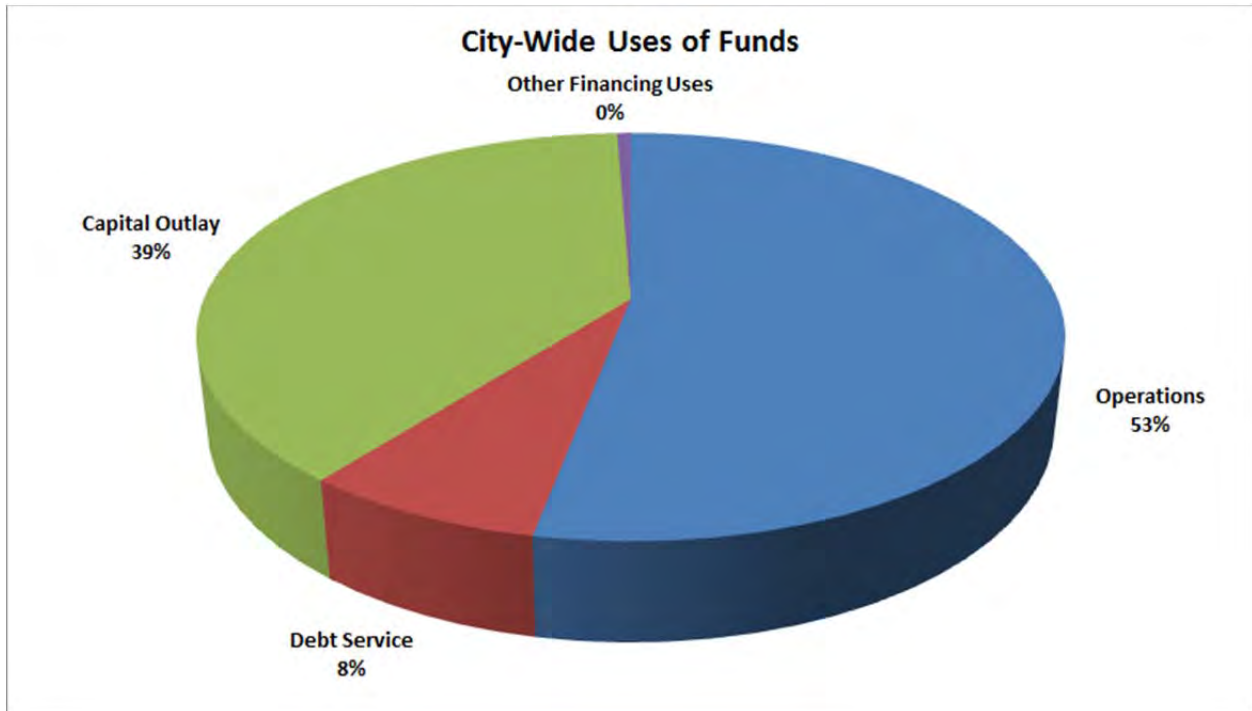
additional principal payments on the debt on December 1, 2013. The debt is now scheduled to be completely paid in 2018.

The following City-wide property tax revenue chart includes revenue generated by both the general operating mill levy and the debt service mill levy. It does not include property tax revenue generated by the Urban Revitalization District.



## Expenditure Summary

The City categorizes and presents expenditures in various ways. In the following chart, total City-wide expenditures are categorized into four broad classifications; operations, debt service, capital outlay, and other financing uses.



### Operations

Operating expenditures include the costs of employee compensation, and the purchase of supplies, and the purchases of services, such as professional services, utilities, communications, repairs and maintenance, and insurance premiums. Total operating expenditures in the 2015 budget are \$28.4 million. This amounts to a \$1.5 million (5.7%) increase from the 2014 budget (with much of this increase attributable to the new golf course operation).

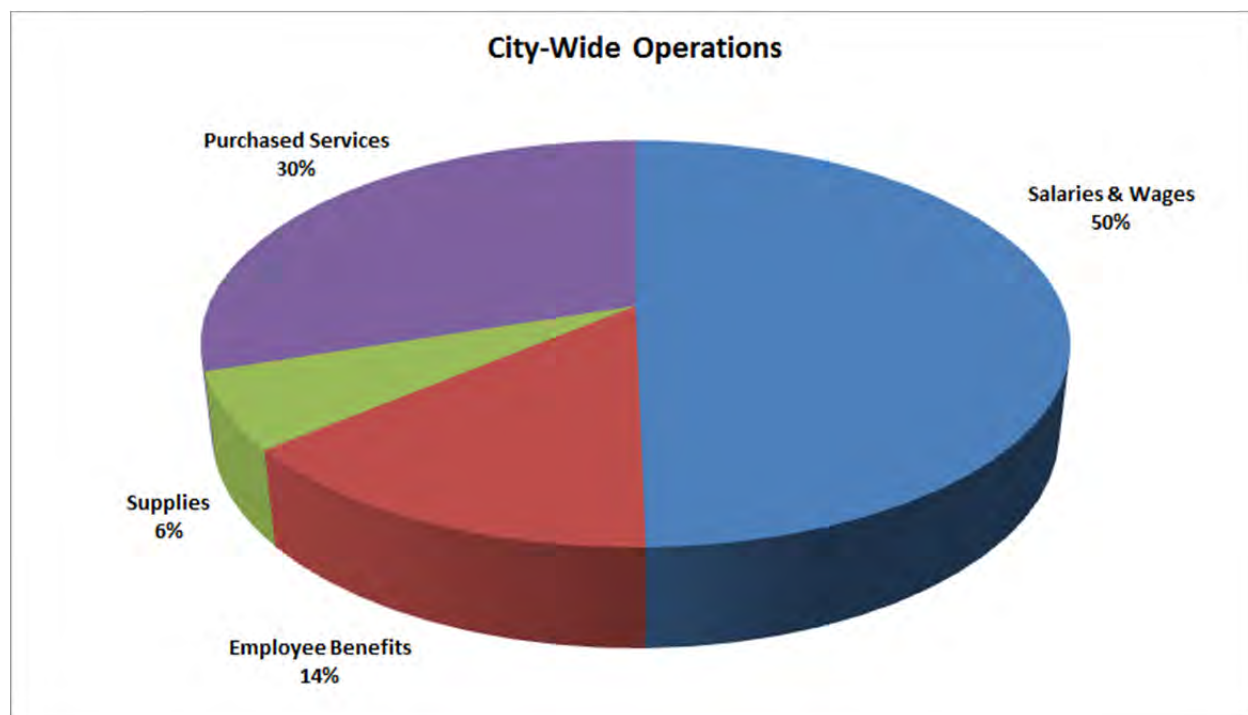
The majority of the City's operating costs are found in the following funds:

- General Fund
- Open Space & Parks Fund
- Historic Preservation Fund
- Combined Utility Fund
- Solid Waste & Recycling Utility Fund
- Golf Course Fund

The General Fund is the City's main operational fund, accounting for such services as public works; police and municipal court; recreation and senior center; library services; planning, zoning and building safety; finance, information technology and general administration. Some General Fund operational costs are allocated to the Capital Projects Fund, the Open Space and

Parks Fund, the Historic Preservation Fund, and the Utility Funds based on overhead expenditures related to those funds. The Open Space and Parks Fund contains both operational and capital costs for the acquisition and maintenance of open space and parks. The Combined Utility Fund includes the Water, Wastewater, and Storm Water utilities. These are Enterprise Funds and the charges for services are intended to cover all costs associated with providing the service. All expenses necessary to providing these services, both operating and capital, are accounted for in these funds. The Solid Waste and Recycling Utility Fund, also an Enterprise Fund, accounts for the operating costs to provide solid waste pickup, recycling and composting services and household hazardous waste disposal. The City contracts with third-party vendors for these services. Once the Coal Creek Golf Course is reconstructed, the Golf Course Enterprise Fund will account for the administration, operation, and maintenance of Coal Creek Golf Course.

Employee salaries and wages account for the largest portion (50%) of operational costs. Employee benefits (FICA, Retirement, Health Care, and Workers' Compensation) account for an addition 14% of operational costs. Purchased services account for 32% and supplies for 6% of total operational costs.



### Debt Service

The 2015 budget includes debt service expenditures in all funds of \$4.1 million. This is a significant increase over 2014 and is due to the anticipated \$33 million bond issue for the Wastewater Plant Upgrade and the City-Wide Storm Sewer Outfall Improvements. Note that the City's budgetary basis of accounting for Enterprise Funds treats the payment of principal as an expenditure item and the proceeds from new debt as a revenue item. The Introduction Section of the budget document includes a detailed description of all outstanding debt.

## Capital Outlay

The total 2015-2019 Five-Year Capital Improvement Plan contains over \$66 million of capital expenditures. Of that amount, \$21 million is approved for 2015. Capital expenditures include the purchase of equipment, transportation and street improvements, construction of capital facilities, purchase of land and water rights, and the development of trails in open space and facilities in parks. Some of the more notable capital projects with at least a partial budget in 2015 are shown in the following table:

<b>Project Description</b>	<b>Source of Funds</b>	<b>2015 Budget</b>
Wastewater Plant Upgrade	Wastewater Utility Fund	\$24,800,000
Storm Sewer Outfall Imprvmnts	Storm Water Utility Fund	\$7,800,000
City Services Facility	Various Funds	\$6,450,000
Bridge Reconstruction Project	Capital Projects Fund	3,160,000
South Street Underpass	Capital Projects & Storm Water Funds	2,477,000
Street Reconstruction Program	Capital Projects Fund	1,550,000
McCaslin/US36 Interchange	Capital Projects Fund	1,173,000

## Operational Impacts of Capital Outlay

As can be seen from the listing above and the Capital Improvement Program Section of this report, most of the capital outlay planned for 2015 is related to replacing or maintaining current equipment and infrastructure. Except for the Wastewater Plant Upgrade, the City Services Facility, and the South Street Underpass, there are no new property acquisitions or new facilities and relatively few new additions to the City's infrastructure. The Wastewater Plant Upgrade will enable the City to comply with more stringent Federal water quality requirements and the new City Services Facility will replace an existing facility, which is undersized and inefficient, but otherwise these new facilities will have little operational impact. The underpass will also have very little operational impact. Additional maintenance costs due to capital outlay budgeted for 2015 is relatively minimal and is projected at less than \$100,000 per year. The estimated annual operational impacts of each project are included in the Capital Improvement Program Section of the budget document.

## Compliance with Taxpayer Bill of Rights (TABOR) Amendment

In November 1992, Colorado voters approved an amendment to the State Constitution providing tax and spending limitations on local governments. Following the approval of TABOR, several ballot issues have been presented to the citizens of Louisville that impact the limitation:

- **1993** – Open space tax approved.
- **1994** – Open space bond issue and the use tax on residential building materials were approved.
- **1996** – Authorization was given for the City to receive and expend all sales and use tax revenues, exempting these revenues from the TABOR limitation.
- **1997** – A revenue-sharing intergovernmental agreement was approved, exempting these revenues from the TABOR limitations.



- **1998** – The City Council, by ordinance, declared the Golf Course Fund an enterprise under the TABOR definition.
- **1999** – Authorization to keep and spend the revenues collected and received during 1998 and each subsequent year from fees, state and local grants, developer contributions, intergovernmental revenues and payments in lieu of land dedications.
- **2001** – Approval allowing the City to keep the excess property taxes collected in 2000 and exempts all future property taxes from the TABOR limitations.
- **2002** – Approval of a new Lodging Excise Tax in the amount of 3% and exempting these revenues from the TABOR limitations.
- **2002** – Extension of the open space tax for another ten years beginning on January 1, 1994 and ending on December 31, 2013 and exempting these revenues from the TABOR limitations.
- **2003** – Library bond issue and the additional mill levy not to exceed 1.581 were approved.
- **2005** – A use tax on personal tangible property was placed on the ballot in 2005 and failed.
- **2006** – A use tax on personal tangible property was placed on the ballot in 2006 and failed.
- **2006** – The City Council, by ordinance, declared the Storm Water Utility Fund an enterprise under the TABOR definition.
- **2008** – Approval of a 1/8% sales tax for historical preservation purposes for a period of ten years beginning January 1, 2009.
- **2009** – The City Council, by ordinance, declared the Solid Waste & Recycling Utility Fund an enterprise under the TABOR definition.
- **2010** – A use tax on personal tangible property was placed on the ballot in 2010 and passed.
- **2012** – Extension of the open space tax for another ten years beginning on January 1, 2014 and ending on December 31, 2023 and exempting these revenues from the TABOR limitations.

The City of Louisville's 2015 budget reflects compliance with the provisions of the TABOR Amendment. Under the TABOR Amendment, all taxes (except as previously noted), licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenue (except developer contributions and payments in lieu of land dedications) are part of the limitation calculation. Transfers-in and debt service (except the open space bond) are deducted. The remainder may increase by the combination of the local rate of growth and the CPI rate of inflation.

The TABOR Amendment also requires local government to reserve 3% of total expenditures for emergencies in 1995 and thereafter. (The definition of an "emergency," under TABOR is restricted to natural events, but excludes "economic conditions, revenue shortfalls, district salary or fringe benefit increase.")

The TABOR Amendment excludes activities or funds considered to be "enterprises." The classification of an "enterprise" under the TABOR Amendment is based on three criteria: (1) the entity must be considered a government owned business; (2) the entity must be authorized to issue its own revenue bonds; (3) the entity must receive less than 10% of its annual revenue in grants from all Colorado and local governments combined. The City's Water Utility Fund, Wastewater Utility Fund, Storm Water Utility Fund, Golf Course Fund, and Solid Waste and Recycling Fund have been declared "enterprises" under the TABOR Amendment definition.

## Summary

### Awards

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Louisville for its annual budget for the fiscal year beginning January 1, 2014. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication medium. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

### Acknowledgements

I want to thank the citizens who contributed ideas, commented on and helped us refine the 2015 budget, Mayor Muckle and City Council Members for their clear direction and strong support, and the terrific staff throughout the City. Without everyone's hard work and good advice the development and passage of the 2015 Annual Operating and Capital Budget would not have been possible.

Respectfully submitted,

*Malcolm Fleming*

Malcolm Fleming  
Louisville City Manager

**City of Louisville, Colorado**  
**Summary of Revenue, Expenditures, and Changes to Fund Balances**  
**All Funds**  
**2015 Budget**

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Fund	Enterprise Funds (Bdgt Basis)	Internal Service Funds (Bdgt Basis)	2015 Budget for All Funds	2014 Estimate for All Funds	2013 Actual for All Funds
<b>Beginning Fund Balance</b>	<b>2,515,233</b>	<b>6,128,644</b>	<b>5,123,673</b>	<b>660,899</b>	<b>12,012,156</b>	<b>661,250</b>	<b>27,101,855</b>	<b>46,606,147</b>	<b>42,968,565</b>
<b>Revenue &amp; Other Sources</b>									
Taxes	12,528,350	2,561,200	4,516,430	690,710	-	-	20,296,690	19,067,010	18,932,367
Licenses & Permits	1,331,980	52,520	-	-	2,000	-	1,386,500	891,800	1,209,004
Intergovernmental Revenue	1,105,180	466,070	3,445,240	-	500,000	-	5,516,490	5,594,940	1,587,943
Charges for Services	1,810,400	26,260	706,420	-	15,450,870	264,210	18,258,160	13,914,350	15,676,179
Fines & Forfeitures	227,470	-	-	-	-	-	227,470	227,470	223,608
Interest Earnings & Miscellaneous	248,470	37,400	70,000	5,000	181,700	6,000	548,570	787,910	807,557
Other Financing Sources	-	-	-	-	-	-	-	208,850	8,565,272
Interfund Transfers	250,000	897,850	1,200,000	-	1,721,000	-	4,068,850	11,761,970	1,927,701
<b>Total Revenue &amp; Other Sources</b>	<b>17,501,850</b>	<b>4,041,300</b>	<b>9,938,090</b>	<b>695,710</b>	<b>17,855,570</b>	<b>270,210</b>	<b>50,302,730</b>	<b>52,454,300</b>	<b>48,929,631</b>
<b>Expenditures &amp; Other Uses</b>									
Administration & Operations	16,077,970	2,531,530	1,487,970	-	8,304,780	1,500	28,403,750	25,728,112	22,530,337
Debt Service	-	1,500	-	727,780	3,354,280	-	4,083,560	1,674,060	10,846,728
Capital Outlay	-	2,800,000	11,030,000	-	6,630,630	309,000	20,769,630	32,492,720	9,963,529
Other Financing Uses	-	325,200	-	-	-	-	325,200	301,730	23,755
Interfund Transfers	1,903,350	252,500	1,688,000	-	225,000	-	4,068,850	11,761,970	1,927,701
<b>Total Expenditures &amp; Other Uses</b>	<b>17,981,320</b>	<b>5,910,730</b>	<b>14,205,970</b>	<b>727,780</b>	<b>18,514,690</b>	<b>310,500</b>	<b>57,650,990</b>	<b>71,958,592</b>	<b>45,292,049</b>
<b>Ending Fund Balance</b>	<b>2,035,763</b>	<b>4,259,214</b>	<b>855,793</b>	<b>628,829</b>	<b>11,353,035</b>	<b>620,960</b>	<b>19,753,594</b>	<b>27,101,855</b>	<b>46,606,147</b>

**City of Louisville, Colorado**  
**Summary of Operational Budgets by Fund and Department**  
**2015 Budget**

Departments	General Fund	Open Space & Parks Fund	Cemetery Fund	Historic Preservtn Fund	Capital Projects Fund	Water Utility Fund	Waste-Water Utility Fund	Storm Water Utility Fund	Solid Waste & Recycling Fund	Golf Course Fund	Totals
General Administration	1,821,100	-	-	-	61,870	118,740	79,410	-	-	-	2,081,120
Economic Development	199,420	-	-	-	-	-	-	-	-	-	199,420
Human Resources	373,700	-	-	-	-	76,820	57,610	-	-	-	508,130
Information Technology	411,040	-	-	-	-	76,260	57,190	-	-	-	544,490
Finance	457,580	54,620	-	14,250	143,690	177,010	108,640	18,540	28,700	-	1,003,030
Planning & Building Safety	1,065,610	-	-	178,190	-	11,640	5,820	-	-	-	1,261,260
Police	4,909,530	-	-	-	-	-	-	-	-	-	4,909,530
Library & Museum Services	1,704,080	-	-	14,840	-	-	-	-	-	-	1,718,920
Public Wroks	2,354,120	-	-	-	276,910	3,239,960	1,410,110	133,190	1,519,850	-	8,934,140
Parks & Recreation	2,781,790	1,986,090	171,650	-	45,160	-	-	-	-	1,185,290	6,169,980
<b>Totals</b>	<b>16,077,970</b>	<b>2,040,710</b>	<b>171,650</b>	<b>207,280</b>	<b>527,630</b>	<b>3,700,430</b>	<b>1,718,780</b>	<b>151,730</b>	<b>1,548,550</b>	<b>1,185,290</b>	<b>27,330,020</b>

Amounts include only department operating budgets and exclude all non-departmental operations, capital outlay, and debt service.

## General Information

### History

In 1878 Louis Nawatny, a Polish immigrant, bought forty acres of homestead land for ninety dollars, under a grant signed by President Rutherford B. Hayes. He platted the land, named the area Louisville after himself, and proceeded to sell lots to incoming coal miners. The new town of Louisville grew to a population of two hundred by 1879.



Those who had bought Louisville lots from Nawatny built modest homes as soon as they had saved enough from their wages at the Welch-Louisville coal mine. Small kitchen gardens began to green the area; their produce kept mining families going during the summer months, slack time at the mines.

Incorporation for Louisville was a slow process because some of the residents feared it, but the first mayor was elected in 1882.



Louisville greeted the twentieth century with more streetlights, the telephone, ice cream cones, and soda pop. The forty-four streetlights in Louisville gave the town a settled look despite its dusty, unpaved roads.

The height of sophistication, telephone service, came to Louisville in 1903. Three years later, 119 Louisville residents had telephones.

Life in the early days of Louisville was not always characteristic of quiet, small town living. A violent mine strike and one mine explosion added a tragic sequel to the town's history.

During the Long Strike (so-called because it lasted from 1910 to 1915) the Hecla mine, on the northeast edge of Louisville was the scene of a miniature battle, resulting in several injuries and one death. Due to violent conditions erupting at various mines, 128 state militia arrived in Louisville to keep the peace. They were replaced by the Twelfth United States Cavalry and were well accepted by the battle-weary residents. At the end of 1914 President Wilson called for federal mediation and the union movement was thwarted. This would weaken the force of the miners' demands to the coal operators.



In the early morning hours of January 20, 1936 ten miners were completing the graveyard shift at the Monarch mine when an explosion occurred. Eight miners lost their lives. It was later determined that the coal dust which lay five and six inches thick on the mine floor, had combined with a pocket of methane gas and was touched off by a spark, perhaps from a trolley. The operators were found negligent.

Louisville's colorful past has now transitioned into the age of technology. Manufacturing and high-tech industry have provided a solid economic base for Louisville, bringing with it stores, restaurants and other amenities for residents to enjoy.

*Resources from: "Once a Coal Miner..." by Phyllis Smith  
Photos courtesy of Louisville Historical Museum and Louisville Public Library*

### **Size & Location**

The City of Louisville is a municipality with approximately 18,376 residents (2010 Census) residing in nearly 8 square miles. The City was founded in 1878 and incorporated in 1882. In 2009 and 2011, the city was voted number one in *Money Magazine's* list of America's Best Small Towns (CNNMoney, 2011). This preferred small city lies in the southeastern corner of Boulder County just six miles east of the City of Boulder and twenty five miles northwest of downtown Denver.

### **Climate**

Mean Temperatures:

January – 29.5 degrees F,

July - 72.0 degrees F,

October - 52.6 degrees F.

Days of Sunshine: 275/year

Inches of Rain: 15.5/year

Growing Season: 148 days.

Even though the City of Louisville is centrally located in the state at an elevation of 5338 feet, the city never experiences the extremes found in the mountains and plains of Colorado. The city has about 275 days of sunshine a year and when heavy snowfalls occur, they are usually followed by sunny, dry days. Because of Louisville's proximity to Colorado's world renowned ski slopes, city residents can choose to enjoy mild days throughout the year playing golf or tennis, enjoying an afternoon in the park, walking the many miles of trails throughout the city or taking a quick trip to the mountains for a little fun in the snow.

### **Population and Household Growth**

The City of Louisville is located in the eastern portion of highly sought after Boulder County. The 2010 census reported an increase of 503 housing units in the city over the past decade. Historically, Louisville has grown at a faster rate than Boulder County and the Denver Metropolitan Area, but not as fast as the surrounding communities of Broomfield, Lafayette, and Superior. The 2010 Census also recorded a slight decline in Louisville's population over the past decade along with the city's average household size while average household size in Boulder County and the Denver Metro Area increased. This is a reflection of Louisville's increasing average age population. Median housing prices have

remained steady, however, with a 24% increase over the past decade.

### **Age Distribution**

The 2010 Census reports the City of Louisville's median age as 40.9 years with 33.8% in the "baby boomer" 46 to 64 age group. This age category adds to the stability of the city and its housing market.

### **Education**

Louisville boasts 98.4% of the city's population as high school graduates and 68.8% holding a Bachelor's degree or higher. Generally, the higher educational levels reflect the area's high-tech business environment, as well as the influence of the state's largest university, the University of Colorado.

### **Household Incomes**

Corresponding to education level and employment, median household incomes average \$84,988 in the City of Louisville.

### **Employment and Commuting**

The U.S. Census data for 2011 identified 10,904 jobs in Louisville. Generally, 27% are Industrial jobs, 54% are Office jobs, 16% are commercial or retail jobs, and 3% are public sector or institutional jobs. There is a relative balance between the number of residents who are employed and the number of employees working in the City:

*Resources from: City of Louisville Staff, 2009 Updated Comprehensive Plan, others as noted.*

### **Miscellaneous Statistics**

- ❖ The Louisville Police Department consists of 30 sworn officers, 2 Code Enforcement officers, 3 civilian support staff members, and 1 civilian volunteer operating from the Police and Municipal Court Building located at 992 West Via Appia Way. The police vehicle fleet includes 17 marked patrol cars, 5 unmarked vehicles, and 2 code enforcement trucks. The City of Louisville is an exceptionally safe city enjoying one of the lowest crime rates for Colorado cities with populations over 10,000.
- ❖ Louisville has a Water Fund that supports 125 miles of water mains, treating and moving nearly 3.0 million gallons to residents on average per day at two water treatment plants. The Wastewater Fund maintains 118 miles of sewage lines, which ships sewage to the Coal Creek sewage treatment plant.
- ❖ The local water shed for the City's water supply is South Boulder Creek Basin and its supply is diverted at Eldorado Springs then treated and delivered to the residents of Louisville. The City also obtains water from Carter Lake.
- ❖ The state of Colorado was ranked the 8<sup>th</sup> healthiest state (*Forbes*, 2009) with Denver America's Fittest City (*Travel & Leisure*, 2010) and Boulder County the 4<sup>th</sup> healthiest county in the state (*County Health Ranking*, 2011). The City of Louisville residents embrace that healthy lifestyle and rate their trail systems, Open Space, Parks and Recreation Center as the four most import amenities in their city. The City of Louisville takes pride in offering residents:
  - Over 47 miles of walks and trails maintained including the Coal Creek Regional Trail, a continuous 14 mile trail that currently runs from McCaslin Boulevard in Superior through Louisville and Lafayette to Vista Parkway in Erie.
  - 694 acres of solely owned open space and 1,193 acres of jointly owned open space with Boulder County and the City of Lafayette.
  - The Recreation/Senior Center which offers over 1,644 recreational opportunities for adults, seniors and youth during a given year. Overall, 2013 attendance (daily visits/recreation programs) exceeded one million visits.
  - Louisville's 18-hole Coal Creek Golf Course was originally designed by Golf Course Architect, Dick Phelps, and opened for public play in 1990. In September 2013, the golf course was rendered unplayable and was virtually destroyed as a result of a 400 year flood event. The Course is currently being reconstructed. FEMA and the State of Colorado stepped into help the City fund reconstruction associated with flood damage. The City anticipates the Coal Creek Golf Course will re-open in spring 2015. While staying true to the original design created by Dick Phelps, Golf Course Architect Kevin Norby has brought a number of improvements to the reconstructed golf course. Golfers and aspiring golfers will enjoy 18 new greens; new practice greens including a 21,000 sq. ft. Himalayan green; a new, more efficient irrigation system; a reconstructed driving range; new tee boxes throughout the course; three new bridges; realigned cart paths; and new sand bunkers.
  - Recreation opportunities including 27 parks, the region's only arboretum, a sports complex, athletic fields, two swimming pools, eleven tennis courts, an in-line skating rink and skate park, a dog park at Community Park and an off-leash area at Davidson-Mesa.
  - In 2008, City Council adopted the Cemetery Master Plan, and the Phase I expansion was completed and features 1,120 additional standard burial plots, 224 cremation burial plots and 78 infant burial plots.
- ❖ In 2008, Louisville voters, concerned about the loss of character on Old Town Louisville, approved what may be the nation's first sales tax dedicated to historic preservation.
- ❖ Louisville has 263 lane miles of streets, which the City repairs, replaces, sweeps and clears of snow. The City also funds the replacement of curbs, gutters, and sidewalks.



## General Information

- ❖ Louisville has a state-of-the art Library in a 32,500 square foot building that offers about forty PCs and laptops, meeting and study rooms, a teen area, story time room, and gallery space.
- ❖ In May 2010, Standard & Poor's Rating Services affirmed its A+ underlying rating on the City's Sales Tax Revenue Refunding Bonds. In March 2007, Standard & Poor's Rating Services raised its underlying rating on the City's General Obligation Library Bonds from 'AA-' to 'AA'. In March 2014, Standard & Poor's Rating Services again raised its underlying rating on the City's General Obligation Library Bonds, this time from 'AA' to 'AA+'.

### **Organization**

The City of Louisville is a home rule city, regulated by a City Charter. The City operates with a mayor-council form of government creating the City's legislative and governing body. The City Council consists of the Mayor, elected at-large, to serve a four-year term. The Mayor serves along with six Council members, two council members elected from each of the City's three wards and serving staggered four-year terms in office. The City Council meetings, held the first and third Tuesday of each month, are presided over by the Mayor who has all the powers, rights, and privileges of a Council member.



The City Council appoints the city manager to serve as the chief administrative officer of the city. The City Manager serves at the pleasure of City Council, implements their policies, provides organizational leadership for addressing major issues, direct business and administrative procedures and appoints department directors.

The City Council also appoints a city attorney, a municipal judge, a prosecuting attorney, and several separate boards and commissions to administer and advise on the operations of certain services.

### **Services**

The City provides a full range of local government services including police protection, municipal court, planning and zoning, building safety, finance, general administration, street and road maintenance, public improvements, parks and recreation, as well as:

**Library** – The Louisville Library has a collection of over 93,000 items in a variety of formats, from books and magazines to downloadable books, movies and audio books, as well as DVDs and music CDs. The Town of Superior residents voted to increase their property taxes to fund continued contractual library services through the City of Louisville resulting in more than 500,000 items loaned each year to citizens from the cities of Louisville and Superior.

**Water Treatment & Storage** – The City of Louisville's Annual Water Consumption - 1.33 Billion Gallons per Year; Average Consumption - 3.5 Million Gallons per Day; Peak Consumption (Summer) 7.3 Million Gallons per Day; Current Treatment Capacity (Net) 13 Million Gallon per Day; Hardness of Water: 30.37 Parts Per Million.

**Wastewater Services** – The wastewater facility is an extended aeration/activated sludge system with an existing plant capacity of 3.4 Million Gallons per Day. Treated discharge has direct flow to Coal Creek. Existing average annual flows are 1.8 Million Gallons per Day. Ultimate projected plant capacity: 3.5 Million Gallons.

*Resources from: City of Louisville Staff*



## General Information

### Principal Property Tax Payers

<b>Taxpayer</b>	<b>Type of Business</b>	<b>2013 Assessed Valuation</b>	<b>Rank</b>	<b>Percentage of Total Assessed Valuation</b>
Public Service Company of Colorado	Energy	\$9,300,000	1	2.0%
Phillips 66 Company	Energy Training and R&D Center	8,487,691	2	1.9%
FFI CO Coal Creek, LLC (Medtronics)	Electromedical	7,370,959	3	1.6%
Neodata Services	Business Services	5,857,594	4	1.3%
Infinite Funding Company, LLC	Commercial Real Estate	4,482,791	5	1.0%
Colorado Tech, LLC	Technology	4,434,854	6	1.0%
Somerset Limited Partnership	Commercial Real Estate	4,381,842	7	1.0%
Boulder Road, LLC	Unknown	3,883,303	8	0.9%
VTR Avista MOB, LLC	Medical Offices	3,868,890	9	0.8%
Lexington	Commercial Real Estate	3,524,312	10	0.8%
<b>Total</b>		<b>\$55,592,236</b>		<b>12.2%</b>

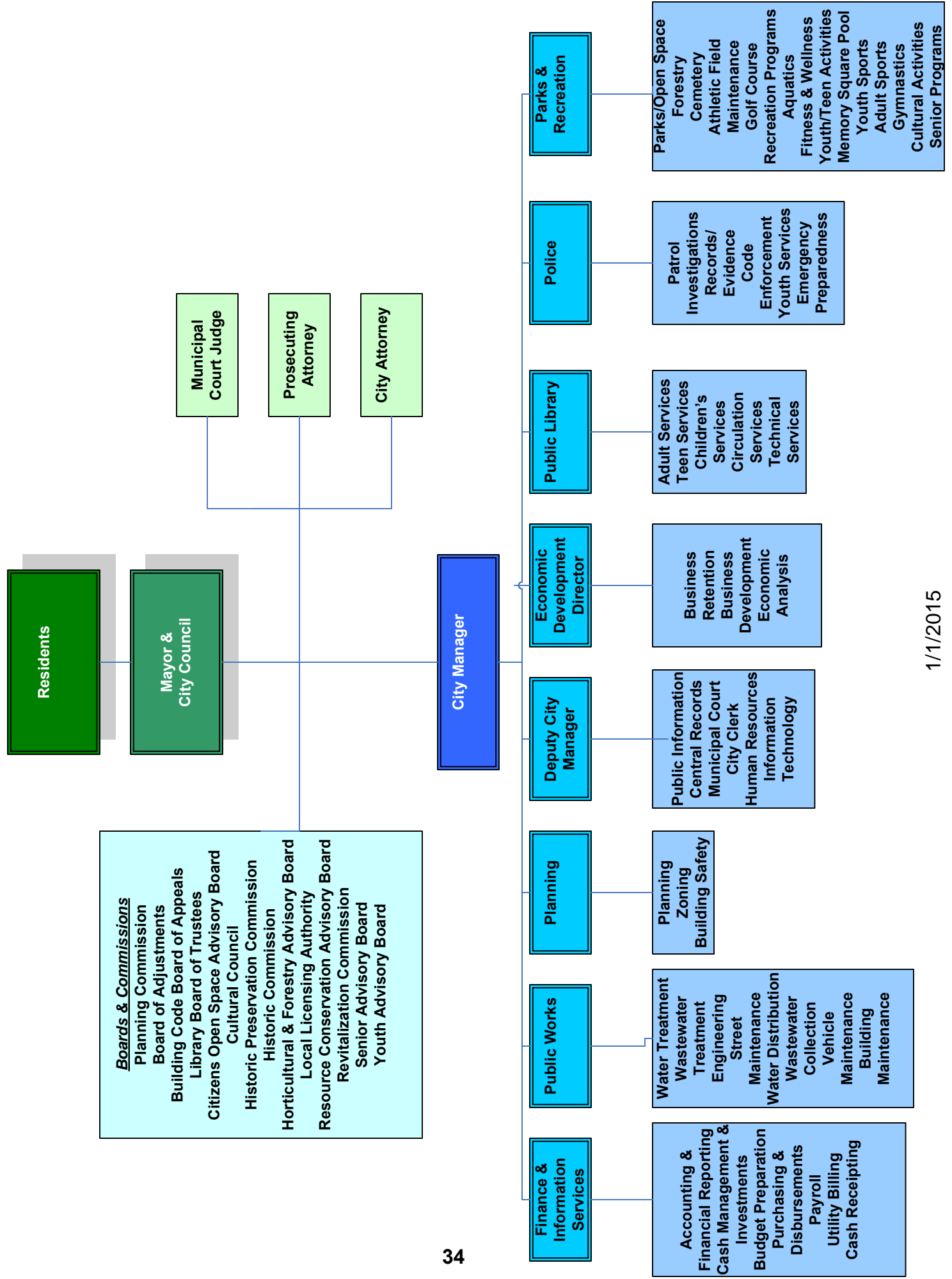
**Source:** Boulder County Assessor's Office

### Principal Employers

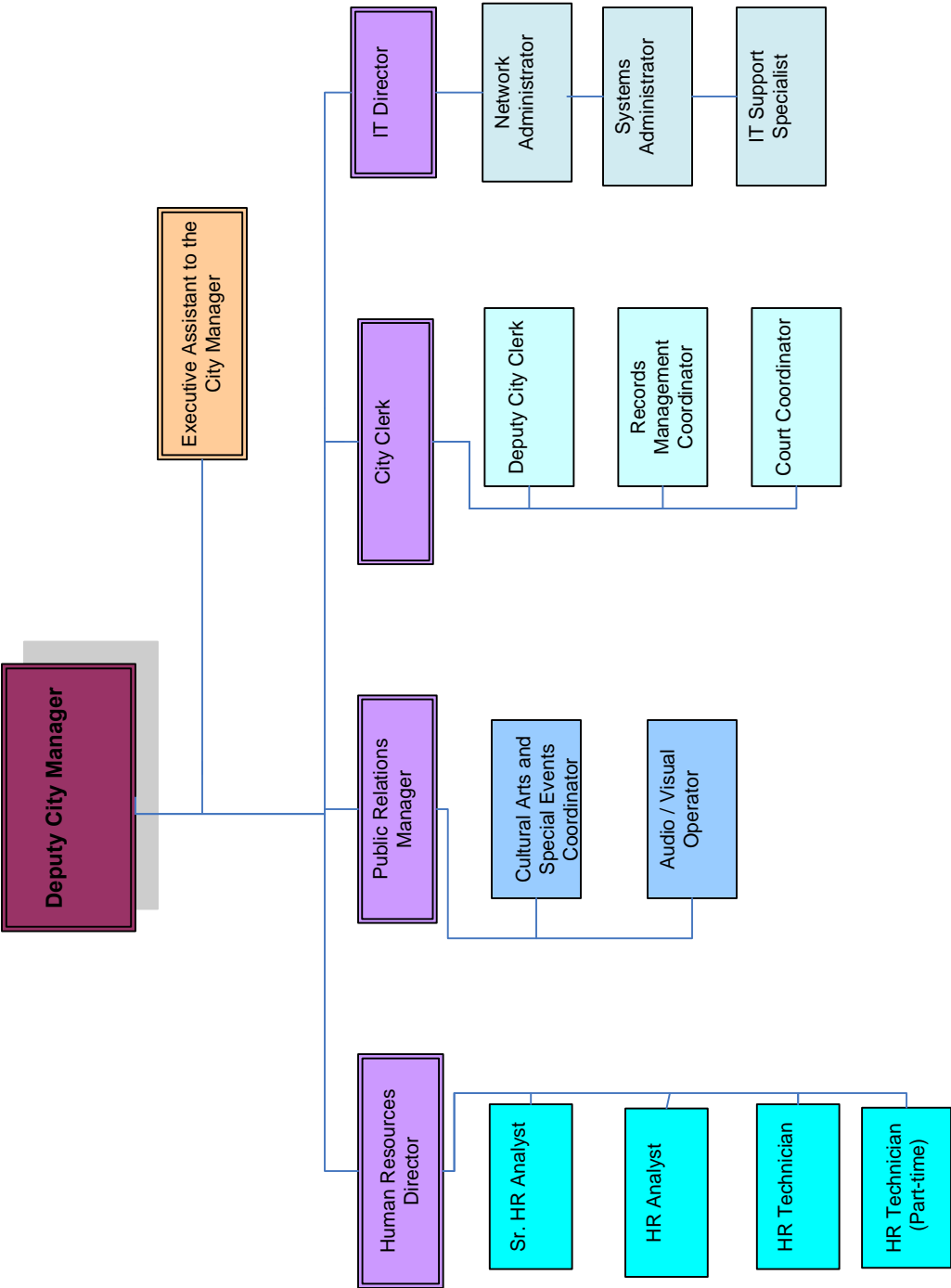
<b>Company</b>	<b>2013</b>		
	<b>Estimated Number of Employees</b>	<b>Rank</b>	<b>Percentage of Total City Employment</b>
Avista Hospital	641	1	5.0%
GHX	376	2	2.9%
Zayo	355	3	2.7%
Sierra Nevada Corp.	329	4	2.5%
Fresca Foods	327	5	2.5%
Balfour	319	6	2.5%
City of Louisville	275	7	2.1%
Medtronic	250	8	2.1%
Design Mechanical	194	9	1.5%
Gaiam	187	10	1.4%
<b>Total</b>	<b>3253</b>		<b>25.2%</b>

**Note:** Represents full-time, part-time, and temporary employees

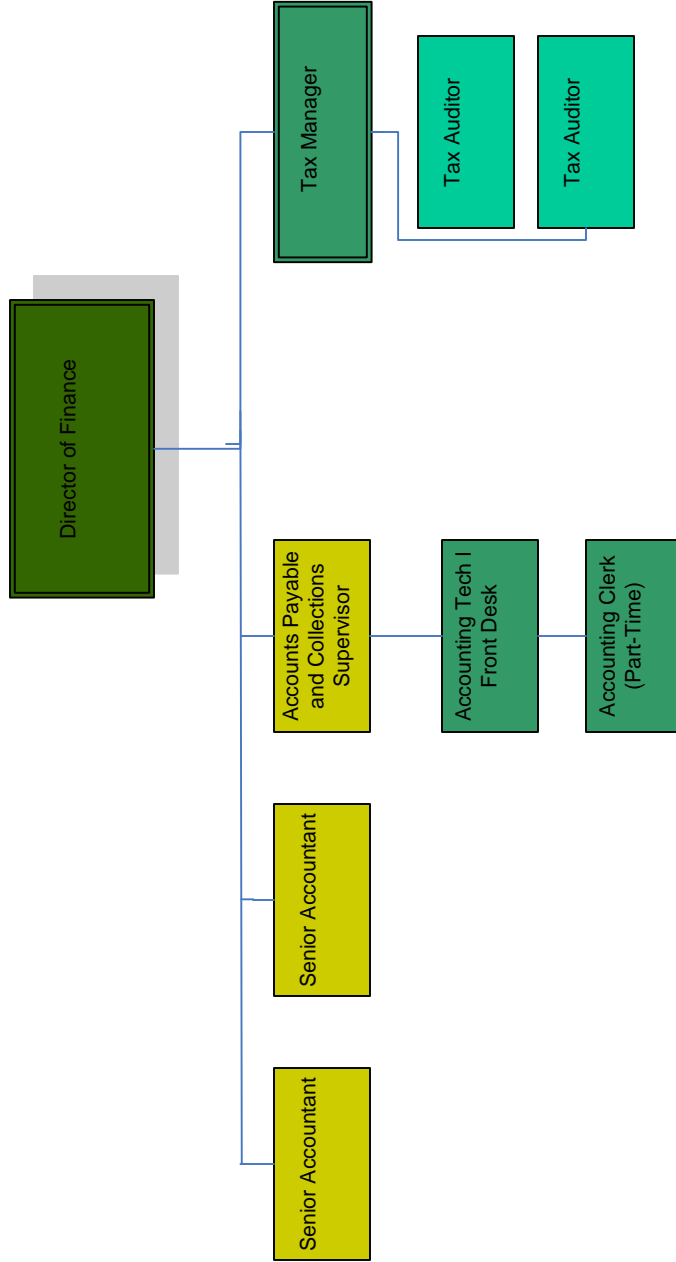
# City of Louisville Organizational Chart



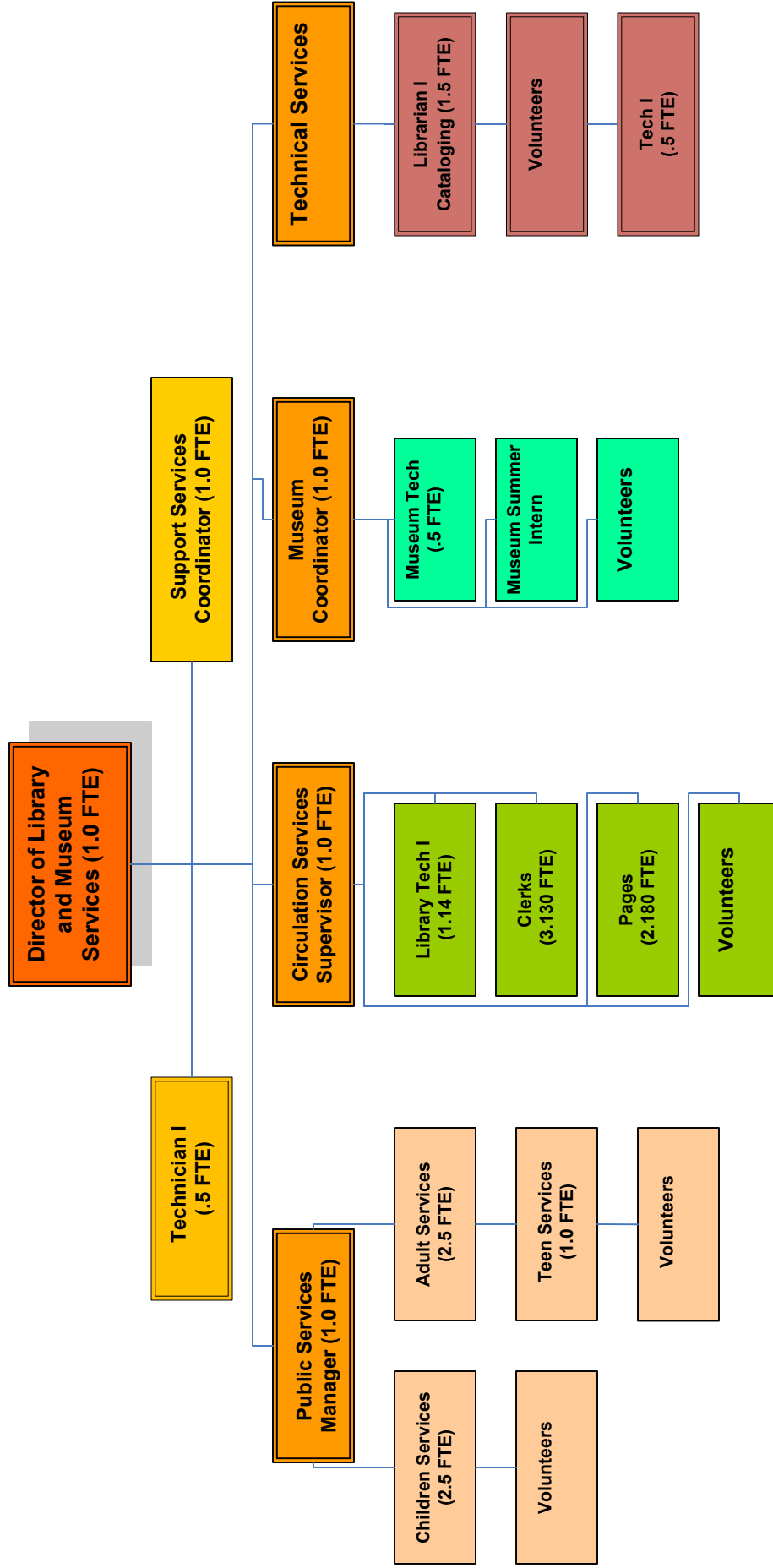
City of Louisville Organizational Chart



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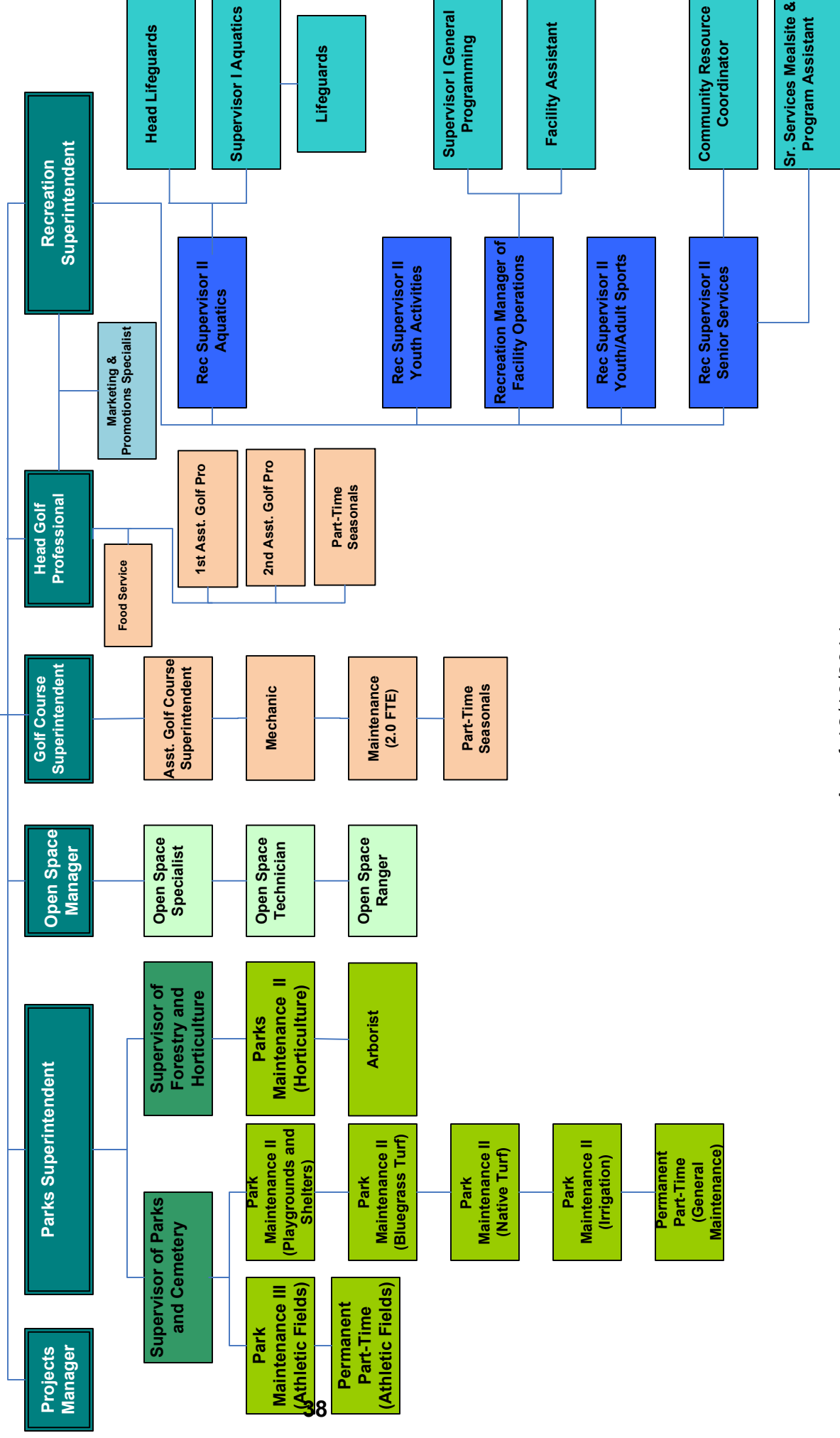


# City of Louisville Organizational Chart

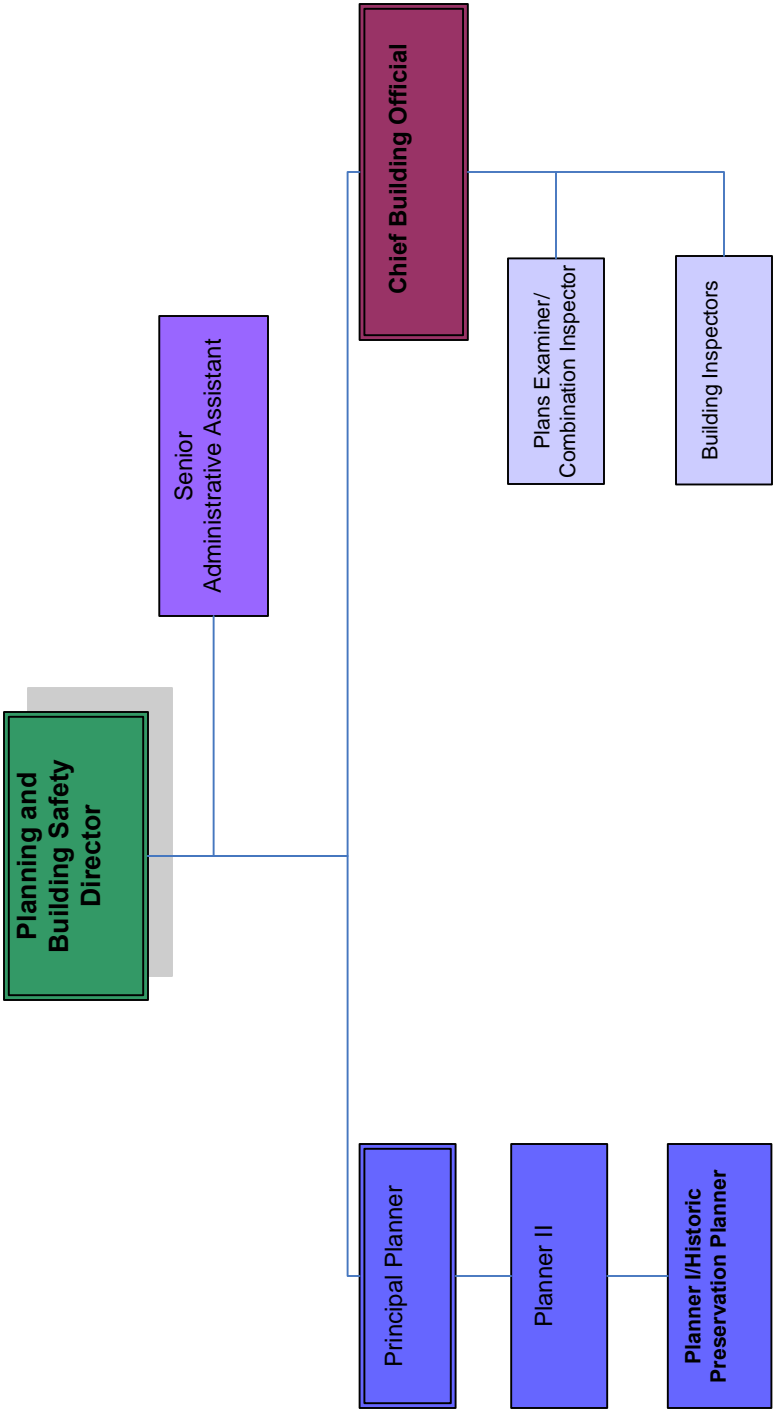


## Parks & Recreation Director

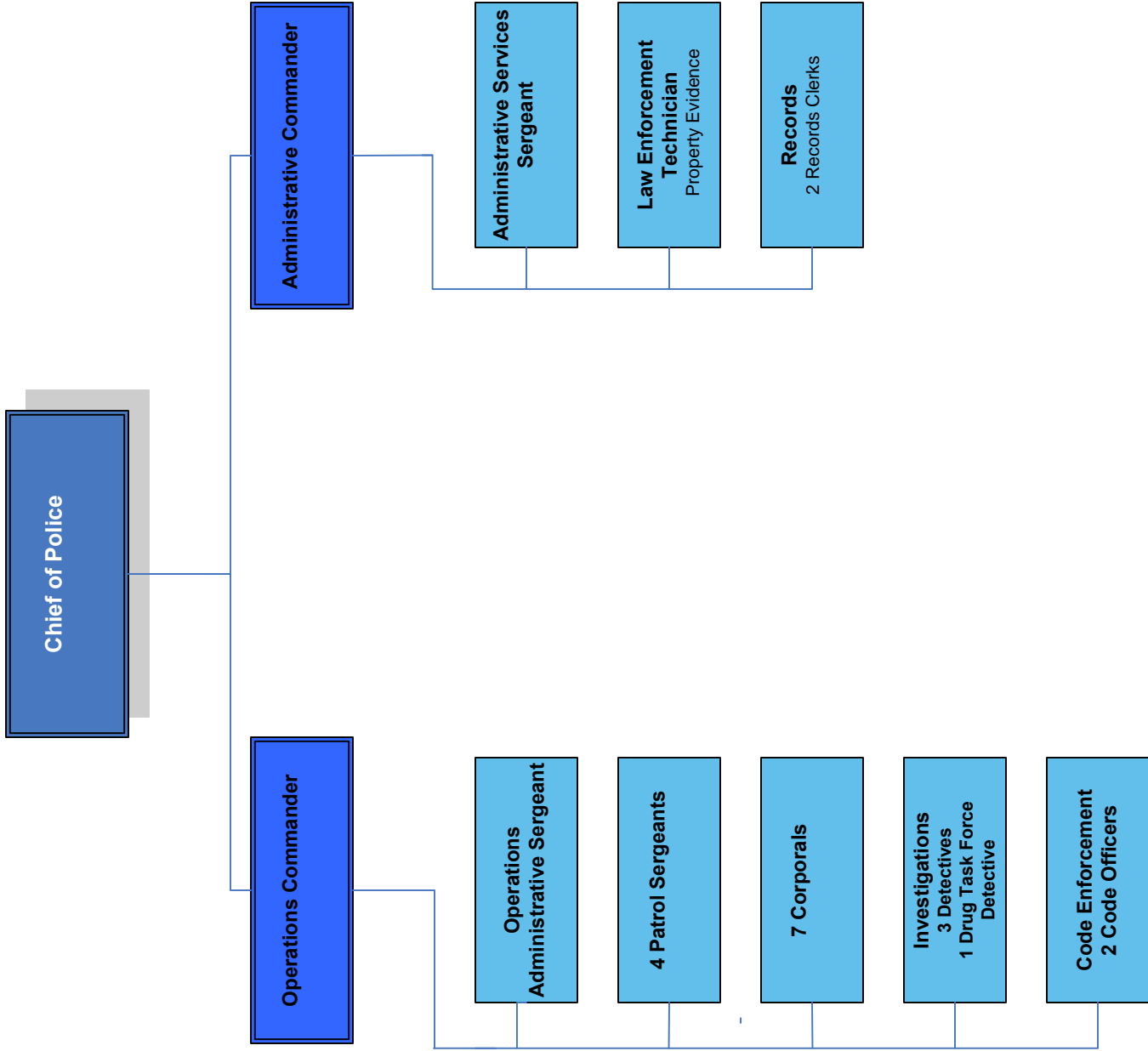
Senior Administrative Assistant



City of Louisville Organizational Chart

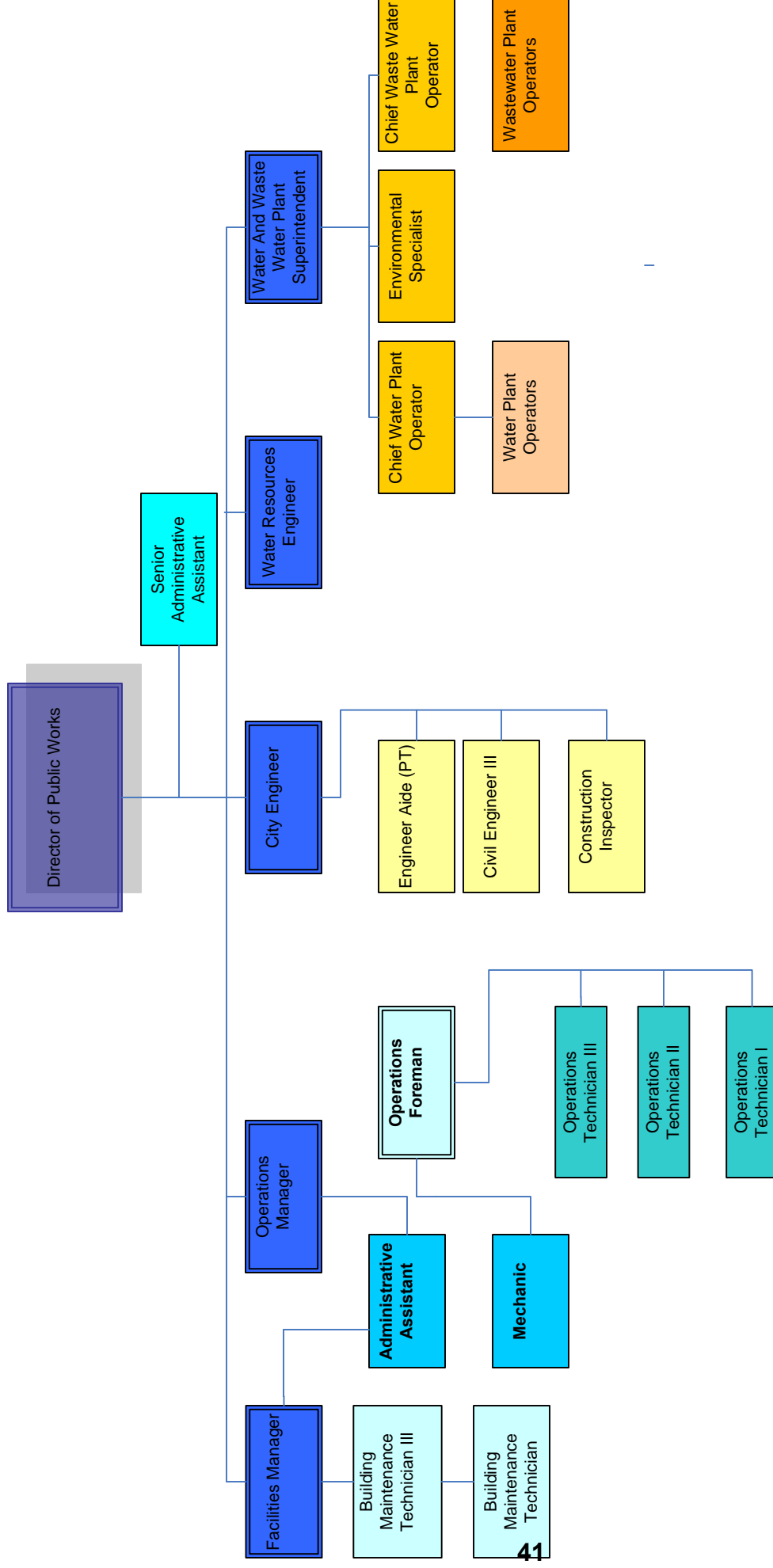


City of Louisville Organizational Chart





# City of Louisville Organizational Chart



**Full-Time Equivalents  
2013 - 2015**

Department Description	2013 Initial Budget Full-Time Equivalents			2014 Initial Budget Full-Time Equivalents			2015 Initial Budget Full-Time Equivalents			Explanation of Variances From 2014 to 2015
	FT/FB*	PT/NB**	Total	FT/FB*	PT/NB**	Total	FT/FB*	PT/NB**	Total	
Legislative - Municipal Court	1.40	-	1.40	1.40	-	1.40	1.40	-	1.40	
City Manager - Administration	2.14	-	2.14	2.14	-	2.14	2.14	-	2.14	
City Manager - Cable Television	-	0.36	0.36	-	0.36	0.36	-	0.36	0.36	
City Manager - Community Facilitation	1.00	-	1.00	1.50	-	1.50	1.50	-	1.50	
City Manager - Economic Development	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	
City Clerk	2.15	-	2.15	2.15	-	2.15	2.15	-	2.15	
Human Resources	2.47	0.23	2.70	2.54	-	2.54	2.54	0.63	3.16	New Part-Time HR Tech Position
Information Technology	2.15	-	2.15	2.60	-	2.60	2.60	-	2.60	
Finance & Accounting	1.97	0.51	2.48	1.97	0.63	2.60	2.59	-	2.59	
Sales Tax Administration	1.14	-	1.14	1.71	-	1.71	1.71	-	1.71	
Police Administration	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	
Patrol/Investigations	32.00	-	32.00	34.00	-	34.00	34.00	-	34.00	
Code Enforcement	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	
Public Works Administration	1.00	-	1.00	1.00	-	1.00	0.90	-	0.90	Redistribution of Current FTE's
Engineering	2.65	-	2.65	2.65	-	2.65	2.65	-	2.65	
Streets Maintenance	5.58	-	5.58	5.48	-	5.48	5.48	-	5.48	
Snow & Ice Removal	1.09	-	1.09	0.99	-	0.99	0.99	-	0.99	
Sign Maintenance	0.65	-	0.65	0.75	-	0.75	0.75	-	0.75	
Building Maintenance	0.75	-	0.75	0.75	-	0.75	0.75	-	0.75	
Recreation Center Building Maint	1.25	-	1.25	1.25	-	1.25	1.30	-	1.30	New Maintenance Technician III Position
Police Department Building Maint	0.50	-	0.50	0.50	-	0.50	0.55	-	0.55	New Maintenance Technician III Position
Library Building Maintenance	0.80	-	0.80	0.80	-	0.80	0.85	-	0.85	New Maintenance Technician III Position
Fleet Maintenance	2.30	-	2.30	2.20	-	2.20	1.20	-	1.20	Redistribution of Current FTE's
Planning Administration	1.95	-	1.95	4.20	0.07	4.27	4.58	0.07	4.65	New Front Counter Assistant Position
Community Planning	2.80	-	2.80	-	-	-	-	-	-	
Building Safety	4.85	-	4.85	4.30	0.03	4.33	4.30	0.04	4.34	
Library Services	11.00	6.92	17.92	11.00	7.22	18.22	11.00	7.82	18.82	Additional Part-Time Hours
Museum Services	0.78	-	0.78	0.78	-	0.78	0.78	0.47	1.25	New Part-Time Positions (3)
Parks & Recreation Administration	1.15	-	1.15	1.15	-	1.15	1.15	-	1.15	
Recreation & Senior Services Admin	0.25	-	0.25	0.25	-	0.25	0.25	-	0.25	
Recreation Center Management	2.20	5.69	7.89	2.55	5.85	8.40	2.67	5.77	8.44	New Marketing & Promotions Position
Recreation Center Aquatics	3.25	5.82	9.07	3.25	6.07	9.32	3.25	6.50	9.75	Changes to Part-Time Hours
Fitness & Wellness	0.40	1.20	1.60	0.40	1.30	1.70	0.40	1.27	1.67	Changes to Part-Time Hours
Youth Activities	0.88	3.53	4.41	0.88	3.61	4.49	0.88	3.61	4.49	
Memory Square Pool	0.95	1.59	2.54	0.95	1.35	2.30	0.95	1.35	2.30	
Youth Sports	0.90	1.01	1.91	0.90	1.15	2.05	0.90	1.15	2.05	
Adult Sports	0.10	0.07	0.17	0.10	0.07	0.17	0.10	0.06	0.16	
Seniors	1.95	0.34	2.29	1.95	0.35	2.30	1.95	0.52	2.47	Changes to Part-Time Hours
Cultural Council	0.35	-	0.35	0.50	-	0.50	0.50	-	0.50	
Senior Meals	0.20	0.50	0.70	0.20	0.51	0.71	0.20	0.51	0.71	
Nite at the Rec	0.30	0.91	1.21	0.30	0.92	1.22	0.30	0.87	1.17	Changes to Part-Time Hours
Parks	0.75	-	0.75	0.75	-	0.75	-	-	-	Reclassified to Open Space & Parks Fund
Forestry	0.60	-	0.60	0.60	-	0.60	1.10	-	1.10	New Park Tech III - Arborist Position
Athletic Field Maintenance	-	0.73	0.73	-	0.73	0.73	-	-	-	Part-Time Hours Replaced by Arborist
<b>Total General Fund</b>	<b>104.59</b>	<b>29.40</b>	<b>133.99</b>	<b>107.36</b>	<b>30.22</b>	<b>137.58</b>	<b>107.28</b>	<b>31.00</b>	<b>138.27</b>	
Parks & Open Space Administration	11.77	6.25	18.02	14.68	6.52	21.20	-	-	-	General Redistributions and Reductions in Part-Time Hours. New Arborist, Marketing & Promotions, Maintenance Technician III, and Mechanic Positions
Open Space Admin & Operations	-	-	-	-	-	-	4.34	0.25	4.59	
Parks Administration & Operations	-	-	-	-	-	-	12.02	5.80	17.81	
<b>Total Open Space &amp; Parks Fund</b>	<b>11.77</b>	<b>6.25</b>	<b>18.02</b>	<b>14.68</b>	<b>6.52</b>	<b>21.20</b>	<b>16.36</b>	<b>6.05</b>	<b>22.41</b>	
Cemetery Maintenance	0.65	-	0.65	0.65	-	0.65	1.65	-	1.65	New Parks Tech II Position
<b>Total Cemetery Fund</b>	<b>0.65</b>	<b>-</b>	<b>0.65</b>	<b>0.65</b>	<b>-</b>	<b>0.65</b>	<b>1.65</b>	<b>-</b>	<b>1.65</b>	
Historic Preservation Administration	0.60	-	0.60	0.74	-	0.74	0.74	-	0.74	
<b>Total Historic Preservation Fund</b>	<b>0.60</b>	<b>-</b>	<b>0.60</b>	<b>0.74</b>	<b>-</b>	<b>0.74</b>	<b>0.74</b>	<b>-</b>	<b>0.74</b>	
Capital Projects Administration	4.62	0.31	4.93	4.70	0.31	5.01	4.70	0.31	5.01	
<b>Total Capital Projects Fund</b>	<b>4.62</b>	<b>0.31</b>	<b>4.93</b>	<b>4.70</b>	<b>0.31</b>	<b>5.01</b>	<b>4.70</b>	<b>0.31</b>	<b>5.01</b>	
Central Charges	4.48	-	4.48	4.30	-	4.30	4.80	-	4.80	Redistribution of Fleet Maintenance FTE's
Utility Billing	0.70	-	0.70	0.20	-	0.20	0.20	-	0.20	
Water Plant Operations	9.15	0.69	9.84	9.00	0.69	9.69	10.25	0.69	10.94	New Maintenance Technician III Position
Raw Water Operations	1.65	0.69	2.34	1.50	0.69	2.19	1.60	0.69	2.29	Additional Water Treatment Operator
Distribution & Collection	4.43	-	4.43	4.73	-	4.73	4.73	-	4.73	
<b>Total Water Utility Fund</b>	<b>20.41</b>	<b>1.38</b>	<b>21.79</b>	<b>19.73</b>	<b>1.38</b>	<b>21.11</b>	<b>21.58</b>	<b>1.38</b>	<b>22.96</b>	
Central Charges	2.97	-	2.97	2.78	-	2.78	3.28	-	3.28	Redistribution of Fleet Maintenance FTE's
Utility Billing	0.50	-	0.50	0.25	-	0.25	0.25	-	0.25	
Collections	1.49	-	1.49	1.24	-	1.24	1.24	-	1.24	
WWTP Operations	4.15	1.00	5.15	5.00	1.00	6.00	5.35	1.00	6.35	New Maintenance Technician III Position
Pretreatment	1.15	-	1.15	1.00	-	1.00	1.00	-	1.00	
<b>Total Wastewater Utility Fund</b>	<b>10.26</b>	<b>1.00</b>	<b>11.26</b>	<b>10.27</b>	<b>1.00</b>	<b>11.27</b>	<b>11.12</b>	<b>1.00</b>	<b>12.12</b>	

**Full-Time Equivalents  
2013 - 2015**

Department Description	2013 Initial Budget Full-Time Equivalents			2014 Initial Budget Full-Time Equivalents			2015 Initial Budget Full-Time Equivalents			Explanation of Variances From 2014 to 2015
	FT/FB*	PT/NB**	Total	FT/FB*	PT/NB**	Total	FT/FB*	PT/NB**	Total	
Storm Water Utility Administration	1.55	-	1.55	1.20	-	1.20	1.20	-	1.20	Various Full-Time and Part-Time Positions Necessary for Operation of Coal Creek Golf Course Beginning Spring 2015.
<b>Total Storm Water Utility Fund</b>	<b>1.55</b>	<b>-</b>	<b>1.55</b>	<b>1.20</b>	<b>-</b>	<b>1.20</b>	<b>1.20</b>	<b>-</b>	<b>1.20</b>	
Golf General & Marketing	-	-	-	-	-	-	0.60	-	0.60	
Golf Operations & Pro Shop	-	-	-	-	-	-	3.00	2.42	5.42	
Course Maintenance	-	-	-	-	-	-	3.70	3.23	6.93	
Clubhouse & Maintenance	-	-	-	-	-	-	0.05	-	0.05	Redistribution of Current FTE's
<b>Total Golf Course Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7.35</b>	<b>5.65</b>	<b>13.00</b>	
Solid Waste & Recycling Admin	0.35	-	0.35	0.20	-	0.20	0.35	-	0.35	
<b>Total Solid Waste &amp; Recycling Fund</b>	<b>0.35</b>	<b>-</b>	<b>0.35</b>	<b>0.20</b>	<b>-</b>	<b>0.20</b>	<b>0.35</b>	<b>-</b>	<b>0.35</b>	
<b>Totals for All Funds</b>	<b>154.80</b>	<b>38.35</b>	<b>193.15</b>	<b>159.53</b>	<b>39.43</b>	<b>198.96</b>	<b>172.33</b>	<b>45.39</b>	<b>217.71</b>	

\* FT/FB = full-time and part-time (non-seasonal) employees that receive fringe benefits

\*\* PT/NB = part-time employees (including seasonal) that do not receive fringe benefits

## **Purpose**

The purpose of the City of Louisville's Fiscal Policies is to set guidelines for managing the fiscal affairs of the City. The policies will commit the City to calculate specific information about the City's current fiscal condition, past and future trends, as well as provide guidelines for making fiscal decisions and assuring that the City continues to pursue a financially prudent course. These policies may be added to or modified by Council resolution.

## **Introduction**

The City of Louisville is an organization charged with providing a wide range of services (i.e., elections, drainage, streets, planning, engineering, police protection, parks, libraries, wastewater treatment, water, and recreation). Revenues to support these services are gathered from a large number of sources including property taxes, user fees, fines, sales tax, franchise tax, State sources, and others. The City's Fiscal Policy Plan has been written in order to help the City provide services in a prudent manner within the bounds of available revenue.

(Adopted May 15, 1984, Resolution No. 19)

## **General Policies**

1. That the City of Louisville shall calculate financial indicators consistent with Appendix "A". All indicators shall be compiled each year before preparation of the annual budget. Each new year's indicators shall be compared with those indicators available from past years building a historical record up to a total of ten (10) years. Any indicator, which shows a warning trend when compared with the past year, shall be more closely analyzed for reasons why the change has occurred.
2. The City of Louisville capital facilities estimate their remaining useful life and replacement cost. This inventory shall include streets, drainage facilities, buildings, parks, water and wastewater systems, alleys, sidewalks and curbs, traffic signals, and any other real or personal property items having an original cost of \$5,000 or

more. (As amended August 15, 2006 Ordinance No. 1498, Series 2006)

3. As a provider of public services, the City of Louisville will seek to provide only public services that citizens require or support and for which they are willing to pay.
4. The City will take positive steps to improve the productivity of its programs and employees, and seek ways to eliminate duplicate functions within the City government and semi-autonomous agencies in the community.
5. Although the City will finance projects on a pay-as-you-go basis, Council may conclude, based on study of the economy and other matters, that the most equitable way of financing a project that benefits the entire community will be debt financing (pay-as-you-use) in order to provide the services in a timely manner.
6. During the annual budget process, the City will reassess services and service levels. Council may seek citizen input by surveys, citizen forums, and similar methods for this evaluation.

## **Debt Policies**

7. The City of Louisville will not use long-term debt to finance current operations. Long-term borrowing will be confined to capital improvements or similar projects with an extended life, which cannot be financed from current revenues.
8. Debt payments shall not extend beyond the estimated useful life of the project being financed. The City will try to keep the average maturity of general obligation bonds at or below twenty (20) years.
9. The City of Louisville will maintain good communications with bond rating agencies concerning its financial condition.
10. Total general obligation debt will not exceed three percent (3%) of the actual value of the taxable property within the City.
11. The City of Louisville will not utilize lease purchasing except in the case of an extreme financial emergency with specific approval of

the City Council. If lease purchasing is approved by Council, the useful life of the item must be equal to or greater than the length of the lease. No lease purchase will be approved by City Council beyond a five (5) year lease term.

### **Revenue Policies**

12. The City of Louisville will maintain a diversified revenue system to protect it from short-run fluctuations in any one revenue source.
13. State and Federal funds may be utilized, but only when the City can be assured that the total costs and requirements of accepting funds are known and judged not to adversely impact the City's General Fund.
14. The City Council policy is that user charges will be established so that operating revenues are at least equal to the direct and indirect operating costs. Indirect costs will include the cost of annual depreciation of capital assets.
15. The City of Louisville will set fees for recreational services at a level to support seventy-five percent (75%) of the direct and indirect costs of children's programs. Non-resident recreation participants will pay the regular program fees plus an additional fee of 25% or \$5.00, whichever is higher. (As amended March 18, 1997, Resolution No. 19)
16. The City will annually review all fees for licenses, permits, fines, and other miscellaneous charges. They will be adjusted as necessary after considering inflation, processing time, expense to the City, and any other factors pertinent to the specific item.
17. Non-sufficient funds checks will be assessed a collection charge of fifteen dollars (\$15.00). The amount of collection charge may be reviewed and changed as deemed necessary by the Director of Finance.
18. The City of Louisville will project revenues for the next five years and will update this projection annually. Each existing and potential revenue source will be examined annually.

19. Water and sewer capital revenues will not be used to pay for operating expenses. They will be used solely for the water and sewer improvements and system expansion.

### **Operating Budget Policies**

20. The City of Louisville will maintain a budgetary control system to help it adhere to the budget. The City will prepare monthly status reports and quarterly financial reports comparing actual revenues and expenditures to budgeted amounts. Where practical, the City will develop performance measures to be included in the annual operating budget.
21. The City of Louisville will provide for adequate maintenance of capital plant and equipment, and for their orderly replacement.
22. The City will strive to pay prevailing market rates of pay to its employees. Prevailing market rate is defined to include both salary and fringe benefits.
23. The City of Louisville should not incur an operating deficit.
24. The City will pay for all current expenditures with current revenues. The City's General Fund budget will not be balanced through the use of transfers from other funds, appropriations from fund balances or growth revenue. (As amended January 7, 1986, Resolution No. 1 and March 18, 1997, Resolution No. 19)
25. The City of Louisville will project expenditures for the next five (5) years and will update these projections annually. Projections will include estimated operating costs of future capital improvements that are included in the Capital Improvement Program budget.
26. Administrative Transfer Fee. The Administrative Transfer Fee is a payment from the utility funds to the General Fund for services provided by the General Fund. The amount of each year's transfer fee will be based on the estimated General Fund expenditures that are utility related.

27. The City of Louisville's Water and Sewer Funds will pay the General Fund a franchise fee for the utilization of public streets and rights of way. The fee will be a percent of the operating budget year's projected revenues.

### **Reserve Policies**

28. Policy 28 was Rescinded March 18, 1997, Resolution No. 19. New fund balance policies were created by Resolution No. 42, Series 1997 (Policies 45 through 47)
29. The City of Louisville will establish an equipment reserve fund and will appropriate funds to it annually to provide for timely replacement of equipment.
30. Policy No. 30 has been reserved for future use.

### **Capital Improvement Policies**

31. The City of Louisville will make all capital improvements in accordance with an adopted Capital Improvement Program.
32. The City of Louisville will develop a multi-year plan for capital improvements and update it annually.
33. The City of Louisville will enact an annual capital budget based upon the Capital Improvement Program. This capital budget will be coordinated with the operating budget.
34. The City of Louisville will require that project costs be submitted with capital projects requests. "Full life" costs including operating, maintenance, and demolition, if any, should be listed.
35. The City of Louisville will project its equipment replacement and maintenance needs for the next five years to minimize future maintenance and replacement costs.
36. The City of Louisville will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and future replacement costs.

### **Investment Policies**

37. The City of Louisville amended its Investment Policy through Resolution No. 14, Series 2012, in order to comply with House Bill 12-1005, which changed the definition of legal investment of public funds by amending CRS Section 24-75-601. This amendment also brought the City's investment policy up to current generally accepted standards. The Policy is located on the City's website at [www.louisvilleco.gov](http://www.louisvilleco.gov).
38. Competitive Quotes – The City will seek competitive quotes on all investments. Investments will be made on the basis of the legality, safety, liquidity and yield of invested money with regard for the characteristics of the investments, the quotes and the quoting institutions.
39. Documentation – All purchase and sales of investments shall be authorized or confirmed in writing with the issuer. Internal controls will be established to ensure the integrity of the investment process. For investment transactions, which are, conducted electronically, confirmation in the form of annotated documentation and confirmation received will be retained.
40. Reporting Requirements – The investment officer shall generate daily and monthly reports for management purposes. The report shall summarize the investment securities, maturities, and any other features necessary for clarification.

### **Accounting Policies**

41. The City will establish and maintain a high degree of accounting practice. Accounting systems will conform to accepted principles of standards of the Governmental Accounting Standards Board, Governmental Finance Officers Association, and the State of Colorado. (As amended March 18, 1997, Resolution No. 19)
42. The City shall apply to the Government Finance Officers Association for its Certificate of Conformance in the Financial Reporting Program.

## Fiscal Policies

- 43. An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official annual financial statement.
- 44. Full disclosure will be provided in the annual financial statements and bond representations.

### **Fund Balance Policies**

(Resolution No. 42, Series 1996)

- 45. General Fund – The minimum unreserved, undesignated fund balance of the General Fund shall be calculated annually at 15% of the then current operating budget.

- 46. Water and Sewer Utility Funds, Operating and Maintenance Reserve – The minimum unrestricted cash balances of the Water and Sewer Utility Funds for operating and maintenance shall be calculated annually based on that year's budget and equivalent to 15% of the then current operating and maintenance budget.

- 47. Water and Sewer Utility Funds, Capital Reserve – The minimum unrestricted cash balances of the Water and Sewer Utility Funds for capital shall be calculated annually based on that year's estimated depreciation and shall include the equivalent of the current annual depreciation expenses.



## Fiscal Policies

### Appendix A Financial Indicators

Category	Indicator	Formula	Warning Trend
<b>Revenues</b>			
1.	General Fund Revenues Per Capita	$\frac{\text{General Fund Revenues}}{\text{Population}}$	Decrease
2.	Intergovernmental Revenues	$\frac{\text{Intergovernmental Revenues}}{\text{General Fund Revenues}}$	Increase
3.	Sales Tax	$\frac{\text{Sales Tax}}{\text{General Fund Revenues}}$	Decrease
4.	Property Tax	$\frac{\text{Property Tax Revenues}}{\text{General Fund Revenues}}$	Decrease
5.	Revenue Shortfalls	$\frac{\text{General Fund Revenues}}{\text{Budget Revenues}}$	Decrease
<b>Expenditures</b>			
6.	General Fund Expenditures Per Capita	$\frac{\text{General Fund Expenditures}}{\text{Population}}$	Increase
7.	Employees Per Capita	$\frac{\text{Number of Municipal Employees}}{\text{Population}}$	Increase
8.	General Fund Expenditures as % of Budget	$\frac{\text{General Fund Expenditures}}{\text{Budget Expenditures}}$	Increase
9.	Fringe Benefits	$\frac{\text{Fringe Benefits Expenditures}}{\text{Salaries}}$	Increase
<b>Operating Position</b>			
10.	Operating Deficits	$\frac{\text{General Fund Operating Deficits}}{\text{General Fund Revenues}}$	Increase
11.	Fund Balance	$\frac{\text{General Fund Fund Balance}}{\text{General Fund Revenues}}$	Decrease

Appendix A  
Calculation of Financial Indicators  
2006 - 2015

Indicator	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Estimate	2015 Budget	Warning Trend
<b>Revenue:</b>											
GF Revenue Per Capita	693	773	752	709	735	762	802	839	841	855	Decrease
GF Intergovernmental Revenue	7%	9%	6%	6%	7%	7%	7%	7%	9%	6%	Increase
GF Sales Tax (Net of BAP's)	40%	40%	41%	40%	37%	37%	36%	36%	38%	38%	Decrease
GF Property Tax	16%	14%	16%	17%	17%	16%	15%	14%	14%	14%	Decrease
GF Revenue As % of Budget	97%	111%	101%	94%	107%	106%	108%	111%	103%	n/ap	Decrease
<b>Expenditures:</b>											
GF Expenditures Per Capita	684	702	713	724	697	697	728	735	791	796	Increase
Full-Time Equivalents Per Capita	n/av	n/av	n/av	n/av	n/av	0.0099	0.0099	0.0100	0.0100	0.0108	Decrease
GF Expenditures As % of Budget	96%	98%	96%	96%	97%	97%	98%	96%	97%	n/ap	Increase
Fringe Benefits As % of Salaries	27%	28%	27%	27%	26%	26%	26%	27%	29%	29%	Increase
<b>Operating Position:</b>											
GF Operating Deficit As % of Rev	n/ap	n/ap	n/ap	2%	n/ap	n/ap	n/ap	n/ap	n/ap	n/ap	Increase
GF Fund Balance As % of Revenue	29%	37%	34%	34%	38%	44%	28%	40%	15%	15%	Decrease

### **Basis of Budgeting**

The City of Louisville uses a “modified accrual basis” of budgeting for all fund types. This means that the City budget is based on expected cash receipts, disbursements, and related year-end accruals. Encumbrances and depreciation are not budgeted. City expenditures may not exceed the amounts appropriated by fund. In the case of an emergency or a contingency, which was not reasonably foreseeable, a budget amendment is required.

The City's budget is constructed on a calendar year basis as required by 29-1-101, et seq., C.R.S. The budget must present a complete financial plan for the City; setting forth all estimated expenditures, revenues, and other financing sources for the ensuing budget year, together with the corresponding figures for the previous fiscal year. In estimating the anticipated revenues, consideration must be given to any unexpected surpluses and the historical percentage of tax collections. Further, the budget must show a balanced relationship between the total proposed expenditures and the total anticipated revenues with the inclusion of beginning funds.

### **Basis of Accounting**

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual include sales and use taxes, property taxes, and franchise tax.

Proprietary fund types utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

### **Bridging the Basis of Budgeting and Accounting**

Some of the differences between the budget basis and the accrual basis of accounting are:

*Debt payment for principal* – budgeted as an expense item, adjusted at year-end as a reduction in the liability.

*Capital Acquisition* – budgeted as an expense item, adjusted at year-end as an increase in assets.

*Depreciation* – recorded for proprietary funds on a GAAP basis, eliminated for budget purposes.

*Compensated absences* – adjust annually using the accrual method, not budgeted but absorbed by turnover and usage.

### **Budget Amendment Policy**

In the case of emergency or a contingency, which was not reasonably foreseeable, the City Council may authorize the expenditure of funds in excess of the budget by a resolution adopted by a two-thirds vote of the City Council following proper notice. If the City receives revenues which were unanticipated at the time of adoption of the budget, the City Council may authorize the expenditure thereof by adopting a supplemental budget appropriation resolution after proper notice and a hearing thereon. The transfer of budgeted and appropriated monies within a fund or between funds may be done only in accordance with state law.

### **Budget Adoption Resolutions**

The City typically begins the budget process in late spring with goal-setting sessions. Numerous meetings are held before the process is formulated. The City Manager presents the recommended budget to City Council by the second meeting in October. The budget is formally adopted by the end of November. The City Council actually implements the City's budget by approving a series of resolutions. Resolutions adopt the budget, establish appropriations, and set tax levies.

Each resolution adopted to implement the 2015 Operating & Capital Budget is summarized below.

### **Resolution 69, Series 2014**

Summarizes expenditures and revenues for each fund and adopts a budget for the City of Louisville, Colorado, for the calendar year beginning on the first day of January 2015 and ending on the last day of December 2015.

### **Resolution 70, Series 2014**

Appropriates the total budget by fund, setting the 2015 spending limits for each fund

according to the proposed spending program the City Council adopted in Resolution 69, Series 2014.

### **Resolution 71, Series 2014**

Establishes the City's property tax mill levy for collection year 2015 (tax year 2014). A similar resolution is adopted every year as part of the budget process. Property tax rates do not carry over automatically from one year to the next. The general operating levy for budget year 2015 is 5.184 mills. The bonded indebtedness levy for budget year 2015 is 1.526 mills.

## Budget Calendar

### 2015 Budget Process

March 31, 2014	Finance Issues Instructions and Forms to Departments for Five-Year Capital Improvement Plan Requests
April 25, 2014	Departments Submit Requests for Five-Year Capital Improvement Plan
May 12 - July 25, 2014	Human Resources Conducts Annual Salary Survey and Other Key Benefits Survey
May 16, 2014	Finance Submits Individual Capital Requests Along with Consolidated and Summary Schedules to City Manager
May 19 – May 33, 2014	City Manager Meets with Departments and Reviews Requests for Five-Year Capital Improvements Plan
June 6, 2014	City Manager Issues Final Recommendations on the Five-Year Capital Improvements Plan
June 17, 2014	Finance Submits Recommended Five-Year Capital Improvement Plan Document to City Manager and Departments
June 24, 2014	Council Budget Retreat to Discuss Recommended Five-Year Capital Improvement Plan, Revenue Update, and 2015 Budget Process
June 30, 2014	Finance Prepares and Issues Instructions and Forms to Departments for Requesting 2015 Operations Budget
July 18, 2014	Departments Submit 2014 and 2015 Revenue Estimates to Finance for all Revenue Assessed or Collected by Department
July 25, 2014	Human Resources Makes Final Recommendations to City Manager on Merits and Market Adjustments from Survey
July 25, 2014	Departments Submit 2015 Operational Budget Requests to Finance
August 11, 2014	City Manager Issues Final Decisions on Merits, Market Adjustments, and Other Adjustments
August 18, 2014	Finance Submits Departmental Requests Plus Consolidated <i>Requested Budget</i> to City Manager and Departments
August 19 - September 5, 2014	City Manager Meets with Departments and Reviews Operational Budget Requests
September 5, 2014	City Manager Issues Final Decisions on 2013 <i>Recommended Budget</i> to Finance and Departments
September 15, 2014	Human Resources Submits Preliminary Estimates on 2015 Benefit Costs to City Manager and Finance Director
October 7, 2014	City Manager's Recommended Budget Presented to City Council at a Regular Meeting. Public Hearing Set.
October 14, 2014	City Council Reviews and Discusses Recommended Budget at Study Session (Special Meeting)
October 21, 2014	City Council Conducts Public Hearing on Revised Recommended Budget
November 3, 2014	City Council is Presented with Resolutions to Adopt the 2015 Budget, Appropriate Funds, and Levy Taxes

Some of the other planning processes and their impact on the budget are:

### **Police Master Plan (2015)**

The Police Master Plan will be the City of Louisville's five to-seven year plan to support police services by building on the Louisville Police Department's (LPD) strengths, and defining a future course that ensures continued high-quality and cost-effective law enforcement services.

The Police Master Plan is intended to guide police service that meets the community's standards.

### **Comprehensive Plan (2012-2013)**

The City completed an update of the 1989 Comprehensive Plan in 2009 and again in 2012-2013. The Comprehensive Plan provides a framework to guide development in a way that is consistent with the community vision for the City.

The Plan:

- addresses the entire geographic area of Louisville,
- encompasses all of the functions and subject matter related to the physical growth of the City, and
- is long range (20 years).

The 2012 and 2013 budget includes funding to update and strengthen the Comprehensive Plan in three key ways:

- Better meet today's unique challenges that were not factors in 2005 and 2009
- Better clarify the Community's Vision of community character and physical design to provide staff with a tool to review redevelopment requests
- Better align principles and policies to support the Community Vision.

### **Comprehensive Parks, Recreation Open Space and Trails Master Plan (PROST) (2011)**

In 2010 the City of Louisville was awarded a Great Outdoors Colorado (GOCO) planning grant to fund 70% of the cost to develop a Comprehensive Parks, Recreation, Open Space and Trails Master Plan. This plan replaced a 19-year old plan and included the following steps to insure a solid foundation for

the planning effort:

- Community needs assessment including the public, focus groups, stakeholders, boards and commissions meetings, staff interviews, City Council questionnaire, and e-mailed input.
- Statistically valid, City-wide survey.
- Inventory and assessment of existing assets, programs, and services.
- Analysis of programs and services.
- Open Space benchmarking.
- Fiscal analysis.
- Development of Recommendations.
- Presentation of findings and recommendations.
- Adoption

In addition to the preceding steps, a consulting team did an extensive amount of research into existing plans, reports, contracts, financial data, intergovernmental agreements (IGA's), City standards, procedures, maintenance and management practices to minimize duplication and conflict and to complement existing plans and or recommend new avenues for efficiencies and effectiveness.

Several tenants of the new PROST will witness implementation beginning in 2012 and serve as a guiding document for the City's oversight of Parks, Recreation, Open Space, Trails, Cemetery, Golf Course, Horticulture, Forestry and Senior Services over the next decade.

### **Downtown Parking and Pedestrian Action Plan (2010)**

The Downtown Louisville Parking and Pedestrian Action Plan was developed to better manage on-street parking resources and better utilize off-street parking supply, using both short and long term solutions focused on creating a vibrant, walkable, and economically vital Downtown. The plan outline specific actions which recognize on-street parking in the core of downtown are experiencing high levels of utilization while off-street spaces maintain low utilization rates. In order for downtown to continue to be successful, the Plan identifies projects which better manage on-street parking resources and better utilize off street parking supply by extending the reach of the pedestrian through specific urban design actions.

### **Highway 42 Revitalization Area Comprehensive Plan (2003 & 2012)**

This area is bordered by Highway 42 on the east, South Boulder Road on the north, the BNSF railroad on the west and Pine Street to the south. The Plan capitalizes on the potential presence of regional transportation facilities to capture high quality mixed-use development, strengthen and enhance adjacent residential neighborhoods and downtown, and address required access and parking. The 2012 and 2013 budgets includes funding for the City to partner with the Colorado Department of Transportation (CDOT), Boulder County, and the Regional Transportation District (RTD) to complete an Integrated Infrastructure Implementation Plan for the Louisville FasTracks Station Area and Highway 42 Corridor.

### **Southeast Boulder County, South 96<sup>th</sup> Street, Dillon Road, and US 287 Area Comprehensive Development Plan IGA (1999)**

For the preservation of rural character, and “to preclude increased development and urban

sprawl which would obliterate the boundaries of Broomfield, Lafayette, and Louisville,” these municipalities and Boulder County signed an IGA in 1999.

### **Downtown Framework Plan (1999)**

This study applies primarily to the downtown commercial area and secondarily to adjacent residential areas. It led to the development of the Downtown Design Handbook.

### **Landscape Beautification Master Plan (1998)**

This plan develops a phased, long-range plan for landscape improvements to gateways, entry areas, corridors, and special public rights-of-way in the City.

### **Lafayette and Louisville Buffer Comprehensive Development Plan IGA (1996)**

This 20-year IGA establishes joint policies regarding the rezoning, discretionary land use approvals, and annexation in order to promote a community buffer in northeast Louisville.



## Description of Funds And Fund Types

For accounting purposes, a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as “funds”. The Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*, Section 1300, defines a fund as:

“A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.”

All of the funds used by a government must be classified into one of three fund “classifications”, which contain eleven fund “types”. The three broad fund classifications are governmental, proprietary, and fiduciary.

### **Governmental Funds**

Governmental fund types include the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The City uses the following fund types to account for governmental-type activities.

**General Fund** – The General Fund is the City’s main operating fund and is used to account for most of the day-to-day operations that are financed from sales tax, property tax, and other general revenues. Activities financed by the General Fund include those of line and staff departments within the City, except for activities of the Open Space & Parks Fund, the Historic Preservation Fund, and the Enterprise Funds.

**Special Revenue Funds** – Special Revenue Funds are used to account for revenues derived from specific taxes or other revenue sources that, by law, are designated to finance particular functions or activities of government and which cannot be diverted to other uses.

The City has the following Special Revenue Funds:

### Urban Revitalization District

The Urban Revitalization District (URD) was approved and established by City Council in 2006. Although the URD is a distinct and separate entity from the City, the City manages the URD's receipts and disbursements through the Urban Revitalization District Fund. The district itself is managed by the Louisville Revitalization Commission (LRC), which is appointed by City Council. The URD's budget is presented in the City's budget document for reference only.

### PEG Fees

The PEG Fees Fund (formerly the Public Access Television Fund) was created in 2006 in response to Resolution 22, Series 2006, that approved an agreement between the City of Louisville and Citizens Community Access Cable Television Management. The City received \$80,000 in PEG funds from Comcast of which \$60,000 was designated for City of Louisville capital outlay and \$20,000 designated for Citizens Community TV (CCTV) capital outlay. The City also received a \$50,000 grant for CCTV annual operations. Comcast collected its final PEG Fees in 2nd Quarter 2009 for repayment of the initial \$80,000 grant. Effective July 2009, Comcast collects and remits to the City a \$0.50 per account per month PEG Fee that was split evenly between the City and CCTV through the second quarter 2011. Beginning with the third quarter 2011, the City began keeping the entire \$0.50 per account per month for capital outlay.

### Parking Improvement Fund

This Parking Improvement Fund was created in 2000 to track the downtown parking improvement fee of \$10,500 per parking space established through Ordinance 1341. This fee is to be used for the purchase or lease of real and personal property for the construction, improvement, or provision of additional on-street and off-street public parking space to serve Downtown Louisville and other improvements associated with downtown parking. The fee was amended to \$3,600 per parking space in 2002 by Ordinance 1376.

## Description of Funds And Fund Types

### McCaslin Interchange Improvement Fund

The McCaslin Interchange Improvement Fund was created in 1998 as the result of an intergovernmental agreement between the City of Louisville and the Town of Superior to improve the McCaslin and Highway 36 interchange. This fund was to identify and account for the funding to be used for these improvements. The funding was derived from developer contributions charged to businesses in Centennial Valley that will benefit from the future improvements. The remaining equity of the fund was transferred to the Capital Projects Fund in 2012 to help fund interchange improvements.

### Open Space & Parks Fund

On November 2, 1993 Louisville voters approved a temporary sales and use tax increase of 3/8% for ten years, beginning January 1, 1994. This was extended for another ten years (through 2013) in 2002 and again (through 2023) in 2012. Revenues from the increase are used exclusively for the acquisition and maintenance of land in and around Louisville used for open space buffer zones, trails, wildlife habitats, wetlands preservation, and parks. The original Conservation Trust Fund was divided into two funds in 1996 to more readily identify lottery proceeds and the related projects and those sales tax revenues restricted for land acquisition.

### Conservation Trust – Lottery Fund

The City of Louisville, through Resolution 14, dated July 16, 1974, established a Conservation Trust Fund. The City receives an annual distribution from the State of Colorado from the proceeds of the Colorado State Lottery. State law mandates that a Conservation Trust Fund be established to record revenues and expenditures and that these funds be restricted for the use in the acquisition, development, and maintenance of “new conservation sites” or for capital improvements or maintenance for recreational purposes on any public site.

### Cemetery Perpetual Care Fund

The Cemetery Perpetual Care Fund was created in 1974 through Ordinance 436. Fees derived from the sale of lots and opening of graves are collected and restricted for the “Cemetery Perpetual Care Fund”. Through

2008, the interest revenue from this fund was transferred to the General Fund to pay for the operations and maintenance of caring for the lots. Beginning in 2009, all unrestricted burial permits and general maintenance of the cemetery have been accounted for in the Cemetery Fund, a new fund created by Ordinance 1542, Series 2008. Therefore, beginning in 2009, the interest revenue from the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund.

### Cemetery Fund

The Cemetery Fund was created on November 3, 2008 by Ordinance 1542. Unlike the Cemetery Perpetual Care Fund, the revenue in the Cemetery Fund can be used for both cemetery maintenance and capital improvements. Beginning in 2009, all the interest revenue earned in the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund for maintenance of the lots. In addition, the General Fund subsidizes the Cemetery Fund through annual transfers.

### Historical Preservation Fund

On November 4, 2008, Louisville voters approved a temporary sales tax increase of 1/8% for ten years, beginning January 1, 2009. Revenue from this increase is restricted for historic preservation purposes within Old Town Louisville. The Historic Preservation Fund was created by Ordinance 1544, Series 2008. Resolution 20, Series 2009, enacted additional provisions regarding the administration, structure, and uses of the Historic Preservation Fund.

**Capital Project Funds** – Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

The City has the following Capital Project Funds:

### Capital Projects Fund

The Capital Projects Fund was created in 1989 to account for monies received as a result of an additional one-percent (1%) sales tax that started July 1, 1989. The Capital Projects Fund finances various capital improvements throughout the City including street reconstruction, sidewalks, park improvements, traffic improvements, etc. The

## Description of Funds And Fund Types

Capital Projects Fund accounts for salaries and benefits costs for staff allocated to capital projects.

### Impact Fee Fund

The Impact Fee Fund was created in 2004 as a result of Ordinance 1436, Series 2003. This ordinance established development impact fees for municipal capital facilities, police capital facilities, and transportation capital. As a result of the 2006 Impact Fee Study the fee structures have been modified and Impact Fees are now categorized as Municipal Facilities, Transportation, Library, Recreation, and Parks & Trails. A review and update to the Impact Fee Study was conducted in 2011, which resulted in a moderate reduction in Impact Fee rates.

### Library Capital Construction Fund

In 2003, the Louisville voters approved a \$7,405,000 bond issue for the construction of a new library building. In addition, the voters approved an increase in the City's property tax levy not to exceed 1.581 mills to pay the debt service on the bonds. The majority of the construction was completed by August 2006. The Library Capital Construction Fund was created to account for the proceeds of the bond issue and the costs of construction of the new library. The debt service payments are accounted for in the Debt Service Fund.

**Debt Service Fund** – Debt service funds are created to account for resources that will be accumulated and used to service general long-term debt.

### Debt Service Fund

In 2003, the Louisville voters approved a \$7,405,000 bond issue for the construction of a new library building. In addition, the voters approved an increase in the City's property tax levy not to exceed 1.581 mills to pay debt service on the bonds. The current mill levy has been certified at 1.526. The Debt Service Fund accounts for the resulting property tax revenue and the payment of principal and interest on the bonds.

### **Proprietary Funds**

Two fund types are used to account for a government's business-type activities (activities that receive a significant portion of

their funding through user fees). These are the Enterprise Funds and the Internal Service Funds.

**Enterprise Funds** – Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing these services to the general public on a continuing basis be financed or recovered primarily through user charges. The budgets for the Enterprise Funds are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain transactions, such as asset purchases and principal payments on debt, to be recorded as expenses and to be subject to appropriation. The City of Louisville currently operates a combined utility enterprise fund (which accounts for water, wastewater, and storm water services), a municipal golf course fund, and a solid waste utility fund.

### Water, Wastewater, & Storm Water Funds

The Water Utility Fund accounts for the resources generated and the costs incurred to provide water service. The Wastewater Utility Fund accounts for the resources generated and the costs incurred to provide wastewater service. The Storm Water Utility Fund was created in 2007 to account for the resources generated and the costs incurred to provide storm water services. Combined, these three funds comprise the Utility Fund.

### Golf Course Fund

The Golf Course Fund accounts for the activities of the Coal Creek Golf Course, which is owned by the City. Prior to April 1, 2010, the City contracted with Western Golf Properties, a golf course management company, to operate the facility, supervise collection and disbursement of City funds, employ all personnel, and purchase/sell all food, beverages, and merchandise. Effective April 1, 2010, the City executed License Agreement with Western Golf Properties, whereby Western Golf Properties not only operated the facility but paid for all costs and retains all revenue. The Golf Course was completely destroyed during the September 2013 flood and is currently under reconstruction. Once the reconstruction is finished and the Golf Course is operational

## Description of Funds And Fund Types

(expected for Spring 2015), the City will operate, manage, and maintain the Golf Course itself.

### Solid Waste & Recycling Utility Fund

The Solid Waste & Recycling Utility Fund was created by Ordinance 1554, Series 2009, to account for the resources generated and the costs incurred to provide solid waste pickup and recycling services. The City contracts with a third party vendor, Western Disposal, to perform the pickup and recycling services

**Internal Service Funds** – Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

The City has the following Internal Service Funds:

### Building Maintenance Fund

In 2003, the City of Louisville established a Building Maintenance Fund for the purpose of accumulating funds for the future maintenance and improvement of municipal facilities, such as the Recreation Center, City Hall, Library, City Shops, Museum, and Arts Center. The remaining equity of the Building Maintenance Fund is scheduled to be transferred to the Capital Projects Fund at the end of 2014.

### Technology Management Fund

In 1999, the City of Louisville established the Technology Management Fund for the purpose of accumulating funds for the replacement of computers (both hardware and software) and peripherals that are capitalized.

### Fleet Management Fund

In 1991, the City of Louisville established the Fleet Management Fund for the purpose of accumulating funds for the replacement of large machinery, heavy equipment, and vehicles.

## Debt Service & Financial Obligations

The following pages detail the City's financial obligations highlighting 2014 expenditures and term schedules.

The City's obligations can be categorized as facility improvements and utility improvements. The utility improvements are funded through utility revenue, which is maintained at a level that provides adequate debt service coverage. The facility improvements debt is for the construction of a new library as approved by the voters at the November 2003 election. The bond issue to fund this project was issued in 2004.

The City Council has the power to contract indebtedness on behalf of the City by borrowing money or issuing bonds to carry out the objectives or purposes of the City. Pursuant to the City's Charter, no debt can be created which at any time exceeds three percent (3%) of the City's statutory actual value, as determined by the County Assessor, except for debt incurred for supplying water. The City's current legal debt limit and debt margin are as follows:

### Calculation of Legal Debt Limit & Debt Margin

<b>2014 Actual Value</b>	<b>\$ 3,659,860,273</b>
<b>Debt Limit = 3% of Actual Value</b>	<b>109,795,808</b>
<b>Outstanding Debt Applicable to Debt Limit Projected at December 31, 2015</b>	<b>3,075,000</b>
<b>Debt Margin</b>	<b>\$ 106,720,808</b>

## Debt Service and Financial Obligations

### Summary Schedule of Bonds, Assessments, & Leases

	Interest Outstanding 12/31/14	Principal Balance 12/31/14	Total Payments Outstanding 12/31/14	2015 Payments			Final Maturity Date
				Interest Payments	Principal Payments	Balance 12/31/15	
<b>General Obligation Bonds</b>							
2004 Library Bonds	646,043	3,450,000	4,096,043	133,343	375,000	3,075,000	2022
<b>Total</b>	<b>646,043</b>	<b>3,450,000</b>	<b>4,096,043</b>	<b>133,343</b>	<b>375,000</b>	<b>3,075,000</b>	
<b>Revenue Bonds</b>							
2013 Water & Wastewater Revenue Refunding Bonds	1,088,035	7,725,000	8,813,035	190,808	690,000	7,035,000	2024
<b>Total</b>	<b>1,088,035</b>	<b>7,725,000</b>	<b>8,813,035</b>	<b>190,808</b>	<b>690,000</b>	<b>7,035,000</b>	
<b>Assessments &amp; Leases</b>							
Superior Metro District #1 & Northern Colorado Water Conservancy District	35,357	343,625	378,982	17,438	106,688	236,938	2017
City of Greeley, Colorado Lease Payable	17,678	171,813	189,491	8,719	53,344	118,469	2017
<b>Total</b>	<b>53,035</b>	<b>515,438</b>	<b>568,472</b>	<b>26,157</b>	<b>160,031</b>	<b>355,406</b>	
<b>Total Debt Obligations</b>	<b>1,787,113</b>	<b>11,690,438</b>	<b>13,477,550</b>	<b>350,307</b>	<b>1,225,031</b>	<b>10,465,406</b>	

## Debt Service and Financial Obligations

### Description of Bonds and Notes

#### Limited Tax General Obligation Library Bonds Series 2004

On January 21, 2004, the City issued Limited Tax General Obligation Library Bonds Series 2004 in the amount of \$7,405,000 at 2.0% to 4.25% to finance the construction of a new Library. The bonds are limited tax general obligation bonds of the City payable from the Limited Tax Levy levied on the taxable property located within the City and other available City funds. The current levy rate is 1.526 mills, not to exceed 1.581 mills. Advanced calls on this issue began December 1, 2013 and are expected to continue until the bonds are completely paid.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2014				3,450,000
2015	133,343	375,000	508,343	3,075,000
2016	120,405	390,000	510,405	2,685,000
2017	106,365	405,000	511,365	2,280,000
2018	91,380	425,000	516,380	1,855,000
2019	75,230	435,000	510,230	1,420,000
2020	58,265	450,000	508,265	970,000
2021	40,265	475,000	515,265	495,000
2022	20,790	495,000	515,790	-
Total	646,043	3,450,000	4,096,043	



## Debt Service and Financial Obligations

### Description of Bonds and Notes

#### 2013 Water & Wastewater Enterprise Revenue Refunding Bonds

These bonds were issued in 2013 to refund the 2003 Colorado Water Resources and Power Development Authority Note Payable. This note was issued in 2003, backed by bonds issued at a face amount of \$13,800,000 at 2.0% to 4.125% interest. The note was issued to finance the purchase of water rights and the completion of various infrastructure water and wastewater system projects, as well as to refinance an existing loan with the Colorado Water Conservation Board. The refunding bonds were issued in the amount of \$8,355,000 at an interest rate of 2.47%. The source of payment for this loan comes from all water, wastewater, and storm water utility revenues.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2014				7,725,000
2015	190,808	690,000	880,808	7,035,000
2016	173,765	705,000	878,765	6,330,000
2017	156,351	725,000	881,351	5,605,000
2018	138,444	745,000	883,444	4,860,000
2019	120,042	760,000	880,042	4,100,000
2020	101,270	785,000	886,270	3,315,000
2021	81,881	795,000	876,881	2,520,000
2022	62,244	820,000	882,244	1,700,000
2023	41,990	840,000	881,990	860,000
2024	21,242	860,000	881,242	-
Total	1,088,035	7,725,000	8,813,035	

## Debt Service and Financial Obligations

### Description of Bonds and Notes

#### Superior Metropolitan District #1 and the Northern Colorado Water Conservancy District

In December 2002, the City purchased six units of Windy Gap water from the Superior Metropolitan District #1. As part of the agreement, the City has taken responsibility for all of the District's continuing obligations for the payment of those assessments due and owing on the six units of the Windy Gap water to the Northern Colorado Water Conservancy District.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2014				343,626
2015	17,438	106,688	124,125	236,939
2016	11,847	115,500	127,347	121,439
2017	6,072	121,438	127,509	-
Total	35,357	343,625	378,982	

## Debt Service and Financial Obligations

### Description of Bonds and Notes

#### City of Greeley, Colorado Lease Payable

This lease with option to purchase is for three units of Windy Gap water. The lease required a front-end payment of \$788,000 on November 1, 1994 with subsequent payments, subject to annual appropriations, on or before April 1. The lease was capitalized at the present value of \$708,457.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2014				171,813
2015	8,719	53,344	62,063	118,469
2016	5,923	57,750	63,673	60,719
2017	3,036	60,719	63,755	-
Total	17,678	171,813	189,491	



City<sup>*of*</sup>  
Louisville

COLORADO ▪ SINCE 1878

# **2015 Annual Operating & Capital Budget**

## **General Fund Tab**

**City of Louisville, Colorado**  
**General Fund Revenue & Expenditures**  
**2015 Budget**

	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget	Amount of Change fr '14 Budget	Percent of Change fr '14 Budget
<b>Beginning Fund Balance</b>	<b>6,332,835</b>	<b>4,257,450</b>	<b>6,490,323</b>	<b>6,490,323</b>	<b>2,515,233</b>	<b>(3,975,090)</b>	<b>-61.2%</b>
<b>Revenue</b>							
Taxes	10,873,531	11,721,810	11,645,490	12,062,120	12,528,350	882,860	7.6%
Licenses & Permits	1,006,154	1,153,558	883,850	837,800	1,331,980	448,130	50.7%
Intergovernmental	1,064,232	1,121,516	1,449,910	1,492,730	1,105,180	(344,730)	-23.8%
Charges for Services	1,820,192	1,816,836	1,736,870	1,766,980	1,810,400	73,530	4.2%
Fines & Forfeitures	228,212	223,608	233,050	227,470	227,470	(5,580)	-2.4%
Miscellaneous	329,873	300,380	256,690	278,910	248,470	(8,220)	-3.2%
Other Financing Sources	6,014	15,804	1,000,000	-	-	(1,000,000)	
Transfers	64,000	250,000	1,000,000	1,000,000	250,000	(750,000)	-75.0%
<b>Total Revenue</b>	<b>15,392,209</b>	<b>16,603,512</b>	<b>18,205,860</b>	<b>17,666,010</b>	<b>17,501,850</b>	<b>(704,010)</b>	<b>-3.9%</b>
<b>Expenditures</b>							
General Administration	1,439,050	1,501,052	1,746,670	1,580,350	1,821,100	74,430	4.3%
Economic Development	154,012	155,398	156,970	153,940	199,420	42,450	27.0%
Information Technology	274,642	279,575	450,630	335,940	411,040	(39,590)	-8.8%
Human Resources	289,120	307,002	323,350	335,140	373,700	50,350	15.6%
Finance	334,774	358,583	493,650	465,860	457,580	(36,070)	-7.3%
Planning	1,025,078	907,443	1,140,260	1,067,050	1,065,610	(74,650)	-6.5%
Police	4,276,710	4,419,405	4,765,370	4,751,250	4,955,430	190,060	4.0%
Public Works	1,974,790	2,073,151	2,601,970	2,604,070	2,161,600	(440,370)	-16.9%
Library	1,450,199	1,499,787	1,690,130	1,648,460	1,768,300	78,170	4.6%
Parks & Recreation	2,689,969	2,806,093	2,742,950	2,735,700	2,864,190	121,240	4.4%
Interfund Transfers	3,559,250	63,150	6,045,240	5,963,340	1,903,350	(4,141,890)	-68.5%
<b>Total Expenditures</b>	<b>17,467,594</b>	<b>14,370,639</b>	<b>22,157,190</b>	<b>21,641,100</b>	<b>17,981,320</b>	<b>(4,175,870)</b>	<b>-18.8%</b>
<b>Ending Fund Balance</b>	<b>4,257,450</b>	<b>6,490,323</b>	<b>2,538,993</b>	<b>2,515,233</b>	<b>2,035,763</b>	<b>(503,230)</b>	<b>-19.8%</b>

**City of Louisville  
General Fund Revenue  
2015 Budget**

	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget	Amount of Change fr '14 Budget	Percent of Change fr '14 Budget
<b>Taxes</b>							
010-001-41100-00 General Property Tax Revenue	2,235,296	2,254,404	2,311,380	2,318,620	2,346,440	35,060	1.5%
010-001-41200-00 Sales Tax	5,618,987	6,028,036	6,239,020	6,389,720	6,673,360	434,340	7.0%
010-001-41200-01 Sales Tax - Business Assistance	(56,997)	(69,240)	(13,030)	(109,500)	(165,740)	(152,710)	1172.0%
010-001-41205-00 Use Tax - Consumer	687,575	873,428	628,870	829,760	1,054,650	425,780	67.7%
010-001-41205-01 Consumer Use Tax - Business Assistance	-	(37,567)	(154,690)	(156,850)	(254,850)	(100,160)	64.7%
010-001-41210-00 Use Tax - Auto	835,466	972,759	1,021,400	1,021,400	1,062,260	40,860	4.0%
010-001-41300-00 Franchise Tax - Xcel Energy	704,567	756,448	761,990	786,710	802,440	40,450	5.3%
010-001-41310-00 Franchise Tax - Qwest	53,103	52,694	53,100	53,750	53,750	650	1.2%
010-001-41320-00 Franchise Tax - Comcast Cable	236,777	250,270	257,250	269,040	277,110	19,860	7.7%
010-001-41400-00 Specific Ownership Tax	138,074	147,605	147,610	158,680	165,030	17,420	11.8%
010-001-41410-00 Penalty & Interest on Delinquent Taxes	97	2,740	-	3,750	3,750	3,750	
010-001-41420-00 Penalty & Interest on Sales Tax	54,701	110,200	45,000	60,000	60,000	15,000	33.3%
010-001-41500-00 Lodging Tax	365,883	380,033	347,590	437,040	450,150	102,560	29.5%
<b>Total Taxes</b>	<b>10,873,531</b>	<b>11,721,810</b>	<b>11,645,490</b>	<b>12,062,120</b>	<b>12,528,350</b>	<b>882,860</b>	<b>7.6%</b>
<b>Licenses &amp; Permits</b>							
010-001-42110-00 Business License	60,275	60,500	61,750	60,500	60,500	(1,250)	-2.0%
010-001-42120-00 Contractors License	54,205	45,986	49,000	74,200	75,680	26,680	54.4%
010-001-42130-00 Dog License	5,895	5,905	6,000	5,900	5,900	(100)	-1.7%
010-001-42140-00 Liquor License	10,961	14,036	11,750	14,000	14,000	2,250	19.1%
010-001-42150-00 Arborist License	150	375	400	400	400	-	0.0%
010-001-42160-00 Medical Marijuana License	3,700	3,800	3,700	3,800	3,800	100	2.7%
010-001-42170-00 Special Event Permit	2,250	4,300	2,500	1,500	3,500	1,000	40.0%
010-001-42200-00 Construction Permit	633,184	759,335	663,320	655,230	993,300	329,980	49.7%
010-001-42200-01 Building Permits - Business Assistance	(16,688)	(13,848)	(106,550)	(216,920)	(17,000)	89,550	-84.0%
010-001-42210-00 Excavating Permit	20,857	14,144	16,000	16,000	16,000	-	0.0%
010-001-42220-00 Plumbing Permit	11,310	8,412	7,500	8,500	8,670	1,170	15.6%
010-001-42230-00 Heat/Air Conditioning Permit	27,821	30,586	25,000	31,450	32,080	7,080	28.3%
010-001-42240-00 Electrical Permit	19,163	32,128	28,000	32,510	33,160	5,160	18.4%
010-001-42250-00 Minor Permit	148,107	163,399	90,000	125,000	75,770	(14,230)	-15.8%
010-001-42320-00 Boat Permit	805	660	1,000	1,000	1,000	-	0.0%
010-001-42330-00 Elevator Inspection Permit	24,160	23,840	24,480	24,730	25,220	740	3.0%
<b>Total Licenses &amp; Permits</b>	<b>1,006,154</b>	<b>1,153,558</b>	<b>883,850</b>	<b>837,800</b>	<b>1,331,980</b>	<b>448,130</b>	<b>50.7%</b>
<b>Intergovernmental Revenue</b>							
010-001-43199-00 FEMA & State Grants - 2013 Flood	-	56,180	402,370	402,370	-	(402,370)	-100.0%
010-001-43270-00 State Grant - Libraries	-	7,744	-	-	-	-	
010-001-43299-00 Grant Revenues	1,253	310	-	310	-	-	
010-001-43300-00 Highway Users Tax	598,158	598,157	584,100	598,160	592,230	8,130	1.4%
010-001-43310-00 Cigarette Tax	60,692	59,590	57,250	59,590	59,590	2,340	4.1%
010-001-43311-00 Marijuana Tax	-	-	-	25,000	40,000	40,000	
010-001-43315-00 Mineral Lease & Severance Tax	19,998	18,691	18,690	18,690	18,690	-	0.0%
010-001-43330-00 County Road and Bridge Tax	41,337	40,511	41,440	41,000	41,000	(440)	-1.1%
010-001-43340-00 Motor Vehicle Registration Tax	68,197	68,030	65,650	68,030	68,030	2,380	3.6%
010-001-43357-00 IGA - Superior Library	237,327	240,386	252,410	246,280	252,440	30	0.0%
010-001-43399-00 Miscellaneous Intergovernmental Revenue	4,500	-	-	3,000	3,000	3,000	
010-001-43420-00 Senior Meals Reimbursement	26,779	26,664	25,000	25,000	25,000	-	0.0%
010-001-43421-00 Senior Grants	5,990	5,252	3,000	5,300	5,200	2,200	73.3%
<b>Total Intergovernmental Revenue</b>	<b>1,064,232</b>	<b>1,121,516</b>	<b>1,449,910</b>	<b>1,492,730</b>	<b>1,105,180</b>	<b>(344,730)</b>	<b>-23.8%</b>
<b>Charges for Services</b>							
010-001-44120-00 Development Fees	45,263	71,441	40,000	42,300	42,300	2,300	5.8%
010-001-44130-00 Admin Fees - Boulder County Use Tax	9,694	12,405	9,000	13,000	13,000	4,000	44.4%
010-001-44140-00 Unclassified Charges for Services	413	971	1,000	500	500	(500)	-50.0%
010-001-44160-00 LRC Support Service Fees	62,839	63,527	35,900	35,900	42,000	6,100	17.0%
010-001-44500-00 Rec Center Membership Fee	743,468	750,124	743,470	750,120	787,630	44,160	5.9%
010-001-44505-00 Rec Center Daily User Fees	96,105	88,794	91,300	83,220	79,060	(12,240)	-13.4%
010-001-44515-00 Rec Center Merchandise	1,119	1,208	1,200	1,220	1,200	-	0.0%
010-001-44516-00 Rec Center Nite at the Rec Merchandise	10,746	12,335	11,500	11,500	11,500	-	0.0%
010-001-44530-00 Rec Center Swim Lessons	127,597	118,725	124,250	120,000	125,000	750	0.6%
010-001-44530-01 Rec Center Aquatics Contract Service Reimb	171	42	150	150	150	-	0.0%
010-001-44530-02 Rec Center Aquatics Red Cross Service Reimb	3,034	1,813	2,300	3,000	3,000	700	30.4%
010-001-44535-00 Rec Center Youth Activity Fees	162,678	171,200	166,000	162,640	164,270	(1,730)	-1.0%
010-001-44535-01 Rec Center Youth Activities Contract Service Reimb	62,866	50,716	55,000	50,000	50,000	(5,000)	-9.1%
010-001-44535-02 Rec Center Youth Red Cross Service Reimb	2,988	2,988	3,000	2,900	2,900	(100)	-3.3%
010-001-44536-00 Rec Center Nite at the Rec	40,895	41,100	40,800	40,000	41,000	200	0.5%
010-001-44540-00 Rec Center Adult Activity - Fitness/Wellness	61,199	60,521	61,000	61,000	61,000	-	0.0%
010-001-44540-01 Rec Center Adult Fitness Contract Service Reimb	39,723	43,324	35,000	35,000	35,000	-	0.0%
010-001-44540-02 Rec Center Adult Fitness Red Cross Service Reimb	553	414	740	740	740	-	0.0%
010-001-44550-00 Rec Center Youth Sports Fees	96,090	87,304	86,700	102,300	97,000	10,300	11.9%

**City of Louisville  
General Fund Revenue  
2015 Budget**

	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget	Amount of Change fr '14 Budget	Percent of Change fr '14 Budget
010-001-44550-01 Rec Center Youth Sports Contract Service Reimb	28,219	28,009	28,560	31,450	30,000	1,440	5.0%
010-001-44555-00 Rec Center Adult Sports Fees	47,331	29,919	30,600	42,720	33,000	2,400	7.8%
010-001-44570-00 Rec Center Child Care Fees	8,462	9,192	8,500	9,000	9,100	600	7.1%
010-001-44575-00 Senior Fees	52,555	59,447	45,000	61,000	62,500	17,500	38.9%
010-001-44575-01 Senior Fees Contract Service Reimb	6,465	6,296	5,000	6,500	7,500	2,500	50.0%
010-001-44577-00 Senior Meals Contributions	17,765	16,730	16,000	17,000	17,350	1,350	8.4%
010-001-44580-00 Rec Center In and Out	-	(98)	-	120	120	120	
010-001-44590-00 Rec Center Triathlon Event	10	-	-	-	-	-	
010-001-44592-00 Rec Center - Special Events	-	42	-	-	-	-	
010-001-44595-00 Rec Center Concession Fee	7,792	7,935	8,000	7,820	7,700	(300)	-3.8%
010-001-44600-00 Memory Square Swim Admission	32,967	33,551	39,000	35,000	35,000	(4,000)	-10.3%
010-001-44610-00 Memory Square Swim Lessons	6,704	5,800	7,500	5,700	5,700	(1,800)	-24.0%
010-001-44630-00 Rec Center Swim Team	16,121	14,970	14,000	20,000	20,000	6,000	42.9%
010-001-44710-00 Wedding Ceremony Fees	180	180	100	180	180	80	80.0%
010-001-44900-00 Fall Festival	16,476	15,276	15,000	15,000	15,000	-	0.0%
010-001-44910-00 Fourth of July	-	90	300	-	-	(300)	-100.0%
010-001-44920-00 Coal Creek Crossing	11,705	10,545	11,000	-	10,000	(1,000)	-9.1%
<b>Total Charges for Services</b>	<b>1,820,192</b>	<b>1,816,836</b>	<b>1,736,870</b>	<b>1,766,980</b>	<b>1,810,400</b>	<b>73,530</b>	<b>4.2%</b>
<b>Fines and Forfeitures</b>							
010-001-45100-00 Court Fines	165,042	161,250	170,860	165,280	165,280	(5,580)	-3.3%
010-001-45110-00 Library Fines	55,728	55,871	55,000	55,000	55,000	-	0.0%
010-001-45111-00 Library Account Payment Machine	6,017	5,261	5,760	5,760	5,760	-	0.0%
010-001-45112-00 Library Copies	1,425	1,226	1,430	1,430	1,430	-	0.0%
<b>Total Fines &amp; Forfeitures</b>	<b>228,212</b>	<b>223,608</b>	<b>233,050</b>	<b>227,470</b>	<b>227,470</b>	<b>(5,580)</b>	<b>-2.4%</b>
<b>Miscellaneous</b>							
010-001-46100-00 Miscellaneous Revenues	42,751	11,095	5,000	10,000	10,000	5,000	100.0%
010-001-46100-03 Lease Revenue - Clearwire	19,500	18,000	18,000	-	-	(18,000)	-100.0%
010-001-46105-00 Real Property Rental Income	68,220	60,458	68,390	68,390	70,270	1,880	2.7%
010-001-46110-00 Interest Earnings	45,380	26,737	30,000	35,000	20,000	(10,000)	-33.3%
010-001-46110-01 Net Increase (Decrease) in Fair Value	(3,498)	(8,197)	-	-	-	-	
010-001-46130-00 Rec Center - Rentals	89,218	97,378	90,000	97,000	97,500	7,500	8.3%
010-001-46131-00 Library Room Rentals	330	809	1,000	500	500	(500)	-50.0%
010-001-46133-00 Court Room Rentals	45	-	-	-	-	-	
010-001-46135-00 Art Center Rentals	3,100	6,213	7,600	7,600	7,600	-	0.0%
010-001-46140-00 Unclassified - Rentals	32,559	29,940	30,000	33,450	33,500	3,500	11.7%
010-001-46161-00 Memorial Contributions/Gifts	60	3,600	-	1,300	1,300	1,300	
010-001-46163-00 Concrete Replacement	446	-	-	900	-	-	
010-001-46170-00 Fingerprint Fee	2,961	2,983	2,700	2,700	2,700	-	0.0%
010-001-46173-00 Car Charging Fee	-	-	-	100	100	100	
010-001-46177-00 Youth Advisory Board Fundraising	152	312	-	-	-	-	
010-001-46180-00 Bid Document Fees	140	-	-	-	-	-	
010-001-46180-01 Bid Document Fees - Parks & Recreation	1,158	-	-	-	-	-	
010-001-46186-00 Recycling Revenue	4,645	3,081	4,000	5,000	5,000	1,000	25.0%
010-001-46190-00 Insurance Recovery	22,015	47,800	-	16,970	-	-	
010-001-46191-00 Returned Check Fee	190	70	-	-	-	-	
010-001-46198-00 Library Cash Over/Short	67	(36)	-	-	-	-	
010-001-46199-00 Cash Over/Short	436	139	-	-	-	-	
<b>Total Miscellaneous</b>	<b>329,873</b>	<b>300,380</b>	<b>256,690</b>	<b>278,910</b>	<b>248,470</b>	<b>(8,220)</b>	<b>-3.2%</b>
<b>Other Financing Sources</b>							
010-001-47100-00 Sale of Assets	6,014	15,804	1,000,000	-	-	(1,000,000)	-100.0%
<b>Total Other Financing Sources</b>	<b>6,014</b>	<b>15,804</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>(1,000,000)</b>	
<b>Transfers</b>							
010-001-48033-00 Transfer from Historic Preservation Fund	-	250,000	1,000,000	1,000,000	250,000	(750,000)	-75.0%
010-001-48051-00 Transfer from Water Fund	48,000	-	-	-	-	-	
010-001-48052-00 Transfer from Sewer Fund	16,000	-	-	-	-	-	
<b>Total Transfers</b>	<b>64,000</b>	<b>250,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>250,000</b>	<b>(750,000)</b>	<b>-75.0%</b>
<b>Total General Fund Revenues</b>	<b>15,392,209</b>	<b>16,603,512</b>	<b>18,205,860</b>	<b>17,666,010</b>	<b>17,501,850</b>	<b>(704,010)</b>	<b>-3.9%</b>



**City of Louisville, Colorado  
General Fund Expenditures  
2015 Budget**

Department	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget	Amount of Change fr '14 Budget	Percent of Change fr '14 Budget
<b>General Administration</b>							
110 Central Charges	275,201	308,943	346,130	287,080	352,580	65,500	18.9%
121 City Council	140,834	125,459	152,500	137,500	121,670	(15,830)	-10.4%
122 City Events	65,441	62,993	47,650	24,180	66,000	41,820	87.8%
130 Municipal Court	169,633	181,563	197,670	203,150	211,760	8,610	4.4%
141 Administration	312,877	328,378	340,920	343,260	361,680	18,420	5.4%
142 Cable TV	7,524	8,284	10,350	8,980	10,460	1,480	14.3%
143 ADA Compliance	382	760	300	300	300	-	0.0%
144 Community Facilitation	98,145	115,882	194,960	165,310	203,460	38,150	19.6%
150 City Attorney	130,020	145,741	150,000	150,000	150,000	-	0.0%
160 City Clerk	191,500	171,130	238,760	194,070	262,270	68,200	28.6%
730 Cultural Arts	47,493	51,919	67,430	66,520	80,920	14,400	21.4%
<b>Total General Administration</b>	<b>1,439,050</b>	<b>1,501,052</b>	<b>1,746,670</b>	<b>1,580,350</b>	<b>1,821,100</b>	<b>240,750</b>	<b>13.8%</b>
<b>Economic Development</b>							
145 Economic Development	154,012	155,398	156,970	153,940	199,420	45,480	29.0%
<b>Total Economic Development</b>	<b>154,012</b>	<b>155,398</b>	<b>156,970</b>	<b>153,940</b>	<b>199,420</b>	<b>45,480</b>	<b>29.0%</b>
<b>Information Technology</b>							
172 Information Technology	274,642	279,575	450,630	335,940	411,040	75,100	16.7%
<b>Total Information Technology</b>	<b>274,642</b>	<b>279,575</b>	<b>450,630</b>	<b>335,940</b>	<b>411,040</b>	<b>75,100</b>	<b>16.7%</b>
<b>Human Resources</b>							
171 Human Resources	289,120	307,002	323,350	335,140	373,700	38,560	11.9%
<b>Total Human Resources</b>	<b>289,120</b>	<b>307,002</b>	<b>323,350</b>	<b>335,140</b>	<b>373,700</b>	<b>38,560</b>	<b>11.9%</b>
<b>Finance</b>							
200 Finance & Accounting	230,166	240,609	281,630	276,540	293,960	17,420	6.2%
220 Tax Administration	104,608	117,973	212,020	189,320	163,620	(25,700)	-12.1%
<b>Total Finance</b>	<b>334,774</b>	<b>358,583</b>	<b>493,650</b>	<b>465,860</b>	<b>457,580</b>	<b>(8,280)</b>	<b>-1.7%</b>
<b>Planning</b>							
510 Planning Administration	211,468	214,026	645,680	558,290	541,850	(16,440)	-2.5%
520 Community Planning	284,432	237,901	-	-	-	-	-
530 Building Safety	529,178	455,516	494,580	508,760	523,760	15,000	3.0%
<b>Total Planning</b>	<b>1,025,078</b>	<b>907,443</b>	<b>1,140,260</b>	<b>1,067,050</b>	<b>1,065,610</b>	<b>(1,440)</b>	<b>-0.1%</b>
<b>Police</b>							
310 Police Administration	308,855	323,928	337,260	329,780	348,960	19,180	5.7%
321 Patrol/Investigation	3,382,872	3,797,379	4,075,640	4,071,440	4,230,070	158,630	3.9%
322 Youth Services	300,799	-	-	-	-	-	-
330 Code Enforcement	161,059	164,227	171,380	170,420	173,550	3,130	1.8%
443 PD Building Maintenance	123,125	133,871	181,090	179,610	202,850	23,240	12.8%
<b>Total Police</b>	<b>4,276,710</b>	<b>4,419,405</b>	<b>4,765,370</b>	<b>4,751,250</b>	<b>4,955,430</b>	<b>204,180</b>	<b>4.3%</b>
<b>Public Works</b>							
410 Public Works Administration	134,953	135,498	154,420	139,250	141,230	1,980	1.3%
420 Engineering	235,193	257,955	273,310	271,290	282,090	10,800	4.0%
431 Street Maintenance	1,026,568	1,108,881	1,509,110	1,526,900	1,114,490	(412,410)	-27.3%
433 Snow & Ice Removal	145,370	143,995	163,000	158,550	165,670	7,120	4.4%
434 Sign Maintenance	64,472	60,872	78,940	79,470	82,990	3,520	4.5%
441 Building Maintenance	193,681	200,580	250,270	251,830	266,010	14,180	5.7%
450 Fleet Maintenance	174,553	165,370	172,920	176,780	109,120	(67,660)	-39.1%
<b>Total Public Works</b>	<b>1,974,790</b>	<b>2,073,151</b>	<b>2,601,970</b>	<b>2,604,070</b>	<b>2,161,600</b>	<b>(442,470)</b>	<b>-17.0%</b>

**City of Louisville, Colorado**  
**General Fund Expenditures**  
**2015 Budget**

Department	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget	Amount of Change fr '14 Budget	Percent of Change fr '14 Budget
<b>Library</b>							
600 Library Services	1,206,486	1,230,883	1,354,210	1,302,780	1,417,420	114,640	8.5%
610 Museum Services	43,227	48,664	77,940	83,930	74,430	(9,500)	-12.2%
444 Library Building Maintenance	200,486	220,240	257,980	261,750	276,450	14,700	5.7%
<b>Total Library</b>	<b>1,450,199</b>	<b>1,499,787</b>	<b>1,690,130</b>	<b>1,648,460</b>	<b>1,768,300</b>	<b>119,840</b>	<b>7.1%</b>
<b>Parks &amp; Recreation</b>							
710 Parks & Recreation Administration	114,914	125,242	135,220	141,380	139,810	(1,570)	-1.2%
751 Parks	280,471	293,966	-	-	-	-	
753 Forestry	92,190	92,322	100,200	99,570	145,700	46,130	46.0%
754 Athletic Field Maintenance	64,989	64,587	71,310	58,540	51,120	(7,420)	-10.4%
720 Rec & Senior Services Admin	54,980	58,277	64,630	64,870	65,010	140	0.2%
721 Recreation Center Management	376,577	404,790	446,410	450,680	473,150	22,470	5.0%
442 Rec Ctr Building Maintenance	400,039	396,566	466,600	468,360	478,070	9,710	2.1%
722 Recreation Center Aquatics	332,379	363,700	401,890	411,060	419,110	8,050	2.0%
723 Fitness and Wellness	108,500	117,787	114,620	109,300	113,460	4,160	3.6%
724 Youth Activities	210,063	219,385	241,360	242,680	247,360	4,680	1.9%
725 Memory Square Pool	116,347	126,443	128,340	125,680	131,840	6,160	4.8%
726 Youth Sports	133,542	139,904	146,090	144,220	150,780	6,560	4.5%
727 Adult Sports	14,850	13,991	16,720	16,620	16,900	280	1.7%
728 Seniors	237,011	237,852	247,360	235,490	255,460	19,970	8.1%
731 Senior Meals	95,855	89,903	92,860	95,670	100,100	4,430	4.8%
732 Nite at the Rec	57,262	61,377	69,340	71,580	76,320	4,740	6.8%
<b>Total Parks &amp; Recreation</b>	<b>2,689,969</b>	<b>2,806,093</b>	<b>2,742,950</b>	<b>2,735,700</b>	<b>2,864,190</b>	<b>128,490</b>	<b>4.7%</b>
<b>Interfund Transfers</b>							
110 Transfers	3,559,250	63,150	6,045,240	5,963,340	1,903,350	(4,059,990)	-67.2%
<b>Total Interfund Transfers</b>	<b>3,559,250</b>	<b>63,150</b>	<b>6,045,240</b>	<b>5,963,340</b>	<b>1,903,350</b>	<b>(4,059,990)</b>	<b>-67.2%</b>
<b>Total General Fund</b>	<b>17,467,594</b>	<b>14,370,639</b>	<b>22,157,190</b>	<b>21,641,100</b>	<b>17,981,320</b>	<b>(3,659,780)</b>	<b>-16.5%</b>

# Department Summary

## General Administration Department

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### Summary of Activities and Responsibilities

The City Manager's Office (CMO) is responsible for the implementation of policies and programs approved by the City Council as well as administration of the City as a whole, including leadership and supervision of all departments and delivery of City services. CMO functions include conducting the general business affairs of the City; assuring adherence to the City's open government policies; board and commission oversight; preparation of City Council meeting materials; document management; cultural affairs and special events; capital improvement project management; public information; the municipal court; liquor and marijuana licensing, and intergovernmental relations.

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### Divisions and/or Programs

The City Manager's Office is comprised of four main Divisions:

1. **City Manager's Office** implements the direction and policies of the City Council, provides administrative services to the City Council and the City Manager; prepares meeting materials for City Council; handles capital improvement project management and coordination; monitors Federal and State legislation; coordinates intergovernmental cooperation for US 36 and other transportation projects; oversees open government implementation; coordinates board and commission processes; manages franchise negotiations and issues; and handles insurance and risk management for the City.
  2. **City Clerk's Office** oversees the Municipal Court, handles all document management for long-term and permanent record retention; answers open records requests; issues liquor and marijuana licenses; advertises public hearings and legal notices for the City Council; and issues dog licenses and live music permits.
  3. **Arts and Culture/Special Events** administers and promotes public art; and promotes arts and cultural activities in the City; improves coordination between the various arts groups in the City; acts as staff liaison to the Cultural Council; oversees use, maintenance and rentals of the Center for the Arts; issues special event and block party permits; and coordinates the City's July 4<sup>th</sup> and Fall Festival events.
  4. **Public Information** communicates goals and activities of the City to the public; publishes the City newsletter; manages the City web site; oversees Channel 8 broadcasting; advertises City events; answers inquiries from residents and the media.
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### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the General Administration Department are distributed among nine departments within four funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total General Administration Dept</b>	<b>8.64</b>	<b>8.66</b>	<b>9.66</b>	<b>9.66</b>	<b>0.00%</b>
Municipal Court	1.40	1.40	1.40	1.40	0.00%
Administration	2.14	2.14	2.14	2.14	0.00%
Cable TV	0.34	0.36	0.36	0.36	0.00%
Community Facilitation	1.00	1.00	1.50	1.50	0.00%
City Clerk	2.15	2.15	2.15	2.15	0.00%
Cultural Arts	-	-	0.50	0.50	0.00%
<b>Total General Fund</b>	<b>7.03</b>	<b>7.05</b>	<b>8.05</b>	<b>8.05</b>	<b>0.00%</b>
Capital Projects Admin & Op	0.50	0.50	0.50	0.50	0.00%
<b>Total Capital Projects Fund</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00%</b>
Central Charges	0.68	0.68	0.68	0.68	0.00%
<b>Total Water Utility Fund</b>	<b>0.68</b>	<b>0.68</b>	<b>0.68</b>	<b>0.68</b>	<b>0.00%</b>
Central Charges	0.43	0.43	0.43	0.43	0.00%
<b>Total Wastewater Utility Fund</b>	<b>0.43</b>	<b>0.43</b>	<b>0.43</b>	<b>0.43</b>	<b>0.00%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

### Distribution of Operational Budget

The operational budget for the General Administration Department is distributed among fourteen departments within four funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total General Administration Dept</b>	<b>1,655,240</b>	<b>1,751,040</b>	<b>1,978,770</b>	<b>2,081,120</b>	<b>5.17%</b>
City Council	124,960	148,670	135,670	121,670	-10.32%
City Events	62,500	52,500	47,650	66,000	38.51%
Central Charges	256,290	301,150	346,130	352,580	1.86%
Municipal Court	178,580	187,890	197,670	211,760	7.13%
Administration	325,230	333,360	340,920	361,680	6.09%
Cable TV	9,550	10,350	10,350	10,460	1.06%
ADA Compliance	250	300	300	300	0.00%
Community Facilitation	104,060	123,230	194,960	203,460	4.36%
City Attorney	150,000	150,000	150,000	150,000	0.00%
City Clerk	210,460	201,440	238,760	262,270	9.85%
Cultural Arts	-	-	67,430	80,920	20.01%
<b>Total General Fund</b>	<b>1,421,880</b>	<b>1,508,890</b>	<b>1,729,840</b>	<b>1,821,100</b>	<b>5.28%</b>
Capital Projects Admin & Op	(c) 55,690	56,950	58,760	61,870	5.29%
<b>Total Capital Projects Fund</b>	<b>55,690</b>	<b>56,950</b>	<b>58,760</b>	<b>61,870</b>	<b>5.29%</b>
Central Charges	(c) 106,460	110,780	113,780	118,740	4.36%
<b>Total Water Utility Fund</b>	<b>106,460</b>	<b>110,780</b>	<b>113,780</b>	<b>118,740</b>	<b>4.36%</b>
Central Charges	(c) 71,210	74,420	76,390	79,410	3.95%
<b>Total Wastewater Utility Fund</b>	<b>71,210</b>	<b>74,420</b>	<b>76,390</b>	<b>79,410</b>	<b>3.95%</b>

*Notes:*

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

### Goals, Objectives, & Initiatives

The 2015 goals, objectives, and initiatives for the City Manager's Office. Department include:

- ☐ Achieve all of the 2015 goals and objectives on-time and within budget.
- ☐ Increase awareness of public involvement opportunities in City processes
- ☐ Continue to improve interdepartmental coordination related to public outreach
- ☐ Assure the City's records management system integrates with the new ERP system
- ☐ Continued cooperation between the Police Department and Court Staff

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## Significant Proposed Changes and Justification

### Expand Public Outreach and Communications.

**Justification:** The Public Outreach Task Force recommended additional outreach measures. "Implementing the recommendations of the Public Outreach Task Force" is listed as one of the City Council goals for 2015 as one if the ways to improve our efficiency and effectiveness.

**Cost:** The total cost is \$18,050 from the General Fund.

- A. \$2,400 to Increase in postage to \$2,100 per newsletter and expanding Community Update newsletter to 4 times per year.
- B. \$3,200 for printing to expand Community Update newsletter to 4 times per year.
- C. \$10,800 increase in website maintenance. Total line item (\$26,300) covers website hosting, new SMS messaging service for new website, and any needed website maintenance or programming help.
- D. \$1,650 for Community Relations Coordinator (and Communications and Social Media Specialist) registration and travel in the metro area for meetings and adding 3CMA conference.

### Double (from \$10,000 to \$20,000) Funding to the Downtown Business Association to offset a part of the cost of expanding flowers and holiday lights programs.

**Justification:** The DBA sponsors numerous specific events and amenities in Downtown through hard work, thousands of volunteer hours and collaborative effort working with City Council, City staff, Downtown businesses and residents. This effort helps make Downtown the wonderfully special and vibrant place it is. The collaboration between DBA and the City and the positive synergy it creates is Priceless!

According to the DBA:

*"DBA is seeking additional funding from the City to support our many activities which benefit Downtown. As we noted, the sales tax revenues from the Downtown sector have increased significantly in the past few years, and we feel this is a direct result of the DBA's activities. I could go on at length extolling the DBA's positive impact on downtown particularly, and on Louisville as a whole, but do not want to waste your time or mine detailing results of which we are both aware. I am attaching a brief list we compiled of the DBA's accomplishments in 2013; we simply have been too busy this year to totally update the list. Remember, we are all volunteers.*

*This year we would like the City's financial assistance. As you are aware, we have requested additional funding in the past, but it has not materialized. The city provided \$10,000 this year, as in previous years. This year we are requesting \$55,000 in City funding. Some of the notable expense items for next year are likely to be: downtown flowers (\$25,000 in 2014; likely \$35,000+ in 2015 with the addition of more pots and likely greater costs for our contractor); Holiday lighting and decorations in downtown (\$19,000 in 2014, and likely similar expenses for 2015); Street Faire zero waste (approx. \$6500); insurance for DBA operations including liquor liability (\$19,000); Street Faire security officers (\$11,500); and erecting and*

removing the big tents at the pavilion, which are used by all pavilion users all summer, and not just for the Street Faire (\$4000).

Importantly, the big tents need to be replaced. The current prices we are seeing for replacement are in the neighborhood of \$30,000+.”

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## Performance Measures

	<b>2013 Actual</b>	<b>2014 Estimate</b>
<b>Output (Workload) Measures:</b>		
<i>CMO Administration</i>		
City Council Packet Items Processed	321	400
City Council Packets Posted	56	60
Board & Commission Agendas Posted	181	180
Insurance Claims Processed	32	35
Special Event Permits Processed	44	45
Board/Commission Meetings Attended (BRaD, LRC, LCC, LLA other)	80	90
Open Government Trainings Offered	4	4
Board and Commission applications processed	72	60
Meetings/events broadcast on Channel 8 and streamed on web	50	60
Arts Center Reservations	539	500
City Council Study Session Summaries Completed	13	18
<i>City Clerk</i>		
Public Information Requests (CORA) filled	100	100
Liquor/Marijuana Licenses processed	57	60
Dog Licenses processed	587	600
Documents put in LaserFiche		
City Council minutes completed	26	33
Legal notices advertised		
Resolutions processed	71	65
Ordinances processed	27	25
<i>Court Clerk</i>		
Cases Processed by mail	850	850
Cases processed for trials	15	15
<b>Efficiency Measures:</b>		
<i>CMO Administration</i>		
Percentage City Council packets posted within Open Government regulations	100%	100%
Percentage of Board and Commission packets posted within Open Government regulations	100%	100%
Average time to process special event permits	2 weeks	2 weeks
Number of Board and Commission members attending Open Government Training	33	38

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*City Clerk*

Percentage of CORA requests filled within 72 hour mandate	100%	100%
Average time to process resolutions	1 day	1 day
Average time to process ordinances	1 day	1 day

*Court Clerk*

Arraigned within 30 days of offense	75%	75%
Trials within 90 days	90%	90%

**Effectiveness (Outcome) Measures:***CMO Administration*

Insurance Claims Closed	94%	95%
Percentage City Council packets posted within Open Government regulations	100%	100%
Percentage of Board and Commission packets posted within Open Government regulations	100%	100%

*City Clerk*

City Council minutes approved	100%	100%
Resolutions finalized and in LaserFiche	100%	100%
Ordinances finalized, in LaserFiche and codified	100%	100%

*Court Clerk*

Percentage of Cases Adjudicated	95%	95%
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**City of Louisville, Colorado**  
**General Government**  
**Central Charges**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-110-52220-01	Auto Expense - Parts & Repairs	6	49	100	300	300
010-110-52220-03	Auto Expense - Gas & Oil	207	-	200	200	200
010-110-52250-00	Miscellaneous Supplies	4,964	6,410	7,010	6,810	6,810
010-110-53100-01	Professional Services - Audit	14,182	16,884	14,500	14,500	22,660
010-110-53300-01	Communication Services - Telephone	11,391	10,991	11,330	9,000	9,000
010-110-53300-04	Communication Services - Internet & Cable	7,320	16,474	10,450	10,450	10,450
010-110-53300-05	Communications - T1 Line	5,244	5,769	5,740	5,820	5,820
010-110-53400-00	Postage	13,820	15,815	16,000	16,400	17,000
010-110-53500-03	Parts/Repairs/Maintenance - Equipment	1,355	1,405	1,200	1,200	1,200
010-110-53500-12	Parts/Repairs/Maintenance - Copiers	17,595	18,969	-	6,500	6,500
010-110-53500-27	Parts/Repairs/Maintenance - City-Wide Fiber	-	900	-	1,200	1,200
010-110-53600-01	Equipment Rental	-	2,009	36,000	10,000	10,000
010-110-53805-01	Insurance	188,740	199,673	227,600	180,000	236,240
010-110-53805-03	Insurance Deductibles	-	2,421	2,000	10,000	10,000
010-110-53807-00	Printing	6,776	6,433	10,000	10,500	11,000
010-110-53899-00	Other Services and Charges	3,600	4,740	4,000	4,200	4,200
<b>Total Central Charges</b>		<b>275,201</b>	<b>308,943</b>	<b>346,130</b>	<b>287,080</b>	<b>352,580</b>

The Central Charges Division accounts for expenditures that are utilized by all departments and is managed by the Finance Department and City Managers Office. Included in this division's budget are auditing fees, telephone charges and repairs, cost of postage machines, copier rentals, copier repairs and maintenance, copy paper and supplies, property/casualty insurance, and general liability insurance.

**City of Louisville, Colorado  
General Government  
City Council  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-121-51110-00	Temporary Salaries	24,429	24,643	24,000	24,000	24,000
010-121-51200-00	FICA Expense	1,964	1,982	1,840	1,840	1,840
010-121-51230-00	Workers Compensation	7	7	10	10	10
010-121-52100-00	Office Supplies	10	38	100	100	100
010-121-53100-29	Professional Services - Recording Fees	178	73	100	100	100
010-121-53801-00	Education Expense	-	50	-	-	2,000
010-121-53801-01	Education - Ethics Training/Materials	1,753	-	2,000	2,000	-
010-121-53804-00	Advertising/Marketing	10,973	15,860	11,000	11,000	11,000
010-121-53807-00	Printing	61	37	400	400	400
010-121-53808-00	Travel	1,579	621	2,500	2,500	3,500
010-121-53810-00	Dues/Subscriptions/Books	24,938	32,269	32,000	32,000	32,000
010-121-53899-00	Other Services and Charges	319	-	-	-	-
010-121-53910-00	Contributions - Grants to NonProfit Agencies	20,000	20,000	20,000	20,000	20,000
010-121-53910-05	US 36 - Lobbyist Services	12,903	12,316	14,500	14,500	14,500
010-121-53910-06	Humane Society of Boulder Agreement	2,221	2,221	2,220	2,220	2,220
010-121-53910-07	Citizen Opinion Survey	23,149	4,044	15,000	-	-
010-121-53910-14	Comcast Franchise Negotiations	-	8,174	16,830	16,830	-
010-121-53970-00	Contingency	16,352	3,124	10,000	10,000	10,000
<b>Total City Council</b>		<b>140,834</b>	<b>125,459</b>	<b>152,500</b>	<b>137,500</b>	<b>121,670</b>

The legislative officers of the City consists of six Council Members, two elected from each ward, and a Mayor elected from the City at-large. Collectively, this body is called the City Council. The City Council is responsible for determining community needs and establishing immediate and long-range policies consistent with those needs. The Council appoints

**City of Louisville, Colorado  
General Government  
City Events  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-122-53700-01	Fourth of July	18,479	13,026	16,000	530	16,000
010-122-53700-02	Fall Festival	26,984	29,272	5,650	5,650	10,000
010-122-53700-04	Festival of Lights	-	-	2,000	2,000	2,000
010-122-53700-07	Coal Creek Crossing	9,978	10,695	8,000	-	8,000
010-122-53700-08	Zero Waste Special Event	-	-	6,000	6,000	10,000
010-122-53700-09	DBA Downtown Flowers & Programs	10,000	10,000	10,000	10,000	20,000
	<b>Total City Events</b>	<b>65,441</b>	<b>62,993</b>	<b>47,650</b>	<b>24,180</b>	<b>66,000</b>

The Legislative Division accounts for those expenditures associated with the City Council as well as the annual City-sponsored events. The two largest City-sponsored events are the Fourth of July Festival and Fall Festival.

**City of Louisville, Colorado  
General Government  
Municipal Court  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-130-51100-00	Regular Salaries	87,079	91,496	92,350	92,720	98,150
010-130-51200-00	FICA Expense	6,543	6,764	7,060	7,090	7,510
010-130-51210-00	Retirement Contribution	4,364	5,022	5,080	5,100	5,400
010-130-51220-00	Health Insurance	9,386	12,951	16,220	16,170	16,980
010-130-51230-00	Workers Compensation	104	101	110	120	120
010-130-52100-00	Office Supplies	223	219	500	500	500
010-130-52120-00	Non-Capital Furniture/Equipment/Tools	1,721	-	1,500	1,500	1,500
010-130-53100-03	Professional Services - Consulting	204	220	600	600	1,000
010-130-53100-04	Professional Services - Judge Salary	24,325	24,705	26,000	26,000	26,000
010-130-53100-05	Professional Services - Legal	26,775	31,552	35,000	40,000	40,000
010-130-53100-24	Professional Services - Bank Charges	1,693	1,751	1,750	1,750	1,800
010-130-53100-29	Professional Services - Recording Fee	11	-	50	50	50
010-130-53100-63	Professional Services - Court Security	2,392	2,392	3,500	3,500	3,500
010-130-53500-03	Parts/Repairs/Maintenance - Equipment	215	206	450	450	450
010-130-53500-13	Parts/Repairs/Maintenance - Software	2,000	2,000	3,000	3,000	3,500
010-130-53801-00	Education Expense	485	520	1,000	1,100	1,200
010-130-53807-00	Printing	1,243	803	1,800	1,800	2,000
010-130-53808-00	Travel	307	639	1,000	1,000	1,400
010-130-53810-00	Dues/Subscriptions/Books	364	222	450	450	450
010-130-53812-01	Court Costs - Jury/Witness Fees	199	-	250	250	250
<b>Total Municipal Court</b>		<b>169,633</b>	<b>181,563</b>	<b>197,670</b>	<b>203,150</b>	<b>211,760</b>

The Municipal Court has jurisdictional authority, by State Statute, to arraign and try defendants in the determination of innocence or guilt. The type of cases heard in the Municipal Court are violations of the provisions of the Model Traffic Code and the Louisville Municipal Code. Court staff prepares, schedules, monitors, and supplies court case files for the Judge, follows up on judgments, mails notices for failure to appear, issues warrants of arrest and writs of execution, and reports Court decisions on individual cases to law enforcement agencies and to the State Motor Vehicle Division. In addition, court staff collects and accounts for monies received from fees, fines, and forfeitures.

**City of Louisville, Colorado**  
**General Government**  
**City Manager - Administration**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-141-51100-00	Regular Salaries	211,205	216,780	247,190	248,100	260,150
010-141-51120-00	Overtime Pay	-	2,394	-	-	-
010-141-51200-00	FICA Expense	14,632	14,978	18,910	18,980	19,900
010-141-51210-00	Retirement Contribution	22,093	23,507	13,600	13,650	14,310
010-141-51220-00	Health Insurance	14,037	22,054	23,990	23,920	25,110
010-141-51230-00	Workers Compensation	262	957	270	1,600	1,600
010-141-52100-00	Office Supplies	408	801	250	500	500
010-141-52120-00	Non-Capital Furniture/Equipment/Tools	339	-	3,400	3,400	2,000
010-141-52140-00	Non-Capital Computer Software	-	281	-	-	-
010-141-53100-03	Professional Services - Consulting	-	5,118	-	-	-
010-141-53100-08	Professional Services - Contract Employment	21,835	10,108	-	-	-
010-141-53100-76	Professional Services - Flood Recovery	-	4,326	-	-	-
010-141-53300-02	Communication Services - Cellular Telephone	15	-	180	180	180
010-141-53700-03	Volunteer Appreciation	-	-	-	-	5,000
010-141-53801-00	Education Expense	2,237	2,073	4,000	4,000	4,000
010-141-53807-00	Printing	346	714	600	400	400
010-141-53808-00	Travel	2,354	5,706	6,000	6,000	6,000
010-141-53809-00	Business and Auto Allowance	9,466	9,355	9,300	9,300	9,300
010-141-53810-00	Dues/Subscriptions/Books	4,936	1,581	5,000	5,000	5,000
010-141-53899-00	Other Services and Charges	203	209	200	200	200
010-141-53955-00	Computer Replacement	3,030	3,030	3,030	3,030	3,030
010-141-53970-00	Contingency	5,479	4,406	5,000	5,000	5,000
<b>Total City Manager - Administration</b>		<b>312,877</b>	<b>328,378</b>	<b>340,920</b>	<b>343,260</b>	<b>361,680</b>

The City Manager's Office provides administrative direction and coordination for the entire organization. The City Manager is charged with implementing legislative policies and managing all affairs of the City as directed by the City Council.

**City of Louisville, Colorado**  
**General Government**  
**Cable TV**  
**2015 Budget**

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<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-142-51110-00	Temporary Salaries	6,951	7,345	9,560	8,290	9,660
010-142-51200-00	FICA Expense	564	594	730	630	740
010-142-51230-00	Workers Compensation	8	8	10	10	10
010-142-52200-06	Operating Supplies - AudioVisual	-	337	50	50	50
	<b>Total Cable TV</b>	<b>7,524</b>	<b>8,284</b>	<b>10,350</b>	<b>8,980</b>	<b>10,460</b>

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The Cable TV Division accounts for the telecasting of the City Council, boards, and commissions, and other meetings or forums of interest to citizens. This division also includes administration of the City's cable television franchise with AT&T Broadband / Comcast and facilitation of video programs and City information programs.

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**City of Louisville, Colorado**  
**General Government**  
**ADA Compliance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-143-53100-03	Professional Services - Consulting	382	760	300	300	300
	<b>Total ADA Compliance</b>	<b>382</b>	<b>760</b>	<b>300</b>	<b>300</b>	<b>300</b>

The ADA Compliance Division accounts for the activity and funding dedicated to compliance with the Americans with Disabilities Act, according to the City's ADA Transition Act for the modification of public facilities and the City's Self-Evaluation Plan for public programs and services. The City's ADA Coordinator administers the ADA Compliance Division activities and budget. A special ADA Citizens Advisory Committee assists the ADA



**City of Louisville, Colorado**  
**General Government**  
**Community Facilitation**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-144-51100-00	Regular Salaries	68,036	73,424	101,470	99,030	107,120
010-144-51200-00	FICA Expense	5,184	4,978	7,760	7,580	8,190
010-144-51210-00	Retirement Contribution	3,418	4,038	5,580	5,450	5,890
010-144-51220-00	Health Insurance	3,630	12,867	16,220	15,270	16,980
010-144-51230-00	Workers Compensation	81	81	100	80	80
010-144-52100-00	Office Supplies	165	-	100	100	100
010-144-52140-00	Non-Capital Computer Software	-	-	400	400	400
010-144-53100-35	Professional Services - Video Streaming	-	-	5,500	6,000	6,000
010-144-53100-37	Professional Services - Social Media Contract	-	-	20,000	-	-
010-144-53300-02	Communication Services - Cellular Telephone	183	162	180	-	-
010-144-53400-00	Postage	3,867	6,014	6,000	6,300	8,400
010-144-53500-22	Web Site Maintenance	299	-	15,500	10,000	26,300
010-144-53801-00	Education Expense	188	610	600	300	1,000
010-144-53804-00	Advertising/Marketing	-	353	1,000	1,000	4,000
010-144-53807-00	Printing	12,330	12,867	14,000	13,000	17,200
010-144-53808-00	Travel	764	489	500	750	1,750
010-144-53810-00	Dues/Subscriptions/Books	-	-	50	50	50
<b>Total Community Facilitation</b>		<b>98,145</b>	<b>115,882</b>	<b>194,960</b>	<b>165,310</b>	<b>203,460</b>

The Community Facilitation Division is responsible for customer/citizen services, provision of community-based information, and facilitation of special research as required. This division consists of the Public Relations Manager.

**City of Louisville, Colorado  
General Government  
City Attorney  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-150-53105-00	Legal Services - General	106,976	140,109	150,000	150,000	150,000
010-150-53105-11	Legal Services - Local Licensing Authority	1,710	-	-	-	-
010-150-53105-28	Legal Services - LRC	7,430	5,219	-	-	-
010-150-53105-48	Legal Services - Takoda Metro District	1,440	-	-	-	-
010-150-53105-98	Legal Services - Reimbursed Expenses	12,464	413	-	-	-
<b>Total City Attorney</b>		<b>130,020</b>	<b>145,741</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

The City Attorney is appointed by and serves at the pleasure of the City Council. The City Attorney serves as legal advisor to the Council, the City Manager, and other departments and officers of the City through the City Manager. The City Attorney services include issuing oral and written opinions, the drafting of legislation, contracts and other formal documents, and review of all contracts and legal instruments to which the City is a party. The City Attorney represents the City in State and Federal litigation matters.

**City of Louisville, Colorado  
General Government  
City Clerk  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-160-51100-00	Regular Salaries	120,629	127,079	129,330	129,580	138,620
010-160-51120-00	Overtime Pay	27	-	-	-	-
010-160-51200-00	FICA Expense	9,230	9,641	9,890	9,910	10,600
010-160-51210-00	Retirement Contribution	6,071	7,000	7,110	7,130	7,620
010-160-51220-00	Health Insurance	4,589	8,076	25,680	25,600	26,880
010-160-51230-00	Workers Compensation	145	140	150	150	150
010-160-52100-00	Office Supplies	232	226	500	500	500
010-160-52120-00	Non-Capital Furniture/Equipment/Tools	-	-	600	600	600
010-160-52200-10	Operating Supplies - Election Costs	41,848	7,216	50,200	5,000	60,200
010-160-52240-00	Reference Materials	-	-	100	100	100
010-160-53100-99	Professional Services - Other	6,747	7,489	7,500	8,000	8,000
010-160-53300-02	Communication Services - Cellular Telephone	428	423	420	420	420
010-160-53500-03	Parts/Repairs/Maintenance - Equipment	-	-	1,000	1,000	1,000
010-160-53801-00	Education Expense	285	375	2,000	2,000	2,300
010-160-53804-00	Advertising/Marketing	42	53	150	150	150
010-160-53807-00	Printing	178	504	950	750	750
010-160-53808-00	Travel	404	2,299	2,300	2,300	3,500
010-160-53810-00	Dues/Subscriptions/Books	555	611	750	750	750
010-160-53899-00	Other Services and Charges	92	-	130	130	130
<b>Total City Clerk</b>		<b>191,500</b>	<b>171,130</b>	<b>238,760</b>	<b>194,070</b>	<b>262,270</b>

The City Clerk's Office processes liquor and live music permits and dog licenses; keeps accurate records of ordinances, resolutions, minutes and City Council agenda information; is responsible for the restoration of records and the codification of City code books. Other related services include open records requests, elections, voter registration, senior property tax and water rebates, and responding to citizen inquiries and complaints. City Clerk staff attends and prepares minutes for the local licensing authority meetings, and coordinates alcohol training sessions with liquor establishments and state liquor license officials.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Cultural Arts**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-730-51100-00	Regular Salaries	29,405	28,704	26,000	22,920	28,290
010-730-51200-00	FICA Expense	2,173	2,068	1,990	1,750	2,160
010-730-51210-00	Retirement Contribution	1,474	1,575	1,430	1,260	1,560
010-730-51220-00	Health Insurance	5,150	5,621	5,410	4,490	5,660
010-730-51230-00	Workers Compensation	209	215	200	250	250
010-730-52250-00	Miscellaneous Supplies	564	1,058	500	500	1,400
010-730-53100-14	Professional Services - Custodial	-	-	-	-	11,250
010-730-53200-01	Utility Services - Gas	1,850	1,950	2,250	2,250	2,650
010-730-53200-02	Utility Services - Electricity	950	1,039	1,750	1,750	2,000
010-730-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	719	1,689	17,550	21,000	4,500
010-730-53801-00	Education Expense	-	-	-	-	800
010-730-53804-00	Advertising/Marketing	-	-	-	-	6,000
010-730-53807-00	Printing	-	-	350	350	1,900
010-730-53808-00	Travel	-	-	-	-	1,500
010-730-53828-00	Louisville Cultural Council	5,000	8,000	10,000	10,000	10,000
010-730-53899-00	Other Services and Charges	-	-	-	-	1,000
<b>Total Cultural Arts</b>		<b>47,493</b>	<b>51,919</b>	<b>67,430</b>	<b>66,520</b>	<b>80,920</b>

Louisville's Arts and Humanities Council (LAHC) was established by City Council in 1989. The seven-member LAHC is appointed by City Council for three-year terms. The primary purpose of LAHC is to advance and preserve the arts in Louisville. One-half of a full-time City staff member assists LAHC.

# Department Summary

## Economic Development Department

### Description

The Economic Development Division is responsible for maintaining positive business relationships throughout the community. The Division assists property owners, brokers, and companies find locations and tenants to occupy vacant commercial space or construct new buildings within the City. The Division implements the Business Assistance Program, staffs the Business Retention and Development Committee and performs staff duties for the City Manager for the Louisville Revitalization Commission.

The Economic Development Division facilitates long-term investments in business development programs focusing on retention and expansion of existing businesses and encouraging new businesses to locate in Louisville.

### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Economic Development Department are contained in one department of the General Fund, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Economic Development Dept</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00%</b>
Economic Development	1.00	1.00	1.00	1.00	0.00%
<b>Total General Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00%</b>

*Notes:*

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

### Distribution of Operational Budget

The operational budget for the Economic Development Department is contained in one department of the General Fund, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Economic Development Dept</b>	<b>150,540</b>	<b>152,240</b>	<b>156,970</b>	<b>199,420</b>	<b>27.04%</b>
Economic Development	150,540	152,240	156,970	199,420	27.04%
<b>Total General Fund</b>	<b>150,540</b>	<b>152,240</b>	<b>156,970</b>	<b>199,420</b>	<b>27.04%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

### Goals, Objectives, & Initiatives

The 2015 goals, objectives, and initiatives for the Economic Development Division include:

- ☐ Assist the Louisville Revitalization Commission to alleviate barriers to development within the Highway 42 Renewal Area.
- ☐ Assist the real estate community in filling vacant commercial, retail, and industrial properties. Facilitate business retention activities in the community.
- ☐ Successful relationship building with the City's national retailers and their brokers.
- ☐ Managing the Business Assistance Program.
- ☐ Helping Maintain Small Town Character and improving management of Community Events by parking improvements, patio program, and coordination with Special Events
- ☐ Execute the Parking Action Plan recommendations to increase supply of parking for downtown.
- ☐ Assist businesses that are making investment in property through the development review process.
- ☐ Manage City owned property not being used for City operations.
- ☐ Facilitate a quality preservation and reuse of the Historic Grain Elevator

### Significant Changes

**Expanded Business Outreach Activities Including additional Business Development Activities (\$18,000), Advertising/Marketing (\$6,600), Printing (4,800).**

**Justification:** Additional operating expenses in various accounts to facilitate greater business outreach activities. Additional activities include; site selection conferences, ICSC retail events,

broker and business networking activities, increased travel, funding for expanded ribbon cuttings, preparation and printing of new marketing materials.

**Cost:** \$29,600

**South Street Gateway IGA payment (first year owed)**

**Justification:** The IGA between the City and LRC for funding the Gateway Underpass specifies the 2015 LRC funding commitment.

**Cost:** \$45,000

**Begin Payment of TIF Revenue to Boulder County per Existing IGA.**

**Justification:** The IGA among the County, City, and LRC specifies for the 2015 LRC budget year and future years 7.15% of all TIF revenues return to the County.

**Cost:** \$30,000

**Partially Fund Regional Detention.**

**Justification:** LRC requests this amount in their 2015 Budget to fully fund the costs for the regional detention facility. The Core Area TIF Bonds are contributing \$350,000 towards the facility.

**Cost:** \$350,000 TIF Revenue

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**Performance Measures**

<b>Output (Workload) Measures:</b>	<b>2012</b>	<b>2013</b>	<b>2014 Est</b>
Assistance Agreements Managed	20	22	22
Assistance Agreements Executed	14	8	6
Public Meetings Facilitated (BRaD, LRC, Other)	20	23	25
Meetings Attended	487	597	564
<b>Effectiveness (Outcome) Measures:</b>			
Incentives Paid per Job Created		\$240	\$288
Annual Sales Tax Revenue generated per Retail Incentive \$ paid		\$1.56	\$1.36
Average Wage per Primary Job Created		\$72,321	\$89,721

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**City of Louisville, Colorado**  
**General Government**  
**Economic Development**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-145-51100-00	Regular Salaries	115,520	108,240	106,810	106,810	110,420
010-145-51200-00	FICA Expense	7,436	8,068	8,170	8,170	8,450
010-145-51210-00	Retirement Contribution	5,799	5,758	5,870	5,870	6,070
010-145-51220-00	Health Insurance	12,113	16,491	10,810	10,780	11,320
010-145-51230-00	Workers Compensation	138	524	150	800	800
010-145-52100-00	Office Supplies	180	33	200	150	200
010-145-53100-61	Professional Services - Business Development	308	100	2,000	1,500	20,000
010-145-53100-73	Professional Services - Real Estate Appraisals	-	4,000	5,000	1,500	10,000
010-145-53300-02	Communication Services - Cellular Telephone	460	662	660	460	660
010-145-53801-00	Education Expense	1,899	255	2,450	2,600	3,000
010-145-53804-00	Advertising/Marketing	2,000	2,980	4,600	5,500	11,200
010-145-53807-00	Printing	75	70	200	-	5,000
010-145-53808-00	Travel	2,773	2,724	4,050	4,300	5,800
010-145-53810-00	Dues/Subscriptions/Books	311	495	1,000	500	1,500
010-145-53810-03	Chamber of Commerce	5,000	5,000	5,000	5,000	5,000
<b>Total Economic Development</b>		<b>154,012</b>	<b>155,398</b>	<b>156,970</b>	<b>153,940</b>	<b>199,420</b>

The Economic Development Division accounts for long-term investments in business development programs that focus on retention of existing businesses and encouragement of new businesses to the area.



# Department Summary

## Information Technology Department

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### Summary of Activities and Responsibilities

The Information Technology Program is responsible for the administration, maintenance, support and high availability of all City technical infrastructure and software applications. Enterprise storage, servers, desktops, e-mail, networking, security and telecommunications are some of the core service catalog components maintained by the Information Technology Program. The Information Technology Program was redeveloped in 2013 and consists of three (3) positions; an IT Director, a Network Administrator and an IT Support Specialist. A fourth (4<sup>th</sup>) position, System Administrator, is budgeted but not yet filled.

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### Divisions and/or Programs

The Information Technology Department has two (2) sub-programs:

- 1. Network Operations – Infrastructure Support Services**  
IT network operations keeps the City technology service catalog healthy and highly available. The network operations team maintains all network and desktop hardware and services, local and Internet connectivity, website services, telecommunications, security and disaster recovery. There are currently two (2) positions dedicated to network operations, the Network Administrator and the IT Support Specialist.
  - 2. Enterprise Application Support Services**  
In addition to the standard desktop productivity software suites and solutions that the IT network operations team supports (i.e. Microsoft Office, Adobe, etc.), City IT supports multiple “enterprise” productivity applications specific to the lines of business in the organization. Enterprise productivity applications are characterized as configurable, database driven, server-hosted applications which are used to collect, store and report data and/or automate processes and workflows to create efficiencies. Currently the list includes the enterprise financial system ADG, a Police Records Management System, a base GIS environment utilizing ESRI, RecTrac, Laserfiche Document Management, PermitsPlus, and the Louisville Library’s Comprise system. The enterprise application environment will be growing in 2015 to include a Golf Management System for Coal Creek Golf Course, a new Enterprise Resource Planning (ERP) suite for Finance, Human Resources and Community Development, and an upgrade to the Police NetRMS records management system.
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### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Information Technology Department are distributed among three departments within three funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Information Technology Dept</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00%</b>
Information Technology	1.50	2.15	2.60	2.60	0.00%
<b>Total General Fund</b>	<b>1.50</b>	<b>2.15</b>	<b>2.60</b>	<b>2.60</b>	<b>0.00%</b>
Open Space & Parks Admin & Op	0.20	0.20	-	-	
<b>Total Open Space &amp; Parks Fund</b>	<b>0.20</b>	<b>0.20</b>	<b>-</b>	<b>-</b>	
Capital Projects Admin & Op	0.20	0.20	-	-	
<b>Total Capital Projects Fund</b>	<b>0.20</b>	<b>0.20</b>	<b>-</b>	<b>-</b>	
Central Charges	0.60	0.80	0.80	0.80	0.00%
<b>Total Water Utility Fund</b>	<b>0.60</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	<b>0.00%</b>
Central Charges	0.50	0.65	0.60	0.60	0.00%
<b>Total Wastewater Utility Fund</b>	<b>0.50</b>	<b>0.65</b>	<b>0.60</b>	<b>0.60</b>	<b>0.00%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

### Distribution of Operational Budget

The operational budget for the Information Technology Department is distributed among three departments within three funds, as follows:

Departments & Funds		2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Information Technology Dept</b>		<b>338,630</b>	<b>443,030</b>	<b>583,890</b>	<b>544,490</b>	<b>-6.75%</b>
Information Technology		219,350	294,200	450,630	411,040	-8.79%
<b>Total General Fund</b>		<b>219,350</b>	<b>294,200</b>	<b>450,630</b>	<b>411,040</b>	<b>-8.79%</b>
Open Space & Parks Admin & Op	(c)	17,240	17,950	-	-	
<b>Total Open Space &amp; Parks Fund</b>		<b>17,240</b>	<b>17,950</b>	<b>-</b>	<b>-</b>	
Capital Projects Admin & Op	(c)	17,240	17,950	-	-	
<b>Total Capital Projects Fund</b>		<b>17,240</b>	<b>17,950</b>	<b>-</b>	<b>-</b>	
Central Charges	(c)	55,860	82,420	76,070	76,260	0.25%
<b>Total Water Utility Fund</b>		<b>55,860</b>	<b>82,420</b>	<b>76,070</b>	<b>76,260</b>	<b>0.25%</b>
Central Charges	(c)	46,180	66,410	57,190	57,190	0.00%
<b>Total Wastewater Utility Fund</b>		<b>46,180</b>	<b>66,410</b>	<b>57,190</b>	<b>57,190</b>	<b>0.00%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

### Goals, Objectives, & Initiatives

The 2015 goals, objectives, and initiatives with direct Information Technology Department engagement include:

#### **Improve Basic City Services**

- ☐ Complete City Services Facility and move operations into new facility\*
  - IT will participate in the design of the new City Services facility.
  - IT will be responsible for bringing the technological infrastructure services online, such as connectivity to the City network, telecommunications and computer services.
- ☐ Maintain Library services at current levels and increase access to electronic media
  - IT will partner with the Library where necessary to ensure that the technical environment will support these new services.
- ☐ Complete 5-year staffing, technical and operational support plan
  - IT will support Human Resources where necessary to provide the data necessary to complete this initiative.

### **Promote Economic Sustainability**

- ☐ Adopt and implement a plan to increase Downtown parking\*
  - IT may be involved in this initiative if technology is involved in the proposed plan.
- ☐ Improve business retention and recruitment activities
  - The IT strategic initiatives underway for the selection and implementation of an Enterprise Resource Planning (ERP) system and a reworking of the City GIS environment will create datasets which can assist in reaching this goal. A refresh of the City website launching soon will provide an updated toolset for publishing content and enhance the image of the City.

### **Maintain Fiscal Stability**

- ☐ Update Fiscal Policies and maintain target reserves in all funds
  - IT is working with Finance to bring the Technology Management Fund into alignment with annual planned expenditures and ensure that all technical assets have a budgeted and set lifecycle and cost associated with replacement.
- ☐ Adopt Golf Operations business plan enabling self-funding Golf Course Enterprise
  - IT is partnering with Parks & Recreation to make the appropriate technical and infrastructure investments in the Coal Creek Golf Course to fulfill this goal.
- ☐ Use updated Fiscal Model to evaluate City's long term fiscal health
  - IT will participate as needed to ensure that all technology budgeting and spending is accounted for in the evaluation.

### **Improve Efficiency and Effectiveness in City Operations**

- ☐ Promote cost-effective energy efficiency, zero waste and other sustainability best practices
  - IT participates in reducing the City's carbon footprint by reducing power and HVAC consumption through the use of server virtualization and procuring smarter, energy efficient desktop devices and monitors. IT plans to further its sustainability practices through the use of electronic processes and document management initiatives to reduce paper. IT is working with Finance to manage the placement and procurement of printers and copiers to promote sustainable practices.
- ☐ Make strategic cost-effective investments in City IT operations that improve effectiveness and efficiency
  - IT is working to complete initiatives outlined in the IT Strategic Plan to improve the effectiveness and efficiency of not only the IT Department, but the entire organization. Sourcing and implementation of an Enterprise Resource Planning (ERP) solution and the streamlining the City's document management and website services are a few initiatives which are currently underway. In addition, IT is constantly monitoring the commodity IT service market (outsourcing, cloud, etc.) to determine if there are better ways to provide services more efficiently and effectively.
- ☐ Increase volunteerism in a way that decreases costs and increases understanding
  - There are possibilities within the GIS and the website service environments that could benefit from direct citizen involvement to create more robust and user-friendly "self-service" apps at little to no cost.
- ☐ Implement Council adopted Public Outreach Task Force recommendations
  - IT may participate in this goal through recommendations to staff or direct involvement in social media campaigns, website configuration, or other electronic services to enhance outreach.

\* \*\* Denotes Council expects special emphasis on these issues

## Significant Proposed Changes and Justification

### Phone System Replacement Plan

**Justification:** Vendor support for the City's telephone system ended in 2010. Spare parts are obsolete and have become extremely difficult to get. The current system requires expensive T1 data lines to work. IT is currently evaluating two solutions; upgrade to the current version of the existing (NEC) system or migrate to a new system capable of Voice-over-IP (VOIP), or subscribe to a cloud based service for dial-tone and telecommunications services. IT is also currently scoping the migration to initially address needs at the new City Services Facility, the Coal Creek Golf Course location and the sites currently connected by T1 circuits. Cost comparisons need to be run once the full solutions are outlined to establish which investment would be best for the City. A RFI or RFP may be required to move forward and assess all available options.

**Cost:** An additional \$25,000 in operating budget is estimated for the initial migration from NEC PBX to cloud based subscription service.

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### Performance Measures

	2014 Estimate	2014 Actual
<b>Output (Workload) Measures:</b>		
Infrastructure Availability (Up-time %)	99%	
Internet Bandwidth Utilization (%)	75%	
Total Applications Supported (#)	28	
Total Devices Supported (#)	1,200	
Devices Supported (#) per FTE	400	
Applications Supported (#) per FTE	7	
# of Help Tickets/Requests	1,800	
# of Help Tickets/Requests per FTE	600	
Storage Utilization/Demand (Avg)	60%	
<b>Efficiency Measures:</b>		
Cost per Desktop Maintained	\$850	
Average Application Cost per Seat (Basic)	\$400	
Average Application Cost per Seat (Power)	\$1,200	
Average Time per Help Ticket (Minute)	20	
Average Time to Close Help Ticket (Hour)	24	
Most Common Help Ticket/Request Category	TBD	
<b>Effectiveness (Outcome) Measures:</b>		
Customer Satisfaction (Annual Survey)	High	
IT Spending Ratio*	4%	

\* Compare with similar municipalities.

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**City of Louisville, Colorado**  
**General Government**  
**Information Technology**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-172-51100-00	Regular Salaries	108,148	95,448	194,180	156,150	193,030
010-172-51120-00	Overtime Pay	-	250	-	-	-
010-172-51200-00	FICA Expense	8,304	7,368	14,860	11,950	14,770
010-172-51210-00	Retirement Contribution	5,470	5,367	10,680	8,590	10,620
010-172-51220-00	Health Insurance	14,862	9,262	28,120	23,360	29,430
010-172-51230-00	Workers Compensation	690	609	1,200	850	850
010-172-51240-00	Unemployment Compensation	1,000	-	-	-	-
010-172-52100-00	Office Supplies	1,444	791	1,250	800	800
010-172-52130-00	Non-Capital Computer Hardware	10,249	4,878	10,000	5,000	5,000
010-172-52150-00	Computer Supplies	3,207	569	1,000	1,000	1,000
010-172-52150-01	Software Subscription & Maintenance Fees	38,854	31,865	27,500	29,500	31,000
010-172-52150-99	Computer Supplies - Software	649	6,459	3,000	3,000	1,500
010-172-53100-03	Professional Services - Consulting	20,405	33,402	-	-	-
010-172-53100-07	Professional Services - Information Systems	264	8,329	10,000	6,000	6,000
010-172-53100-08	Professional Services - Contract Employment	33,792	21,446	-	-	-
010-172-53100-62	Professional Services - GIS	14,935	18,765	100,000	45,000	45,000
010-172-53100-99	Professional Services - Other	-	1,000	-	-	-
010-172-53300-02	Cell Phone Allowances	1,144	1,189	4,800	2,500	2,500
010-172-53500-03	Parts/Repairs/Maintenance - Equipment	430	1,507	2,500	2,500	2,500
010-172-53801-00	Education Expense	6,775	6,995	10,000	7,500	7,500
010-172-53808-00	Travel	20	287	100	400	2,500
010-172-53809-00	Business and Auto Allowance	761	1,861	2,400	3,000	3,000
010-172-53810-00	Dues/Subscriptions/Books	-	-	800	600	800
010-172-53810-06	Telephone Subscription (VOIP)	-	-	-	-	25,000
010-172-53810-07	Software Subscription - ESRI	-	18,688	25,000	25,000	25,000
010-172-53955-00	Computer Replacement	3,240	3,240	3,240	3,240	3,240
<b>Total Information Technology</b>		<b>274,642</b>	<b>279,575</b>	<b>450,630</b>	<b>335,940</b>	<b>411,040</b>

The Information Systems Division plans, develops, and maintains the City's computer network, central servers, personal computers, and other information systems. This division maintains software programs that automate the business processes of the City. Support and training services are also provided to all City departments and staff.

# Department Summary

## Human Resources Department

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### Summary of Activities and Responsibilities

The Human Resources Department is responsible for employee recruitment and retention, selection and orientation, job description and position classification and review as well as workforce planning, salary administration and pre-payroll data entry processing, employee training/career development and organizational development, benefit administration, employee relations, administration of workers' compensation and unemployment compensation, and policies and procedures for the City. In addition, the Department coordinates the Special Events Committee, the Safety Committee, and the Wellness Committee.

The Human Resources Department consists of four (4) positions or 3.9 FTEs: the Human Resources Director, a Senior Human Resources Analyst, a Human Resources Analyst, and a Human Resources Technician.

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### Divisions and/or Programs

The Human Resources Department has seven (7) sub-programs:

**1. General Administration:**

The Human Resources Director handles the general administrative function of the Department which includes customer service, budget, bill paying, communications, maintenance and recommendations regarding city policies and procedures, legislative updates regarding personnel to maintain compliance with state and federal employment laws and regulations, administration of personnel records, and oversight of the (soon-to-be) Human Resources Information System and (possible) document management system, LaserFiche.

**2. Benefit Administration:**

Human Resources Staff oversee the management of the City's benefits which include all insurances (Health, Dental, Vision, Life, AD&D, STD, LTD), retirement options, deferred compensation, tuition reimbursement, paid time off, leaves of absence including FMLA, Flex Administration, the Wellness Program, and the Employee Assistance Program.

**3. Compensation and Workforce Planning:**

Human Resources Staff develop and maintain the City's comprehensive compensation programs and policies, as well as conduct extensive market and job analysis to provide favorable salary relationships with labor markets while maintaining internal equity. Maintain library of up-to-date and accurate job descriptions. In addition, systematically identifying and addressing the gaps between the workforce of today and the human capital needs for the future of Louisville.



**4. Employee Recruitment and Retention:**

Human Resources Staff analyze hiring priorities based on the City's business needs, assist managers and applicants with the recruitment process and selection process. In addition Staff initiates progressive retention efforts through a variety of programs, policies, and innovative measures including the Special Events Committee. Oversees and advises supervisors on performance management process including annual performance appraisals process.

**5. Employee Relations:**

Human Resources Staff provides internal customer service to employees, managers, and Directors which includes coaching, conflict resolution, training, and investigations, to ensure a safe, legal, and productive workplace.

**6. Organizational Development:**

Human Resources Staff in conjunction with the City Manager's Office assists with developing and implementing a framework to further support the organization's success and efforts toward being an "Employer of Choice" through strategies that enhance the organization's culture, values, and effectiveness. This includes providing training and career development opportunities for employees as well as evaluating the health of the organization through employee surveys, and planning events that support the organization's strategic direction.

**7. Safety, Workers' Compensation and Unemployment Compensation:**

Human Resources Staff manages the Workers' Compensation Program and the Return-To-Work Program. This includes managing claims, return-to-work assignments, the activities of the Safety Committee including general safety trainings, and other initiatives that drive safety into the City's culture.





### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Human Resources Department are distributed among three departments within three funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Human Resources Department</b>	<b>3.55</b>	<b>4.03</b>	<b>3.91</b>	<b>4.54</b>	<b>16.11%</b>
Human Resources	2.31	2.70	2.54	3.17	24.80%
<b>Total General Fund</b>	<b>2.31</b>	<b>2.70</b>	<b>2.54</b>	<b>3.17</b>	<b>24.80%</b>
Central Charges	0.71	0.76	0.78	0.78	0.00%
<b>Total Water Utility Fund</b>	<b>0.71</b>	<b>0.76</b>	<b>0.78</b>	<b>0.78</b>	<b>0.00%</b>
Central Charges	0.53	0.57	0.59	0.59	0.00%
<b>Total Wastewater Utility Fund</b>	<b>0.53</b>	<b>0.57</b>	<b>0.59</b>	<b>0.59</b>	<b>0.00%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

### Distribution of Operational Budget

The operational budget for the Human Resources Department is distributed among three departments within three funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Human Resources Department</b>	<b>398,980</b>	<b>434,380</b>	<b>448,450</b>	<b>508,130</b>	<b>13.31%</b>
Human Resources	292,870	318,010	323,350	373,700	15.57%
<b>Total General Fund</b>	<b>292,870</b>	<b>318,010</b>	<b>323,350</b>	<b>373,700</b>	<b>15.57%</b>
Central Charges	(c) 60,630	66,430	71,410	76,820	7.58%
<b>Total Water Utility Fund</b>	<b>60,630</b>	<b>66,430</b>	<b>71,410</b>	<b>76,820</b>	<b>7.58%</b>
Central Charges	(c) 45,480	49,940	53,690	57,610	7.30%
<b>Total Wastewater Utility Fund</b>	<b>45,480</b>	<b>49,940</b>	<b>53,690</b>	<b>57,610</b>	<b>7.30%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

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## **Goals, Objectives, & Initiatives**

The 2015 goals, objectives, and initiatives for the Human Resources Department include:

### **Maintain Small Town Character**

- ☐ Improve coordination with BVSD
  - by actively recruiting for part-time staff at Monarch and Centaurus High Schools.
- ☐ Consider Louisville residents first when hiring for front desk positions at the Recreation Center, Library, and City Hall.

### **Improve Basic City Services**

- ☐ Complete 5-year staffing, technical and operational support plan which includes Golf Course Staffing.
- ☐ Analyze, review, and recommend changes to the current promotional policies including vacancies, position audits, and career ladder options.

### **Maintain Fiscal Stability**

- ☐ Use updated Fiscal Model to evaluate City's long term fiscal health
  - by including the 5-year staffing plan into the model.
- ☐ Pay market wages as compared to our defined labor market while considering the City's budgetary and financial condition.
- ☐ Reward employee performance through merit increases.

### **Protect and Preserve Louisville's History**

- ☐ Conduct comprehensive Orientation/On-Boarding sessions that includes a Louisville History component.

### **Improve Efficiency and Effectiveness in City Operations**

- ☐ Increase volunteerism in a way that decreases costs and increases understanding
  - by providing quarterly reports regarding current volunteer efforts and cost savings estimates.
- ☐ Make strategic cost-effective investments in City IT operations that improve effectiveness and efficiency
  - by providing human resources staff member to partner with IT for implementation of HRIS system and document management system (LaserFiche).
- ☐ Enhance the training offerings provided by the City for all employees.

\* \*\* Denotes Council expects special emphasis on these issues

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## **Significant Proposed Changes and Justification**

Hire a 25 hour per week Human Resources Technician to assist with the significant increase in hiring staff, help streamline the seasonal hiring process, and create efficiencies in the Human Resources Department.

**Justification:** In 2015, departments are requesting 10 additional full time and benefitted part-time positions as well as an increase of 14.22 FTEs in part-time, non-benefitted positions. When hiring part-time non-benefitted positions an increase of 14.22 FTEs is likely to result in the hiring of at least 28 employees. In addition to the new FTE requests, the average number of new hires for the City of Louisville has increased from approximately 100 per year to 150 per year.

Year	Number Hired	Number of employees leaving the City of Louisville =Turnover (full time only)	Total Hired
2010	98	10	108
2011	98	7	105
2012	101	28	129
2013	136	14	150
2014*	141	21	162

\*Year-to-date October 27, 2014

As the City staff ages, it is anticipated that retirements may increase as well. Currently there are 28 of the 159 full time employees who are over age 60. This represents 17% of the City's full time work force. Staff anticipates at least half of the 28 employees will retire in the next five years and the Human Resources staff is aware of three pending retirements in 2015.

**Cost:** The Human Resources Technician will cost approximately \$25,000. Some of the wage costs could be funded out of the Water/Wastewater Fund as well as the Golf Course Enterprise Fund. The majority of the costs would be funded out of the General Fund.

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## Performance Measures

### General Administration:

- ☐ Accurate processing of pre-payroll items
  - Input Measure:
    - Number of Personnel Request Forms (PAR) received per pay period
  - Output Measure:
    - Number of PARs processed per pay period
  - Efficiency Measure:
    - Percentage of PARs processed per pay period
  - Effectiveness Measure:
    - Percentage of PARs processed accurately per pay period

### Benefits Administration:

- ☐ Accurate processing of benefit changes
  - Input Measure:
    - Number of Benefit Change requests received per pay period
  - Output Measure:
    - Number of Benefit Change requests processed per pay period
  - Efficiency Measure:
    - Percentage of Benefit Change requests processed per pay period
  - Effectiveness Measure:
    - Percentage of Benefit Change requests processed accurately per pay period

### Employee Life:

- ☐ Employees attending On-Boarding sessions

Input Measure:

Number of On-Boarding sessions offered per year

Output Measure:

Number of employees attending On-Boarding session per year

Efficiency Measure:

Percentage of employees invited to attend that did attend

Effectiveness Measure:

Results of On-Boarding session evaluations

Organizational Development:

- ☐ Training Classes offered to employees by category (Safety/Compliance/Management/General/Technology)
  - Input measure:
    - Number of training classes offered to employees
  - Output measure:
    - Number of employees who attend training classes
  - Efficiency Measure:
    - Cost per employee per training class
  - Effectiveness Measure:
    - Percentage of employees who rate the training class as a positive, learning experience

Employee Recruitment and Retention:

- ☐ Time to Hire
  - Input Measure:
    - Number of applications received per job posting
  - Output Measure:
    - Number of applications screened per job posting
  - Efficiency Measure:
    - Number of days to face-to-face interview process (may include testing, phone screens, etc.)
  - Effectiveness Measure:
    - Number of business days from closing date of job to hire date of applicant
- ☐ Performance Appraisals Processing
  - Input Measure:
    - Number of performance appraisals received per pay period
  - Output Measure:
    - Number of performance appraisals processed per pay period
  - Efficiency Measure:
    - Number of performance appraisals received on time within 30 day grace period
  - Effectiveness Measure:
    - Percentage of employees who receive their performance appraisal on time

Safety and Workers Compensation:

- ☐ Employees staying safe on the job every month
  - Input Measure:
    - Number of employees per month
  - Output Measure:
    - Number of employees who report a worker-related injury or illness per month
  - Efficiency Measure:

- Number of business days to report a work-related injury or illness per month
- Effectiveness Measure:
  - Worker days lost per claim

**City of Louisville, Colorado**  
**General Government**  
**Human Resources**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-171-51100-00	Regular Salaries	151,451	167,251	180,750	182,150	194,630
010-171-51110-00	Temporary Salaries	12,969	16,274	-	-	23,260
010-171-51200-00	FICA Expense	12,184	13,560	13,830	13,930	16,670
010-171-51210-00	Retirement Contribution	7,610	9,199	9,940	10,020	10,700
010-171-51220-00	Health Insurance	26,077	28,436	28,120	28,030	29,430
010-171-51230-00	Workers Compensation	273	601	400	700	700
010-171-52100-00	Office Supplies	2,860	1,742	2,000	2,000	2,000
010-171-52200-09	Operating Supplies - Safety	20	1,308	200	200	200
010-171-52250-00	Miscellaneous Supplies	3,155	2,690	1,500	1,500	1,500
010-171-53100-03	Professional Services - Consulting	3,638	7,940	15,000	15,000	15,000
010-171-53100-06	Professional Services - Medical	4,165	7,016	10,000	10,000	10,000
010-171-53100-99	Professional Services - Other	19,149	10,423	2,000	12,000	7,000
010-171-53400-00	Postage	38	96	100	100	100
010-171-53500-03	Parts/Repairs/Maintenance - Equipment	496	1,759	1,000	1,000	1,000
010-171-53500-12	Parts/Repairs/Maintenance - Copiers	-	156	-	-	-
010-171-53500-13	Parts/Repairs/Maintenance - Software	4,900	-	5,000	5,000	8,000
010-171-53600-01	Equipment Rental	-	314	-	-	-
010-171-53801-00	Education Expense	2,628	1,358	6,500	6,500	6,500
010-171-53801-01	Education - Citywide Training	1,850	6,612	15,000	15,000	15,000
010-171-53801-02	Education - Citywide Tuition Reimbursement	7,562	4,540	7,000	7,000	7,000
010-171-53804-00	Advertising/Marketing	14,337	5,482	10,000	10,000	10,000
010-171-53807-00	Printing	439	919	500	500	500
010-171-53808-00	Travel	710	819	1,500	1,500	1,500
010-171-53810-00	Dues/Subscriptions/Books	7,136	11,828	6,400	6,400	6,400
010-171-53831-00	Safety Committee	-	1,808	1,000	1,000	1,000
010-171-53832-00	Employee Appreciation	2,998	3,317	2,750	2,750	2,750
010-171-53899-00	Other Services and Charges - Wellness Committee	1,616	695	2,000	2,000	2,000
010-171-53955-00	Computer Replacement	860	860	860	860	860
<b>Total Human Resources</b>		<b>289,120</b>	<b>307,002</b>	<b>323,350</b>	<b>335,140</b>	<b>373,700</b>

The Human Resources Division is responsible for employee recruitment, selection and orientation, position classification and review, salary administration, employee training and career development, fringe benefit administration, employee relations, employee safety training, administration of workers' and unemployment compensations, and policies and procedures.

# Department Summary

## Finance Department

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### Summary of Activities and Responsibilities

The Finance Department is responsible for the administration, recording, accounting, and reporting for all financial transactions and activities of the City. Finance functions include cash management and investments, debt administration, budget development and monitoring, revenue collection and cash receipting, utility billing, payroll, accounts payable, and sales and use tax administration. The Finance Department is responsible for ensuring the City's internal control structure adequately safeguards the City's assets. The Finance Program is responsible for all financial reporting, including the Comprehensive Annual Financial Report, the Annual Operating and Capital Budget, the Five-Year Capital Improvement Plan, and the Long-Term Financial Plan.

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### Divisions and/or Programs

The Finance Program is comprised of two main Divisions:

1. **Finance Administration & Accounting** provides budget, accounting, treasury, and debt administration services for the City. Accounting services include accounts payable, payroll, utility billing, cash receipts, fixed assets, and financial record keeping and reporting to departments, Finance Committee, City Council, and to the public. Finance Administration & Accounting also provides front counter customer service.
  2. **Tax Administration** administers the City's sales and use tax program, including the issuance of sales and use tax licenses, the collection, monitoring, and reporting of sales and use tax revenue, and the performance of sales, franchise fee, and use tax audits.
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### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Finance Department are distributed among ten departments within eight funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Finance Department</b>	<b>7.76</b>	<b>8.27</b>	<b>8.39</b>	<b>8.39</b>	<b>0.00%</b>
Administration & Accounting	1.97	2.48	2.60	2.60	0.00%
Tax Administration	1.14	1.14	1.71	1.71	0.00%
<b>Total General Fund</b>	<b>3.11</b>	<b>3.62</b>	<b>4.31</b>	<b>4.31</b>	<b>0.00%</b>
Open Space & Parks Admin & Op	0.47	0.47	0.58	-	
Open Space Admin & Op	-	-	-	0.29	
Parks Admin & Op	-	-	-	0.29	
<b>Total Open Space &amp; Parks Fund</b>	<b>0.47</b>	<b>0.47</b>	<b>0.58</b>	<b>0.58</b>	<b>0.00%</b>
Historic Preservation Admin & Op	0.12	0.12	0.16	0.16	0.00%
<b>Total Historic Preservation Fund</b>	<b>0.12</b>	<b>0.12</b>	<b>0.16</b>	<b>0.16</b>	<b>0.00%</b>
Capital Projects Admin & Op	1.22	1.22	1.50	1.50	0.00%
<b>Total Capital Projects Fund</b>	<b>1.22</b>	<b>1.22</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00%</b>
Central Charges	0.99	0.99	0.99	0.99	0.00%
Utility Billing	0.50	0.50	-	-	
<b>Total Water Utility Fund</b>	<b>1.49</b>	<b>1.49</b>	<b>0.99</b>	<b>0.99</b>	<b>0.00%</b>
Central Charges	0.52	0.52	0.52	0.52	0.00%
Utility Billing	0.25	0.25	-	-	
<b>Total Wastewater Utility Fund</b>	<b>0.77</b>	<b>0.77</b>	<b>0.52</b>	<b>0.52</b>	<b>0.00%</b>
Storm Water Admin & Op	0.23	0.23	0.13	0.13	0.00%
<b>Total Storm Water Utility Fund</b>	<b>0.23</b>	<b>0.23</b>	<b>0.13</b>	<b>0.13</b>	<b>0.00%</b>
Solid Waste/Recycling Admin & Op	0.35	0.35	0.20	0.20	0.00%
<b>Total Solid Waste &amp; Recycling Fund</b>	<b>0.35</b>	<b>0.35</b>	<b>0.20</b>	<b>0.20</b>	<b>0.00%</b>

*Notes:*

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget



### Distribution of Operational Budget

The operational budget for the Finance Department is distributed among twelve departments within eight funds, as follows:

Departments & Funds		2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Finance Department</b>		<b>773,570</b>	<b>895,250</b>	<b>961,010</b>	<b>1,003,030</b>	<b>4.37%</b>
Administration & Accounting		219,990	249,430	267,130	293,960	10.04%
Tax Administration		106,340	163,590	162,020	163,620	0.99%
<b>Total General Fund</b>		<b>326,330</b>	<b>413,020</b>	<b>429,150</b>	<b>457,580</b>	<b>6.62%</b>
Opens Space & Parks Admin & Op	(c)	40,880	42,180	52,640	-	
Open Space Admin & Op	(c)	-	-	-	27,310	
Parks Admin & Op	(c)	-	-	-	27,310	
<b>Total Open Space &amp; Parks Fund</b>		<b>40,880</b>	<b>42,180</b>	<b>52,640</b>	<b>54,620</b>	<b>3.76%</b>
Historic Preservation Admin & Op	(c)	10,090	10,350	13,910	14,250	2.44%
<b>Total Historic Preservation Fund</b>		<b>10,090</b>	<b>10,350</b>	<b>13,910</b>	<b>14,250</b>	<b>2.44%</b>
Capital Projects Admin & Op	(c)	109,910	113,130	139,970	143,690	2.66%
<b>Total Capital Projects Fund</b>		<b>109,910</b>	<b>113,130</b>	<b>139,970</b>	<b>143,690</b>	<b>2.66%</b>
Central Charges	(c)	86,550	89,630	94,370	98,100	3.95%
Utility Billing		64,540	76,990	79,490	78,910	-0.73%
<b>Total Water Utility Fund</b>		<b>151,090</b>	<b>166,620</b>	<b>173,860</b>	<b>177,010</b>	<b>1.81%</b>
Central Charges	(c)	45,410	47,130	49,640	51,390	3.53%
Utility Billing		47,730	59,460	55,730	57,250	2.73%
<b>Total Wastewater Utility Fund</b>		<b>93,140</b>	<b>106,590</b>	<b>105,370</b>	<b>108,640</b>	<b>3.10%</b>
Storm Water Admin & Op	(d)	16,510	17,020	18,120	18,540	2.32%
<b>Total Storm Water Utility Fund</b>		<b>16,510</b>	<b>17,020</b>	<b>18,120</b>	<b>18,540</b>	<b>2.32%</b>
Solid Waste/Recycling Admin & Op	(d)	25,620	26,340	27,990	28,700	2.54%
<b>Total Solid Waste &amp; Recycling Fund</b>		<b>25,620</b>	<b>26,340</b>	<b>27,990</b>	<b>28,700</b>	<b>2.54%</b>

**Notes:**

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

(d) Includes wage and benefit cost distributions from FTE's plus allocated portion of utility billing outsourcing contract for 2014 and 2015

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## Goals, Objectives, & Initiatives

The 2015 goals, objectives, and initiatives for the Finance Program include:

### **Improve Basic City Services**

- ☐ Update Financial Policies and identify/maintain target reserves in all funds. Include strategies to rebuild fund reserves where it is deemed necessary.
- ☐ Receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the City of Louisville's 2014 Comprehensive Annual Financial Report (CAFR). Issue the 2014 CAFR to departments, elected officials, and the GFOA prior to June 30, 2015.
- ☐ Receive the Distinguished Budget Presentation Award from the Government Finance Officers Association for the City of Louisville's 2015 Operating & Capital Budget. Issue the 2015 Operating & Capital Budget to departments and elected officials prior to January 15, 2015.
- ☐ Begin implementation of a new Enterprise Resource Planning (ERP) system.
- ☐ Continue but Spring and Fall sales use tax training sessions and receive an average training approval rating of 98% or greater.

### **Promote Economic Sustainability**

- ☐ Assist Economic Development Department in modeling fiscal implications of Urban Renewal Area redevelopment.

### **Maintain Fiscal Stability**

- ☐ Update fiscal impact model as necessary and use updated Fiscal Model to evaluate the City's long-term fiscal health.
- ☐ Continue implementation of recommendations from Utility Rate Study.
- ☐ Assist the HR Department in completing the 5-year staffing, technical and operational support plan.

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## Significant Changes

Significant changes included in the 2015 budget for the Finance Department include the following:

### **Reduce Professional Services – Audit**

**Justification:** In 2014, the City contracted with Allixa Consulting, Inc. to conduct a sales, use, and franchise tax audits of Public Service Company (Xcel) and Comcast. The contract was done on a contingency fee basis and final costs are unknown. The City does not anticipate an additional audit services contract in 2015. However, the audit has been delayed and a portion of the 2014 appropriation may need to be "rolled forward" to 2015 during the Spring budget amendment.

**Cost:** Total reduction in budget from 2014 to 2015 = \$50,000.

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## Performance Measures

	2012 Actual	2013 Actual	2014 Estimate	2015 Estimate
<b>Output (Workload) Measures:</b>				
Journal Entries Posted	4,803	4,934	5,065	5,150
Payroll Checks/NOD's Processed	7,062	7,008	7,190	7,175
W-2 Forms Issued	391	397	400	400
Purchase Orders Issued	249	232	240	240
Accounts Payable Checks Issued	2,956	2,838	2,900	2,900
P-Card Transactions	5,549	5,379	5,200	5,300
Utility Bills Processed	81,880	82,962	84,000	84,500
Amount of Combined Utility Revenue	\$7.5 M	\$8.1 M	\$8.6 M	\$9.2 M
Receipts Processed	25,992	26,535	27,560	28,000
Public Contacts at Front Counter	2,899	3,060	3,759	3,800
Sales/Use Tax Accounts	2,245	2,355	2,405	2,500
Tax Returns Processed	9,611	11,039	11,305	11,700
Sales/Use Tax Audit Revenue	\$377,090	\$872,817	\$670,000	\$500,000
Average Cash & Investment Balance	\$40.3 M	\$47.3 M	\$47.0 M	\$40.0 M
Average Rate of Return on Cash & Invest	0.683%	0.444%	0.390%	0.500%
<b>Efficiency Measures:</b>				
Direct Op Cost to Process One PR Trans	\$7.63	\$8.31	\$8.42	\$10.94
Direct Op Cost to Process One AP Trans	\$6.91	\$7.44	\$7.89	\$8.70
Direct Op Cost to Process One Utility Bill	\$1.89	\$2.17	\$2.16	\$2.18
<b>Effectiveness (Outcome) Measures:</b>				
GFOA Financial Report Award	Yes	Yes	Yes	Yes
"Clean" Audit Opinion	Yes	Yes	Yes	Yes
"Clean" Opinion on Single Audit Report	Yes	N/A	Yes	Yes
Material Adjusting JE's During Audit	None	None	None	None
GFOA Budget Presentation Award	Yes	Yes	Yes	Yes
Revenue Forecast Accuracy (Estimate/Actual)	101.3%	101.2%	97.0%	97.0%
Sales/Use Tax Training Approval Rating	N/A	97%	98%	98%
Sales/Use Tax Audit Evaluation Rating	N/A	94%	95%	95%

**City of Louisville, Colorado  
General Government  
Finance & Accounting  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-200-51100-00	Regular Salaries	137,380	139,882	146,490	146,450	180,400
010-200-51110-00	Temporary Salaries	1,804	16,720	23,260	23,260	-
010-200-51120-00	Overtime Pay	-	85	-	70	100
010-200-51200-00	FICA Expense	9,832	11,191	12,990	12,990	13,810
010-200-51210-00	Retirement Contribution	6,895	7,698	8,060	8,060	9,930
010-200-51220-00	Health Insurance	18,047	16,713	22,200	22,130	29,320
010-200-51230-00	Workers Compensation	173	376	200	550	550
010-200-52100-00	Office Supplies	1,217	690	1,200	1,500	1,500
010-200-52120-00	Non-Capital Furniture/Equipment/Tools	-	256	5,000	4,500	1,000
010-200-52130-00	Non-Capital Computer Hardware	-	-	1,200	1,200	500
010-200-53100-08	Professional Services - Contract Employment	8,453	918	-	-	-
010-200-53100-23	Professional Services - Investment Fees	4,000	3,476	4,000	3,800	3,800
010-200-53100-24	Professional Services - Bank Charges	21,919	21,987	23,000	22,000	23,000
010-200-53100-99	Professional Services - Other	422	180	11,000	9,000	7,000
010-200-53500-13	Parts/Repairs/Maintenance - Software	9,480	9,480	9,480	9,480	10,000
010-200-53801-00	Education Expense	1,647	1,765	3,000	2,500	3,000
010-200-53804-00	Advertising/Marketing	37	194	150	150	150
010-200-53807-00	Printing	4,102	2,915	4,000	3,000	3,500
010-200-53808-00	Travel	1,487	2,949	3,000	2,500	3,000
010-200-53810-00	Dues/Subscriptions/Books	1,972	1,835	2,100	2,100	2,100
010-200-53955-00	Computer Replacement	1,300	1,300	1,300	1,300	1,300
<b>Total Finance &amp; Accounting</b>		<b>230,166</b>	<b>240,609</b>	<b>281,630</b>	<b>276,540</b>	<b>293,960</b>

The Finance & Accounting Division provides budget and accounting services for the City, including budget development and implementation, debt administration, cash and investment management, accounts payable and payroll, cash receipts, fixed asset records and controls, and financial record keeping and reporting. The Finance & Accounting Division also provides switchboard communications and front desk customer service. The Finance & Accounting Division maintains banking and investment broker relationships, performs audits to ensure the accuracy of financial data and to evaluate internal controls, and furnishes financial and non-financial information to other departments, City officials, and to the public.

**City of Louisville, Colorado  
General Government  
Tax Administration  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-220-51100-00	Regular Salaries	74,858	79,724	115,150	100,840	117,020
010-220-51200-00	FICA Expense	5,511	5,792	8,810	7,710	8,950
010-220-51210-00	Retirement Contribution	3,761	4,385	6,330	5,550	6,440
010-220-51220-00	Health Insurance	10,569	16,069	18,490	15,870	19,350
010-220-51230-00	Workers Compensation	89	88	100	100	100
010-220-52100-00	Office Supplies	116	154	300	300	300
010-220-52120-00	Non-Capital Furniture/Equipment/Tools	-	415	2,800	1,000	1,000
010-220-52130-00	Non-Capital Computer Hardware	-	-	2,000	1,230	550
010-220-53100-01	Professional Services - Audit	5,000	-	50,000	50,000	-
010-220-53100-29	Professional Services - Recording Fees	330	286	250	250	250
010-220-53100-99	Professional Services - Other	-	214	-	-	-
010-220-53105-00	Legal Services - General	-	-	540	-	540
010-220-53500-13	Parts/Repairs/Maintenance - Software	1,800	4,510	2,970	2,600	2,300
010-220-53801-00	Education Expense	-	190	750	500	750
010-220-53807-00	Printing	1,906	5,057	2,500	2,300	5,000
010-220-53808-00	Travel	176	219	500	500	500
010-220-53810-00	Dues/Subscriptions/Books	60	440	100	140	140
010-220-53955-00	Computer Replacement	430	430	430	430	430
<b>Total Tax Administration</b>		<b>104,608</b>	<b>117,973</b>	<b>212,020</b>	<b>189,320</b>	<b>163,620</b>

The Tax Administration Division was created in January 2002 as a result of the approval by voters of the Home Rule Charter in November 2001, which provided for the change from State-collection to self-collection of City sales taxes. This program coordinates all administration of the City's sales tax program including issuing sales tax licenses and collection and tracking of all sales tax revenue. In addition, this program is responsible for registering and maintaining a database of all businesses physically located within the City. Registration of a business is required in Louisville and this information is shared with other departments in the City to ensure businesses are operating within the guidelines set forth by the City.

# Department Summary

## Planning and Building Safety Department

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### Description

The Planning and Building Safety Department is responsible for managing the physical development of the City with the creation, management, and implementation of the City's Comprehensive Plan, its supporting Small Area and Neighborhood Plans, and the Louisville Municipal Code through inclusive community engagement processes and responsive cost-effective services. The Department supports the Louisville City Council, the Planning Commission, the Board of Adjustment, the Historic Preservation Commission, and Building Code Board of Appeals.

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### Sub-Programs

The Planning and Building Safety Department is comprised of two main divisions:

1. **Planning Division** provides both current and long range planning services for the City. Current Planning activities include: processing land development applications, leading City-led community design initiatives and preservation planning. Long-range planning responsibilities include: managing the City's transportation planning initiatives, leading updates of the Comprehensive Plan, guiding the planning and community design for the City's small area / neighborhood plans, and leading legislative modifications to the Louisville Municipal Code. The Division coordinates agency reviews, negotiates required development agreements, prepares written recommendations, and makes presentations to City Council and various Boards and Commissions. Additional responsibilities include construction permit review, development/construction forecasts, and demographic data assembly.

The Planning Division provides support to City Council, City Manager, Planning Commission, Historic Preservation Commission, Board of Adjustment, and various City task forces and committees.

2. **Building Safety Division** administers the City's construction permit services through a variety of related activities, including: permit processing, plan review, and building/construction inspections. The Building Safety Division provides technical support to the Board of Appeals and City Council making recommendations and implementing changes to the City's Building Code. The Division coordinates constructions permits with the Public Works Department. The Division collects related permit and development fees through the permit process, maintains permit information, manages contractor license files, and attends various International Code Council (ICC) sponsored classes and meetings related to building code enforcement.

### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Planning Department are distributed among five departments within four funds, as follows:

<b>Departments &amp; Funds</b>	<b>2012 Budget (a)</b>	<b>2013 Budget (a)</b>	<b>2014 Budget (a)</b>	<b>2015 Budget (b)</b>	<b>% Of Change</b>
<b>Total Planning Department</b>	<b>9.00</b>	<b>10.00</b>	<b>9.10</b>	<b>9.49</b>	<b>4.29%</b>
Planning Administration	1.95	1.95	4.27	4.65	8.90%
Community Planning	1.80	2.80	-	-	
Building Safety	4.85	4.85	4.33	4.34	0.23%
<b>Total General Fund</b>	<b>8.60</b>	<b>9.60</b>	<b>8.60</b>	<b>8.99</b>	<b>4.53%</b>
Historic Preservation Admin & Op	0.25	0.25	0.35	0.35	0.00%
<b>Total Historic Preservation Fund</b>	<b>0.25</b>	<b>0.25</b>	<b>0.35</b>	<b>0.35</b>	<b>0.00%</b>
Central Charges	0.10	0.10	0.10	0.10	0.00%
<b>Total Water Utility Fund</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.00%</b>
Central Charges	0.05	0.05	0.05	0.05	0.00%
<b>Total Wastewater Utility Fund</b>	<b>0.05</b>	<b>0.05</b>	<b>0.05</b>	<b>0.05</b>	<b>0.00%</b>

*Notes:*

*(a) All budget amounts are derived from the original adopted budget, not final amended budget.*

*(b) Proposed Budget*



### Distribution of Operational Budget

The operational budget for the Planning Department is distributed among five departments within four funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Planning Department</b>	<b>1,111,090</b>	<b>1,181,880</b>	<b>1,180,000</b>	<b>1,261,260</b>	<b>6.89%</b>
Planning Administration	200,550	218,620	562,280	541,850	-3.63%
Community Planning	318,950	341,920	-	-	
Building Safety	471,840	526,010	494,580	523,760	5.90%
<b>Total General Fund</b>	<b>991,340</b>	<b>1,086,550</b>	<b>1,056,860</b>	<b>1,065,610</b>	<b>0.83%</b>
Historic Preservation Admin & Op	103,770	77,920	106,460	178,190	67.38%
<b>Total Historic Preservation Fund</b>	<b>103,770</b>	<b>77,920</b>	<b>106,460</b>	<b>178,190</b>	<b>67.38%</b>
Central Charges	(c) 10,650	11,930	11,110	11,640	4.77%
<b>Total Water Utility Fund</b>	<b>10,650</b>	<b>11,930</b>	<b>11,110</b>	<b>11,640</b>	<b>4.77%</b>
Central Charges	(c) 5,330	5,480	5,570	5,820	4.49%
<b>Total Wastewater Utility Fund</b>	<b>5,330</b>	<b>5,480</b>	<b>5,570</b>	<b>5,820</b>	<b>4.49%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

### Goals, Objectives, & Initiatives

The 2015 goals, objectives, and initiatives for the Planning and Building Safety Department include:

#### **Maintain Small Town Character**

- ☐ Adopt Small Area Plans for McCaslin Blvd. and South Boulder Road
- ☐ Improve coordination with BVSD
- ☐ Improve management of Community Events\*
- ☐ Evaluate Community Garden pilot project

#### **Promote Economic Sustainability**

- ☐ Adopt and implement a plan to increase Downtown parking\*
- ☐ Continue to facilitate redevelopment of URA
- ☐ Facilitate occupancy or redevelopment of former Sam's Club and adjacent areas



### **Maintain Fiscal Stability**

- ☐ Use updated Fiscal Model to evaluate City's long term fiscal health

### **Protect and Preserve Louisville's History**

- ☐ Complete Grain Elevator restoration
- ☐ Initiate City-Wide Preservation Plan (includes the historic survey of Old Town)
- ☐ Finalize commercial incentive program and landmark 2 commercial properties.

### **Improve Efficiency and Effectiveness in City Operations**

- ☐ Increase volunteerism in a way that decreases costs and increases understanding
- ☐ Make strategic cost-effective investments in City IT operations that improve effectiveness and efficiency

### **ADDITIONAL DEPARTMENT GOALS**

- ☐ Continue to enhance community outreach and public notice procedures associated with both current and long-range planning initiatives;
- ☐ Maintain, or enhance, construction review and permit processing time periods (currently four weeks)
- ☐ Initiate the Fireside Neighborhood Plan and two other plans to help resolve current Planned Unit Development / RE Zone District conflicts.
- ☐ Support the Public Works Department in the Final Design and Construction of the South Street Underpass.

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## **Significant Changes**

Significant changes included in the 2015 budget for the Planning and Building Safety Department include the following (with the impact of each noted in the following tables):

### **STAFFING**

#### **Building Inspection Support**

**Justification:** The Building Safety Division has increased the number inspections to stay concurrent with the 2012 Building Code. The increased number of inspections along with the high number of permits being processed has increased the number of "rolls" occurring each week. A "roll" is when an inspection scheduled for one day is "rolled" to the next day before being completed. The new building software, when implemented, will increase the efficiency of our inspectors and the administrative staff by an estimated 25% to 30%. The new software will allow the inspectors to file their inspection reports digitally in the field as inspectors are completed. This will also ensure the City's record keeping is up to date, improving the entire Department's access to daily needed files.

**Cost:** \$19,000 from the General Fund for additional contracted inspection work until the new building software in the ERP is fully operational.

#### **Short-term Administrative Support for the Department (thru 2015)**

**Justification:** The City is experiencing significant construction activity which creates sustained higher building permit processing, plan review and inspections. The current department staffing plan was developed assuming the City would have new building software in 2013. The new building software will not be fully operational until the end of 2015. This position would provide

immediate counter assistance (15 hours) to provide additional customer service, permit processing, and clerical work until that time.

**Cost:** \$19,600 from the General Fund for additional supplemental administrative support until the new building software is fully operational.

### **HISTORIC PRESERVATION**

Staff will not allocate funds for these projects until Council has approved a contract for this work and decided how best to resolve the period of historic significance.

#### **Old Town Historic Structure Survey**

**Justification:** The City recently completed a reconnaissance level survey of all of the properties in Old Town and Downtown Louisville. The survey provides excellent baseline information and a second level survey will provide additional information including a statement of significance. This will aid the City in determining which features of houses are historically significant, and in evaluating landmark, grant, and demolition requests.

**Cost:** \$75,000 from the Historic Preservation Fund to conduct the Old Town Survey. The cost estimate reflects \$115 x 660 structures.

#### **Downtown Historic Structure Survey**

**Justification:**

Part of the City's responsibility as a Certified Local Government with History Colorado is to survey all of the historic resources in the City. The first in-depth survey, of the Jefferson Place subdivision, was completed by a consultant supporting the Planning and Building Safety Department recently. The next phase of the survey plan is for the Downtown commercial core. A survey will create a record of the historic character of the area which may be lost through development and redevelopment. It will also provide an evaluation to help guide decisions on landmark, grant, and demolition requests.

**Cost:** \$36,000 from the Historic Preservation Fund to conduct the Downtown Survey. The cost estimate reflects \$430 x 83 structures.

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### **Performance Measures**

	2011 Actual	2012 Actual	2013 Estimate	2014 Estimate
<b>Output (Workload) Measures:</b>				
<i>Planning Administration</i>				
Number of Building Permitted Reviewed				
Number of Land Use Applications Processed				
Number of Transportation Projects Managed				
Number of Historic structure: demolition, landmark, and grant requests processed				
Number of Community Design Projects Managed				
Number of Resolutions Processed				
Number of Ordinances Processed				

*Building Safety*

Number of building permits Issued  
Total Valuation of building permits Issued  
Number of building inspections  
Number of residential Certificates of  
Occupancy issued  
Number of commercial / industrial Certificates  
of Occupancy issued

**Efficiency Measures:**

*Planning Administration*

Average time Processing Application

*Building Safety*

Average Time Permits are in Plan Review  
% of Inspections Completed on Time

**Effectiveness (Outcome) Measures:**

*Planning Administration*

Number of zoning administrator's  
interpretations appealed to the Board of  
Adjustment

Alignment of staff recommendation with final  
Decision

- City Council
- Planning Commission
- Board of Adjustment
- Historic Preservation Commission

*Building Safety*

Number of chief building official's building  
code interpretations appealed to the Building  
Code Board of Appeals

Alignment of staff recommendation with final  
decision

- City Council
- Building Code Board of Appeals



**City of Louisville, Colorado  
General Government  
Planning Administration  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-510-51100-00	Regular Salaries	156,821	170,897	327,300	299,240	339,100
010-510-51110-00	Temporary Salaries	-	689	4,500	4,500	4,550
010-510-51120-00	Overtime Pay	-	257	-	-	-
010-510-51200-00	FICA Expense	11,820	12,887	25,380	23,240	26,290
010-510-51210-00	Retirement Contribution	7,878	9,399	18,000	16,460	18,650
010-510-51220-00	Health Insurance	14,743	12,051	45,420	42,130	51,780
010-510-51230-00	Workers Compensation	188	703	1,000	1,800	1,800
010-510-51240-00	Unemployment Compensation	13,082	2,330	-	-	-
010-510-52100-00	Office Supplies	1,081	512	3,000	3,000	3,000
010-510-52130-00	Non-Capital Computer Hardware	1,318	-	-	-	-
010-510-52150-99	Computer Supplies - Software	-	-	1,500	1,650	1,600
010-510-52250-00	Miscellaneous Supplies	1,414	225	2,500	2,500	-
010-510-53100-03	Professional Services - Consulting	-	-	105,000	105,000	-
010-510-53100-29	Professional Services - Recording Fees	-	136	100	100	100
010-510-53100-99	Professional Services - Other	68	232	83,400	49,390	58,400
010-510-53300-02	Communication Services - Cellular Telephone	416	281	-	-	-
010-510-53500-12	Parts/Repairs/Maintenance - Copiers	-	317	-	-	5,000
010-510-53600-01	Equipment Rental	-	314	-	-	3,000
010-510-53801-00	Education Expense	470	75	6,000	-	6,000
010-510-53804-01	Public Outreach	-	-	7,000	900	7,000
010-510-53807-00	Printing	464	158	3,500	3,500	3,500
010-510-53808-00	Travel	11	806	8,000	2,600	8,000
010-510-53810-00	Dues/Subscriptions/Books	615	676	3,000	1,200	3,000
010-510-53955-00	Computer Replacement	1,080	1,080	1,080	1,080	1,080
<b>Total Planning Administration</b>		<b>211,468</b>	<b>214,026</b>	<b>645,680</b>	<b>558,290</b>	<b>541,850</b>

The Administration Division of the Planning Department directs and provides support for the Building and Planning Divisions. This Division also represents the Department and provides support to City Council, City Manager, Planning Commission, Board of Adjustment, and various City task forces and committees. Beginning in 2014, the Community Planning Division has been consolidated into the Planning Administration Division.

**City of Louisville, Colorado  
General Government  
Community Planning  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-520-51100-00	Regular Salaries	166,718	172,085	-	-	-
010-520-51200-00	FICA Expense	12,851	13,204	-	-	-
010-520-51210-00	Retirement Contribution	8,377	9,465	-	-	-
010-520-51220-00	Health Insurance	12,328	14,311	-	-	-
010-520-51230-00	Workers Compensation	854	1,124	-	-	-
010-520-52100-00	Office Supplies	761	640	-	-	-
010-520-53100-69	Professional Services - Comp Plan Update	80,654	4,025	-	-	-
010-520-53100-99	Professional Services - Other	-	16,603	-	-	-
010-520-53801-00	Education Expense	850	1,197	-	-	-
010-520-53807-00	Printing	-	880	-	-	-
010-520-53808-00	Travel	34	3,253	-	-	-
010-520-53810-00	Dues/Subscriptions/Books	1,004	1,115	-	-	-
	<b>Total Community Planning</b>	<b>284,432</b>	<b>237,901</b>	<b>-</b>	<b>-</b>	<b>-</b>

The Community Planning Division provides current and advanced planning services, including processing of annexations, zoning, special review uses, and subdivision requests and planned unit development plans. The staff coordinates agency reviews, negotiates required and desired plan revisions, prepares written recommendations, and makes presentations to the Planning Commission and to the Board of Adjustment. Other division activities include long-range land use planning, construction permit review, and demographic data assembly. Beginning in 2014, the Community Planning Division has been consolidated into the Planning Administration Division.

**City of Louisville, Colorado**  
**General Government**  
**Building Safety**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-530-51100-00	Regular Salaries	294,817	284,048	277,350	277,890	275,030
010-530-51110-00	Temporary Salaries	699	3,364	1,800	16,440	2,420
010-530-51120-00	Overtime Pay	-	62	-	-	-
010-530-51200-00	FICA Expense	22,492	21,845	21,350	22,520	21,230
010-530-51210-00	Retirement Contribution	14,793	15,626	15,250	15,280	15,130
010-530-51220-00	Health Insurance	24,371	27,198	46,500	46,350	48,670
010-530-51230-00	Workers Compensation	1,527	1,630	1,600	1,800	1,800
010-530-52100-00	Office Supplies	1,498	1,883	2,000	2,000	2,000
010-530-52120-00	Non-Capital Furniture/Equipment/Tools	110	618	1,500	1,500	1,500
010-530-52200-09	Operating Supplies - Safety	71	280	500	-	500
010-530-52220-01	Auto Expense - Parts & Repairs	1,613	3,703	1,000	-	1,000
010-530-52220-02	Auto Expense - Tires	307	368	400	-	400
010-530-52220-03	Auto Expense - Gas & Oil	3,064	2,069	2,800	-	2,800
010-530-52230-00	Uniforms and Clothing	60	410	800	-	800
010-530-52240-00	Reference Materials	2,103	2,576	4,000	4,000	5,000
010-530-52250-00	Miscellaneous Supplies	78	45	150	150	150
010-530-53100-03	Professional Services - Consulting	16,075	-	6,500	6,500	13,000
010-530-53100-04	Professional Services - Plan Review/Inspections	94,410	28,450	50,000	50,000	69,000
010-530-53100-07	Professional Services - Information Systems	1,460	9,735	8,000	8,000	8,000
010-530-53100-30	Professional Services - Microfilming/Laserfiche	15,235	19,997	20,000	20,000	20,000
010-530-53100-99	Professional Services - Other	-	216	-	-	-
010-530-53300-02	Communication Services - Cellular	771	362	1,000	750	750
010-530-53500-03	Parts/Repairs/Maintenance - Equipment	87	51	500	500	500
010-530-53500-13	Parts/Repairs/Maintenance - Software	11,952	13,554	-	-	-
010-530-53801-00	Education Expense	1,547	3,930	7,000	5,500	5,000
010-530-53802-07	DRCOG Elevator Inspection Program	17,640	9,660	20,500	20,500	24,000
010-530-53807-00	Printing	398	588	500	500	500
010-530-53808-00	Travel	797	1,892	2,000	2,000	3,000
010-530-53810-00	Dues/Subscriptions/Books	125	276	500	5,500	500
010-530-53955-00	Computer Replacement	1,080	1,080	1,080	1,080	1,080
<b>Total Building Safety</b>		<b>529,178</b>	<b>455,516</b>	<b>494,580</b>	<b>508,760</b>	<b>523,760</b>

The Building Safety Division includes a variety of construction related activities including construction consultation; review of plans and specifications for buildings and structures; review, recommend, and implement changes to the various building codes and ordinances; collect related permit and development fees provided by the development agreements through the permit process; provide technical support to the Board of Appeals; maintain permit, contractor license files; attend various ICBO sponsored classes and meetings related to building code enforcement; and computerize permit and inspection information. This program also conducts on-site inspections and answers questions related to the Municipal Code, building ordinances, and plans and specifications.

# Department Summary

## Police Department

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### Summary of Activities and Responsibilities

The Police Department is responsible for Public Safety, which includes Police Services (response to both emergency and non-emergency calls for service, event management, traffic enforcement and follow up investigations), and Code Enforcement.

#### Department priorities for 2015 include:

1. Develop Department Mission Statement, Values and General Orders.
  2. With the addition of Corporals, provide 24/7 supervisory coverage.
  3. Ensure each officer receives a minimum of 16 hours of training in areas that include: legal updates, defensive tactics, and First Aid/CPR/AED, Rapid Emergency Deployment (RED) training for active shooters, and that each officer is up-to-date on any Colorado Peace Officer Standards and Training (POST) required training, and any applicable certifications.
  4. Streamline paperwork processes to ensure that we are capturing the right thing in the right way.
  5. Report Part 1 and Part 2 Crimes and Clearance Rates on a quarterly basis.
  6. Ensure all new Department supervisors receive supervisory training.
  7. Reduce repeat-unnecessary calls for service through Community Policing efforts.
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### Divisions and/or Programs

The Police Department is comprised of two main Divisions:

1. **Operations** includes: Code Enforcement, Community Services (Crime Prevention), Detectives, Patrol, and oversight of Special Events
2. **Administration** includes: Budget, Professional Standards, Property and Evidence, Records, Technical Services, Training, and the Office of the Chief of Police

### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Police Department are contained in three departments within the General Fund, as follows:

<b>Departments &amp; Funds</b>	<b>2012 Budget (a)</b>	<b>2013 Budget (a)</b>	<b>2014 Budget (a)</b>	<b>2015 Budget (b)</b>	<b>% Of Change</b>
<b>Total Police Dept</b>	<b>37.00</b>	<b>37.00</b>	<b>39.00</b>	<b>39.00</b>	<b>0.00%</b>
Police Administration	3.00	3.00	3.00	3.00	0.00%
Patrol & Investigations	29.00	32.00	34.00	34.00	0.00%
Youth Services	3.00	-	-	-	
Code Enforcement	2.00	2.00	2.00	2.00	0.00%
<b>Total General Fund</b>	<b>37.00</b>	<b>37.00</b>	<b>39.00</b>	<b>39.00</b>	<b>0.00%</b>

*Notes:*

- (a) All budget amounts are derived from the original adopted budget, not final amended b.  
(b) Proposed Budget

### Distribution of Operational Budget

The operational budget for the Police Department is contained in four departments within the General Fund, as follows:

<b>Departments &amp; Funds</b>	<b>2012 Budget (a)</b>	<b>2013 Budget (a)</b>	<b>2014 Budget (a)</b>	<b>2015 Budget (b)</b>	<b>% Of Change</b>
<b>Total Police Dept</b>	<b>4,253,840</b>	<b>4,353,180</b>	<b>4,725,980</b>	<b>4,909,530</b>	<b>3.88%</b>
Police Administration	326,680	334,580	337,260	348,960	3.47%
Patrol & Investigations	3,378,500	3,743,520	4,075,640	4,230,070	3.79%
Youth Services	283,520	-	-	-	
Code Enforcement	167,290	169,030	171,380	173,550	1.27%
Police Department Building Maintenance	97,850	106,050	141,700	156,950	10.76%
<b>Total General Fund</b>	<b>4,253,840</b>	<b>4,353,180</b>	<b>4,725,980</b>	<b>4,909,530</b>	<b>3.88%</b>

*Notes:*

- (a) All budget amounts are derived from the original adopted budget, not final amended budget.  
(b) Proposed Budget



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## **Goals, Objectives, & Initiatives**

The 2015 goals, objectives, and initiatives for the Police Department include:

### **Maintain Small Town Character**

- ☐ Improve management of Community Events

In 2015, the Police Department, along with other city Departments and the Louisville Fire Protection District, will take a comprehensive look at special events and how to help ensure public safety during such events. In addition, the Department will host, and participate in, “tabletop” training scenario(s).

- ☐ Adopt Small Area Plans for McCaslin Blvd. and South Boulder Road

The Police Department will work with the Planning and Building Safety Department providing input on public safety concerns as these plans are developed, establish community policing methods for each and, as needed, provide directed patrols/enforcement.

- ☐ Improve coordination with BVSD

The Police Department will continue to work with the Boulder Valley School district by providing school resource officers and working with school administrators, and by working with school security on safety issues including radio communications.

### **Improve Basic City Services**

- ☐ Develop Police Department Master Plan

In 2015, the Police Department will develop a 5-7 year Master Plan. In addition, the Department will:

- Adopt Crime Prevention programs including Neighborhood Watch and Business Watch.
- Update First Aid/CPR/AED (Automated External Defibrillator) training to Department Members and field AEDs that will allow officers to provide assistance to heart attack victims.
- Provide additional training/experience opportunities for Department members including working with the Boulder County Sheriff SWAT Team, the Boulder County Drug Task Force, and the Boulder County District Attorney’s Office.
- Work with Emergency Family Assistance Association (EFAA) to provide vouchers for parents with children who have no place to sleep.
- Work with the Louisville Fire Department and interested community members to create a Public Safety Chaplain Program.

- ☐ Continue implementation of Parks, Recreation, Open Space and Trails Master Plan goals

The Police Department will work with the Parks and Recreation Department to help provide enforcement in City Parks, and on Open Space.

- ☐ Complete 5-year staffing, technical and operational support plan

The Police Department will continue to work closely with the Information Technology Department on technical and operational issues including the planned replacement of the City's phone system.

#### **Promote Economic Sustainability**

- ☐ Adopt and implement a plan to increase Downtown parking

With City Council approval, the Police Department is committed to providing consistent parking enforcement.

- ☐ Improve business retention and recruitment activities

The Police Department will continue to provide excellent police services which should result in a safe community and low crime.

#### **Maintain Fiscal Stability**

- ☐ Update Fiscal Policies and maintain target reserves in all funds

The Police Department is committed to spending its allocated dollars wisely.

#### **Protect and Preserve Louisville's History**

- ☐ Develop and adopt Museum Master Plan

The Police Department is committed to help protect and preserve Louisville's history, and plans on displaying pieces of Louisville's history in the lobby of the Police and Courts Building

#### **Improve Efficiency and Effectiveness in City Operations**

- ☐ Increase volunteerism in a way that decreases costs and increases understanding

In 2015, the Department will continue to utilize volunteers to assist the Department in providing Public Safety Services. In 2014, the Department used citizen volunteers to assist with the Department's Commander Selection Process, Historical and Badge Committee and the beginning build out of our Public Safety Radio Infrastructure.

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### **Significant Proposed Changes and Justification**

#### **Adopt Policies; Provide Training and Issue Tasers to Officers.**

The Police Department plans on purchasing Conducted Electrical Weapons (Tasers) for its officers in 2015 using a phased in approach.

**Justification:** Tasers are used by law enforcement agencies throughout the county as another tool for officers to use in the event force is needed. Tasers have proven to be effective in providing officers with an option that reduces the risks to the officer and the person involved in these situations. Tasers are designed to temporarily incapacitate dangerous or resistive individuals, allowing them to be taken into custody. Louisville Police Officers will be permitted to use Tasers when confronted with violent or potentially violent persons.

Use of Tasers is now a contemporary standard for most law enforcement agencies, including every agency in Boulder County.

**Cost:** The Police Department requested \$45,000 to purchase Tasers. This amount also includes related equipment and training.

**Establish Corporal Positions and promote 8 existing officers to the rank of Corporal.**

**Justification:** The purpose of the program is to 1) increase the career development/enhancement of officers, 2) allow for 24/7 supervisory coverage, and 3) succession planning.

**Cost:** Depending on the current pay of the individual officers selected for the program, the cost for the program would range from \$12,700 to \$35,058 per year.

**Create Memorial Park.**

The design and construction of a Memorial Park on the grounds of the Police/Courts Facility to commemorate Officer Victor Helburg's sacrifice to the City of Louisville and a memorial for future generations.

**Justification:** The City of Louisville proudly displays a memorial cabinet inside the lobby of the Louisville Police Department and Courts building at 992 Via Appia Way. The cabinet displays a formal portrait of Victor Helburg and other memorabilia. On Oct. 28, 1915, Helburg was shot and killed in the line of duty. To this day he remains the only Louisville law official to have died in the line of duty. In early 2012, a committee of citizens began to plan a memorial park suitable for Victor Helburg and any future Louisville police officers who make the ultimate sacrifice for this community. This park would be located at the Police and Courts Building. The committee's goal is to dedicate a park by Oct. 28th, 2015, the 100th anniversary of Marshal Helburg's death.

**Cost:** We propose funding of \$10,000 towards the cost in 2015, and up to an additional \$20,000 in 2016, as a match applied towards fundraising efforts. We anticipate the total cost of the project being \$50,000 with \$5,000 on-going operational/maintenance costs.

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## **Performance Measures**

### **Effectiveness Measures**

Increase time spent in school zones (before and after school), and on alternate patrol (on foot and on bicycles).

Start Colorado Association of Chiefs of Police (CACP) Accreditation Process.

Increase DUI Enforcement to include expanding alcohol and drug education in the schools as well as additional arrests.

Start surveying those who request assistance from the Department to help ensure that we are providing good customer service.

## **Efficiency Measures**

Reduce number of false alarm calls, freeing up officers time for directed patrols.

Sponsor in-house training to broaden the types of courses taught as well as obtain free training positions as part of being the host agency.

Reduce response time to Priority 1/Emergency Calls for Service.

Increase unencumbered patrol time allowing for more prevention activities.

### **Efficiency Measures (Code Enforcement)**

Identify and streamline Code Enforcement Processes, including Abatement.

Increase number of Code Cases that are resolved with Voluntary Compliance.

Decrease number of days from initiation to Voluntary Compliance.

Decrease number of days from initiation to Judicial Abatement.



**City of Louisville, Colorado**  
**Public Safety**  
**Police Administration**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-310-51100-00	Regular Salaries	218,953	224,607	225,010	217,120	218,940
010-310-51120-00	Overtime Pay	934	1,019	1,200	3,000	3,000
010-310-51200-00	FICA Expense	14,376	15,017	17,300	16,840	16,980
010-310-51210-00	Retirement Contribution	11,063	12,428	12,440	12,110	12,210
010-310-51220-00	Health Insurance	28,117	30,490	32,440	32,340	33,960
010-310-51230-00	Workers Compensation	2,920	2,863	3,000	2,500	2,500
010-310-52100-00	Office Supplies	3,369	4,431	5,000	5,000	5,000
010-310-52120-00	Non-Capital Furniture/Equipment/Tools	-	-	1,000	1,000	1,000
010-310-52130-00	Non-Capital Computer Hardware	2,188	2,634	1,500	1,500	1,500
010-310-52140-00	Non-Capital Computer Software	157	-	500	500	10,000
010-310-53100-30	Professional Services - Microfilming	1,179	1,219	3,500	3,500	3,500
010-310-53300-02	Communication Services - Cellular Telephone	8,149	8,497	8,600	8,600	8,600
010-310-53500-12	Parts/Repairs/Maintenance - Copiers	-	296	-	-	-
010-310-53600-01	Equipment Rental	-	534	-	-	6,000
010-310-53801-00	Education Expense	5,418	6,457	10,000	10,000	10,000
010-310-53807-00	Printing	1,424	1,874	3,500	3,500	3,500
010-310-53808-00	Travel	1,157	1,758	2,500	3,000	3,000
010-310-53810-00	Dues/Subscriptions/Books	3,181	3,537	3,500	3,000	3,000
010-310-53955-00	Computer Replacement	6,270	6,270	6,270	6,270	6,270
<b>Total Police Administration</b>		<b>308,855</b>	<b>323,928</b>	<b>337,260</b>	<b>329,780</b>	<b>348,960</b>

The Police Chief provides administrative and policy direction for the department. Reporting to the Chief are two Division Commanders. The Administrative Commander is responsible for the records component, the property section, training programs, fleet and equipment maintenance, court liaison, and the personnel section of the Department. The Operations Commander oversees the patrol, investigations, youth services, and code enforcement functions of the Department.

**City of Louisville, Colorado**  
**Public Safety**  
**Patrol/Investigations**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
010-321-51100-00	Regular Salaries	2,078,223	2,330,435	2,498,050	2,476,740	2,535,770
010-321-51120-00	Overtime Pay	110,677	140,549	163,000	173,000	173,000
010-321-51120-01	Overtime Reimbursement	(14,969)	(17,356)	-	(10,000)	(10,000)
010-321-51200-00	FICA Expense	160,920	180,338	203,570	202,700	207,220
010-321-51210-00	Retirement Contribution	109,943	143,786	146,360	145,740	148,980
010-321-51220-00	Health Insurance	291,910	372,761	367,670	361,120	384,830
010-321-51230-00	Workers Compensation	31,470	57,651	45,000	55,000	55,000
010-321-52100-00	Office Supplies	-	42	-	-	-
010-321-52120-00	Non-Capital Furniture/Equipment/Tools	530	5,948	11,100	11,100	11,100
010-321-52200-03	Operating Supplies - Medical	60	30	250	250	250
010-321-52200-04	Operating Supplies - Ammunition	8,981	14,382	10,000	10,000	10,000
010-321-52200-05	Operating Supplies - Investigative	2,252	2,334	2,500	2,500	2,500
010-321-52200-09	Operating Supplies - Safety	2,940	2,639	3,000	3,000	4,500
010-321-52220-01	Auto Expense - Parts & Repairs	24,639	24,126	24,000	24,000	24,000
010-321-52220-02	Auto Expense - Tires	5,033	7,297	8,500	10,000	10,000
010-321-52220-03	Auto Expense - Gas & Oil	58,475	63,656	61,000	61,000	61,000
010-321-52230-00	Uniforms and Clothing	47,473	52,071	62,400	62,400	62,400
010-321-53100-06	Professional Services - Medical	4,535	3,771	3,000	4,000	4,000
010-321-53100-07	Professional Services - Information Systems	16,089	16,893	18,800	18,800	18,800
010-321-53100-99	Professional Services - Other	10,502	11,402	18,000	18,000	22,000
010-321-53300-04	Communication Services - Internet & Cable	8,308	9,290	9,200	13,370	13,000
010-321-53300-06	Communication Services - Closed Communications	-	-	-	-	3,000
010-321-53500-03	Parts/Repairs/Maintenance - Equipment	3,779	2,891	3,000	4,500	4,000
010-321-53500-12	Parts/Repairs/Maintenance - Copiers	3,002	3,330	3,000	3,000	3,000
010-321-53801-00	Education Expense	-	400	-	-	-
010-321-53802-01	Intergovernmental Services - Boulder Comm	285,310	256,511	289,250	296,230	296,230
010-321-53802-05	Intergovernmental Services - Jail Interconnect	1,567	1,547	1,800	1,800	1,800
010-321-53802-12	Intergovernmental Services - BC Forensics	-	-	-	-	16,500
010-321-53808-00	Travel	-	658	3,700	3,700	3,700
010-321-53821-00	Drug Task Force Grant	2,702	2,427	2,750	2,750	2,750
010-321-53824-00	Taser Program - Purchases & Training	-	-	-	-	45,000
010-321-53826-00	High Risk Tactical & Entry Training	-	3,880	5,000	5,000	4,000
010-321-53950-00	Vehicle/Equipment Replacement	128,520	103,690	111,740	111,740	111,740
<b>Total Patrol/Investigations</b>		<b>3,382,872</b>	<b>3,797,379</b>	<b>4,075,640</b>	<b>4,071,440</b>	<b>4,230,070</b>

Uniformed Patrol Officers complete the functions thought of as traditional police work – traffic enforcement, school zone patrol, routine patrol, and responding to service calls. The department is active in community policing including neighborhood meetings, Chamber of Commerce programs, bicycle patrols, etc.

**City of Louisville, Colorado  
Public Safety  
Youth Services  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-322-51100-00	Regular Salaries	200,442	-	-	-	-
010-322-51120-00	Overtime Pay	19,359	-	-	-	-
010-322-51200-00	FICA Expense	16,278	-	-	-	-
010-322-51210-00	Retirement Contribution	11,041	-	-	-	-
010-322-51220-00	Health Insurance	45,075	-	-	-	-
010-322-51230-00	Workers Compensation	3,156	-	-	-	-
010-322-52230-00	Uniforms and Clothing	4,887	-	-	-	-
010-322-52250-00	Miscellaneous Supplies	560	-	-	-	-
<b>Total Youth Services</b>		<b>300,799</b>	-	-	-	-

The Youth Services Division includes liaison with the schools on all types of youth concerns, investigations of youth related crimes, coordination with the Department of Human Services on youth matters, senior high school education programs, coordination of youth programs with the Louisville Recreation Center, etc. In 2013, Youth Services was consolidated into Patrol/Investigations.

**City of Louisville, Colorado**  
**Public Safety**  
**Code Enforcement**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-330-51100-00	Regular Salaries	107,038	108,788	108,500	107,500	107,500
010-330-51120-00	Overtime Pay	-	115	500	500	500
010-330-51200-00	FICA Expense	8,078	8,151	8,340	8,260	8,260
010-330-51210-00	Retirement Contribution	5,377	5,990	5,990	5,940	5,940
010-330-51220-00	Health Insurance	17,688	18,758	21,630	21,560	22,640
010-330-51230-00	Workers Compensation	2,137	2,101	2,100	2,100	2,100
010-330-52200-09	Operating Supplies - Safety	226	192	500	500	500
010-330-52220-01	Auto Expense - Parts & Repairs	410	283	750	750	1,100
010-330-52220-02	Auto Expense - Tires	-	90	1,000	1,000	1,000
010-330-52220-03	Auto Expense - Gas & Oil	5,457	4,207	5,000	5,000	6,000
010-330-52230-00	Uniforms and Clothing	3,258	3,249	3,000	3,240	3,240
010-330-53100-99	Professional Services - Other	5,000	5,733	7,500	7,500	8,200
010-330-53950-00	Vehicle/Equipment Replacement	6,390	6,570	6,570	6,570	6,570
<b>Total Code Enforcement</b>		<b>161,059</b>	<b>164,227</b>	<b>171,380</b>	<b>170,420</b>	<b>173,550</b>

The Code Enforcement Division contains two Code Enforcement Officers that assist with enforcement of the Municipal Code.



**City of Louisville, Colorado**  
**Public Safety**  
**Police Department Building Maintenance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-443-51100-00	Regular Salaries	28,483	29,130	30,040	29,970	35,060
010-443-51120-00	Overtime Pay	212	487	500	500	500
010-443-51200-00	FICA Expense	2,037	2,103	2,340	2,330	2,720
010-443-51210-00	Retirement Contribution	1,432	1,619	1,680	1,680	1,960
010-443-51220-00	Health Insurance	6,824	6,822	5,410	5,390	6,230
010-443-51230-00	Workers Compensation	627	676	650	780	780
010-443-52200-08	Operating Supplies - Janitorial	861	2,145	2,200	2,200	2,310
010-443-53100-14	Professional Services - Custodial	14,070	15,974	18,000	18,500	23,750
010-443-53100-16	Professional Services - Mosquito/Pest Control	547	1,420	630	630	660
010-443-53100-99	Professional Services - Other	-	-	250	250	250
010-443-53200-01	Utility Services - Gas	2,838	4,605	5,780	5,400	5,800
010-443-53200-02	Utility Services - Electricity	31,867	29,965	37,000	35,000	37,000
010-443-53200-03	Utility Services - Trash Removal	539	555	630	1,000	1,500
010-443-53200-05	Utility Services - Hazardous Waste	42	55	200	200	200
010-443-53200-06	Utility Services - Water	-	-	4,850	4,850	4,850
010-443-53300-01	Communication Services - Telephone	6,207	5,893	6,830	6,830	7,200
010-443-53300-05	Communications - T1 Line	10,982	9,757	12,000	12,000	13,750
010-443-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	1,502	9,030	20,000	20,000	21,230
010-443-53500-03	Parts/Repairs/Maintenance - Equipment	38	13	250	250	250
010-443-53500-10	Parts/Repairs/Maintenance - HVAC	7,510	5,639	17,500	17,500	7,500
010-443-53500-11	Parts/Repairs/Maintenance - Elevators	2,723	2,778	3,050	3,050	3,200
010-443-53500-17	Parts/Repairs/Maintenance - Painting	233	-	2,500	2,500	15,250
010-443-53500-18	Parts/Repairs/Maintenance - Fire System	1,251	2,410	1,750	1,750	1,850
010-443-53500-19	Parts/Repairs/Maintenance - Electrical	211	237	1,000	1,000	1,000
010-443-53500-20	Parts/Repairs/Maintenance - Plumbing	385	1,001	1,000	1,000	1,000
010-443-53500-21	Parts/Repairs/Maintenance - Lighting	1,109	1,111	4,250	4,250	6,250
010-443-53810-04	Facility Maintenance Software Subscription	594	446	800	800	800
<b>Total Police Dept Building Maint</b>		<b>123,125</b>	<b>133,871</b>	<b>181,090</b>	<b>179,610</b>	<b>202,850</b>

The Police Department Building Maintenance Division provides the overall maintenance of the City's Police Department Building.

# Department Summary

## Public Works and Utilities Department

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### Summary of Activities and Responsibilities

The Public Works and Utilities Department oversees the operation, maintenance, and construction of streets, water, wastewater, stormwater, and twelve general facilities; performs fleet procurement and maintenance; and supports development review within the City.

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### Divisions and/or Programs

The Public Works and Utilities Department is comprised of the following divisions:

1. **Administration/Engineering** provides capital improvement project planning, project management, pavement management, development review, water rights administration, CDPHE regulatory compliance, and rights of way permitting.
2. **Operations** performs the operation, maintenance, and repair of the water distribution, wastewater collection, lift stations, and stormwater collection; performs fleet procurement and maintenance; performs miscellaneous field activities such as special event setup and teardown support; performs maintenance of streets such as patching, striping, signage, and snow removal; supports utility billing meter reading and field related customer support activities.
3. **Water and Wastewater Treatment** performs the operation of raw water supply facilities, treatment of potable water, and treatment of wastewater; sampling, lab work, and reporting to ensure CDPHE regulatory compliance.
4. **Facilities** performs operation and maintenance of City Facilities including City Hall, Police Department, Recreation Center, Library, and other minor facilities; provides support for facilities related efforts at the Water and Wastewater Treatment plants; provides administration in coordination with the Director for solid waste activities related to facilities and residential single hauler contract; performs sustainability efforts in coordination with the Louisville Sustainability Advisory Board.

### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Public Works Department are distributed among twenty-three departments within six funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Public Works Department</b>	<b>47.23</b>	<b>48.60</b>	<b>46.71</b>	<b>48.51</b>	<b>3.85%</b>
Public Works Administration	0.95	1.00	1.00	0.90	-10.00%
Engineering	2.65	2.65	2.65	2.65	0.00%
Street Maintenance	5.89	6.04	5.48	5.48	0.00%
Snow & Ice Removal	1.39	1.39	0.99	0.99	0.00%
Sign Maintenance	0.40	0.40	0.75	0.75	0.00%
Building Maintenance	0.75	0.75	0.75	0.75	0.00%
Recreation Center Building Maintenance	1.05	1.05	1.05	1.10	4.76%
Police Department Building Maintenance	0.50	0.50	0.50	0.55	10.00%
Library Building Maintenance	0.80	0.80	0.80	0.85	6.25%
Fleet Maintenance	2.30	2.30	2.20	1.20	-45.45%
<b>Total General Fund</b>	<b>16.68</b>	<b>16.88</b>	<b>16.17</b>	<b>15.22</b>	<b>-5.88%</b>
Capital Projects Admin & Op	2.49	2.51	2.51	2.51	0.00%
<b>Total Capital Projects Fund</b>	<b>2.49</b>	<b>2.51</b>	<b>2.51</b>	<b>2.51</b>	<b>0.00%</b>
Central Charges	0.93	0.95	0.95	1.45	52.63%
Utility Billing	0.20	0.20	0.20	0.20	0.00%
Water Plant Operations	9.63	9.84	9.69	10.94	12.90%
Raw Water Operations	2.13	2.34	2.19	2.29	4.57%
Distribution & Collection	4.04	4.04	4.73	4.73	0.00%
<b>Total Water Utility Fund</b>	<b>16.93</b>	<b>17.37</b>	<b>17.76</b>	<b>19.61</b>	<b>10.42%</b>
Central Charges	0.59	0.60	0.70	1.10	57.14%
Utility Billing	0.25	0.25	0.25	0.25	0.00%
Collections	2.09	2.24	1.24	1.24	0.00%
WWTP Operations	5.85	5.65	6.00	6.35	5.83%
Pretreatment	1.00	1.65	1.00	1.00	0.00%
<b>Total Wastewater Utility Fund</b>	<b>9.78</b>	<b>10.39</b>	<b>9.19</b>	<b>9.94</b>	<b>8.16%</b>
Storm Water Admin & Op	1.35	1.45	1.08	1.08	0.00%
<b>Total Storm Water Utility Fund</b>	<b>1.35</b>	<b>1.45</b>	<b>1.08</b>	<b>1.08</b>	<b>0.00%</b>
Solid Waste/Recycling Admin & Op	-	-	-	0.15	
<b>Total Solid Waste &amp; Recycling Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.15</b>	

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget



### Distribution of Operational Budget

The operational budget for the Public Works Department is distributed among twenty-three departments within six funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Public Works Department</b>	<b>7,517,450</b>	<b>8,028,770</b>	<b>8,176,720</b>	<b>8,934,140</b>	<b>9.26%</b>
Public Works Administration	124,990	132,690	154,420	141,230	-8.54%
Engineering	237,410	262,960	273,310	282,090	3.21%
Street Maintenance	1,003,180	1,077,360	1,049,260	1,114,490	6.22%
Snow & Ice Removal	166,350	170,700	163,000	165,670	1.64%
Sign Maintenance	58,160	60,200	78,940	82,990	5.13%
Building Maintenance	212,240	214,210	245,270	266,010	8.46%
Recreation Center Building Maintenance (c)	71,720	72,320	74,850	82,400	10.09%
Police Department Building Maintenance (c)	37,460	37,930	39,390	45,900	16.53%
Library Building Maintenance (c)	55,030	55,520	57,470	64,220	11.75%
Fleet Maintenance	173,120	176,460	172,920	109,120	-36.90%
<b>Total General Fund</b>	<b>2,139,660</b>	<b>2,260,350</b>	<b>2,308,830</b>	<b>2,354,120</b>	<b>1.96%</b>
Capital Projects Admin & Op	236,570	258,030	264,120	276,910	4.84%
<b>Total Capital Projects Fund</b>	<b>236,570</b>	<b>258,030</b>	<b>264,120</b>	<b>276,910</b>	<b>4.84%</b>
Central Charges	216,340	261,730	267,620	222,730	-16.77%
Utility Billing (c)	11,200	11,320	11,510	11,420	-0.78%
Water Plant Operations	1,395,910	1,464,750	1,509,970	1,654,220	9.55%
Raw Water Operations	648,900	711,920	785,410	967,380	23.17%
Distribution & Collection	347,340	350,940	377,930	384,210	1.66%
<b>Total Water Utility Fund</b>	<b>2,619,690</b>	<b>2,800,660</b>	<b>2,952,440</b>	<b>3,239,960</b>	<b>9.74%</b>
Central Charges	89,720	102,150	102,220	155,670	52.29%
Utility Billing (c)	14,800	14,970	15,240	15,430	1.25%
Collections	225,750	230,140	175,140	182,040	3.94%
WWTP Operations	859,130	823,360	932,010	970,380	4.12%
Pretreatment	74,350	133,220	88,190	86,590	-1.81%
<b>Total Wastewater Utility Fund</b>	<b>1,263,750</b>	<b>1,303,840</b>	<b>1,312,800</b>	<b>1,410,110</b>	<b>7.41%</b>
Storm Water Admin & Op	158,280	164,600	138,920	133,190	-4.12%
<b>Total Storm Water Utility Fund</b>	<b>158,280</b>	<b>164,600</b>	<b>138,920</b>	<b>133,190</b>	<b>-4.12%</b>
Solid Waste/Recycling Admin & Op	1,099,500	1,241,290	1,199,610	1,519,850	26.70%
<b>Total Solid Waste &amp; Recycling Fund</b>	<b>1,099,500</b>	<b>1,241,290</b>	<b>1,199,610</b>	<b>1,519,850</b>	<b>26.70%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

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## Goals, Objectives, & Initiatives

The 2015 goals, objectives, and initiatives for the Public Works and Utilities Department include:

### **Improve Basic City Services**

- ☐ Achieve average OCI of 75 by 2019 with minimum OCI of 35 on all streets by a specified date\*\*
- ☐ Complete City Services Facility and move operations into new facility\*
- ☐ Complete repair and restoration of City infrastructure damaged by 2013 flood\*
- ☐ Complete Waste Water Treatment Plan design, and financing and construction schedule\*
- ☐ Complete Water Treatment system major maintenance projects\*
- ☐ Resolve seasonal water taste and odor issues

### **Improve Efficiency and Effectiveness in City Operations**

- ☐ Promote cost-effective energy efficiency, zero waste and other sustainability best practices

\* \*\* Denotes Council expects special emphasis on these issues

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## Significant Proposed Changes and Justification

### **1. New Maintenance Technician Position for Water, Wastewater, and General Facilities**

**Proposal:** Staff has requested an additional position in the Facilities Management division to perform maintenance services on general facilities, water treatment facilities, and wastewater treatment facilities. In addition, this position will be a high level technical position that will provide for redundancy to the Facilities Manager knowledge in the operational knowledge of city wide control systems.

**Justification:** There is no redundancy in the knowledge of control systems city wide for general facilities. This presents a risk to HVAC operations, security operations, and many other technical systems that are normally operated and maintained by the Facilities Manager.

Additionally, water treatment and wastewater treatment staffing levels provide for minimal levels of coverage during weekly shifts. The current levels of coverage provide adequate operation, sampling, and compliance related activities but do not provide for adequate levels of maintenance. As the water and wastewater facilities have aged many components have deteriorated or become unreliable. This position will provide the ability to schedule and perform proactive maintenance in coordination with operations staff that is on shift.

In addition to proactively maintaining systems and providing operational redundancy, it is also anticipated that this position can provide savings on 3<sup>rd</sup> party on-call services related to SCADA controls, HVAC controls, and electrical work.

**Cost:** This position will cost roughly \$75,000 per year for salary and benefits. Additionally, there will be initial costs up to \$40,000 to provide a vehicle, computer, and supplies for the position. Rough estimates indicate that there is a potential savings of \$50,000 - \$100,000 from self-performance work vs. 3<sup>rd</sup> party on-call services. The cost of the position will be allocated as follows: Water (35%), Wastewater (35%), City Hall and City Services (5%), Recreation and Senior Center (5%), Police and Court (5%), Library (5%), Golf Course (5%), and Parks (5%).

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**PW Engineering Division  
2013/2014 Performance Measures**

Permits (ROW, Overlot Grading, Etc.) (\$21K)	170
Rebates (Water Conservation) (-1.9K)	35
Planning and Building Department Referrals (1/2 to 5 Days Each Referral)	51
Planning, Development, Governmental, etc. Meetings)	145
Civil Engineering Plan Reviews (3 to 6 Days Each Review)	26
CIP In House Design, Bid, Construct Projects	5
CIP In House Design, Bid, Construct Project Costs	\$2M
CIP Other Projects	1
Development Inspection Locations (per month)	3
Public Improvement Construction Acceptance Granted	6
RFP's Issued, In Process/Completed	10
Development Improvement Guarantee's	\$3M-5M
Waste Water Capital Projects	1
Water Capital Projects and Utility Study's	10

## Public Works Operations Annual Report for 2013

In 2013, the Operations Division performed the following tasks:

3489 Work orders completed
3868 Utility locations
1,434 Pothole(s) repaired
2237 Lane miles swept
15,262 Miles of snow plowed
0 Gallons of magnesium chloride applied for de-icing
490 Tons ice slicer used for de-icing
95 Signs repaired or replaced
30 Dump truck loads hauled to landfill
1 Dump truck loads of asphalt to recycle
5,522.12 Feet of sewer line TVed
283,880.08 Total feet cleaned & cut
56,511 Install signs - non TCO
21 Traffic Control Orders (TCO) completed
54 New water meter(s) installed
125 Water meter(s) repaired or replaced
25 Emergency sewer backup response

Work performed for Utility Billing:

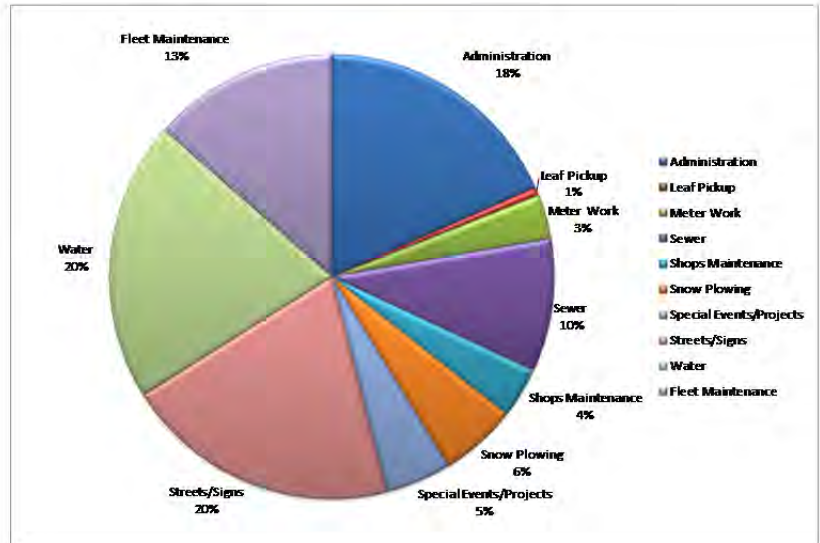
81,897 Water meters read
831 Door tags hung
215 Consumption check / 0 usage
576 Re-reads and finals
169 Delinquent water turn off / on

Type of Work	Total 2013 Hours
Administration	4,959.00
Leaf Pickup	171.00
Meter Work	862.00
Sewer	2,602.50
Shops Maintenance	987.50
Snow Plowing	1,510.50
Special Events/Projects	1,290.50
Streets/Signs	5,402.50
Water	5,487.00
Fleet Maintenance	3,651.00
<b>Total 2013 Manhours:</b>	<b>26,923.50</b>

Total 2013 On/Call & Overtime Hours:	1452.00
Total 2013 Paid Leave Hours:	3449.73

<b>Grand Total:</b>	<b>Manhours:</b>	<b>26,923.50</b>
	<b>OT/On-Call:</b>	<b>1452</b>
	<b>Paid Leave:</b>	<b>3449.73</b>
		<b>31,825.23</b>

Total Hours from 2013 Timesheets:	32567.50
Total Unaccounted 2013 Hours:	742.27
Total Unaccounted 2013 Percent:	2%

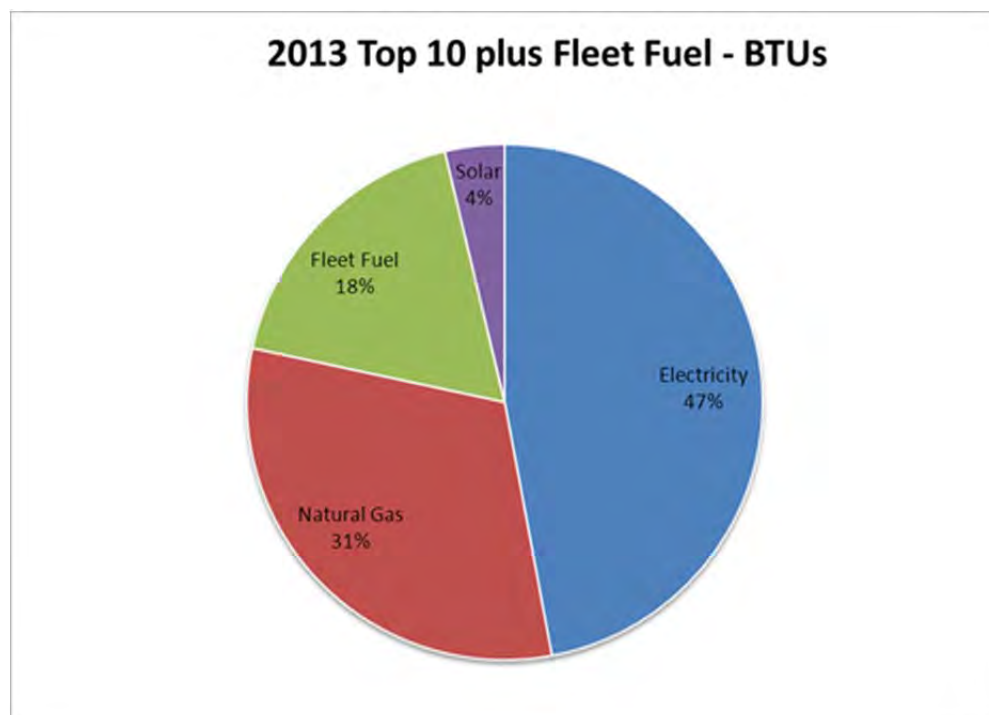
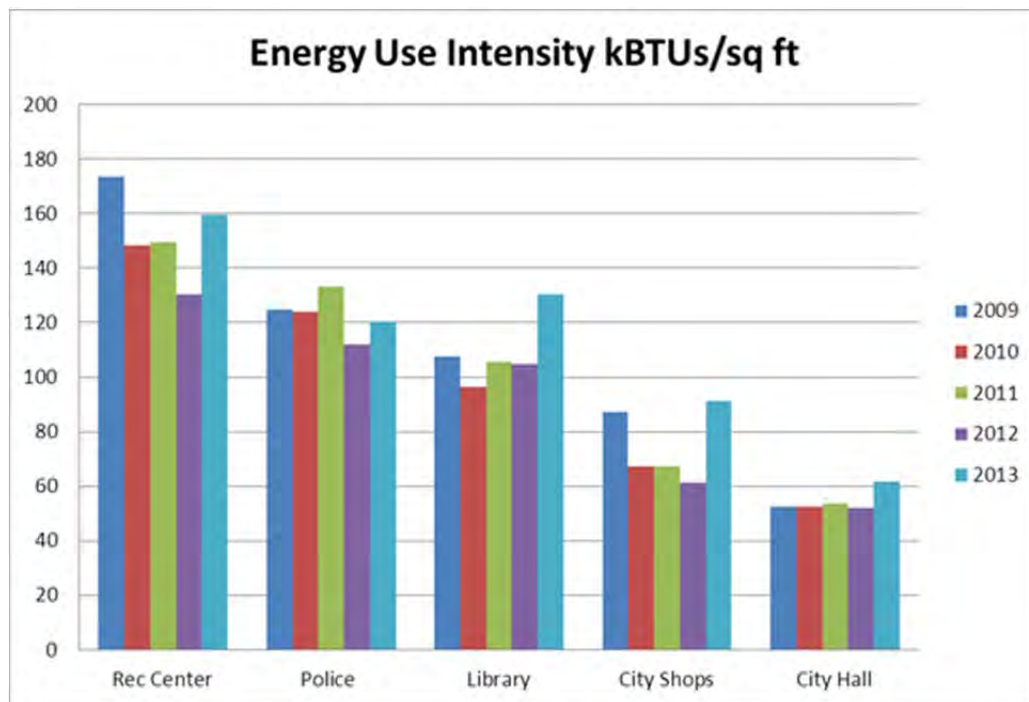


## Public Works - Facilities

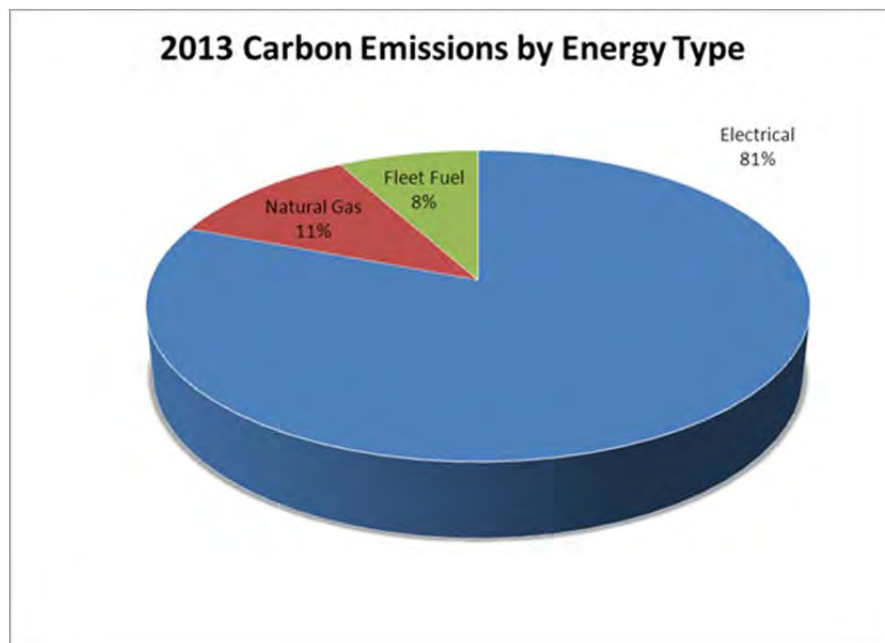
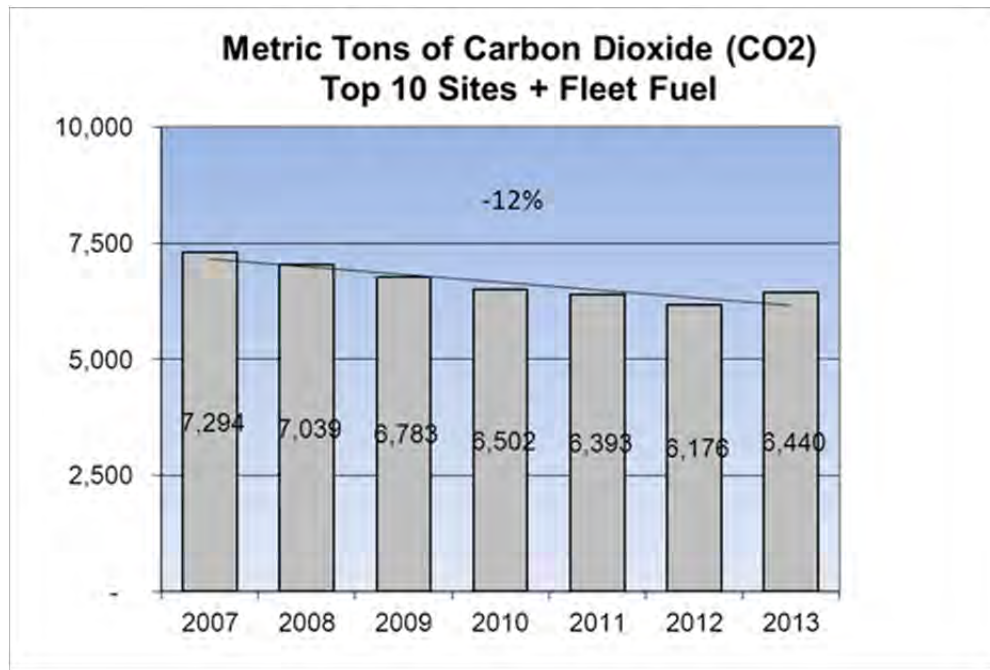
### Performance Measures and Statistical Information

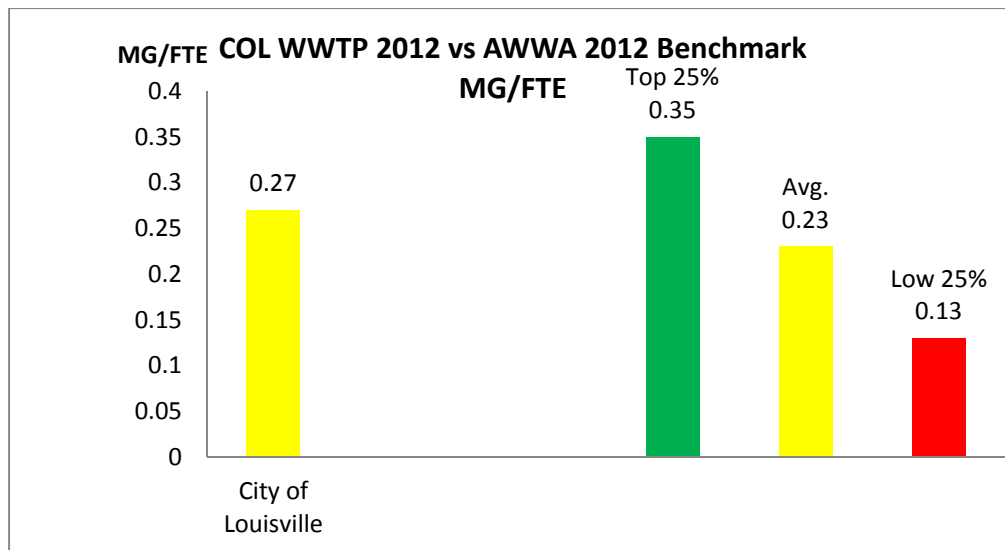
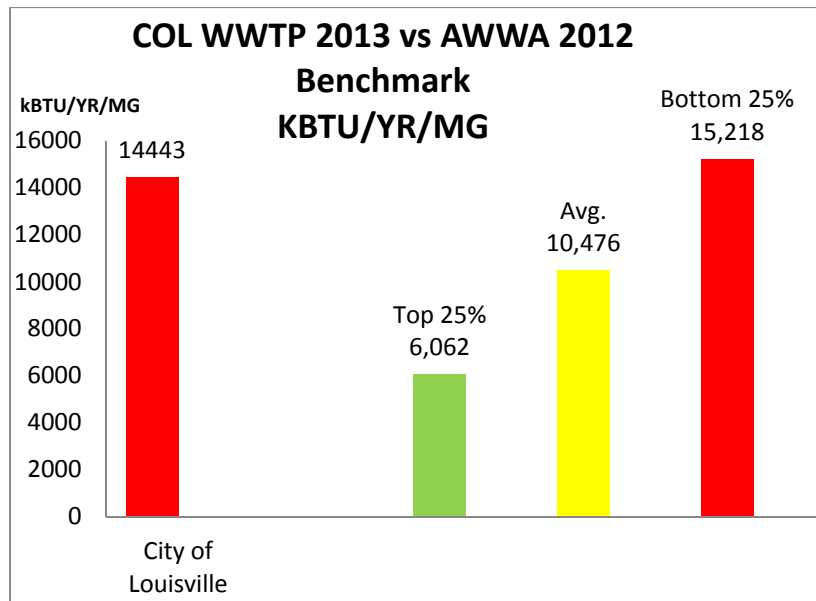
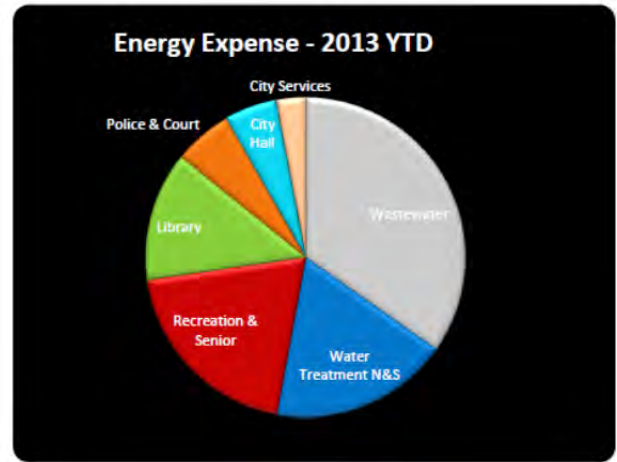
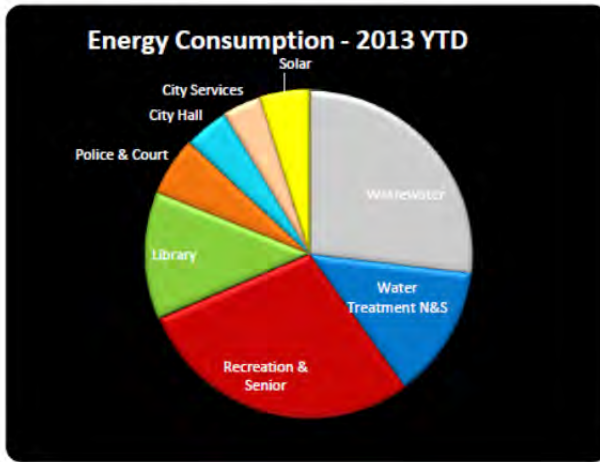
Description	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual
<b>General Building Maintenance:</b>					
Square feet of building to maintain	39,964	39,964	39,964	39,964	39,964
Operations cost per square foot	\$ 5.11	\$ 4.76	\$ 4.80	\$ 4.70	\$ 4.87
Building Maintenance cost per square foot*	\$ 2.32	\$ 2.67	\$ 2.25	\$ 2.20	\$ 2.50
<b>Recreation &amp; Senior Center Building Maintenance:</b>					
Square feet of building to maintain	57,400	57,400	57,400	57,400	57,400
Operations cost per square foot	\$ 7.98	\$ 6.71	\$ 6.65	\$ 6.97	\$ 6.55
Building Maintenance cost per square foot*	\$ 3.28	\$ 2.52	\$ 2.51	\$ 2.91	\$ 2.62
<b>Police &amp; Court Building Maintenance:</b>					
Square feet of building to maintain	16,132	16,132	16,132	16,132	16,132
Operations cost per square foot	\$ 8.42	\$ 6.90	\$ 7.14	\$ 7.63	\$ 8.31
Building Maintenance cost per square foot*	\$ 4.43	\$ 2.52	\$ 3.16	\$ 3.42	\$ 3.96
<b>Library Building Maintenance:</b>					
Square feet of building to maintain	33,000	33,000	33,000	33,000	35,437
Operations cost per square foot	\$ 6.35	\$ 5.73	\$ 5.96	\$ 6.11	\$ 6.21
Building Maintenance cost per square foot*	\$ 2.71	\$ 2.57	\$ 2.47	\$ 2.61	\$ 2.61

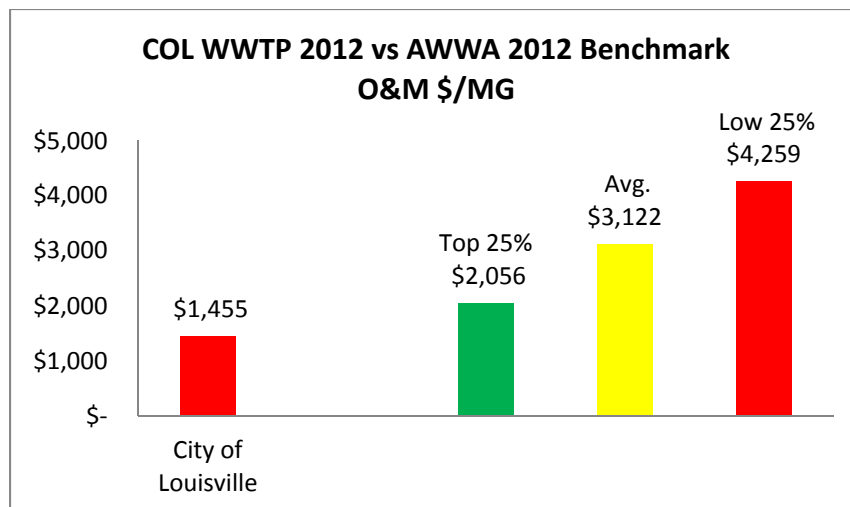
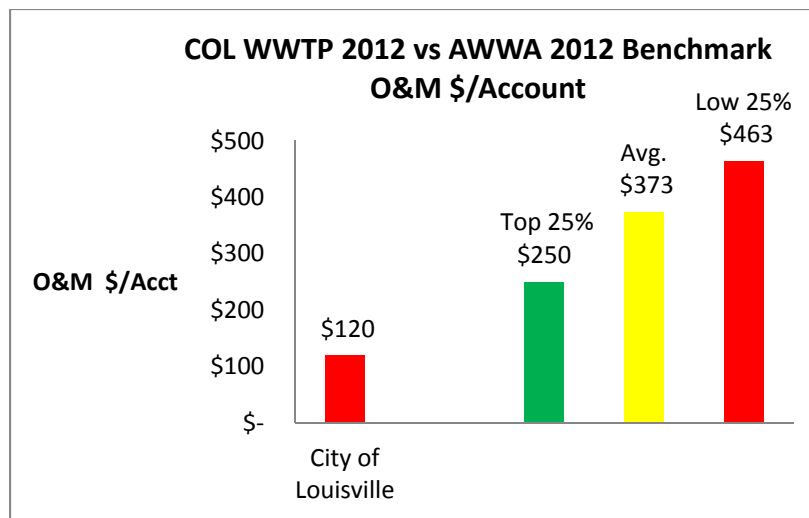
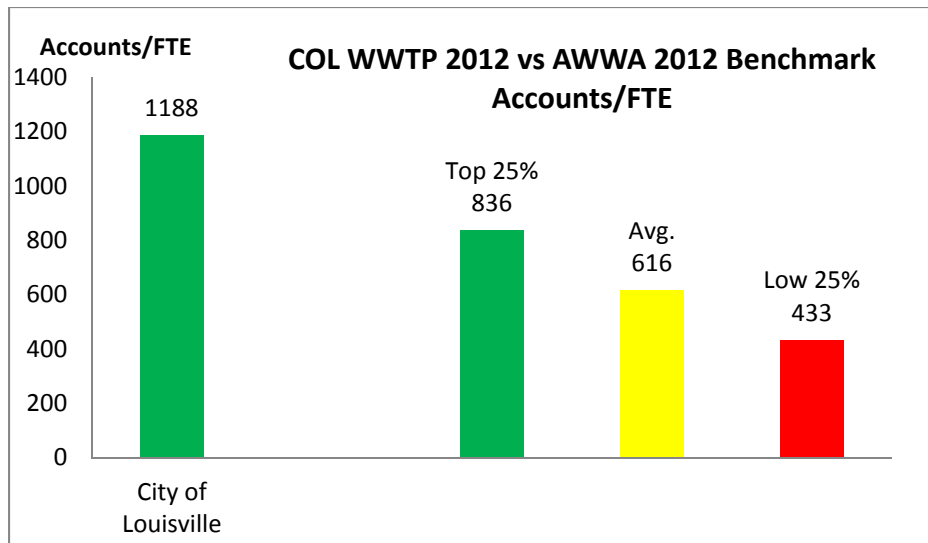


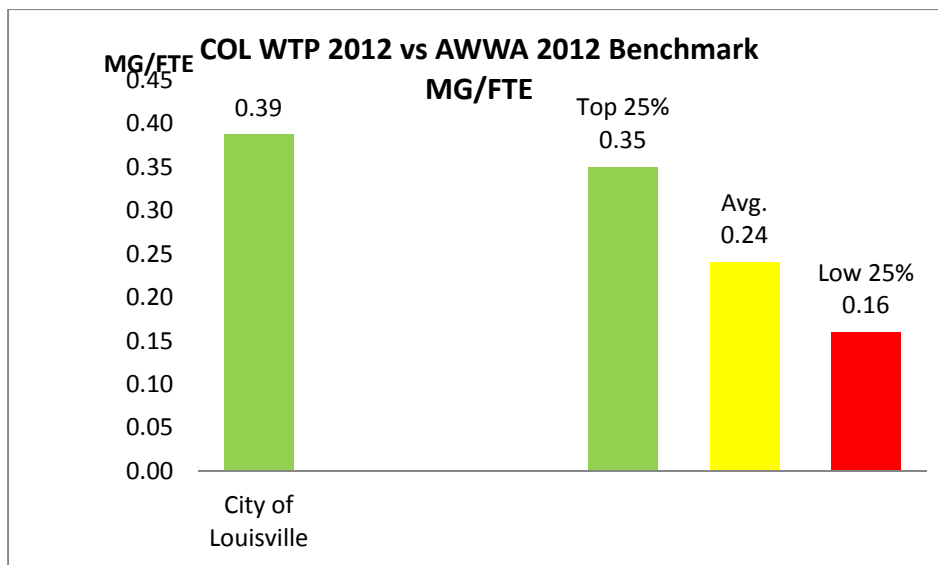
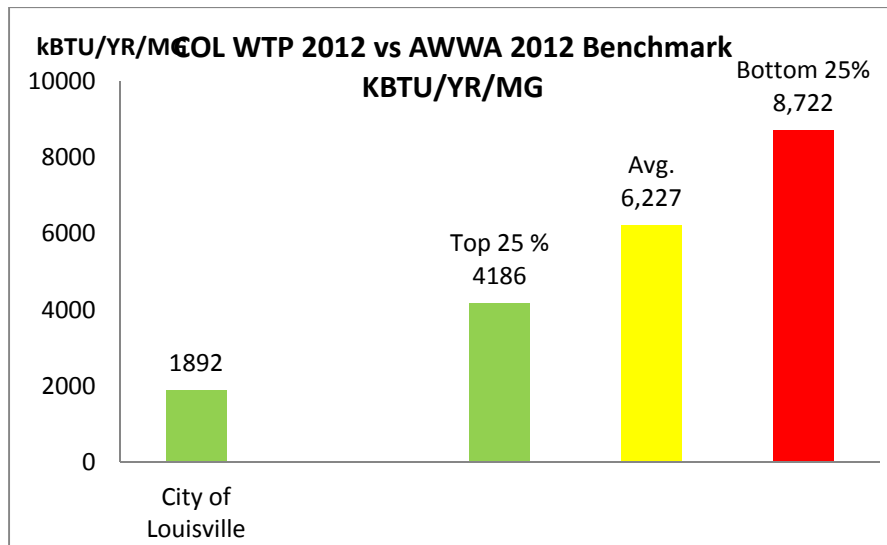


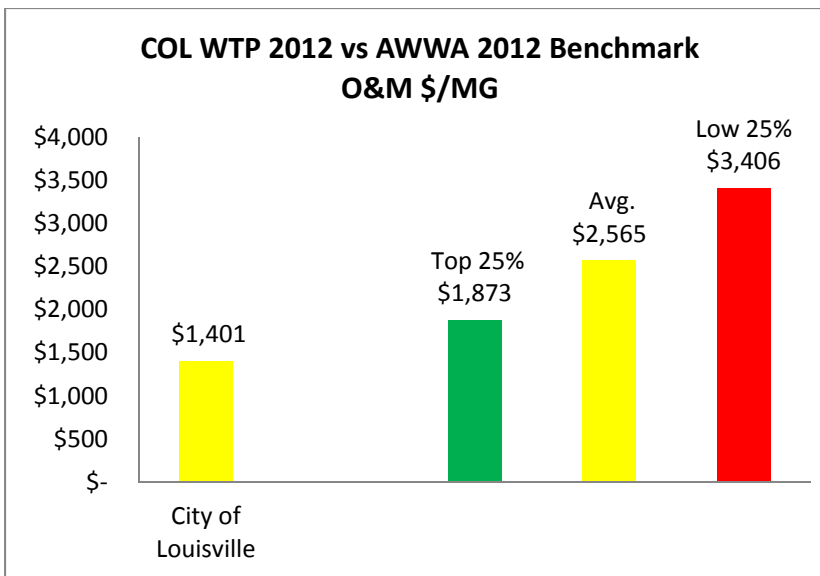
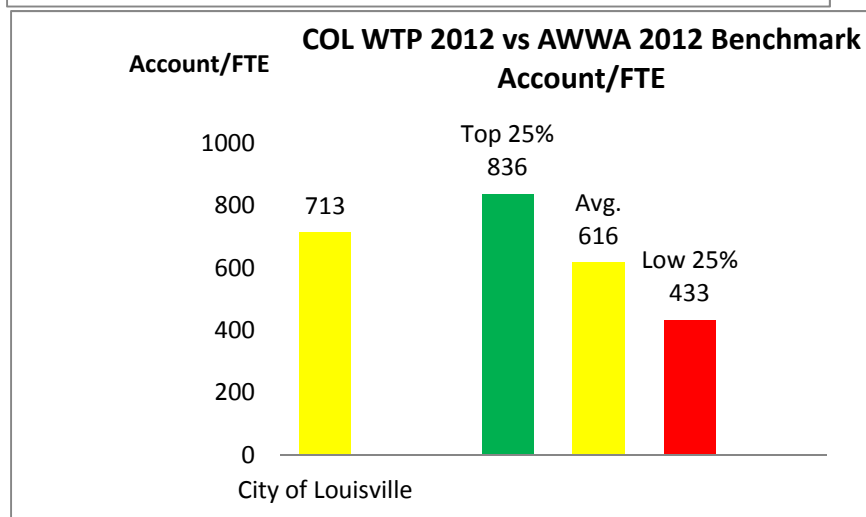
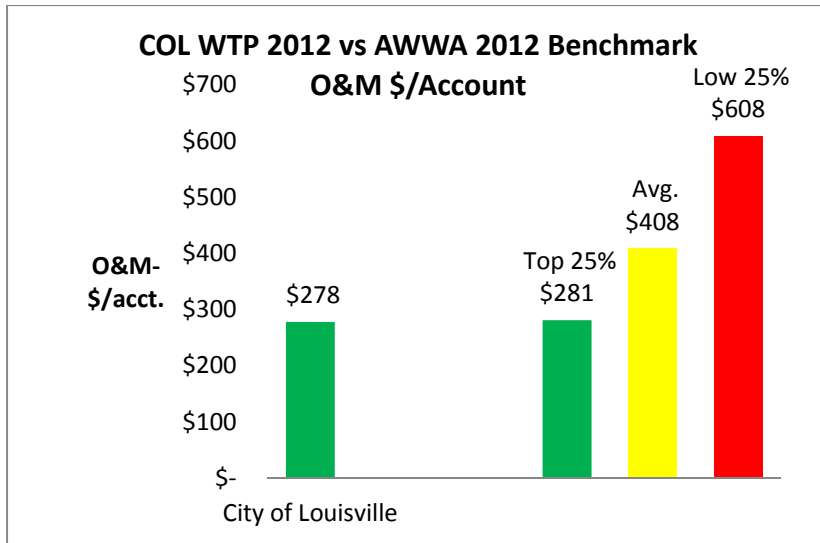












**City of Louisville, Colorado**  
**Public Works**  
**Public Works Administration**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-410-51100-00	Regular Salaries	96,258	88,747	94,800	95,370	84,320
010-410-51120-00	Overtime Pay	20	-	-	-	-
010-410-51200-00	FICA Expense	6,597	6,639	7,250	7,300	6,450
010-410-51210-00	Retirement Contribution	5,248	5,293	5,210	5,250	4,640
010-410-51220-00	Health Insurance	6,432	6,878	10,810	10,780	10,190
010-410-51230-00	Workers Compensation	670	587	650	680	680
010-410-52100-00	Office Supplies	318	335	300	300	300
010-410-53100-29	Professional Services - Recording Fees	-	617	-	-	-
010-410-53300-02	Communication Services - Cellular Telephone	5,488	4,891	7,230	5,000	7,230
010-410-53500-03	Parts/Repairs/Maintenance - Equipment	416	461	750	500	500
010-410-53801-00	Education Expense	2,497	2,152	2,500	2,500	2,500
010-410-53803-00	LSAB	-	7,650	12,000	-	12,000
010-410-53807-00	Printing	63	312	1,000	150	500
010-410-53808-00	Travel	67	227	1,000	500	1,000
010-410-53809-00	Business and Auto Allowance	5,914	5,432	6,000	6,000	6,000
010-410-53810-00	Dues/Subscriptions/Books	644	957	600	600	600
010-410-53955-00	Computer Replacement	4,320	4,320	4,320	4,320	4,320
<b>Total Public Works Administration</b>		<b>134,953</b>	<b>135,498</b>	<b>154,420</b>	<b>139,250</b>	<b>141,230</b>

The Administration Division provides for the labor, supplies, and other services required to manage and direct the various divisions within the Public Works Department, including street maintenance, vehicle/equipment maintenance, and the operations of the water, sewer, and storm water utilities. In general, the Administrative Division manages all capital construction with direct project control through the Engineering Division. The Public Works Director provides oversight and review of subdivision public improvements and coordinates same with City capital projects. The Director coordinates water rights planning and transfers with the City Water Attorney and Water Engineer. The personal services provided for in the budget are those of a portion of both the Director of Public Works and the department secretary.

**City of Louisville, Colorado**  
**Public Works**  
**Engineering**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-420-51100-00	Regular Salaries	167,762	187,146	198,650	196,880	204,690
010-420-51110-00	Temporary Salaries	6,328	3,958	-	-	-
010-420-51120-00	Overtime Pay	1,058	1,399	1,300	1,700	1,500
010-420-51200-00	FICA Expense	13,108	14,399	15,300	15,190	15,770
010-420-51210-00	Retirement Contribution	8,471	10,350	11,000	10,920	11,340
010-420-51220-00	Health Insurance	22,971	24,272	28,660	28,570	29,990
010-420-51230-00	Workers Compensation	1,342	1,463	1,400	1,600	1,600
010-420-52100-00	Office Supplies	1,319	1,659	1,300	1,300	1,300
010-420-52120-00	Non-Capital Furniture/Equipment/Tools	1,756	203	2,000	2,000	3,000
010-420-52140-00	Non-Capital Computer Software	4,488	3,775	4,000	4,000	3,500
010-420-52150-00	Computer Supplies	77	-	100	50	100
010-420-52200-09	Operating Supplies - Safety	-	18	100	80	100
010-420-52220-01	Auto Expense - Parts & Repairs	774	906	800	800	800
010-420-52220-02	Auto Expense - Tires	-	475	-	-	-
010-420-52220-03	Auto Expense - Gas & Oil	1,810	2,189	2,000	2,100	2,100
010-420-52250-00	Miscellaneous Supplies	430	253	400	850	400
010-420-53100-03	Professional Services - Consulting	96	794	1,000	500	1,000
010-420-53500-12	Parts/Repairs/Maintenance - Copiers	1,003	1,376	1,500	1,400	1,500
010-420-53500-13	Parts/Repairs/Maintenance - Software	-	1,466	1,700	1,500	1,500
010-420-53807-00	Printing	1,420	973	1,200	900	1,000
010-420-53808-00	Travel	59	12	100	50	100
010-420-53810-00	Dues/Subscriptions/Books	320	867	800	900	800
010-420-53899-00	Other Services and Charges	601	-	-	-	-
<b>Total Engineering</b>		<b>235,193</b>	<b>257,955</b>	<b>273,310</b>	<b>271,290</b>	<b>282,090</b>

Activities in the Engineering Division include consultant selection, contract preparation, contract administration, plan review, plan approval, inspection and construction coordination for major capital improvement programs within the City. Other activities include technical review of construction documents, annexations, subdivision plats, planned unit developments, special review use proposals, related traffic sign and signal installations, construction inspections and technical assistance to other departments.

**City of Louisville, Colorado**  
**Public Works**  
**Street Maintenance**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
010-431-51100-00	Regular Salaries	262,818	229,543	260,030	258,130	269,870
010-431-51120-00	Overtime Pay	12,628	18,716	9,000	16,000	16,500
010-431-51200-00	FICA Expense	20,088	17,882	20,580	20,970	21,910
010-431-51210-00	Retirement Contribution	13,819	13,662	14,800	15,080	15,750
010-431-51220-00	Health Insurance	58,847	60,001	59,690	58,700	62,480
010-431-51230-00	Workers Compensation	4,592	5,817	6,000	5,000	5,000
010-431-52100-00	Office Supplies	108	960	1,400	1,000	1,000
010-431-52120-00	Non-Capital Furniture/Equipment/Tools	2,038	2,707	1,890	1,890	1,890
010-431-52200-09	Operating Supplies - Safety	1,807	1,736	2,000	2,000	2,000
010-431-52210-00	Street Supplies	1,786	4,797	4,000	5,000	5,000
010-431-52210-01	Street Supplies-Asphalt	19,416	23,825	43,000	18,000	18,000
010-431-52210-02	Street Supplies - Crack Filler	156	-	-	-	-
010-431-52220-01	Auto Expense - Parts & Repairs	18,656	12,207	14,000	15,000	15,000
010-431-52220-02	Auto Expense - Tires	2,993	1,310	2,890	2,890	2,000
010-431-52220-03	Auto Expense - Gas & Oil	29,820	27,272	33,970	33,970	33,970
010-431-52230-00	Uniforms and Clothing	3,265	2,333	1,900	1,900	1,900
010-431-52250-00	Miscellaneous Supplies	175	-	500	300	300
010-431-53100-15	Professional Services - Traffic Signals	28,848	36,195	35,000	45,000	45,000
010-431-53100-65	Professional Services - Emergency Signal Repair	18,657	-	-	-	-
010-431-53100-99	Professional Services - Other	5,022	2,641	2,000	1,000	1,200
010-431-53200-02	Utility Services - Electricity	392,295	419,252	414,750	420,000	435,500
010-431-53200-03	Utility Services - Trash Removal	9,877	27,136	14,000	14,000	14,000
010-431-53200-04	Utility Services - Eco Cycle	-	11,720	-	12,000	13,000
010-431-53300-02	Communication Services - Cellular Telephone	-	309	-	300	300
010-431-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	75	150	1,000	1,000	1,000
010-431-53500-03	Parts/Repairs/Maintenance - Equipment	8,817	2,294	3,000	1,500	1,500
010-431-53500-07	Parts/Repairs/Maintenance - Streets	1,839	4,165	-	5,000	5,000
010-431-53500-14	Parts/Repairs/Maintenance - Street Lights	50,404	59,230	44,000	44,000	58,000
010-431-53500-88	Parts/Repairs/Maintenance - Flood Debris Removal	-	28,746	459,850	459,850	-
010-431-53600-01	Equipment Rental	5,921	3,358	5,000	13,000	13,000
010-431-53801-00	Education Expense	3,032	1,106	1,890	1,500	1,500
010-431-53807-00	Printing	305	101	400	400	400
010-431-53808-00	Travel	22	104	200	150	150
010-431-53810-00	Dues/Subscriptions/Books	640	369	280	280	280
010-431-53950-00	Vehicle/Equipment Replacement	47,800	89,240	52,090	52,090	52,090
<b>Total Street Maintenance</b>		<b>1,026,568</b>	<b>1,108,881</b>	<b>1,509,110</b>	<b>1,526,900</b>	<b>1,114,490</b>

The Street Maintenance Division provides for the general administrative recordkeeping, purchasing, and miscellaneous activities of street maintenance. Functions include the supervision and direction of the drainage system, minor patching and repair of streets, street sweeping and cleaning of streets and gutters, and monthly inspection of street lights.



**City of Louisville, Colorado**  
**Public Works**  
**Snow & Ice Removal**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-433-51100-00	Regular Salaries	61,138	48,731	51,880	49,460	51,410
010-433-51120-00	Overtime Pay	2,793	3,745	9,000	9,000	9,000
010-433-51200-00	FICA Expense	4,662	3,778	4,660	4,470	4,620
010-433-51210-00	Retirement Contribution	3,207	2,885	3,350	3,220	3,320
010-433-51220-00	Health Insurance	13,894	13,023	10,810	10,240	11,320
010-433-51230-00	Workers Compensation	1,441	1,078	1,500	1,100	1,100
010-433-52210-00	Street Supplies	30	-	-	-	-
010-433-52210-06	Street Supplies - Ice Slicer	51,269	57,535	66,000	66,000	69,300
010-433-52220-01	Auto Expense - Parts & Repairs	296	218	2,800	500	500
010-433-52220-02	Auto Expense - Tires	-	-	1,250	1,250	1,250
010-433-53500-03	Parts/Repairs/Maintenance - Equipment	5,812	11,806	10,500	12,000	12,500
010-433-53808-00	Travel	-	-	150	150	150
010-433-53899-00	Other Services and Charges	828	1,195	1,100	1,160	1,200
<b>Total Snow &amp; Ice Removal</b>		<b>145,370</b>	<b>143,995</b>	<b>163,000</b>	<b>158,550</b>	<b>165,670</b>

This activity includes sanding, plowing, and related activities for snow and ice control operations on the City streets during and after winter snowstorms.

**City of Louisville, Colorado**  
**Public Works**  
**Sign Maintenance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-434-51100-00	Regular Salaries	20,171	25,938	31,780	31,830	33,500
010-434-51120-00	Overtime Pay	1,582	2,500	1,600	2,000	2,200
010-434-51200-00	FICA Expense	1,577	2,050	2,550	2,590	2,730
010-434-51210-00	Retirement Contribution	1,093	1,563	1,840	1,860	1,960
010-434-51220-00	Health Insurance	5,174	6,332	8,110	8,080	8,490
010-434-51230-00	Workers Compensation	587	577	610	660	660
010-434-52120-00	Non-Capital Furniture/Equipment/Tools	79	139	2,500	2,500	2,500
010-434-52200-07	Operating Supplies - Signs	11,416	10,808	10,000	10,000	11,000
010-434-52210-00	Street Supplies	22,459	10,378	18,500	18,500	18,500
010-434-52220-01	Auto Expense - Parts & Repairs	-	-	250	250	250
010-434-52220-02	Auto Expense - Tires	-	-	200	200	200
010-434-53500-03	Parts/Repairs/Maintenance - Equipment	333	66	500	500	500
010-434-53600-01	Equipment Rental	-	522	500	500	500
	<b>Total Sign Maintenance</b>	<b>64,472</b>	<b>60,872</b>	<b>78,940</b>	<b>79,470</b>	<b>82,990</b>

Informational, warning, and regulatory signs are purchased, installed, and maintained by the Sign Maintenance Division. This division provides funds for emergency callouts for downed stop signs and routine replacement of signs that are stolen or no longer functional.

**City of Louisville, Colorado**  
**Public Works**  
**Building Maintenance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-441-51100-00	Regular Salaries	37,878	39,983	41,540	41,440	42,510
010-441-51120-00	Overtime Pay	228	656	500	500	500
010-441-51200-00	FICA Expense	2,736	2,884	3,220	3,210	3,290
010-441-51210-00	Retirement Contribution	1,903	2,224	2,310	2,310	2,370
010-441-51220-00	Health Insurance	8,477	9,826	8,110	8,080	8,490
010-441-51230-00	Workers Compensation	721	779	700	900	900
010-441-52100-00	Office Supplies	117	257	500	500	500
010-441-52120-00	Non-Capital Tools	3,066	1,676	2,500	2,500	2,500
010-441-52120-01	Non-Capital Furniture	-	415	500	500	500
010-441-52200-08	Operating Supplies - Janitorial	4,759	5,240	6,000	6,000	6,000
010-441-52200-09	Operating Supplies - Safety	-	241	500	500	1,500
010-441-52220-01	Auto Expense - Parts & Repairs	1,399	1,353	1,500	1,500	1,580
010-441-52220-02	Auto Expense - Tires	253	286	400	400	400
010-441-52220-03	Auto Expense - Gas & Oil	1,759	1,651	1,500	1,500	1,580
010-441-52230-00	Uniforms and Clothing	416	529	700	700	700
010-441-52250-00	Miscellaneous Supplies	4,065	6,745	6,000	6,000	7,000
010-441-53100-14	Professional Services - Custodial	34,077	25,816	30,000	30,000	26,250
010-441-53100-16	Professional Services - Mosquito/Pest Control	734	524	680	680	710
010-441-53100-99	Professional Services - Other	2,944	540	750	750	750
010-441-53200-01	Utility Services - Gas	8,522	11,907	14,000	14,000	14,500
010-441-53200-02	Utility Services - Electricity	39,619	44,731	46,000	47,500	51,500
010-441-53200-03	Utility Services - Trash Removal	8,083	6,619	8,900	8,900	12,000
010-441-53200-05	Utility Services - Hazardous Waste	84	262	500	500	500
010-441-53200-06	Utility Services - Water	-	-	830	830	2,000
010-441-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	3,655	4,160	37,000	37,000	17,130
010-441-53500-03	Parts/Repairs/Maintenance - Equipment	685	-	1,250	1,250	1,250
010-441-53500-10	Parts/Repairs/Maintenance - HVAC	5,384	15,196	12,500	12,500	30,000
010-441-53500-11	Parts/Repairs/Maintenance - Elevators	7,357	3,054	3,250	3,250	3,400
010-441-53500-17	Parts/Repairs/Maintenance - Painting	2,080	675	2,500	2,500	2,000
010-441-53500-18	Parts/Repairs/Maintenance - Fire System	958	1,053	1,330	1,330	1,900
010-441-53500-19	Parts/Repairs/Maintenance - Electrical	1,252	966	2,000	2,000	2,000
010-441-53500-20	Parts/Repairs/Maintenance - Plumbing	1,450	920	1,000	1,000	1,000
010-441-53500-21	Parts/Repairs/Maintenance - Lighting	2,095	2,198	2,500	2,500	10,000
010-441-53500-99	Parts/Repairs/Maintenance - Other	-	-	250	250	250
010-441-53801-00	Education Expense	-	608	1,000	1,000	1,000
010-441-53808-00	Travel	5	42	100	100	100
010-441-53810-00	Dues/Subscriptions/Books	429	220	750	750	750
010-441-53810-04	Facility Maintenance Software Subscription	594	446	800	800	800
010-441-53950-00	Vehicle/Equipment Replacement	5,900	5,900	5,900	5,900	5,900
<b>Total Building Maintenance</b>		<b>193,681</b>	<b>200,580</b>	<b>250,270</b>	<b>251,830</b>	<b>266,010</b>

The Building Maintenance Division provides for the overall maintenance of City Hall, City Shops, Art Center, Wastewater Treatment Plant, and both Water Plants.

**City of Louisville, Colorado**  
**Public Works**  
**Fleet Maintenance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-450-51100-00	Regular Salaries	114,474	109,312	115,530	115,770	63,790
010-450-51120-00	Overtime Pay	3,270	5,420	4,500	7,500	7,500
010-450-51200-00	FICA Expense	8,924	8,591	9,180	9,430	5,450
010-450-51210-00	Retirement Contribution	5,993	6,370	6,600	6,780	3,920
010-450-51220-00	Health Insurance	23,064	24,004	23,790	23,720	13,580
010-450-51230-00	Workers Compensation	1,642	1,572	1,600	1,810	1,810
010-450-52100-00	Office Supplies	-	57	150	150	150
010-450-52120-00	Non-Capital Furniture/Equipment/Tools	8,271	3,943	3,000	3,000	3,000
010-450-52140-00	Non-Capital Computer Software	541	142	700	400	1,700
010-450-52200-09	Operating Supplies - Safety	-	457	670	670	670
010-450-52220-01	Auto Expense - Parts & Repairs	59	45	400	200	200
010-450-52220-02	Auto Expense-Tires	-	23	-	-	-
010-450-52220-03	Auto Expense - Gas & Oil	443	540	450	450	450
010-450-52230-00	Uniforms and Clothing	697	686	950	950	950
010-450-52250-00	Miscellaneous Supplies	2,334	412	1,000	1,000	1,000
010-450-53100-99	Professional Services - Other	4,060	1,570	2,500	2,500	2,500
010-450-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	142	299	250	250	250
010-450-53500-03	Parts/Repairs/Maintenance - Equipment	-	-	150	150	150
010-450-53600-01	Equipment Rental	412	1,328	500	1,200	1,200
010-450-53600-99	Rentals - Other	-	-	100	100	100
010-450-53801-00	Education Expense	-	600	500	500	500
010-450-53807-00	Printing	158	-	150	150	150
010-450-53808-00	Travel	-	-	100	100	100
010-450-53810-00	Dues/Subscriptions/Books	70	-	150	-	-
<b>Total Fleet Maintenance</b>		<b>174,553</b>	<b>165,370</b>	<b>172,920</b>	<b>176,780</b>	<b>109,120</b>

The Fleet Maintenance Division provides for the labor required to maintain all police cruisers, staff cars and trucks, heavy equipment, smaller specialty equipment and tools for all City departments. The majority of all specific parts and supplies are charged to division and department vehicles undergoing the repair.

# Department Summary

## Library and Museum Services Department

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### Summary of Activities and Responsibilities

The Library Program serves residents of the City of Louisville, and through an IGA with the neighboring Town of Superior, the residents of that community as well. The Library is responsible for the selection, acquisition, and cataloging of new materials; maintenance of the library catalog, the collection of materials, and the database of patron accounts; the check-out and check-in of library materials; reference and technology help for all ages; and the development and delivery of programs for children, teens, and adults. Colorado state law requires that the privacy of all user accounts be protected.

The Historical Museum is the repository and archive for the City's history. It promotes, collects, preserves, and interprets the diverse history of Louisville from the time of settlement until present day, with a special emphasis on the coal mining period, 1877-1955. The museum is dedicated to protecting artifacts and documents of historical value and educating children and adults about the past, with a particular focus on its mining past.

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### Program Areas

The Library Services division is composed of the following program areas:

1. **Public Services** including Children's, Teen, and Adult Services. Each area develops its own programming, selects and maintains its own collection, provides information and reference assistance to users, and performs outreach within the two communities served.
2. **Circulation Services** oversees the process of checking in and out materials and maintains patron accounts, including fees and billing. Circulation staff is responsible for inventorying the collection, locating and transferring materials requested by our own patrons and those of forty other libraries belonging to the Prospector Library Consortium. Primary liaison to our integrated library service is through the Flatirons Library Consortium.
3. **Technical Services** orders, catalogs, and readies new material for library patrons. This work group is responsible for mending and replacing items as needed. Statistical reports for collection turnover and use are created here.
4. **Administration** interfaces with other City departments including Finance, for invoice payment. Promotional materials, informational handouts, and website maintenance are handled in Administration.

The Historical Museum encompasses the following program areas:

1. **Preservation and curation** of historical artifacts, photos, and documents
2. **Access** through cataloging, displays, and electronic capture

3. Onsite reference assistance

4. Education provided through programs, publications, and outreach

**Distribution of Full-Time Equivalents (FTE's)**

The full-time equivalents for the Library & Museum Services Department are distributed among three departments within two funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Library &amp; Museum Services Dept</b>	<b>18.43</b>	<b>18.92</b>	<b>19.23</b>	<b>20.30</b>	<b>5.56%</b>
Lilbrary Services	17.43	17.92	18.22	18.82	3.29%
Museum Services	0.75	0.75	0.78	1.25	60.26%
<b>Total General Fund</b>	<b>18.18</b>	<b>18.67</b>	<b>19.00</b>	<b>20.07</b>	<b>5.63%</b>
Historic Preservation Admin & Op	0.25	0.25	0.23	0.23	0.00%
<b>Total Historic Preservation Fund</b>	<b>0.25</b>	<b>0.25</b>	<b>0.23</b>	<b>0.23</b>	<b>0.00%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

### Distribution of Operational Budget

The operational budget for the Library & Museum Services Department is distributed among four departments within two funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Library &amp; Museum Services Dept</b>	<b>1,461,440</b>	<b>1,533,650</b>	<b>1,640,160</b>	<b>1,718,920</b>	<b>4.80%</b>
Lilbrary Services	1,257,200	1,300,910	1,351,860	1,417,420	4.85%
Museum Services	38,450	51,300	73,360	74,430	1.46%
Library Building Maintenance	150,600	165,800	200,510	212,230	5.85%
<b>Total General Fund</b>	<b>1,446,250</b>	<b>1,518,010</b>	<b>1,625,730</b>	<b>1,704,080</b>	<b>4.82%</b>
Historic Preservation Admin & Op	(c) 15,190	15,640	14,430	14,840	2.84%
<b>Total Historic Preservation Fund</b>	<b>15,190</b>	<b>15,640</b>	<b>14,430</b>	<b>14,840</b>	<b>2.84%</b>

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

### Goals, Objectives, and Initiatives

The 2015 goals, objectives, and initiatives for the Library and Museum Services Department include:

#### **Maintain Small Town Character**

- ☐ Improve coordination with BVSD
  - Librarians regularly visit Louisville and Superior school libraries to build awareness of public library support available for teachers and students.
  - Through partnership with BVSD, tracks the impact of participation in the library's Summer Reading Program in preventing "summer slide."
  - All programs for young children include early learning practices and instruction drawn from the Public Library Association's 'Every Child Ready to Read II.'
  - Students learn about early Louisville history during school tours of the Historical Museum and DePizzo replica of 1900 Louisville.

#### **Improve Basic City Services**

- ☐ Maintain Library services at current levels and increase access to electronic media
  - The Flatirons Library Consortium is organized as a legal entity and membership is expanded to enhance resource sharing among northern Front Range libraries.
  - Residents' ease of library use is enhanced through the ability to pay library fees and book study rooms online.
  - Featured library programs are broadcast on Channel 8.

### **Promote Economic Sustainability**

- ☐ Improve business retention and recruitment activities
  - Library database offerings feature enhanced consumer demographic and business analysis tools.
  - Librarians attend DBA and Chamber events to educate about business resources; business-related classes support entrepreneurs and business owners.

### **Protect and Preserve Louisville's History**

- ☐ Develop and adopt Museum Master Plan
- ☐ Provide online access to historic photos from the Historical Museum's collection.
- ☐ Provide public access to *The Louisville Times*, from 1942-2007.

### **Improve Efficiency and Effectiveness in City Operations**

- ☐ Promote cost-effective energy efficiency, zero waste and other sustainability best practices
  - Selection and acquisition of library materials move to an electronic system of ordering that eliminates paper and duplication of effort.
  - New residents are identified and contacted regarding the range of library and museum services available to them.
- ☐ Increase volunteerism in a way that decreases costs and increases understanding
  - The Library continues to utilize volunteers as Summer Reading aides (40 teens), Reading Buddies for reluctant readers (25 teens), tutors and homework helpers, delivery to homebound users, and guides for tech and genealogy research. In 2013, volunteers contributed over 4,500 hours to enhance and support library services.
  - The Historical Museum relies on volunteers to continue the oral history program, to provide Museum and downtown walking tours and presentations, to organize and care for collections, and to provide rose garden care. In 2013, volunteers contributed nearly 2,000 hours to the Historical Museum.

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## **Significant Proposed Changes and Justification**

### **Increased staffing:**

#### **1. 20-hr. Librarian I/Adult Services**

Justification: The Louisville Public Library ranks very high among libraries serving populations from 25,000 to 100,000 on state comparisons of output measures such as circulation per capita (#1), turnover rate (#1), and percent of children's circulation as a part of total circulation (#1). The library ranks in the top thirty percent for program attendance, up from the bottom twenty percent three years ago. We are clearly providing programs our residents want to attend. Developing and scheduling these programs takes time and stretches staff to the limit. All these numbers are indicators of good service to be proud of, but achieving them has come at a cost to our limited staff.

Louisville ranks next to last on the list of staff per 10,000 served. Looking at staffing another way, our professional staffing lags compared to libraries in nearby Broomfield and Lafayette:

Division	Louisville PL	Broomfield PL	Lafayette PL
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		<b>(Mamie Doud Eisenhower)</b>	
Children	2.0 FTE	4.75 FTE + 3 temps	9.5 FTE combined
Adult	2.75 FTE	5.5 FTE	
<b>TOTAL</b>	<b>4.75 FTE</b>	<b>9.75 FTE</b>	<b>9.5 FTE</b>

We feel strongly about our duty to demonstrate to those in the business community the many powerful business databases available free with a library card. This outreach, along with similar opportunities to expose teachers, parents, and students to the print and virtual resources available that greatly supplement the offerings BVSD can offer, are extremely difficult to schedule because they take librarians out of the building.

While our library is beautiful and a much appreciated anchor in the community, its four service points (the Circulation, Children's, Teen, and Adult service desks) make coverage an ongoing challenge. An example of the issues these events pose happened last week, when an illness, programs, and a vacation resulted in the Public Services Manager working three of the four evenings we're open late, in addition to her regular hours.

Cost: \$24,900

## **2. 20-hr. Librarian I/Children's Services**

Justification: The minimum hours need to cover the Children's desks and all supporting work requires 79 of the 80 work hours of the two Children's Librarians. In reality, we are unable to meet service needs with our existing staff, and must piece together time of the Public Services Manager, Teen Librarian, Adult Services Librarians, a library cataloger, or substitute employee to supplement those hours.

The same issues mentioned above apply here, along with lots of multi-tasking while on the public desk, making it hard to serve patrons as they should be. We also have extremely limited ability to do school outreach, or to develop partnerships with organizations to help provide educational opportunities and programs for children. There is extremely limited time for staff development.

Cost: \$24,900

## **3. Summer intern for Historical Museum to cover Friday and Saturday hours.**

Justification: We will now have three buildings open, meaning that in order to handle tours and the Jacoe Store, there need to be two people during open hours. These evening and weekend hours are difficult to fill with volunteers.

Cost: \$2,160

## **4. 20-hr. Museum Technician**

Allows expansion of open hours, cataloging and scanning of historic documents and photos, limited outreach.

Cost: \$17,680

## Performance Measures

	2013	2014 est.
<b>Workload Measures:</b>		
<b><u>Circulation</u></b>		
Checkouts and renewals	540,468	500,000
Items Processed for Prospector Libraries	23,018	23,200
<b><u>Reference &amp; Technology Instruction</u></b>		
Questions answered	39,247	40,000
<b><u>Programs &amp; Outreach</u></b>		
Programs for Adult, Teen, Children	997	990
Outreach sessions for Adult, Teen, Children	189	190
<b><u>Cataloging &amp; Processing</u></b>		
New Items added	9,825	9,700
Withdrawn Items	13,575	5,400
<b><u>Statewide comparison (Colorado public libraries serving population of 25,000-100,000)*</u></b>		
Staff per 10,000 checkouts		
• Statewide average	0.584	
• Louisville Public Library	0.325	
*Library Research Statistics, 2013		
<b>Efficiency Measures:</b>		
<b><u>Internal Efficiency Measures</u></b>		
Circulation:		
• Avg. time from check-in to reshelving	16 hrs.	
• Hold requests filled	95%	
Technical Services:		
• Avg. length of time for new materials to be received, cataloged, and processed		
○ Rush items, items with Holds (approx. 25% of total)	24 hrs.	
○ Non-rush	1 week	
Public Services:		
• Percent use of public PCs (of all open hours)	45%	
• Percent use of Library study rooms (of all open hours)	64%	
<b><u>External Efficiency Comparisons</u></b>		
• Avg. expenditures/circulated item, libraries serving <100,000	\$3.65*	
• Louisville expenditure/circulated item	\$2.47	

\* Source: ICMA Center for Performance Measures

**Effectiveness (Outcome) Measures:****Louisville Citizen Survey (May 2012)**

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
Library Programs	51%	45%	3%	0%
Services (Reference, Check out)	56%	40%	3%	0%
Internet & Computer Services	46%	46%	6%	1%
AVERAGED TOTALS	52%	44%	4%	0%

	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>
<b>Annual Program Attendance</b>	9,571	13,441	19,378	22,200

**Statewide comparison (Colorado public libraries serving population of 25,000-100,000)\***

Program attendance per 1,000 served

- Statewide average 506.65
- Louisville Public Library 609.24

\*Library Research Statistics, 2013

**Library card holders as % of service population**

86%

**HISTORICAL MUSEUM****Workload Measures:**

	<u>2013 Actual</u>	<u>2014 est.</u>
Historic photos and documents cataloged/upgraded	470	2,600
Digital records created	n/a	1,290
Historic buildings reports/research	n/a	132
Students served at school tours	217	210
Off-site programs delivered	7	7

	<u>Essential</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
<b>Effectiveness (Outcome) Measures:</b>				
Louisville Citizen Survey (May 2012)	14	33	41	12

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Library Services**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
010-600-51100-00	Regular Salaries	621,752	627,737	655,030	630,500	667,070
010-600-51110-00	Temporary Salaries	171,259	175,092	202,450	195,810	234,770
010-600-51120-00	Overtime Pay	809	1,367	-	-	-
010-600-51200-00	FICA Expense	60,899	60,531	65,600	63,210	68,990
010-600-51210-00	Retirement Contribution	31,262	34,351	36,030	34,680	36,690
010-600-51220-00	Health Insurance	75,976	80,457	121,660	116,780	127,340
010-600-51230-00	Workers Compensation	948	1,333	1,000	1,700	1,700
010-600-51240-00	Unemployment Compensation	4,006	-	-	-	-
010-600-52100-00	Office Supplies	1,206	1,127	1,200	1,200	1,200
010-600-52110-00	Material Processing	9,598	8,281	9,150	9,100	8,800
010-600-52120-00	Non-Capital Furniture/Equipment/Tools	4,075	4,713	3,300	3,300	6,940
010-600-52130-00	Non-Capital Computer Hardware	427	336	350	350	4,420
010-600-52140-00	Non-Capital Computer Software	5,330	2,892	3,750	3,600	5,870
010-600-52150-00	Computer Supplies	1,120	1,018	1,050	1,050	1,100
010-600-52200-06	Operating Supplies - AudioVisual	13	-	230	230	200
010-600-52200-07	Operating Supplies - Signs	130	190	120	120	120
010-600-52200-12	Operating Supplies - Programs	452	774	1,200	1,200	-
010-600-52200-15	Operating Supplies - Meeting/Study Rooms	310	260	350	350	350
010-600-52200-17	Operating Supplies - Adult	-	-	-	-	100
010-600-52200-18	Operating Supplies - Teen	-	-	-	-	250
010-600-52200-19	Operating Supplies - Children	-	-	-	-	880
010-600-52270-01	Children's Books and Media	31,168	36,203	27,840	27,800	28,940
010-600-52270-02	Reference Books	9,723	4,988	7,500	7,000	3,000
010-600-52270-03	Adult Books and Media	31,686	33,865	35,480	35,440	36,900
010-600-52270-04	Teen Books and Media	-	-	5,990	5,900	6,230
010-600-53100-12	Professional Services - Boulder Library	29,990	25,763	32,640	27,510	33,500
010-600-53100-13	Colorado Library Consortium	13,660	18,800	20,500	20,860	20,500
010-600-53100-24	Professional Services - Bank Charges	1,910	2,017	2,100	1,600	2,000
010-600-53100-26	Professional Services - Collections	455	632	640	640	640
010-600-53100-99	Children's Programming	1,839	1,587	2,300	2,200	2,400
010-600-53400-00	Postage	100	14	100	50	100
010-600-53500-03	Parts/Repairs/Maintenance - Equipment	18,340	26,258	33,480	29,000	29,710
010-600-53500-12	Parts/Repairs/Maintenance - Copiers	4,433	5,759	3,300	3,300	3,450
010-600-53700-03	Volunteer Appreciation	260	186	250	250	300
010-600-53801-00	Education Expense	2,622	1,200	3,090	2,200	1,420
010-600-53804-00	Advertising/Marketing	92	167	350	350	350
010-600-53807-00	Printing	4,473	4,215	6,320	4,800	5,530
010-600-53808-00	Travel	1,687	1,663	2,000	2,800	2,000
010-600-53810-00	Dues/Subscriptions/Books	5,035	4,190	5,450	6,430	5,730
010-600-53810-01	Electronic Databases	31,783	35,467	34,090	34,000	39,610
010-600-53810-02	Print Periodicals	10,159	10,383	11,250	10,400	11,250
010-600-53833-00	Library Grant Expense	432	-	-	-	-
010-600-53955-00	Computer Replacement	17,070	17,070	17,070	17,070	17,070
<b>Total Library Services</b>		<b>1,206,486</b>	<b>1,230,883</b>	<b>1,354,210</b>	<b>1,302,780</b>	<b>1,417,420</b>

The Library Services Division provides staff assistance and research materials for students and independent learners of all ages. The Library's online public access catalog provides access to its holdings and gateways to many Library catalogs within and outside the U.S. The Library provides internet access, as well as access to numerous online research databases. The Library's collection includes print books, audiobooks, periodicals, videos, art prints, music CD's, CD-ROM software, and children's audiovisual kits

**City of Louisville, Colorado  
Culture & Recreation  
Museum Services  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-610-51100-00	Regular Salaries	34,946	35,578	36,510	36,160	37,420
010-610-51110-00	Temporary Salaries	-	-	-	5,400	15,740
010-610-51200-00	FICA Expense	2,690	2,747	2,790	3,180	4,070
010-610-51210-00	Retirement Contribution	1,760	1,957	2,010	1,990	2,060
010-610-51220-00	Health Insurance	1,744	1,852	8,380	8,350	8,770
010-610-51230-00	Workers Compensation	42	39	50	50	50
010-610-52120-00	Non-Capital Furniture/Equipment/Tools	-	2,301	4,580	4,580	-
010-610-52130-00	Non-Capital Computer Hardware	230	1,203	-	-	-
010-610-52150-99	Computer Supplies - Software	-	432	790	790	790
010-610-52200-00	Operating Supplies	811	1,751	1,100	1,100	1,500
010-610-53100-22	Professional Services - Needs Assessment	-	-	20,000	20,000	-
010-610-53200-06	Utility Services - Water	-	-	450	450	1,750
010-610-53300-04	Communication Services - Internet & Cable	-	-	-	600	1,200
010-610-53700-03	Volunteer Appreciation	-	-	100	100	200
010-610-53801-00	Educational Expense	586	535	700	700	600
010-610-53808-00	Travel	140	89	300	300	100
010-610-53810-00	Dues/Subscriptions/Books	180	180	180	180	180
010-610-53818-00	Louisville Historical Projects	97	-	-	-	-
<b>Total Museum Services</b>		<b>43,227</b>	<b>48,664</b>	<b>77,940</b>	<b>83,930</b>	<b>74,430</b>

The Louisville Historical Museum, a facility owned and operated by the City of Louisville, promotes, collects, preserves, and interprets the diverse history of Louisville from the time of settlement until present day with a special emphasis on the coal mining period, 1877-1955. The Museum is dedicated to protecting artifacts and documents of historical value and educating children and adults about the past. The Museum Services Division was created in 2010 when costs were reclassified from the City Manager's Department.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Library Building Maintenance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-444-51100-00	Regular Salaries	41,011	41,710	43,150	42,840	48,260
010-444-51120-00	Overtime Pay	424	972	500	500	500
010-444-51200-00	FICA Expense	2,928	3,020	3,340	3,320	3,730
010-444-51210-00	Retirement Contribution	2,067	2,332	2,400	2,380	2,680
010-444-51220-00	Health Insurance	10,669	10,451	8,650	8,620	9,620
010-444-51230-00	Workers Compensation	904	972	1,000	1,120	1,120
010-444-52100-00	Office Supplies	-	-	100	100	100
010-444-52120-01	Non-Capital Furniture	-	-	100	100	100
010-444-52200-08	Operating Supplies - Janitorial	6,345	4,876	6,300	6,300	6,300
010-444-53100-14	Professional Services - Custodial	29,243	33,227	38,500	38,500	48,750
010-444-53100-16	Professional Services - Mosquito/Pest Control	1,106	1,106	1,150	1,150	1,200
010-444-53100-99	Professional Services - Other	150	-	-	-	500
010-444-53200-01	Utility Services - Gas	8,676	11,723	14,000	15,000	16,500
010-444-53200-02	Utility Services - Electricity	61,154	67,471	71,000	71,000	76,000
010-444-53200-03	Utility Services - Trash Removal	1,237	1,181	1,400	2,000	2,900
010-444-53200-05	Utility Services - Hazardous Waste	42	55	250	250	250
010-444-53200-06	Utility Services - Water	-	-	110	110	750
010-444-53300-01	Communication Services - Telephone	2,435	2,297	2,860	2,860	3,000
010-444-53300-05	Communications - T1 Line	5,383	5,556	6,070	6,500	6,800
010-444-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	1,399	6,017	12,000	12,000	990
010-444-53500-03	Parts/Repairs/Maintenance - Equipment	129	629	1,000	1,000	1,000
010-444-53500-10	Parts/Repairs/Maintenance - HVAC	7,735	9,596	25,000	25,000	15,000
010-444-53500-11	Parts/Repairs/Maintenance - Elevators	5,980	5,465	6,300	6,300	6,600
010-444-53500-17	Parts/Repairs/Maintenance - Painting	194	854	2,500	2,500	8,000
010-444-53500-18	Parts/Repairs/Maintenance - Fire System	3,271	6,158	3,500	5,500	4,000
010-444-53500-19	Parts/Repairs/Maintenance - Electrical	1,540	306	500	500	500
010-444-53500-20	Parts/Repairs/Maintenance - Plumbing	2,263	602	1,500	1,500	1,500
010-444-53500-21	Parts/Repairs/Maintenance - Lighting	3,609	3,219	4,000	4,000	9,000
010-444-53810-04	Facility Maintenance Software Subscription	594	446	800	800	800
<b>Total Library Building Maintenance</b>		<b>200,486</b>	<b>220,240</b>	<b>257,980</b>	<b>261,750</b>	<b>276,450</b>

The Library Building Maintenance Division provides the overall maintenance of the City's library building.

# Department Summary

## Parks and Recreation Department

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### Summary of Activities and Responsibilities

The Parks and Recreation Department is responsible for all City parks, Louisville Sports Complex, Memory Square Swimming Pool, Recreation Senior Center, Louisville Arboretum, open space, street/median landscape, local and regional trails within the City, Coal Creek Golf Course and Louisville Cemetery. The Department maintains City land and improvements in all of these locations. The Department also provides an extensive array of program opportunities and activities for youth, adults and seniors ranging from art classes and individual and group athletic trainers, to bird identification in open space areas, to swimming lessons and water aerobics to yoga. The department is also responsible for hosting scores of special events and/or coordinating and cleaning-up after community events and celebrations.

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### Divisions and/or Programs

The Department is comprised of five divisions:

- 1. Administration** – provides administrative services to the Parks and Recreation Department. This division is responsible for all capital improvement projects in the Department and teams with other City departments, on other capital improvement projects as well as development reviews for private developments. Park and shelter use and Harper Lake non-motorized boat permits are processed through this division. Administration also works with grieving families making funeral and rights-of-interment arrangements for burial in Louisville Municipal Cemetery. This division also acts as a clearinghouse for the department including general oversight, customer service and coordination and staff support for the Open Space, Horticulture and Forestry, Golf Course and Youth Advisory Boards.
- 2. Parks & Cemetery** – manages and maintains the City's parks, trails, parkways and medians, native areas, athletic fields, the City of Louisville Cemetery, the branch drop-off site, the arboretum, and other facilities and non-designated properties. Key management and maintenance responsibilities include irrigated and non-irrigated turf, athletic fields, horticulture, park amenities, rentable shelters and special events, interments, and the City Forestry operation.
- 3. Recreation & Senior Services** – provides programs from youths to seniors. Programs include youth activities, youth and adult sports, child care, teen programming, senior day trips, congregate meal site, and swim lessons. This division maintains, operates and programs the Louisville Recreation Senior Center and Memory Square Swimming Pool providing drop-in fitness, leisure services and healthy lifestyle opportunities for the community.
- 4. Open Space** – plans, administers and participates in restoration and maintenance of over 1,800 acres of Open Space lands. This division maintains and constructs trails, fences, signs and other Open Space amenities; performs noxious weed control, wildlife

management and native vegetation and restoration; provides educational and volunteer opportunities to promote land stewardship and community enrichment; and manages cultural resource activities such as grazing, haying, farming, community gardens and Community Supported Agriculture.

5. **Coal Creek Golf Course** – This division operates Coal Creek Golf Course. Currently under reconstruction following devastating floods in 2013, Coal Creek Golf Course will have a grand re-opening in spring 2015. The 160 acre golf course encircles a nature preserve with stunning vistas and featuring diverse year-round recreational interest focused on providing an exciting golf experience to individuals of varied abilities on a foundation that is financially self-sustaining for day-to-day operation. The division is directly responsible for golf course maintenance and pro-shop staffing including the collection of fees and charges, merchandizing, marketing, lessons, tournaments and tee times. Food and beverage will be out-sourced.



### Distribution of Full-Time Equivalents (FTE's)

The full-time equivalents for the Parks & Recreation Department are distributed among twenty-three departments within five funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Parks &amp; Recreation Department</b>	<b>53.71</b>	<b>54.32</b>	<b>58.69</b>	<b>72.89</b>	<b>24.19%</b>
Parks & Recreation Administration	1.15	1.15	1.15	1.15	0.00%
Recreation & Senior Services Administration	0.25	0.25	0.25	0.25	0.00%
Recreation Center Management	7.89	7.89	8.40	8.44	0.48%
Recreation Center Building Maintenance	0.20	0.20	0.20	0.20	0.00%
Recreation Center Aquatics	8.91	9.07	9.32	9.75	4.61%
Total Fitness & Wellness	1.60	1.60	1.70	1.67	-1.76%
Youth Activities	4.41	4.41	4.49	4.49	0.00%
Memory Square Pool	2.12	2.54	2.30	2.30	0.00%
Youth Sports	1.91	1.91	2.05	2.05	0.00%
Adult Sports	0.17	0.17	0.17	0.16	-5.88%
Seniors	2.29	2.29	2.30	2.47	7.39%
Cultural Arts	0.35	0.35	-	-	
Senior Meals	0.68	0.70	0.71	0.71	0.00%
Nite at the Rec	1.20	1.21	1.22	1.17	-4.10%
Parks	0.75	0.75	0.75	-	-100.00%
Forestry	0.60	0.60	0.60	1.10	83.33%
Athletic Field Maintenance	0.73	0.73	0.73	-	-100.00%
<b>Total General Fund</b>	<b>35.21</b>	<b>35.82</b>	<b>36.34</b>	<b>35.91</b>	<b>-1.18%</b>
Open Space & Parks Admin & Op	17.35	17.35	21.20	-	-100.00%
Open Space Admin & Op	-	-	-	4.30	
Parks Admin & Op	-	-	-	17.53	
<b>Total Open Space &amp; Parks Fund</b>	<b>17.35</b>	<b>17.35</b>	<b>21.20</b>	<b>21.83</b>	<b>2.97%</b>
Cemetery Administration & Operation	0.65	0.65	0.65	1.65	153.85%
<b>Total Cemetery Fund</b>	<b>0.65</b>	<b>0.65</b>	<b>0.65</b>	<b>1.65</b>	<b>153.85%</b>
Capital Projects Admin & Op	0.50	0.50	0.50	0.50	0.00%
<b>Total Capital Projects Fund</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00%</b>
Golf General & Marketing	-	-	-	0.60	
Golf Operations & Pro Shop	-	-	-	5.42	
Course Maintenance	-	-	-	6.93	
Clubhouse & Maintenance	-	-	-	0.05	
<b>Total Golf Course Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13.00</b>	

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

### Distribution of Operational Budget

The operational budget for the Parks & Recreation Department is distributed among nineteen departments within four funds, as follows:

Departments & Funds	2012 Budget (a)	2013 Budget (a)	2014 Budget (a)	2015 Budget (b)	% Of Change
<b>Total Parks &amp; Recreation Department</b>	<b>4,022,670</b>	<b>4,043,230</b>	<b>4,689,250</b>	<b>6,169,980</b>	<b>31.58%</b>
Parks & Recreation Administration	111,350	119,160	135,220	139,810	3.39%
Recreation & Senior Services Administration	56,450	59,410	64,630	65,010	0.59%
Recreation Center Management	382,700	385,950	446,410	473,150	5.99%
Recreation Center Building Maintenance	363,070	350,500	391,750	395,670	1.00%
Recreation Center Aquatics	367,290	376,770	401,890	419,110	4.28%
Total Fitness & Wellness	112,190	104,710	114,620	113,460	-1.01%
Youth Activities	222,760	229,370	241,360	247,360	2.49%
Memory Square Pool	113,430	129,760	128,340	131,840	2.73%
Youth Sports	135,040	139,490	146,090	150,780	3.21%
Adult Sports	16,030	16,450	16,720	16,900	1.08%
Seniors	230,570	233,470	247,360	255,460	3.27%
Cultural Arts	47,080	51,220	67,430	-	-100.00%
Senior Meals	90,040	91,320	92,860	100,100	7.80%
Nite at the Rec	65,210	66,430	69,340	76,320	10.07%
Parks	284,070	254,230	-	-	
Forestry	105,730	98,020	100,200	145,700	45.41%
Athletic Field Maintenance	65,670	65,810	71,310	51,120	-28.31%
<b>Total General Fund</b>	<b>2,768,680</b>	<b>2,772,070</b>	<b>2,735,530</b>	<b>2,781,790</b>	<b>1.69%</b>
Opens Space & Parks Admin & Op	1,106,340	1,124,250	1,790,120	-	-100.00%
Open Space Admin & Op	-	-	-	418,700	
Parks Admin & Op	-	-	-	1,567,390	
<b>Total Open Space &amp; Parks Fund</b>	<b>1,106,340</b>	<b>1,124,250</b>	<b>1,790,120</b>	<b>1,986,090</b>	<b>10.95%</b>
Cemetery Administration & Operation	100,210	104,640	120,330	171,650	42.65%
<b>Total Cemetery Fund</b>	<b>100,210</b>	<b>104,640</b>	<b>120,330</b>	<b>171,650</b>	<b>42.65%</b>
Capital Projects Admin & Op	(c) 47,440	42,270	43,270	45,160	4.37%
<b>Total Capital Projects Fund</b>	<b>47,440</b>	<b>42,270</b>	<b>43,270</b>	<b>45,160</b>	<b>4.37%</b>
Golf General & Marketing	-	-	-	95,820	
Golf Operations & Pro Shop	-	-	-	441,390	
Course Maintenance	-	-	-	566,940	
Clubhouse & Maintenance	-	-	-	81,140	
<b>Total Golf Course Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,185,290</b>	

Notes:

(a) All budget amounts are derived from the original adopted budget, not final amended budget.

(b) Proposed Budget

(c) Includes only wage and benefit cost distributions from FTE's.

## Goals, Objectives, & Initiatives

The 2015 goals, objectives, and initiatives for the Parks and Recreation Department include:

- ☐ Establish Community Garden pilot project
- ☐ Complete City Services Facility and move operations into new facility\*
- ☐ Continue implementation of Parks, Recreation, Open Space and Trails Master Plan goals
- ☐ Update Fiscal Policies and maintain target reserves in several funds, Golf Course Enterprise Fund, Open Space & Parks Fund, Fees and Charges through the Recreation Division, Golf Division along with shelter, ballfield and park rentals will generate at an estimated \$3.653M. (Golf: \$1.153M in 2015 and Rec Division \$2.5M in 2015).
- ☐ Evaluate Recreation/Senior Center and Parks rate structure and non-resident access policy
- ☐ Promote cost-effective energy efficiency, zero waste and other sustainability best practices+
- ☐ Increase volunteerism in a way that decreases costs and increases understanding
- ☐ Complete repair and restoration of City infrastructure damaged by 2013 flood\*
- ☐ Open Coal Creek Golf Course and implement Golf Course Business Plan for operations.
- ☐ Implement first phase of Wayfinding Program on Open Space and Trails.
- ☐ Continue ADA Audit Implementation Program+.

\* Denotes Council expects special emphasis on these issues

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## Significant Proposed Changes and Justification

- **Golf Course Startup and Operations:**

**Justification:** With the termination of the City's Maintenance and Operations Agreement with Western Golf Properties, the City elected to bring Coal Creek Golf Course operations and maintenance in-house with the possible exception being to out-source Food & Beverage services. These changes were proposed following the September 2013 flood and the City has been working with FEMA and a design-build team to reconstruct Coal Creek Golf Course. Grand re-opening is anticipated in spring 2015.

Based on recommendations of the Golf Course Advisory Board and feedback from golfers and the community, City staff and the City Council determined that the City of Louisville was best equipped to reconstruct, operate and maintain Coal Creek Golf Course.

**Cost:**

1. Staff estimates the cost to reconstruct Coal Creek Golf Course, including grow-in, is \$5,633,206 with FEMA covering up to \$2,600,473; the State of Colorado covering \$325,059 and the City responsible for \$2,707,674.
2. With a projected June 2015 opening of the golf course, staff anticipates 2015 Golf Course Start-Up and Operations costs will total \$2,606,690. This includes one-time start-up capital costs of \$1,196,000, debt service to the WasteWater Fund of \$225,000 and projected Operating Costs of \$1,185,290. These costs will be funded with a \$1,196,000 one-time transfer from the Capital Projects Fund, Golf Course revenues, which we project at \$1,124,400 for 2015, and a one-time \$300,000 transfer from the General Fund. This would provide net revenue over expenses to the Golf Course Fund of \$14,110. With full-year operations beginning in 2016, staff



expects the golf course to at least cover all operating costs, including water, overhead and long-term debt repayment, and to potentially begin building a reserve for capital replacement.

- **Parks Maintenance Technician III-Arborist**

**Justification:** The City is responsible for over 10,000 trees in the City's urban forest. These trees help create and sustain Louisville's vibrant small-town character. Many older, over-story trees need additional monitoring and care to promote the health and longevity of the trees, but also to ensure the safety of the public and preserve property. With encouragement from the Horticulture and Forestry Advisory Board as well as other citizen groups and residents, the Parks and Recreation Department is a much relied upon urban forestry resource for everything from branch recycling, to information, education and assistance on disease and pest infestation controls, to assistance with tree selection, removal and pruning.

In 2014 two part-time parks maintenance positions became vacant. The Parks and Recreation Department took this opportunity and worked with the Human Resources Department to reorganize staff positions to more effectively focus resources on priority areas. The result was to eliminate the two vacant part-time Park Technician I positions and create one full-time, benefitted Parks Maintenance Technician III- Arborist's position. This position is supervised by the Forestry and Horticulture Supervisor and its primary responsibility is to assist and perform technical aspects associated with maintaining the City's urban forest. These duties include tree pruning, planting, transplanting, watering, fertilizing, tree removal, insect identification, pest identification, and tree inventory.

**Cost:** The net ongoing impact of eliminating the two vacant part-time Park Technician I positions and create one full-time, benefitted Parks Maintenance Technician III- Arborist's position is net decline of 0.46 FTE's, but an increase in cost of approximately \$15,000 annually as a result of the higher wage rate and for benefits. Reflecting the rough distribution of workload, staff proposes to allocate this cost 50% to General Fund Forestry, 47.5% to Open Space and Parks Fund Parks Operations and Administration and 2.5% to Open Space and Parks Fund Open Space Operations and Administration.

- **Parks & Open Space Rangers:**

**Justification:** The Parks and Recreation Department, in concert with the Police Department, requested funding to hire two (2) seasonal Open Space and Park Rangers. The Open Space Advisory Board recommends having more visibility and enforcement and educational presence on City trails, trail heads, City open space, City parks and at special events. An "ambassador" ranger(s) could perform on foot, bicycle and vehicle patrols and assist the Police Department with regards to enforcement of the municipal code and department rules and regulations. Rangers would be trained by the Police Department and the Parks and Recreation Department in public relations, education and perhaps ticketing for minor violations such as dogs off leash, encroachment and unauthorized motor vehicles. The City is witnessing a three-fold increase in special events and shelter rentals over the past five years. Parks and Open Space Rangers would be valuable, visible and much appreciated presence during events that bring hundreds of people to the City's parks system.

**Cost:** Funding is estimated at \$44,512 for two positions working 2,080 hours/year. For these two positions the annual operational budget will be increased by \$500 for training and

\$600 for uniforms. As this is a pilot program, a vehicle has not been requested at this time. The City Council approved funding for one Ranger position to start in June 2015; the approximate cost of the position for 2015 is \$11,980.

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### **Performance Measures**

- Zero valid complaints about citizens and department patrons being treated in a non-professional or discourteous manner by department employees based on calls, emails and communication received in the City Manager's office and as followed-up on by the Department Director.
- Citizen inquiries and requests are acknowledged within 48 hours of receipt.\*
- Reconstruction of Coal Creek Golf Course is complete and opens to the public in spring 2015+.
- Revenue will cover operating expenses at Coal Creek Golf Course.
- The Recreation Division will maintain 75% cost recovery for Youth Programs including Nite at the Rec and 100% cost recovery for Adult Programs.
- Number of volunteers per year, per program and estimated value to the City for the Recreation Division, Parks Division, Open Space Division and Golf Division.
- Overall citizen surveys will rate overall Parks and Recreation Department services and programs as meeting or exceeding their expectations.^
- Senior Meal Site annually meets or exceeds standards and on-site inspection^ conducted by Boulder County and the State of Colorado health inspectors.
- Number of rounds played at Coal Creek Golf Course#.
- The Parks and Recreation Department will evaluate and out-source programs and services when in the best interest economically and for providing exceptional customer service. Examples include: mosquito control, mowing and landscaping operations, food and beverage, fertilization of parks, golf courses, open space and park right-of-way, prairie dog management, selected recreation programs, senior meal services, etc.+

City of Louisville Parks, Recreation, Open Space and Trails Performance Indicators				
Indicator	Unit	2013 Actual	2014 Estimated	2015 Proposed
Resident Population	Residents	19,074 (in 2012)	19,074	19,074
Service Area Population	Total Population	294,567 (2010 Bldr Cnty)		
<b>Parks</b>				
Park Acres - Total	Acres	350	354	354
Park Acres - Cemetery	Acres	9	9	9
Park Acres - Irrigated	Acres	87	91	91
Park Acres - Non-Irrigated	Acres	254	254	254
Park Acres - Total per Capita	Acres/Capita	0.018		
Park Expenditures - Parks, Parkways, Greenbelts, Athletic Fields, Non-Developed Properties, Trails, etc.	\$	\$ 1,217,193	\$1,430,246	\$ 1,705,330
Park Expenditures - Forestry Operation, City Wide	\$	\$ 92,322	\$ 99,520	\$ 144,170
Park Expenditures - Cemetery	\$	\$ 103,434	\$ 131,210	\$ 163,230
Total Expenditures	\$	\$ 1,412,949	\$1,660,976	\$2,012,730
Total per Capita	\$/Capita	\$ 74	\$ 87	\$ 106
Park Expenditures per Acre - Parks	\$/Acre	\$ 3,569	\$ 4,146	\$ 4,943
Park Expenditures per Acre - Forestry Operation, City Wide	\$/Acre	NA	NA	NA
Park Expenditures per Acre - Cemetery	\$/Acre	\$ 11,493	\$ 14,579	\$ 18,137
<b>Open Space</b>				
Open Space Acres - Total per Capita	Acres/Capita			
Open Space Acres	Acres	663	663	695
Open Space Expenditures - Total	\$	\$ 237,963	\$ 380,154	\$ 451,930
Open Space Expenditures - Per Acre	\$/Acre	\$ 359	\$ 573	\$ 650
Open Space Expenditures - Total per Capita	\$/Capita	\$ 12.47		
<b>Weeds</b>				
Map, treat and monitor Colorado Class A species on Open Space (percentage of control)		70%	75%	80%
<b>Trails</b>				
Trails - Total Miles	Miles		47.4	
Trails - Soft Surface Miles (Open Space=11 in 2014; 12 in 2015)	Miles		20.84	
Trails - Hard Surface Miles (Open Space=8.5 in 2014; 9 in 2015)	Miles		26.56	
<b>Recreation and Senior Center and Other Facilities</b>				
Customer satisfaction surveys done for PreSchool, Day Camp, Youth Soccer, Youth Basketball, Senior Services, and Aquatics on an annual basis and satisfaction levels at Meets or higher.				
Average Hours of Operation per Week - 95.25				
Square Footage per Capita (57,400 at Recreation Center and 3,100 at Memory Square Pool)			3.17	
Recreation Center Visits		259,662	260,000	260,300
Total Program Revenue (figures based off RecTrac)		\$ 741,571	\$ 760,000	\$ 760,000
Total Recreation Center Revenue (figures based off RecTrac)		\$ 1,800,210	\$1,840,000	\$1,852,000
Cost Recovery Reports Generated from ADG Reports. Target Cost Recovery guidelines met.				
Number of volunteer hours used within Recreation and Senior Services			10,654	
Number of registered program participants		9,447	9,755	
<b>Coal Creek Golf Course</b>				
Annual number of rounds				17,600
Revenue				
Expenditures				
Revenue generated from outsourcing Food & Beverage Concession Services				
Number of acres maintained				159
Number of acres irrigated				
Golf course grounds maintenance cost per acre				
<b>Gallons of Water Used, Per Year, for Irrigation</b>				
A. Reuse Water				
B. Ditch Water				
C. Total Reuse & Ditch Water Used				

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Parks & Recreation Administration**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-710-51100-00	Regular Salaries	73,446	79,941	82,840	82,840	84,400
010-710-51110-00	Temporary Salaries	247	-	-	-	-
010-710-51120-00	Overtime Pay	32	-	-	-	-
010-710-51200-00	FICA Expense	5,742	6,070	6,340	6,340	6,460
010-710-51210-00	Retirement Contribution	3,973	4,701	4,560	4,560	4,640
010-710-51220-00	Health Insurance	6,949	11,215	12,440	12,400	13,020
010-710-51230-00	Workers Compensation	96	241	100	400	400
010-710-52100-00	Office Supplies	1,226	1,611	1,400	1,400	1,400
010-710-52120-00	Non-Capital Furniture/Equipment/Tools	1,535	1,260	1,200	1,000	1,200
010-710-52150-99	Computer Supplies - Software	-	-	-	-	1,000
010-710-52250-00	Miscellaneous Supplies	109	507	500	500	500
010-710-53200-06	Utility Services - Water	-	-	50	50	100
010-710-53300-02	Communication Services - Cellular Telephone	5,402	4,710	4,800	4,800	4,800
010-710-53500-03	Parts/Repairs/Maintenance - Equipment	-	-	100	-	-
010-710-53500-12	Parts/Repairs/Maintenance - Copiers	2,787	4,209	2,000	10,000	4,500
010-710-53801-00	Education Expense	1,040	518	3,800	2,000	3,800
010-710-53807-00	Printing	2,121	552	4,500	4,500	3,000
010-710-53808-00	Travel	657	684	1,500	1,500	1,500
010-710-53809-00	Business and Auto Allowance	6,107	6,036	6,000	6,000	6,000
010-710-53810-00	Dues/Subscriptions/Books	590	398	500	500	500
010-710-53899-00	Other Services and Charges	266	-	-	-	-
010-710-53955-00	Computer Replacement	2,590	2,590	2,590	2,590	2,590
<b>Total Land Management Admin</b>		<b>114,914</b>	<b>125,242</b>	<b>135,220</b>	<b>141,380</b>	<b>139,810</b>

The Parks & Recreation Administration Division provides administrative services to the Parks & Recreation Department. This division issues permits for the use of parks, boats, and funerals, and handles the sale of cemetery plots.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Parks**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
010-751-51100-00	Regular Salaries	64,586	66,180	-	-	-
010-751-51200-00	FICA Expense	4,809	4,919	-	-	-
010-751-51210-00	Retirement Contribution	3,245	3,640	-	-	-
010-751-51220-00	Health Insurance	8,632	9,407	-	-	-
010-751-51230-00	Workers Compensation	1,159	1,244	-	-	-
010-751-52100-00	Office Supplies	701	1,074	-	-	-
010-751-52120-00	Non-Capital Furniture/Equipment/Tools	8,703	6,052	-	-	-
010-751-52200-07	Operating Supplies - Signs	433	915	-	-	-
010-751-52200-09	Operating Supplies - Safety	1,366	2,268	-	-	-
010-751-52220-01	Auto Expense - Parts & Repairs	16,085	8,827	-	-	-
010-751-52220-02	Auto Expense - Tires	2,360	5,456	-	-	-
010-751-52220-03	Auto Expense - Gas & Oil	31,094	31,060	-	-	-
010-751-52230-00	Uniforms and Clothing	5,452	5,929	-	-	-
010-751-52250-00	Miscellaneous Supplies	16,946	17,694	-	-	-
010-751-53100-16	Professional Services - Mosquito/Pest Control	8,268	8,750	-	-	-
010-751-53100-17	Professional Services - Weed Control	7,480	9,192	-	-	-
010-751-53100-18	Professional Services - Landscape Maintenance	2,042	3,692	-	-	-
010-751-53100-99	Professional Services - Other	5,053	5,311	-	-	-
010-751-53200-02	Utility Services - Electricity	17,972	20,190	-	-	-
010-751-53200-03	Utility Services - Trash	2,034	2,094	-	-	-
010-751-53200-06	Utility Services - Water	764	135	-	-	-
010-751-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	2,063	2,445	-	-	-
010-751-53500-03	Parts/Repairs/Maintenance - Equipment	5,182	10,328	-	-	-
010-751-53500-04	Parts/Repairs/Maintenance - Grounds	12,833	13,075	-	-	-
010-751-53500-29	Parts/Repairs/Maintenance - Memorials	-	2,678	-	-	-
010-751-53500-31	Parts/Repairs/Maintenance - Irrigation Systems	-	30,094	-	-	-
010-751-53600-01	Equipment Rental	9,202	15,039	-	-	-
010-751-53801-00	Education Expense	2,854	4,017	-	-	-
010-751-53808-00	Travel	-	62	-	-	-
010-751-53810-00	Dues/Subscriptions/Books	264	-	-	-	-
010-751-53899-00	Other Services and Charges	-	160	-	-	-
010-751-53950-00	Vehicle/Equipment Replacement	2,040	2,040	-	-	-
010-751-55330-32	Park Upgrades	5,800	-	-	-	-
010-751-55330-39	Irrigation Improvements	31,050	-	-	-	-
<b>Total Parks</b>		<b>280,471</b>	<b>293,966</b>	-	-	-

The Parks Division provides general maintenance of the City's park system. Functions include turf mowing, trimming, edging, maintenance of equipment, aerating, weed control, fertilizer applications, trash collections, snow removal, painting, repairs to various park amenities, and sprinkler system maintenance. Beginning in 2014, the General Fund Parks Department has been reclassified to the Conservation Trust - Open Space & Parks Fund and consolidated with the Parks & Open Space Operations Department.



**City of Louisville, Colorado**  
**Culture & Recreation**  
**Forestry**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-753-51100-00	Regular Salaries	40,232	41,963	43,140	43,500	69,600
010-753-51200-00	FICA Expense	2,971	3,078	3,300	3,330	5,320
010-753-51210-00	Retirement Contribution	2,013	2,291	2,370	2,390	3,830
010-753-51220-00	Health Insurance	6,139	6,642	6,490	6,470	12,450
010-753-51230-00	Workers Compensation	397	634	400	1,000	1,000
010-753-52100-00	Office Supplies	-	101	-	-	-
010-753-52120-00	Non-Capital Furniture/Equipment/Tools	949	479	1,000	1,000	1,000
010-753-52250-00	Miscellaneous Supplies	1,237	335	1,500	700	1,500
010-753-52260-01	Plant Material	5,550	4,321	5,000	5,680	6,000
010-753-53100-03	Professional Services - Consulting	-	-	500	-	500
010-753-53100-18	Professional Services - Landscape Maintenance	22,231	23,450	26,000	26,000	34,000
010-753-53100-99	Professional Services - Other (Branch Drop-Off Site)	9,335	8,960	10,000	9,000	10,000
010-753-53810-00	Dues/Subscriptions/Books	1,137	68	500	500	500
<b>Total Forestry</b>		<b>92,190</b>	<b>92,322</b>	<b>100,200</b>	<b>99,570</b>	<b>145,700</b>

The Forestry Division provides for the maintenance of City-owned trees growing in parks, open space, rights-of-way and other City properties. This yearly maintenance includes planting, pruning, fertilizing, watering, wrapping mulching, removal, and insect/disease control. The Forestry Division also provides other services on an on-going basis, including the dissemination of information about trees, plants and landscaping, advising residents about hiring a licensed, certified arborist, answering questions regarding trees on private property, issuing permits to work on trees owned by the City, inspection of privately owned trees for insect and disease problems, providing volunteer opportunities, administering the Tree Transplant and Memorial Tree Program, and recycling of tree limbs.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Athletic Field Maintenance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-754-51110-00	Temporary Salaries	12,378	12,331	22,650	15,020	-
010-754-51120-00	Overtime Pay	-	227	-	-	-
010-754-51200-00	FICA Expense	947	950	1,730	1,150	-
010-754-51230-00	Workers Compensation	222	232	250	300	300
010-754-52120-00	Non-Capital Furniture/Equipment/Tools	1,287	1,040	1,200	1,200	1,200
010-754-52250-00	Miscellaneous Supplies	1,631	908	1,000	2,500	1,000
010-754-52260-00	Operating Supplies - Ballfield Materials	6,862	7,052	5,500	5,500	5,500
010-754-53100-99	Professional Services - Other	3,330	6,522	2,500	2,500	2,500
010-754-53200-02	Utility Services - Electricity	20,498	21,598	19,000	19,000	20,000
010-754-53200-03	Utility Services - Trash	1,992	1,431	1,870	1,870	2,400
010-754-53200-06	Utility Services - Water	-	-	3,610	500	7,220
010-754-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	1,055	1,410	1,000	1,000	1,000
010-754-53500-04	Parts/Repairs/Maintenance - Grounds	9,252	3,988	5,000	5,000	5,000
010-754-53600-01	Equipment Rental	5,534	6,898	6,000	3,000	5,000
<b>Total Athletic Field Maintenance</b>		<b>64,989</b>	<b>64,587</b>	<b>71,310</b>	<b>58,540</b>	<b>51,120</b>

The Athletic Field Maintenance Division provides for the maintenance of the City's athletic fields. Functions include turf mowing, trimming, edging, equipment maintenance, aerating, weed control, trash collections, painting, dragging lining, striping, fence/backstop repairs, building maintenance, and sprinkler system maintenance. Elementary school fields and Enrietto fields are partially maintained by the City of Louisville and Boulder Valley School District (BVSD). Fields are lined, marked, mowed, etc. for play but are generally maintained by the BVSD as far as aeration, water weed control, etc.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Recreation & Senior Services Administration**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-720-51100-00	Regular Salaries	31,047	33,050	34,300	34,300	34,300
010-720-51200-00	FICA Expense	2,099	2,194	2,620	2,620	2,620
010-720-51210-00	Retirement Contribution	1,538	1,795	1,890	1,890	1,890
010-720-51220-00	Health Insurance	2,907	3,255	2,700	2,690	2,830
010-720-51230-00	Workers Compensation	39	161	50	300	300
010-720-52100-00	Office Supplies	180	13	100	100	100
010-720-52120-00	Non-Capital Furniture/Equipment/Tools	1,353	657	1,500	1,500	1,500
010-720-52250-00	Miscellaneous Supplies	720	918	500	500	500
010-720-53300-02	Communication Services - Cellular Telephone	622	760	600	600	600
010-720-53801-00	Education Expense	2,081	3,458	3,750	3,750	3,750
010-720-53804-00	Advertising/Marketing	3,863	3,522	5,000	5,000	5,000
010-720-53807-00	Printing	239	425	500	500	500
010-720-53808-00	Travel	245	34	160	160	160
010-720-53810-00	Dues/Subscriptions/Books	288	276	600	600	600
010-720-53950-00	Vehicle/Equipment Replacement	3,220	3,220	5,820	5,820	5,820
010-720-53955-00	Computer Replacement	4,540	4,540	4,540	4,540	4,540
<b>Total Rec &amp; Senior Svcs Admin</b>		<b>54,980</b>	<b>58,277</b>	<b>64,630</b>	<b>64,870</b>	<b>65,010</b>

Personnel in the Recreation & Senior Services Administration Division include the Recreation and Senior Services Director and the Administrative Secretary. The Director works with the Arts & Humanities Council, Senior Foundation, and other volunteer groups. Management responsibilities include the Recreation, Aquatics, and Senior Services Divisions. Capital improvement projects related to recreation and senior services are bid and managed through the

**City of Louisville, Colorado  
Culture & Recreation  
Recreation Center Management  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-721-51100-00	Regular Salaries	131,402	136,225	166,340	165,730	176,380
010-721-51110-00	Temporary Salaries	107,206	118,323	121,300	120,580	124,320
010-721-51120-00	Overtime Pay	1,856	2,687	2,190	2,320	2,440
010-721-51200-00	FICA Expense	18,115	19,246	22,170	22,080	23,190
010-721-51210-00	Retirement Contribution	6,600	7,501	9,270	9,240	9,830
010-721-51220-00	Health Insurance	22,979	24,768	28,390	28,300	30,950
010-721-51230-00	Workers Compensation	1,705	1,875	1,800	2,200	2,200
010-721-52100-00	Office Supplies	873	788	2,900	2,900	2,900
010-721-52120-00	Non-Capital Furniture/Equipment/Tools	5,501	5,290	8,000	8,000	8,000
010-721-52150-00	Computer Supplies	192	636	1,000	1,000	1,000
010-721-52200-03	Operating Supplies - Medical	-	366	250	600	600
010-721-52200-07	Operating Supplies - Signs	270	417	1,000	900	900
010-721-52230-00	Uniforms and Clothing	1,774	1,746	1,750	1,750	1,800
010-721-52250-00	Miscellaneous Supplies	3,886	5,080	4,500	4,500	4,500
010-721-52300-00	Resale Merchandise	1,416	-	1,300	1,300	1,300
010-721-53100-99	Professional Services - Other	38,330	41,940	30,000	38,500	38,500
010-721-53400-00	Postage	562	-	2,000	770	1,000
010-721-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	1,299	1,091	4,000	4,000	4,000
010-721-53500-03	Parts/Repairs/Maintenance - Equipment	11,284	8,472	11,000	11,000	11,000
010-721-53500-12	Parts/Repairs/Maintenance - Copiers	647	228	1,000	1,300	3,500
010-721-53500-13	Parts/Repairs/Maintenance - Software	5,760	9,866	6,000	5,760	5,940
010-721-53807-00	Printing	14,895	17,745	19,850	17,500	18,450
010-721-53808-00	Travel	-	329	250	300	300
010-721-53810-00	Dues/Subscriptions/Books	25	169	150	150	150
<b>Total Rec Center Management</b>		<b>376,577</b>	<b>404,790</b>	<b>446,410</b>	<b>450,680</b>	<b>473,150</b>

The Recreation Center Management Division accounts for the operations of the Louisville Recreation Center and includes the costs for the Recreation Superintendent, Recreation Supervisors, Customer Service, and personnel.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Recreation Center Building Maintenance**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-442-51100-00	Regular Salaries	72,959	74,421	77,010	76,640	82,710
010-442-51120-00	Overtime Pay	565	1,297	1,000	1,000	1,000
010-442-51200-00	FICA Expense	5,255	5,340	5,970	5,940	6,400
010-442-51210-00	Retirement Contribution	3,674	4,144	4,290	4,270	4,600
010-442-51220-00	Health Insurance	16,781	16,823	13,520	13,470	14,710
010-442-51230-00	Workers Compensation	1,316	1,416	1,300	1,630	1,630
010-442-52200-08	Operating Supplies - Janitorial	26,664	19,821	28,000	26,500	27,500
010-442-52200-09	Operating Supplies - Safety	60	-	100	100	100
010-442-53100-14	Professional Services - Custodial	93,213	84,185	96,000	96,000	111,250
010-442-53100-16	Professional Services - Mosquito/Pest Control	873	873	1,000	1,000	1,050
010-442-53100-99	Professional Services - Other	300	-	500	500	500
010-442-53200-01	Utility Services - Gas	21,408	29,406	31,000	34,000	37,500
010-442-53200-02	Utility Services - Electricity	72,629	74,692	84,000	82,500	86,500
010-442-53200-03	Utility Services - Trash Removal	2,776	3,178	3,400	3,800	4,600
010-442-53200-05	Utility Services - Hazardous Waste	84	121	500	500	500
010-442-53200-06	Utility Services - Water	-	-	8,110	8,110	17,000
010-442-53300-01	Communication Services - Telephone	5,800	5,679	6,600	6,600	700
010-442-53300-05	Communications - T1 Line	9,703	8,256	10,750	11,250	12,000
010-442-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	6,233	7,204	24,000	24,000	10,000
010-442-53500-03	Parts/Repairs/Maintenance - Equipment	265	152	3,000	3,000	3,000
010-442-53500-10	Parts/Repairs/Maintenance - HVAC	12,745	21,938	20,000	20,000	1,570
010-442-53500-11	Parts/Repairs/Maintenance - Elevators	3,088	3,847	3,500	3,500	3,700
010-442-53500-17	Parts/Repairs/Maintenance - Painting	912	170	-	-	-
010-442-53500-18	Parts/Repairs/Maintenance - Fire System	1,480	2,617	2,000	3,000	3,000
010-442-53500-19	Parts/Repairs/Maintenance - Electrical	1,047	2,207	2,500	2,500	2,500
010-442-53500-20	Parts/Repairs/Maintenance - Plumbing	4,045	5,317	4,500	4,500	5,000
010-442-53500-21	Parts/Repairs/Maintenance - Lighting	2,867	1,666	3,000	3,000	8,000
010-442-53500-24	Parts/Repairs/Maintenance - Pool System	3,196	1,000	2,500	2,500	2,500
010-442-53600-99	Rentals - Other	150	-	250	250	250
010-442-53810-04	Facility Maintenance Software Subscription	594	446	800	800	800
010-442-55230-01	Recreation Center Annual Maintenance	29,356	20,349	27,500	27,500	27,500
	<b>Total Rec Center Building Maint</b>	<b>400,039</b>	<b>396,566</b>	<b>466,600</b>	<b>468,360</b>	<b>478,070</b>

The Recreation Center Building Maintenance Division provides the overall maintenance of the City's Recreation Center.

**City of Louisville, Colorado  
Culture & Recreation  
Recreation Center Aquatics  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-722-51100-00	Regular Salaries	129,784	140,030	145,660	140,870	146,200
010-722-51110-00	Temporary Salaries	117,761	132,961	149,270	159,410	160,980
010-722-51120-00	Overtime Pay	1,879	3,118	3,000	6,000	5,000
010-722-51200-00	FICA Expense	18,997	20,975	22,790	23,430	23,880
010-722-51210-00	Retirement Contribution	6,537	7,752	8,180	8,080	8,320
010-722-51220-00	Health Insurance	19,656	23,092	35,150	35,030	36,790
010-722-51230-00	Workers Compensation	1,770	1,990	1,900	2,300	2,300
010-722-52100-00	Office Supplies	297	404	340	340	340
010-722-52200-01	Operating Supplies - Chemicals	13,846	13,140	13,000	13,000	13,000
010-722-52200-07	Operating Supplies - Signs	69	-	280	280	280
010-722-52200-09	Operating Supplies - Safety	334	624	430	430	430
010-722-52230-00	Uniforms and Clothing	464	935	800	800	500
010-722-52250-00	Miscellaneous Supplies	1,641	3,259	1,500	1,500	1,500
010-722-53100-65	Professional Services - Rec Center Contractors	2,210	1,410	2,360	2,360	2,360
010-722-53100-66	Professional Services - Red Cross	4,781	3,936	5,500	5,500	5,500
010-722-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	6,277	4,491	5,000	5,000	5,000
010-722-53500-03	Parts/Repairs/Maintenance - Equipment	5,040	4,877	5,000	5,000	5,000
010-722-53807-00	Printing	246	545	500	500	500
010-722-53808-00	Travel	123	90	100	100	100
010-722-53810-00	Dues/Subscriptions/Books	667	72	1,130	1,130	1,130
<b>Total Rec Center Aquatics</b>		<b>332,379</b>	<b>363,700</b>	<b>401,890</b>	<b>411,060</b>	<b>419,110</b>

The Recreation Center Aquatics Division includes year round aquatics activities offered at the Recreation Center are included in this program. All part-time personnel for lessons and open swim times are included in this program. Operation and maintenance of the recreation center pool, sauna, steam room, hot tub, and waterslide are also included in this budget.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Fitness & Wellness**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-723-51100-00	Regular Salaries	21,381	22,555	22,780	22,190	23,770
010-723-51110-00	Temporary Salaries	41,170	42,998	53,030	50,280	52,260
010-723-51120-00	Overtime Pay	-	-	800	930	940
010-723-51200-00	FICA Expense	4,770	4,981	5,860	5,610	5,890
010-723-51210-00	Retirement Contribution	1,074	1,240	1,300	1,270	1,360
010-723-51220-00	Health Insurance	2,430	2,627	4,330	4,310	4,530
010-723-51230-00	Workers Compensation	444	490	450	600	600
010-723-52100-00	Office Supplies	163	160	170	170	170
010-723-52120-00	Non-Capital Furniture/Equipment/Tools	-	744	260	300	300
010-723-52230-00	Uniforms and Clothing	29	724	500	500	500
010-723-52250-00	Miscellaneous Supplies	2,352	2,974	3,000	3,000	3,000
010-723-53100-65	Professional Services - Rec Center Contractors	32,213	33,425	20,000	18,000	18,000
010-723-53100-66	Professional Services - Red Cross	1,941	2,086	1,000	1,000	1,000
010-723-53100-99	Professional Services - Other	336	2,664	500	500	500
010-723-53808-00	Travel	196	48	140	140	140
010-723-53810-00	Dues/Subscriptions/Books	-	72	500	500	500
	<b>Total Fitness &amp; Wellness</b>	<b>108,500</b>	<b>117,787</b>	<b>114,620</b>	<b>109,300</b>	<b>113,460</b>

Fitness and Wellness includes all adult fitness and health programs. Fees are used to offset all direct and indirect expenses for programs.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Youth Activities**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-724-51100-00	Regular Salaries	55,984	57,969	59,390	59,970	61,840
010-724-51110-00	Temporary Salaries	76,128	80,746	91,460	91,460	92,370
010-724-51120-00	Overtime Pay	-	118	-	400	390
010-724-51200-00	FICA Expense	10,115	10,621	11,540	11,610	11,830
010-724-51210-00	Retirement Contribution	2,813	3,188	3,270	3,320	3,420
010-724-51220-00	Health Insurance	2,058	2,079	9,460	9,430	9,900
010-724-51230-00	Workers Compensation	940	1,072	1,000	1,200	1,200
010-724-52100-00	Office Supplies	99	293	200	200	200
010-724-52120-00	Non-Capital Furniture/Equipment/Tools	1,495	942	1,500	1,500	1,500
010-724-52230-00	Uniforms and Clothing	600	852	600	600	600
010-724-52250-00	Miscellaneous Supplies	8,438	11,724	12,200	12,200	12,200
010-724-53100-65	Professional Services - Rec Center Contractors	37,769	33,755	34,000	34,000	34,000
010-724-53100-66	Professional Services - Red Cross	1,499	2,207	2,640	2,640	2,640
010-724-53100-99	Professional Services - Other	3,387	3,104	3,580	3,580	3,580
010-724-53500-03	Parts/Repairs/Maintenance - Equipment	-	150	170	170	170
010-724-53807-00	Printing	134	123	200	200	200
010-724-53808-00	Travel	78	380	200	200	270
010-724-53810-00	Dues/Subscriptions/Books	297	499	400	500	500
010-724-53815-00	Program Admission Fees	4,237	5,541	5,550	5,500	5,550
010-724-53825-00	Rec Center-Special Events	3,195	3,270	3,000	3,000	4,000
010-724-53828-00	Youth Advisory Board	798	752	1,000	1,000	1,000
<b>Total Youth Activities</b>		<b>210,063</b>	<b>219,385</b>	<b>241,360</b>	<b>242,680</b>	<b>247,360</b>

Tiny tot, preschool, dance, summer day camp, arts and crafts, and holiday programs are included in the Youth Activities Division. Most of the activities offered in this area take place at the Recreation Center but are not youth sports.



**City of Louisville, Colorado  
Culture & Recreation  
Memory Square Pool  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-725-51100-00	Regular Salaries	33,295	43,866	44,850	43,410	45,080
010-725-51110-00	Temporary Salaries	38,745	31,652	31,290	31,290	31,600
010-725-51120-00	Overtime Pay	1,182	1,573	1,500	1,500	1,500
010-725-51200-00	FICA Expense	5,565	5,763	5,940	5,830	5,980
010-725-51210-00	Retirement Contribution	1,672	2,425	2,550	2,470	2,560
010-725-51220-00	Health Insurance	6,198	7,813	10,270	10,240	10,750
010-725-51230-00	Workers Compensation	519	545	500	700	700
010-725-52100-00	Office Supplies	863	148	170	170	170
010-725-52120-00	Non-Capital Furniture/Equipment/Tools	293	737	600	600	600
010-725-52200-01	Operating Supplies - Chemicals	6,279	7,912	6,000	6,000	6,000
010-725-52200-09	Operating Supplies - Safety	277	447	400	400	400
010-725-52230-00	Uniforms and Clothing	523	623	750	750	750
010-725-52250-00	Miscellaneous Supplies	1,156	836	1,000	1,000	1,000
010-725-53100-14	Professional Services - Custodial	2,543	860	2,600	2,600	3,250
010-725-53100-99	Professional Services - Other	-	1,128	500	500	500
010-725-53200-01	Utility Services - Gas	6,569	8,935	7,000	6,500	7,000
010-725-53200-02	Utility Services - Electricity	6,136	7,429	6,700	6,000	6,000
010-725-53200-06	Utility Services - Water	-	-	1,720	1,720	4,000
010-725-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	1,547	1,460	2,500	2,500	2,500
010-725-53500-03	Parts/Repairs/Maintenance - Equipment	2,963	2,289	1,500	1,500	1,500
010-725-53810-00	Dues/Subscriptions/Books	23	-	-	-	-
<b>Total Memory Square Pool</b>		<b>116,347</b>	<b>126,443</b>	<b>128,340</b>	<b>125,680</b>	<b>131,840</b>

Memory Square Pool offers the citizens of Louisville the opportunity to swim in an outdoor pool on a seasonal basis.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Youth Sports**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-726-51100-00	Regular Salaries	56,155	58,342	59,900	60,430	62,580
010-726-51110-00	Temporary Salaries	21,939	22,394	25,970	26,010	26,230
010-726-51120-00	Overtime Pay	377	388	400	600	600
010-726-51200-00	FICA Expense	5,998	6,133	6,600	6,660	6,840
010-726-51210-00	Retirement Contribution	2,821	3,209	3,320	3,360	3,470
010-726-51220-00	Health Insurance	12,990	14,503	9,730	9,700	10,190
010-726-51230-00	Workers Compensation	564	618	600	800	800
010-726-52100-00	Office Supplies	11	73	170	170	170
010-726-52250-00	Miscellaneous Supplies	11,756	12,608	12,900	12,900	12,900
010-726-53100-65	Professional Services - Rec Center Contractors	16,691	16,366	20,000	17,650	20,000
010-726-53100-99	Professional Services - Other	1,728	2,160	2,500	3,020	3,000
010-726-53500-03	Parts/Repairs/Maintenance - Equipment	45	87	100	100	100
010-726-53600-99	Rentals - Other	1,785	2,237	3,000	1,920	3,000
010-726-53808-00	Travel	282	315	500	500	500
010-726-53810-00	Dues/Subscriptions/Books	401	473	400	400	400
	<b>Total Youth Sports</b>	<b>133,542</b>	<b>139,904</b>	<b>146,090</b>	<b>144,220</b>	<b>150,780</b>

Youth sports offered by the City of Louisville provides an opportunity for local youth to enjoy instruction and organized competition in football, baseball, softball, soccer, tennis, inline hockey, volleyball, basketball, and racquetball.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Adult Sports**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-727-51100-00	Regular Salaries	6,235	6,481	6,660	6,710	6,950
010-727-51110-00	Temporary Salaries	1,158	965	1,810	1,600	1,570
010-727-51200-00	FICA Expense	565	561	650	640	650
010-727-51210-00	Retirement Contribution	313	356	370	370	380
010-727-51220-00	Health Insurance	1,443	1,611	1,080	1,080	1,130
010-727-51230-00	Workers Compensation	60	62	-	70	70
010-727-52100-00	Office Supplies	-	-	50	50	50
010-727-52250-00	Miscellaneous Supplies	2,063	1,088	1,500	1,500	1,500
010-727-53100-99	Professional Services - Other	2,978	2,867	4,500	4,500	4,500
010-727-53500-03	Parts/Repairs/Maintenance - Equipment	35	-	-	-	-
010-727-53808-00	Travel	-	-	100	100	100
<b>Total Adult Sports</b>		<b>14,850</b>	<b>13,991</b>	<b>16,720</b>	<b>16,620</b>	<b>16,900</b>

Adult Sports offers organized activities on a self-supporting basis. Programs allow participants and teams the opportunity to compete on a recreational level.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Seniors**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-728-51100-00	Regular Salaries	105,958	109,813	112,380	113,830	118,900
010-728-51110-00	Temporary Salaries	11,581	10,181	14,070	13,110	18,670
010-728-51120-00	Overtime Pay	76	327	190	190	190
010-728-51200-00	FICA Expense	8,198	8,647	9,690	9,730	10,540
010-728-51210-00	Retirement Contribution	5,323	6,040	6,190	6,270	6,550
010-728-51220-00	Health Insurance	29,145	27,803	21,090	21,020	22,070
010-728-51230-00	Workers Compensation	837	902	900	1,100	1,100
010-728-52100-00	Office Supplies	369	257	510	510	510
010-728-52120-00	Non-Capital Furniture/Equipment/Tools	3,905	499	430	430	430
010-728-52150-00	Computer Supplies	167	276	-	-	-
010-728-52220-01	Auto Expense - Parts & Repairs	312	80	400	400	400
010-728-52220-03	Auto Expense - Gas & Oil	571	917	600	600	600
010-728-52250-00	Miscellaneous Supplies	4,796	4,601	6,000	6,000	6,500
010-728-53100-14	Professional Services - Custodial	9,774	8,271	9,200	9,200	11,500
010-728-53100-32	Professional Services - Via	19,710	19,710	19,710	19,710	21,680
010-728-53100-42	Professional Services - Bus Service	11,541	16,177	18,000	18,000	20,000
010-728-53100-65	Professional Services - Rec Center Contractors	3,915	4,209	3,780	3,780	5,120
010-728-53100-99	Professional Services - Other	3,930	2,908	2,500	3,000	2,500
010-728-53200-01	Utility Services - Gas	2,379	3,267	4,000	-	-
010-728-53200-02	Utility Services - Electricity	7,941	8,214	8,700	-	-
010-728-53400-00	Postage	1,368	987	2,000	2,000	1,500
010-728-53500-03	Parts/Repairs/Maintenance - Equipment	841	2,079	1,700	1,700	1,700
010-728-53807-00	Printing	2,990	125	3,000	3,000	3,000
010-728-53808-00	Travel	191	153	820	410	500
010-728-53810-00	Dues/Subscriptions/Books	539	650	500	500	500
010-728-53899-00	Other Services and Charges	654	760	1,000	1,000	1,000
<b>Total Seniors</b>		<b>237,011</b>	<b>237,852</b>	<b>247,360</b>	<b>235,490</b>	<b>255,460</b>

The Louisville Seniors program provides direct services through programs and assistance for persons 55 and older. Special

**City of Louisville, Colorado  
Culture & Recreation  
Senior Meals  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-731-51100-00	Regular Salaries	9,398	9,749	9,990	10,110	10,760
010-731-51110-00	Temporary Salaries	12,538	12,789	13,330	13,330	13,470
010-731-51120-00	Overtime Pay	73	148	150	150	150
010-731-51200-00	FICA Expense	1,594	1,676	1,800	1,800	1,860
010-731-51210-00	Retirement Contribution	472	536	560	560	600
010-731-51220-00	Health Insurance	2,997	3,024	2,160	2,160	2,260
010-731-51230-00	Workers Compensation	163	176	160	200	200
010-731-52100-00	Office Supplies	-	20	100	100	100
010-731-52250-00	Miscellaneous Supplies	3,125	3,034	3,500	3,500	3,500
010-731-53100-32	Professional Services - Via	13,690	13,690	13,690	13,690	15,000
010-731-53100-67	Professional Services - Senior Grants	6,479	4,778	2,600	5,300	5,300
010-731-53100-99	Professional Services - Other	45,114	40,026	44,470	44,470	46,600
010-731-53808-00	Travel	156	158	200	200	200
010-731-53810-00	Dues/Subscriptions/Books	58	98	150	100	100
<b>Total Senior Meals</b>		<b>95,855</b>	<b>89,903</b>	<b>92,860</b>	<b>95,670</b>	<b>100,100</b>

The Louisville Senior Meals Program provides meals to seniors five days each week. The City of Louisville took over administration of this program in 2003 from Boulder County.

**City of Louisville, Colorado**  
**Culture & Recreation**  
**Nite At The Rec**  
**2015 Budget**

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<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-732-51100-00	Regular Salaries	16,035	17,203	17,080	16,640	17,830
010-732-51110-00	Temporary Salaries	14,827	15,521	20,460	20,240	19,740
010-732-51200-00	FICA Expense	2,350	2,477	2,870	2,820	2,870
010-732-51210-00	Retirement Contribution	806	930	940	920	980
010-732-51220-00	Health Insurance	1,823	1,971	3,240	3,230	3,400
010-732-51230-00	Workers Compensation	219	245	250	300	300
010-732-52250-00	Miscellaneous Supplies	7,928	9,481	8,300	8,300	8,300
010-732-53100-99	Professional Services - Other	-	500	1,000	5,930	7,700
010-732-53600-99	Rentals - Other	13,200	13,050	15,000	13,000	15,000
010-732-53807-00	Printing	75	-	100	100	100
010-732-53808-00	Travel	-	-	100	100	100
<b>Total Nite at the Rec</b>		<b>57,262</b>	<b>61,377</b>	<b>69,340</b>	<b>71,580</b>	<b>76,320</b>

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The Nite at the Rec Program provides safe, supervised activities for pre-teens on weekends at the Recreation

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**City of Louisville, Colorado**  
**Interfund Transfers**  
**Transfers**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimate</b>	<b>2015 Budget</b>
010-110-57028-00	Transfer to Open Space & Parks Fund	-	-	-	-	570,120
010-110-57026-00	Transfer to Cemetery Fund	59,250	63,150	71,430	123,130	133,230
010-110-57030-00	Transfer to Capital Projects Fund	2,000,000	-	5,640,000	5,640,000	900,000
010-110-57033-00	Transfer to Historic Preservation Fund	1,500,000	-	-	-	-
010-110-57054-00	Transfer to Golf Course Fund	-	-	333,810	200,210	300,000
<b>Total Nite at the Rec</b>		<b>3,559,250</b>	<b>63,150</b>	<b>6,045,240</b>	<b>5,963,340</b>	<b>1,903,350</b>

The Interfund Transfer Division is used to account for the transfer funds from the General Fund to other funds.



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# **2015 Annual Operating & Capital Budget**

## **Special Revenue Funds Tab**

**City of Louisville, Colorado**  
**Urban Revitalization District Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>		<b>5,457</b>	<b>-</b>	<b>590</b>	<b>590</b>	<b>157,760</b>
022-001-41100-00	General Property Tax Revenue	57,253	64,110	194,726	192,500	363,740
022-001-46110-00	Interest Earnings	241	139	250	600	700
022-001-46110-01	Net Increase (Decrease) in Fair Value	(55)	(99)	-	-	-
<b>Total Revenue</b>		<b>57,438</b>	<b>64,150</b>	<b>194,976</b>	<b>193,100</b>	<b>364,440</b>
022-110-53100-23	Professional Services - Investment Fees	28	33	30	30	50
022-110-53100-99	Professional Services - Other	29	-	-	-	-
022-110-53110-00	Support Services - City of Louisville	62,839	63,527	35,900	35,900	42,000
022-110-53111-00	Capital Contribution - City of Louisville	-	-	-	-	45,000
022-110-53115-00	Repayment of TIF Revenue to Boulder County	-	-	-	-	54,250
022-110-53820-00	Bond Maintenance Fees - Paying Agent	-	-	-	-	1,500
022-110-55840-82	Regional Detention Facility	-	-	-	-	325,000
<b>Total Expenditures</b>		<b>62,896</b>	<b>63,560</b>	<b>35,930</b>	<b>35,930</b>	<b>467,800</b>
<b>Ending Fund Balance</b>		<b>-</b>	<b>590</b>	<b>159,636</b>	<b>157,760</b>	<b>54,400</b>

The Urban Revitalization District (URD) was approved and established by City Council in 2006. Although the URD is a distinct and separate entity from the City, the City manages the URD's receipts and disbursements through the Urban Revitalization District Fund. The district itself is managed by the Louisville Revitalization Commission (LRC), which is

**City of Louisville, Colorado**  
**PEG Fees Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>		<b>23,163</b>	<b>43,594</b>	<b>67,792</b>	<b>67,792</b>	<b>48,062</b>
023-001-43440-00	PEG Funds - Comcast	26,387	24,136	25,000	25,000	25,000
023-001-46110-00	Interest Earnings	181	211	250	300	250
023-001-46110-01	Net Increase (Decrease) in Fair Value	(32)	(81)	-	-	-
<b>Total Revenue</b>		<b>26,535</b>	<b>24,266</b>	<b>25,250</b>	<b>25,300</b>	<b>25,250</b>
023-110-53100-23	Professional Services - Investment Fees	19	34	20	30	40
023-110-55300-02	PEG Expenses - City	6,086	34	50,000	45,000	15,000
<b>Total Expenditures</b>		<b>6,104</b>	<b>68</b>	<b>50,020</b>	<b>45,030</b>	<b>15,040</b>
<b>Ending Fund Balance</b>		<b>43,594</b>	<b>67,792</b>	<b>43,022</b>	<b>48,062</b>	<b>58,272</b>

The Public Access Television Fund was created in 2006 in response to Resolution 22, Series 2006, that approved an agreement between the City of Louisville and Citizens Community Access Cable Television Management. The City received \$80,000 in PEG funds from Comcast of which \$60,000 was designated for City of Louisville capital outlay and \$20,000 designated for Citizens Community TV (CCTV) capital outlay. The City also received a \$50,000 grant for CCTV annual operations. Comcast collected its final PEG Fees in 2nd Quarter 2009 for repayment of the initial \$80,000 grant. Effective July 2009, Comcast collects and remits to the City a \$0.50 per account per month PEG Fee that was split evenly between the City and CCTV through the second quarter 2011. Beginning with the third quarter 2011, the City began keeping the entire \$0.50 per account per month for capital outlay.

**City of Louisville, Colorado**  
**Parking Improvement Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
	<b>Beginning Fund Balance</b>	-	-	6,073	6,073	6,123
025-001-44480-00	Parking Improvement Fee	-	6,069	-	-	-
025-001-46110-00	Interest Earnings	-	12	50	50	50
025-001-46110-01	Net Increase (Decrease) in Fair Value	-	(8)	-	-	-
	<b>Total Revenue</b>	-	6,073	50	50	50
025-499-55100-00	Acquisitions	-	-	-	-	-
	<b>Total Expenditures</b>	-	-	-	-	-
	<b>Ending Fund Balance</b>	-	6,073	6,123	6,123	6,173

This fund was created in 2000 to track the downtown parking improvement fee of \$10,500 per parking space established through Ordinance 1341. This fee is to be used for the purchase or lease of real and personal property for the construction, improvement, or provision of additional on-street and off-street public parking space to serve Downtown Louisville and other improvements associated with downtown parking. The fee was amended to \$3,600 per parking space in 2002 by Ordinance 1376.

**City of Louisville, Colorado**  
**McCaslin Interchange Improvement Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
	<b>Beginning Fund Balance</b>	<b>711,720</b>	-	-	-	-
027-001-46110-00	Interest Earnings	4,025	-	-	-	-
	<b>Total Revenue</b>	<b>4,025</b>	-	-	-	-
027-110-53100-23	Professional Services - Investment Fees	446	-	-	-	-
027-110-57042-00	Transfer to Capital Projects Fund	715,299	-	-	-	-
	<b>Total Expenditures</b>	<b>715,745</b>	-	-	-	-
	<b>Ending Fund Balance</b>	-	-	-	-	-

The McCaslin Interchange Improvement Fund was created in 1998 as the result of an intergovernmental agreement between the City of Louisville and the Town of Superior to improve the McCaslin and Highway 36 interchange. This fund was to identify and account for the funding to be used for these improvements. The funding was derived from developer contributions charged to businesses in Centennial Valley that will benefit from the future improvements. The remaining equity of the fund was transferred to the Capital Projects Fund in 2012 to help fund interchange improvements.

**City of Louisville, Colorado  
Open Space & Parks Fund  
2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Fund Balance</b>		<b>7,869,779</b>	<b>7,898,898</b>	<b>7,340,069</b>	<b>7,340,069</b>	<b>4,154,299</b>
028-001-41200-00	Sales Tax	1,053,547	1,129,209	1,168,730	1,196,960	1,250,100
028-001-41205-00	Use Tax - Consumer	128,921	163,768	117,910	155,580	160,250
028-001-41210-00	Use Tax - Auto	104,433	121,595	127,670	127,670	132,780
028-001-41220-00	Use Tax - Building Materials	91,417	127,896	85,180	108,210	104,960
028-001-41240-00	Use Tax - Site Improvements	-	1,922	-	1,920	-
028-001-43199-00	FEMA & State Grants - 2013 Flood	-	26,865	-	-	-
028-001-43250-00	State Grant - GOCO	1,121	-	65,910	65,910	-
028-001-43299-00	Grant Revenues	50,000	-	537,840	262,500	250,000
028-001-46100-00	Miscellaneous Revenues	1,735	-	-	-	-
028-001-46110-00	Interest Earnings	47,579	30,708	40,000	35,000	25,000
028-001-46110-01	Net Increase (Decrease) in Fair Value	(6,424)	(9,386)	-	-	-
028-001-46150-00	Land Dedication Fee	-	-	-	95,670	-
028-001-46161-00	Memorial Contributions/Gifts	-	1,200	-	1,580	-
028-001-46166-00	North End Development Reimbursement	-	2,638	-	14,840	-
028-001-47100-00	Sale of Assets	-	123,905	-	550	-
028-001-48010-00	Transfer from General Fund	-	-	-	-	570,120
028-001-48043-00	Transfer from Impact Fee Fund	158,320	515,140	401,000	445,000	192,000
<b>Total Revenue</b>		<b>1,630,648</b>	<b>2,235,460</b>	<b>2,544,240</b>	<b>2,511,390</b>	<b>2,685,210</b>
028-750-51100-00	Regular Salaries	559,878	611,732	831,590	826,500	255,430
028-750-51110-00	Temporary Salaries	142,281	124,535	173,580	161,450	11,130
028-750-51120-00	Overtime Pay	20,560	18,436	26,200	26,200	1,400
028-750-51200-00	FICA Expense	53,992	56,446	78,900	77,580	20,500
028-750-51210-00	Retirement Contribution	28,739	34,337	47,180	46,900	14,130
028-750-51220-00	Health Insurance	83,261	91,735	166,980	165,960	48,560
028-750-51230-00	Workers Compensation	6,832	13,043	10,700	15,000	5,000
028-750-52100-00	Office Supplies	-	-	850	850	-
028-750-52120-00	Non-Capital Furniture/Equipment/Tools	1,615	1,553	6,000	8,000	1,500
028-750-52200-07	Operating Supplies - Signs	-	1,584	1,500	1,000	500
028-750-52200-09	Operating Supplies - Safety	-	-	1,500	1,000	-
028-750-52220-01	Auto Expense - Parts & Repairs	435	973	13,000	13,000	1,000
028-750-52220-02	Auto Expense - Tires	-	-	2,750	3,000	400
028-750-52220-03	Auto Expense - Gas & Oil	-	-	26,250	26,250	2,500
028-750-52230-00	Uniforms and Clothing	378	538	6,400	7,150	1,320
028-750-52250-00	Miscellaneous Supplies	783	1,161	19,000	24,000	1,000
028-750-53100-11	Professional Services - Mowing	96,052	53,462	95,000	70,000	-
028-750-53100-16	Professional Services - Mosquito/Pest Control	-	-	9,000	9,000	4,050
028-750-53100-17	Professional Services - Weed Control	12,952	14,326	34,000	26,000	17,000
028-750-53100-18	Professional Services - Pruning & Landscape Maintenance	9,371	4,593	26,000	20,000	-
028-750-53100-23	Professional Services - Investment Fees	4,811	5,051	5,250	5,000	2,500
028-750-53100-24	Professional Services - Bank Fees	690	1,072	750	1,100	600
028-750-53100-72	Resource Management	-	-	-	-	10,000
028-750-53100-99	Professional Services - Other	9,700	10,597	18,000	18,000	13,000
028-750-53200-02	Utility Services - Electricity	-	-	19,000	19,000	-
028-750-53200-03	Utility Services - Trash	-	-	2,500	2,500	250
028-750-53200-06	Utility Services - Water	-	-	82,660	25,650	3,000
028-750-53300-02	Communication Services - Cellular	501	362	540	540	180
028-750-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	-	-	2,500	2,500	-
028-750-53500-03	Parts/Repairs/Maintenance - Equipment	-	-	8,000	8,000	-
028-750-53500-04	Parts/Repairs/Maintenance - Grounds	12,909	4,976	22,000	22,000	10,000
028-750-53500-21	Parts/Repairs/Maintenance - Grounds - Flood	-	724	14,670	14,670	-
028-750-53500-29	Parts/Repairs/Maintenance - Memorials	-	-	1,400	2,320	1,400
028-750-53500-31	Parts/Repairs/Maintenance - Irrigation Systems	-	-	40,000	40,000	-
028-750-53600-01	Equipment Rental	-	-	9,000	9,000	-
028-750-53700-03	Volunteer Recognition	1,141	174	1,000	1,000	1,000
028-750-53829-01	Open Space Advisory Board	176	177	500	-	500

**City of Louisville, Colorado  
Open Space & Parks Fund  
2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
028-750-53801-00	Education Expense	1,092	1,268	3,500	2,000	750
028-750-53802-08	Boulder County Youth Corp	-	12,175	12,180	12,550	6,400
028-750-53805-01	Insurance	-	-	-	-	5,590
028-750-53808-00	Travel	-	-	260	100	-
028-750-53813-00	Ditch Assessment	(240)	1,280	1,500	1,640	1,500
028-750-53899-00	Other Services and Charges	809	923	1,500	1,500	1,700
028-750-53950-00	Vehicle/Equipment Replacement	31,750	29,370	34,340	34,340	2,220
<b>Total Open Space Administration &amp; Operations</b>		<b>1,080,468</b>	<b>1,096,602</b>	<b>1,857,430</b>	<b>1,752,250</b>	<b>446,010</b>
028-751-51100-00	Regular Salaries	-	-	-	-	638,350
028-751-51110-00	Temporary Salaries	-	-	-	-	152,250
028-751-51120-00	Overtime Pay	-	-	-	-	26,200
028-751-51200-00	FICA Expense	-	-	-	-	62,490
028-751-51210-00	Retirement Contribution	-	-	-	-	36,550
028-751-51220-00	Health Insurance	-	-	-	-	134,860
028-751-51230-00	Workers Compensation	-	-	-	-	10,000
028-751-52100-00	Office Supplies	-	-	-	-	850
028-751-52120-00	Non-Capital Furniture/Equipment/Tools	-	-	-	-	4,500
028-751-52200-07	Operating Supplies - Signs	-	-	-	-	1,000
028-751-52200-09	Operating Supplies - Safety	-	-	-	-	1,500
028-751-52220-01	Auto Expense - Parts & Repairs	-	-	-	-	13,000
028-751-52220-02	Auto Expense - Tires	-	-	-	-	2,750
028-751-52220-03	Auto Expense - Gas & Oil	-	-	-	-	23,750
028-751-52230-00	Uniforms and Clothing	-	-	-	-	6,400
028-751-52250-00	Miscellaneous Supplies	-	-	-	-	18,000
028-751-53100-11	Professional Services - Mowing	-	-	-	-	90,000
028-751-53100-16	Professional Services - Mosquito/Pest Control	-	-	-	-	4,050
028-751-53100-17	Professional Services - Weed Control	-	-	-	-	18,000
028-751-53100-18	Professional Services - Pruning & Landscape Maintenance	-	-	-	-	26,000
028-751-53100-23	Professional Services - Investment Fees	-	-	-	-	2,500
028-751-53100-24	Professional Services - Bank Fees	-	-	-	-	600
028-751-53100-99	Professional Services - Other	-	-	-	-	5,000
028-751-53200-02	Utility Services - Electricity	-	-	-	-	19,000
028-751-53200-03	Utility Services - Trash	-	-	-	-	2,750
028-751-53200-06	Utility Services - Water	-	-	-	-	165,320
028-751-53300-02	Communication Services - Cellular	-	-	-	-	360
028-751-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	-	-	-	-	2,500
028-751-53500-03	Parts/Repairs/Maintenance - Equipment	-	-	-	-	8,000
028-751-53500-04	Parts/Repairs/Maintenance - Grounds	-	-	-	-	12,000
028-751-53500-29	Parts/Repairs/Maintenance - Memorials	-	-	-	-	1,400
028-751-53500-31	Parts/Repairs/Maintenance - Irrigation Systems	-	-	-	-	40,000
028-751-53600-00	Equipment Rental	-	-	-	-	9,000
028-751-53801-00	Education Expense	-	-	-	-	2,750
028-751-53802-08	Boulder County Youth Corp	-	-	-	-	6,400
028-751-53805-01	Insurance	-	-	-	-	13,740
028-751-53808-00	Travel	-	-	-	-	260
028-751-53899-00	Other Services and Charges	-	-	-	-	500
028-751-53950-00	Vehicle/Equipment Replacement	-	-	-	-	32,120
<b>Total Parks Administration &amp; Operations</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,594,700</b>
028-799-55110-04	City Services Facility Site Improvements (25%)	1,320	2,363	-	-	-
028-799-55120-04	Property Acquisition	-	-	1,268,000	1,389,000	-
028-799-55210-04	City Services Facility (25%)	3,417	491,393	1,337,500	1,337,500	1,612,500
028-799-55310-46	McCaslin/Washington Underpass (50%)	37,319	327,002	432,630	432,630	-
028-799-55330-06	Trail Improvements	31,584	79,024	27,500	27,500	25,000
028-799-55330-13	Annual Tree Planting Program	7,500	6,669	7,500	7,500	15,000
028-799-55330-14	Trail Flood Damage Repair	-	20,000	9,950	9,950	-
028-799-55330-21	New Trails Program	90,819	-	-	-	-
028-799-55330-22	Trails Reconstruction Projects - Flood	-	-	600,000	300,000	-

**City of Louisville, Colorado**  
**Open Space & Parks Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
028-799-55330-49	Lastoka Property Conservation	17,312	45,070	19,500	19,500	7,000
028-799-55330-54	Boundary Treatments	-	17,293	-	-	-
028-799-55330-68	Hecla Lake Reservoir Improvements	2,638	260,432	34,490	34,490	20,000
028-799-55330-72	Parks, Open Space, & Trails Master Plan	1,570	-	-	-	-
028-799-55330-76	Aquarius Parking Lot	105,137	-	-	-	-
028-799-55330-78	Community Park Dog Pond Repairs	131,586	-	-	-	-
028-799-55330-80	Open Space Planning	7,855	-	-	-	-
028-799-55330-83	Open Space Zoning	-	10,811	-	-	-
028-799-55330-86	Steel Ranch South Trailhead	-	158,000	-	-	-
028-799-55330-87	US36 Underpass at Davidson Mesa	-	162,500	162,500	162,500	162,500
028-799-55330-88	Wayfinding & Signs	-	-	-	-	25,000
028-799-55330-93	Davidson Highline Lateral Ditch	-	-	-	32,340	-
028-799-55330-94	Irrigation Replacements & Improvements	-	-	-	-	15,000
028-799-55410-01	New Equipment - Truck	-	-	72,000	72,000	-
028-799-55420-04	Machinery & Equipment	83,005	117,130	120,000	120,000	125,000
<b>Total Capital</b>		<b>521,062</b>	<b>1,697,687</b>	<b>4,091,570</b>	<b>3,944,910</b>	<b>2,007,000</b>
<b>Total Expenditures</b>		<b>1,601,530</b>	<b>2,794,289</b>	<b>5,949,000</b>	<b>5,697,160</b>	<b>4,047,710</b>
<b>Ending Fund Balance</b>		<b>7,898,898</b>	<b>7,340,069</b>	<b>3,935,309</b>	<b>4,154,299</b>	<b>2,791,799</b>

On November 2, 1993 Louisville voters approved a temporary sales and use tax increase of 3/8% for ten years, beginning January 1, 1994. This was extended for another ten years (through 2013) in 2002 and again (through 2023) in 2012. Revenues from the increase are used exclusively for the acquisition and maintenance of land in and around Louisville used for open space buffer zones, trails, wildlife habitats, wetlands preservation and parks. The original Conservation Trust Fund was divided into two funds in 1996 to more readily identify lottery proceeds and the related projects and those sales tax revenues restricted for land acquisition.



**City of Louisville, Colorado**  
**Conservation Trust - Lottery Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
	<b>Beginning Fund Balance</b>	<b>520,061</b>	<b>383,539</b>	<b>533,946</b>	<b>533,946</b>	<b>506,016</b>
	<b>Revenue</b>					
029-001-43299-00	Grant Revenue	1,400	(700)	-	-	-
029-001-43320-00	State Lottery	184,095	201,131	189,610	191,070	191,070
029-001-46110-00	Interest Earnings	2,800	1,587	1,200	3,000	2,500
029-001-46110-01	Net Increase (Decrease) in Fair Value	(363)	(671)	-	-	-
029-001-46160-00	Contributions	-	6,000	-	-	-
	<b>Total Revenue</b>	<b>187,932</b>	<b>207,347</b>	<b>190,810</b>	<b>194,070</b>	<b>193,570</b>
029-799-55220-15	Restroom Improvement Program	-	-	57,000	57,000	160,500
029-799-55220-16	Recreation Campus Restroom	-	-	-	-	199,500
029-799-55330-11	Louisville Arboretum	21,433	16,689	-	-	-
029-799-55330-24	Skateboard Park	34,827	-	-	-	-
029-799-55330-27	Tennis Court Resurfacing	4,865	20,591	16,000	16,000	16,000
029-799-55330-56	Park Renovations	-	-	44,000	44,000	-
029-799-55330-59	Landscape Replacement Programs - Parks	190,087	-	-	-	-
029-799-55330-62	Parks and Open Space Signs	17,207	-	-	-	-
029-799-55330-77	Drinking Fountains	10,802	-	-	-	-
029-799-55330-81	Outdoor Fitness Station Replacement	45,235	-	-	-	-
029-799-55330-88	Signage & Trails Wayfinding	-	-	35,000	35,000	-
029-799-55330-89	Heritage Park Parking Lot	-	19,661	-	-	-
029-799-55330-90	Joe Carnival Park Renovation	-	-	-	-	-
029-799-55330-92	Emergency Tree Work	-	-	70,000	70,000	-
029-799-55340-03	Memory Square Improvements	-	-	-	-	30,000
	<b>Total Expenditures</b>	<b>324,455</b>	<b>56,940</b>	<b>222,000</b>	<b>222,000</b>	<b>406,000</b>
	<b>Ending Fund Balance</b>	<b>383,539</b>	<b>533,946</b>	<b>502,756</b>	<b>506,016</b>	<b>293,586</b>

The City of Louisville, through Resolution 14, dated July 16, 1974, established a Conservation Trust Fund. The City receives an annual distribution from the State of Colorado from the proceeds of the Colorado State Lottery. State law mandates that a Conservation Trust Fund be established to record revenues and expenditures and that these funds be restricted for the use in the acquisition, development, and maintenance of "new conservation sites" or for capital improvements or maintenance for recreational purposes on any public site.

**City of Louisville, Colorado  
Cemetery Perpetual Care Fund  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
	<b>Beginning Fund Balance</b>	<b>370,596</b>	<b>397,020</b>	<b>424,220</b>	<b>424,220</b>	<b>449,970</b>
	<b>Revenue</b>					
031-001-42310-00	Burial Permits - Restricted to Perpetual Care	26,662	27,473	30,000	26,000	26,260
031-001-46110-00	Interest Earnings	2,351	1,586	2,500	2,500	2,500
031-001-46110-01	Net Increase (Decrease) in Fair Value	(346)	(563)	-	-	-
	<b>Total Revenue</b>	<b>28,667</b>	<b>28,496</b>	<b>32,500</b>	<b>28,500</b>	<b>28,760</b>
031-110-53100-23	Professional Services - Investment Fees	238	274	250	250	250
	<b>Total Cemetery Administration</b>	<b>238</b>	<b>274</b>	<b>250</b>	<b>250</b>	<b>250</b>
031-110-57026-00	Transfer to Cemetery Fund	2,005	1,023	2,500	2,500	2,500
	<b>Total Interfund Transfers</b>	<b>2,005</b>	<b>1,023</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
	<b>Total Expenditures</b>	<b>2,243</b>	<b>1,297</b>	<b>2,750</b>	<b>2,750</b>	<b>2,750</b>
	<b>Ending Fund Balance</b>	<b>397,020</b>	<b>424,220</b>	<b>453,970</b>	<b>449,970</b>	<b>475,980</b>

The Cemetery Perpetual Care Fund was created in 1974 through Ordinance 436. Fees derived from the sale of lots and opening of graves are collected and restricted for the "Cemetery Perpetual Care Fund". Through 2008, the interest revenue from this fund was transferred to the General Fund to pay for the operations and maintenance of caring for the lots. Beginning in 2009, all unrestricted burial permits and general maintenance of the cemetery have been accounted for in the Cemetery Fund, a new fund created by Ordinance 1542, Series 2008. Therefore, beginning in 2009, the interest revenue from the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund.

**City of Louisville, Colorado**  
**Cemetery Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
	<b>Beginning Fund Balance</b>	<b>50,022</b>	<b>72,290</b>	<b>84,863</b>	<b>84,863</b>	<b>84,863</b>
	<b>Revenue</b>					
032-001-42300-00	Burial Permits	26,662	27,473	30,000	26,000	26,260
032-001-44100-00	Burial Fees (Opening & Closing Fees)	29,909	26,673	33,000	26,000	26,260
032-001-46110-00	Interest Earnings	417	286	400	400	400
032-001-46110-01	Net Increase (Decrease) in Fair Value	(69)	(115)	-	-	-
032-001-48010-00	Transfer from General Fund	59,250	63,150	71,430	123,130	133,230
032-001-48031-00	Transfer from Cemetery Perpetual Care Fund	2,005	1,023	2,500	2,500	2,500
	<b>Total Revenue</b>	<b>118,174</b>	<b>118,491</b>	<b>137,330</b>	<b>178,030</b>	<b>188,650</b>
032-752-51100-00	Regular Salaries	49,295	50,974	80,890	71,170	92,210
032-752-51120-00	Overtime Pay	-	-	-	-	-
032-752-51200-00	FICA Expense	3,689	3,788	6,190	5,440	7,050
032-752-51210-00	Retirement Contribution	2,476	2,796	4,450	3,910	5,070
032-752-51220-00	Health Insurance	7,422	8,039	15,090	12,400	18,680
032-752-51230-00	Workers Compensation	885	956	900	1,100	1,100
032-752-52250-00	Miscellaneous Supplies	93	181	500	1,800	3,000
032-752-53100-11	Professional Services - Mowing	1,900	8,532	10,040	10,040	-
032-752-53100-23	Professional Services - Investment Fees	42	52	50	50	50
032-752-53100-24	Professional Services - Bank Charges	1,340	1,313	1,400	1,400	1,400
032-752-53100-29	Professional Services - Recording Fees	220	-	-	-	-
032-752-53100-38	Professional Services - Open/Close	23,774	25,198	25,000	15,000	-
032-752-53100-99	Professional Services - Other	2,685	1,073	1,000	1,000	1,000
032-752-53200-06	Utility Services - Water	-	-	15,470	7,450	30,940
032-752-53500-04	Parts/Repairs/Maintenance - Grounds	335	533	1,000	500	2,500
032-752-53805-01	Insurance	-	-	-	-	8,650
	<b>Total Cemetery Maintenance</b>	<b>94,156</b>	<b>103,434</b>	<b>161,980</b>	<b>131,260</b>	<b>171,650</b>
032-799-55380-01	General Cemetery Improvements	1,750	2,484	46,770	46,770	17,000
	<b>Total Capital Outlay</b>	<b>1,750</b>	<b>2,484</b>	<b>46,770</b>	<b>46,770</b>	<b>17,000</b>
	<b>Total Expenditures</b>	<b>95,906</b>	<b>105,918</b>	<b>208,750</b>	<b>178,030</b>	<b>188,650</b>
	<b>Ending Fund Balance</b>	<b>72,290</b>	<b>84,863</b>	<b>13,443</b>	<b>84,863</b>	<b>84,863</b>

The Cemetery Fund was created on November 3, 2008 by Ordinance 1542. Unlike the Cemetery Perpetual Care Fund, the revenue in the Cemetery Fund can be used for both cemetery maintenance and capital improvements. Beginning in 2009, all the interest revenue earned in the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund for maintenance of the lots. In addition, the General Fund subsidizes the Cemetery Fund through annual transfers.

**City of Louisville, Colorado  
Historic Preservation Fund  
2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Fund Balance</b>		<b>796,632</b>	<b>1,707,439</b>	<b>1,783,277</b>	<b>1,783,277</b>	<b>754,037</b>
<b>Revenue</b>						
033-001-41200-00	Sales Tax	351,187	376,410	389,580	398,990	416,700
033-001-41205-00	Use Tax - Consumer	42,974	54,590	39,310	51,860	53,420
033-001-41210-00	Use Tax - Auto	34,811	40,532	42,560	42,560	44,260
033-001-41220-00	Use Tax - Building Materials	30,473	42,895	28,390	36,070	34,990
033-001-41240-00	Use Tax - Site Improvements	-	641	-	640	-
033-001-43240-00	State Grant - Historical Fund	5,427	23,286	-	-	-
033-001-46110-00	Interest Earnings	7,308	7,625	8,000	10,000	6,000
033-001-46110-01	Net Increase (Decrease) in Fair Value	(1,443)	(2,339)	-	-	-
033-001-47100-00	Sale of Assets	-	-	200,000	200,000	-
033-001-48010-00	Transfer from General Fund	1,500,000	-	-	-	-
<b>Total Revenue</b>		<b>1,970,737</b>	<b>543,639</b>	<b>707,840</b>	<b>740,120</b>	<b>555,370</b>
033-540-51100-00	Regular Salaries	36,901	39,328	38,040	31,400	40,740
033-540-51200-00	FICA Expense	2,807	2,962	2,910	2,400	3,120
033-540-51210-00	Retirement Contribution	1,853	2,163	2,090	1,730	2,240
033-540-51220-00	Health Insurance	1,777	2,345	7,950	6,400	8,320
033-540-51230-00	Workers Compensation	44	120	50	300	300
033-540-52100-00	Office Supplies	184	248	300	800	300
033-540-52200-16	Operating Supplies - Plaques	-	4,512	1,600	400	1,620
033-540-53100-23	Professional Services - Investment Fees	640	1,226	600	1,000	1,100
033-540-53100-24	Professional Services - Bank Charges	232	280	250	250	250
033-540-53100-27	Professional Services - Survey	19,293	36,308	-	-	75,000
033-540-53100-29	Professional Services - Recording Fees	48	64	-	-	-
033-540-53100-74	Professional Services - Preservation Master Plan	-	-	34,000	19,000	-
033-540-53100-75	Professional Services - Downtown Assessment	-	-	10,000	-	35,690
033-540-53200-01	Utility Services - Gas	159	2,413	-	-	-
033-540-53200-02	Utility Services - Electricity	49	1,620	-	-	-
033-540-53500-01	Repairs & Maintenance - Bldgs & Facilities	56	1,084	15,000	-	15,000
033-540-53801-00	Education Expense	630	165	660	520	660
033-540-53808-00	Travel	5,881	-	6,000	1,980	6,000
033-540-53810-00	Dues/Subscriptions/Books	492	-	350	250	1,940
033-540-53804-01	Public Outreach	-	-	15,000	400	15,000
<b>Total Administration</b>		<b>71,047</b>	<b>94,839</b>	<b>134,800</b>	<b>66,830</b>	<b>207,280</b>
033-541-53910-00	Grants & Contributions	32,176	23,755	307,800	301,730	307,800
033-541-53910-15	Pre-Landmarking Assessments	-	-	-	-	17,400
<b>Total Incentives</b>		<b>32,176</b>	<b>23,755</b>	<b>307,800</b>	<b>301,730</b>	<b>325,200</b>
033-542-55100-00	Property Acquisitions	956,706	99,208	400,800	400,800	-
<b>Total Acquisitions</b>		<b>956,706</b>	<b>99,208</b>	<b>400,800</b>	<b>400,800</b>	<b>-</b>
033-549-57010-00	Transfer to General Fund	-	250,000	1,000,000	1,000,000	250,000
<b>Total Transfers</b>		<b>-</b>	<b>250,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>250,000</b>
<b>Total Expenditures</b>		<b>1,059,929</b>	<b>467,802</b>	<b>1,843,400</b>	<b>1,769,360</b>	<b>782,480</b>
<b>Ending Fund Balance</b>		<b>1,707,439</b>	<b>1,783,277</b>	<b>647,717</b>	<b>754,037</b>	<b>526,927</b>

On November 4, 2008, Louisville voters approved a temporary sales tax increase of 1/8% for ten years, beginning January 1, 2009. Revenue from this increase is restricted for historic preservation purposes within Old Town Louisville. The Historic Preservation Fund was created by Ordinance 1544, Series 2008. Resolution 20, Series 2009, enacted additional provisions regarding the administration, structure, and uses of the Historic Preservation Fund.



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# **2015 Annual Operating & Capital Budget**

## **Capital Project Funds Tab**

**City of Louisville, Colorado  
Capital Projects Fund  
2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Fund Balance</b>		<b>3,102,291</b>	<b>6,821,948</b>	<b>5,904,028</b>	<b>5,904,028</b>	<b>4,630,928</b>
042-001-41200-00	Sales Tax	2,809,453	3,011,218	3,116,610	3,191,890	3,333,610
042-001-41200-01	Sales Tax - Business Assistance	(28,498)	(34,620)	(6,520)	(54,750)	(82,820)
042-001-41205-00	Use Tax - Consumer	343,789	436,714	314,430	414,880	527,330
042-001-41205-01	Consumer Use Tax - Business Assistance	-	(18,784)	(77,350)	(78,430)	(127,430)
042-001-41220-00	Use Tax - Building Materials	731,279	1,028,171	681,390	865,710	891,740
042-001-41220-01	Building Use Tax - Business Assistance	(18,684)	(15,103)	(197,790)	(345,280)	(26,000)
042-001-41240-00	Use Tax - Site Improvements	-	15,378	-	15,380	-
042-001-43100-00	RTD Grant - Hwy 42 Station Area Master Plan	75,336	(6,475)	-	-	-
042-001-43199-00	FEMA & State Grants - 2013 Flood	-	2,511	-	-	-
042-001-43210-00	State Grant - Hwy 42/SBR	84,304	-	-	-	-
042-001-43211-00	State Grant - Hwy 42 Corridor Study	33,070	-	-	-	-
042-001-43215-00	State Grant - McCaslin/Dillon	626,116	-	-	-	-
042-001-43220-00	State Grant - DRCOG - Traffic Signals	24,000	-	-	18,500	-
042-001-43250-00	State Grant - GOCO	-	-	-	38,000	-
042-001-43299-00	Grant Revenues	35,258	-	860,000	955,400	3,445,240
042-001-43354-00	Grant - Boulder County - Hwy 42 Corridor Study	75,000	-	-	-	-
042-001-46100-00	Miscellaneous Revenues	848	-	-	-	-
042-001-46100-01	Lease Revenue - Nextel	19,440	17,820	4,860	4,860	-
042-001-46100-02	Lease Revenue - T-Mobile	-	-	17,500	17,500	-
042-001-46110-00	Interest Earnings	30,481	30,451	15,000	35,000	20,000
042-001-46110-01	Net Increase (Decrease) in Fair Value	(4,983)	(6,989)	-	-	-
042-001-46136-00	Patio Rentals	-	-	-	9,000	-
042-001-46167-00	Capital Contribution from URD	-	-	-	-	45,000
042-001-47100-00	Proceeds from Sale of Assets	9,090	2,300	-	5,200	-
042-001-48010-00	Transfer from General Fund	2,000,000	-	5,640,000	5,640,000	900,000
042-001-48027-00	Transfer from McCaslin Interchange Fund	715,299	-	-	-	-
042-001-48043-00	Transfer from Impact Fee Fund	366,200	574,350	584,000	400,000	300,000
042-001-48066-00	Transfer from Building Maintenance	150,000	-	424,800	424,780	-
042-001-48067-00	Transfer from Technology Maintenance	150,000	-	-	-	-
<b>Total Revenue</b>		<b>8,226,796</b>	<b>5,036,943</b>	<b>11,376,930</b>	<b>11,557,640</b>	<b>9,226,670</b>
042-110-51100-00	Regular Salaries	339,043	360,689	383,020	372,700	396,400
042-110-51110-00	Temporary Salaries	6,328	3,958	9,920	-	11,260
042-110-51120-00	Overtime Pay	3,711	4,896	3,500	3,500	3,500
042-110-51200-00	FICA Expense	25,233	26,963	30,330	28,780	31,450
042-110-51210-00	Retirement Contribution	17,199	20,075	21,260	20,690	21,990
042-110-51220-00	Health Insurance	38,870	48,918	50,890	49,470	53,230
042-110-51230-00	Workers Compensation	2,104	2,368	2,100	2,700	2,700
042-110-53100-23	Professional Services - Investment Fees	2,618	4,577	2,700	3,000	3,000
042-110-53100-24	Professional Services - Bank Fees	1,807	2,148	1,800	3,000	3,500
042-110-53300-02	Cell Phone Allowances	-	510	600	600	600
042-110-53820-00	Bond Maintenance Fees	500	-	-	-	-
042-110-53910-11	GOCO Pass-through Playground Grant	-	-	-	38,000	-
042-110-55200-09	Library Improvements	-	-	30,000	30,000	-
042-110-55200-11	Louisville Housing Authority	10,000	-	10,560	10,560	-
042-110-55200-21	Steinbaugh Pavilion Improvements	66,617	9,048	-	-	-
042-110-55200-22	Alfalfa's Community Room Contribution	-	-	150,000	150,000	-
042-110-55200-31	HR Workstation Improvements	-	10,245	-	-	-
042-110-55200-33	Building Safety File Storage	-	1,417	-	-	-
042-110-55200-34	City Hall Building Automation	-	-	45,000	45,000	-
042-110-55200-35	Planning, Building, & IT Space Consolidation & Remodel	-	252,136	10,000	10,000	-
042-110-55200-36	Police Department Basement Restrooms	-	-	26,500	-	-
042-110-55200-37	Public Works Administrator Work Area	-	-	5,250	5,250	-
042-110-55200-38	City Hall Fire Sprinkler System	-	-	91,000	116,000	-
042-110-55220-05	Arts Center Floor Replacement	23,571	-	-	-	-

**City of Louisville, Colorado**  
**Capital Projects Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
042-110-55220-06	Sculpture Maintenance	-	-	-	-	8,000
042-110-55220-07	Victor Hellburg Memorial	-	-	-	-	10,000
042-110-55220-16	Arts Center ADA Improvements	-	-	-	-	5,000
042-110-55300-03	Upgrade City Website	-	10,735	47,920	47,920	-
042-110-55300-04	Website Streaming Software	96	-	-	-	-
042-110-55310-72	Downtown Bicycle Parking	-	-	-	-	10,000
042-110-55310-73	Downtown Pedestrian Improvements	-	-	-	-	10,000
042-110-55410-05	Mobile Radar Traffic Trailer Replacement	7,550	-	-	-	-
042-110-55420-17	Library Copier	-	-	10,500	10,500	-
042-110-55440-51	Enhanced Security System for Human Resources	-	-	-	-	10,000
042-110-55500-06	Police Portable Radios	11,228	-	-	-	-
042-110-55500-08	Library Automated Materials Handling System	62,075	-	-	-	-
042-110-55500-12	Microfilm Reader Printer Replacement	8,687	-	-	-	-
042-110-55500-13	Municipal Court Digital Recorder	4,271	3,265	-	-	-
042-110-55500-14	Net Motion Software & Hardware	10,695	-	-	-	-
042-110-55500-15	Folder/Inserter Replacement (20%)	-	3,919	-	-	-
042-110-55500-16	Library 3M RFID Detection System	-	13,961	-	-	-
042-110-55500-17	Library Security Camera System	-	17,000	22,000	22,000	-
042-110-55500-18	Police Dept Furniture, Fixtures, Equipment	-	-	10,000	10,000	21,500
042-110-55500-19	Police Dept Intercom Radio System Replacement	-	-	7,900	7,900	-
042-110-55500-20	Police Dept Printer, Copier, Scanner Replacemnt	-	-	20,000	20,000	-
042-110-55500-21	Police UPS Replacements	-	-	5,000	3,130	-
042-110-55500-22	Hand-Held GPS Receiver	-	-	8,000	8,000	-
042-110-55500-23	Mobile Video Capture System Replacement	-	-	22,500	22,500	-
042-110-55500-24	LTE D-Block Radio Program	-	-	15,000	15,000	15,000
042-110-55500-25	Replacement Batteries for Warning Sirens	-	-	-	2,000	-
042-110-55500-26	Rolling Shelving Storage for Evidence	-	-	-	-	10,000
042-110-55500-27	Handheld Portable Radio Replacement	-	-	-	-	12,000
042-110-55500-28	TruCAM Video Laser	-	-	-	-	6,500
042-110-55500-29	City-Wide Telephone System Upgrade	-	-	-	-	75,000
042-110-55500-30	Video Display in Patrol Area	-	-	-	-	6,200
042-110-55520-08	Computer Hardware - BVSD Fiber Project	39,177	-	-	-	-
042-110-55520-11	Kiosk Computers	2,784	150	-	-	-
042-110-55520-19	Desktop Scanner for Planning	-	-	8,000	8,000	-
042-110-55520-20	Scanner/Plotter for Planning	-	-	10,000	21,830	-
042-110-55520-21	Toughbooks, Printers, Docking Stations	-	-	-	-	8,000
042-110-55530-04	Right-of-Way Permitting Software	8,168	-	-	-	-
042-110-55530-05	Fleet Software	4,882	-	-	-	-
042-110-55530-07	Enterprise Resource Planning System (70%)	-	-	463,000	175,000	525,000
042-110-55530-08	Electronic Service & Smart Phone Applications	-	-	15,000	15,000	-
042-110-55530-09	Autodesk Design Suite Premium Licenses	-	-	8,500	8,500	-
042-110-55530-10	Lucity Software	-	-	-	7,600	18,750
042-110-55530-17	Minute Recording System	-	-	-	-	5,490
042-110-55530-18	IT Core Routing & Switching - City Hall	-	-	-	-	50,000
042-110-55530-19	Technology - City Services Facility	-	-	-	-	25,000
042-110-55530-20	Desktop Management Software	-	-	-	-	15,000
042-110-55530-21	Desktop Productivity Suite of Software	-	-	-	-	48,000
042-110-55530-22	Library Network (Data) Switching	-	-	-	-	30,000
042-110-55530-23	Police Network (Data) Switching	-	-	-	-	20,000
042-110-55530-24	Software Update - Self-Check Machines	-	-	-	-	15,000
042-110-55540-04	GeoDocs for LaserFiche	-	-	17,500	-	-
<b>Total Operations &amp; General Capital</b>		<b>697,215</b>	<b>796,977</b>	<b>1,565,250</b>	<b>1,294,130</b>	<b>1,487,070</b>
042-111-56000-00	Principal - Bonds	420,000	435,000	-	-	-
042-111-56030-00	Interest - Bonds	29,925	15,225	-	-	-
<b>Total Debt Service</b>		<b>449,925</b>	<b>450,225</b>	<b>-</b>	<b>-</b>	<b>-</b>



**City of Louisville, Colorado  
Capital Projects Fund  
2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
042-499-55110-04	City Services Facility Site Improvements (25%)	1,320	2,363	-	-	-
042-499-55210-04	City Services Facility (25%)	3,417	491,394	1,337,500	1,337,500	1,612,500
042-499-55310-03	Concrete Replacement	70,184	69,966	45,000	45,000	90,000
042-499-55310-04	Street Reconstruction Program	1,267,648	1,179,258	1,750,000	1,750,000	1,550,000
042-499-55310-05	Bridge Repairs	7,565	53,580	-	-	-
042-499-55310-06	Bridge Reconstruction Projects - Flood	-	-	450,000	450,000	3,160,000
042-499-55310-31	McCaslin Interchange - Design	171,093	3,216	-	-	-
042-499-55310-33	South Boulder Road and Highway 42	27,102	3,778	-	-	-
042-499-55310-38	Highway 42 Station Area Master Plan	78,950	7,127	1,100	1,100	-
042-499-55310-39	Highway 42 Corridor Study	198,609	37,012	14,100	14,100	-
042-499-55310-40	Highway 42 & Pine Street Intersection	-	24,911	11,300	11,300	-
042-499-55310-42	McCaslin & Dillon Intersection	827,814	3,941	-	-	-
042-499-55310-45	McCaslin Interchange Modeling Study	39,368	4,479	-	-	-
042-499-55310-46	McCaslin/Washington Underpass (33%)	26,372	217,790	285,820	285,820	-
042-499-55310-47	Pine Street Gateway	-	-	15,000	15,000	-
042-499-55310-48	Wayfinding	1,105	-	78,900	78,900	-
042-499-55310-49	Bicycle and Stroller Parking	-	6,881	-	-	-
042-499-55310-50	Main Street Patios	10,985	240,061	17,000	17,000	-
042-499-55310-51	Pine and Front Intersection Improvements	70,871	-	-	-	-
042-499-55310-52	South Street Underpass (95%)	3,197	145,785	2,603,220	126,350	2,476,870
042-499-55310-53	State Highway 42 Traffic Signals	-	24,911	283,100	283,100	-
042-499-55310-54	US 36 - Design Build Enhancement Funds	-	-	-	-	-
042-499-55310-55	South Boulder Road Pedestrian Crossing	-	9,700	128,900	128,900	-
042-499-55310-56	US 36 PrePaid Kiosks - FASTER Contribution	-	-	11,560	22,320	-
042-499-55310-58	Wayfinding - McCaslin & Centennial Valley	-	-	100,000	100,000	-
042-499-55310-59	McCaslin/US36 Interchange (DDI)	-	1,172,732	1,312,730	1,312,730	1,172,730
042-499-55310-61	BNSF RR Underpass/N Drainage (25%)	-	25,915	12,500	12,500	-
042-499-55310-63	Short Street Traffic Signal	-	20,258	-	-	-
042-499-55310-64	Downtown Parking/Transit Project	-	1,507	300,000	425,000	40,000
042-499-55310-65	Contract Street Striping with Epoxy Paint	-	-	70,000	70,000	-
042-499-55310-66	Via Appia Scoping Study	-	-	12,000	13,880	-
042-499-55310-67	Monarch K-8 Safety Improvements	-	-	50,000	50,000	-
042-499-55310-68	SH 42 Short Crossing Improvements	-	-	500,000	500,000	-
042-499-55310-69	Dillon Road/St Andrews Intersection	-	-	35,000	35,000	391,000
042-499-55310-70	SBR/Garfield Signal Pole Replacement	-	-	75,000	75,000	-
042-499-55310-71	Asphalt Recycler-Hotbox	-	-	18,000	18,000	-
042-499-55310-74	Pavement Booster Program	-	-	-	-	220,000
042-499-55310-75	Downtown Surface Parking Expansion	-	-	-	-	100,000
042-499-55340-18	Energy Efficiency Modifications	9,062	9,338	1,600	1,600	-
042-499-55420-07	Traffic Signals	98,258	51,600	53,000	71,500	95,000
042-499-55430-09	Walk-Behind Line Striper	-	-	6,500	3,500	-
042-499-55430-13	Service Center Forklift	-	52	28,980	28,980	-
042-499-55430-14	Aerial Work Platform Replacement	-	7,973	-	-	-
<b>Total Capital - Public Works</b>		<b>2,912,921</b>	<b>3,815,527</b>	<b>9,607,810</b>	<b>7,284,080</b>	<b>10,908,100</b>
042-799-55330-02	Pond Liner Replacement (50%)	-	-	45,600	45,600	-
042-799-55330-16	Gateway Improvements	20,053	-	-	-	-
042-799-55330-33	Median Improvements	-	11,133	90,280	90,280	-
042-799-55330-37	Athletic Fields Annual Upgrades	10,722	16,623	14,000	14,000	14,000
042-799-55330-39	Park Irrigation Upgrades/Replacements	9,934	-	-	-	-
042-799-55330-91	Hutchinson Parking Lot Landscape	-	3,044	46,960	46,960	-
042-799-55340-03	Memory Square Improvements	-	-	89,500	89,500	-
042-799-55340-21	Rec Center - Lobby Renovation	184	-	-	-	-
042-799-55340-23	Rec Center - Dri Deck	9,129	-	-	-	-
042-799-55340-24	Rec Center - Hot Tub	-	10,000	-	-	-
042-799-55340-25	Rec Center - Pool Stairs	8,270	-	-	-	-
042-799-55340-26	Rec Center - Lifeguard Chair	9,208	-	-	-	-
042-799-55340-27	Rec Center - Senior Kitchen Appliances	-	-	-	-	25,000

**City of Louisville, Colorado  
Capital Projects Fund  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
042-799-55440-08	Recreation Equipment	69,660	33,359	83,500	83,500	65,000
042-799-55440-30	Rec Center - Solar Thermal	1,000	-	-	-	-
042-799-55440-31	Rec Center - Pool Chemical System	17,004	-	-	-	-
042-799-55440-32	Rec Center - South Weight Room Wall	-	6,514	-	-	-
042-799-55440-33	Rec Center - Table Replacements	-	14,389	-	-	-
042-799-55440-34	Rec Center - South Weight Room Equipment	-	4,733	-	-	-
042-799-55440-35	Rec Center - Hot Tub Replacement	-	229,045	-	-	-
042-799-55440-36	Rec Center - Wall Partitions	-	18,500	-	-	-
042-799-55440-37	Rec Center - ADA Compliance	-	3,187	-	-	-
042-799-55440-38	Rec Center - Security System	-	30,000	-	-	-
042-799-55440-39	Arts Center - Security System	-	19,563	-	-	-
042-799-55440-40	ADA Requirements	-	2,574	199,500	199,500	-
042-799-55440-41	Rec Center - Elevator Refurbish	-	55,432	-	-	-
042-799-55440-45	Rec Center - Pool Upgrades	-	-	79,000	79,000	17,900
042-799-55440-46	Rec Center - Dri Deck	-	-	10,000	10,000	-
042-799-55440-47	Rec Center - Lobby Furniture	-	-	25,000	25,000	-
042-799-55440-48	Rec Center - Sauna & Steam ADA Upgrades	-	-	16,000	16,000	-
042-799-55440-49	Rec Center - Security Cameras	-	-	20,000	20,000	-
042-799-55440-50	Rec Center - Pool Impeller & Pump	-	-	6,840	6,840	-
<b>Total Capital - Parks &amp; Recreation</b>		<b>155,165</b>	<b>458,097</b>	<b>726,180</b>	<b>726,180</b>	<b>121,900</b>
042-110-57054-00	Transfer to Golf Course Fund	121,914	434,038	4,010,620	3,526,350	1,196,000
042-110-57066-00	Transfer to Building Maint Fund	170,000	-	-	-	-
<b>Total Interfund Transfers</b>		<b>291,914</b>	<b>434,038</b>	<b>4,010,620</b>	<b>3,526,350</b>	<b>1,196,000</b>
<b>Total Expenditures</b>		<b>4,507,139</b>	<b>5,954,863</b>	<b>15,909,860</b>	<b>12,830,740</b>	<b>13,713,070</b>
<b>Ending Fund Balance</b>		<b>6,821,948</b>	<b>5,904,028</b>	<b>1,371,098</b>	<b>4,630,928</b>	<b>144,528</b>

The Capital Projects Fund was created in 1989 to account for monies received as a result of an additional one-percent (1%) City sales tax starting July 1, 1989. The Capital Projects Fund finances various capital improvements throughout the City including street reconstruction, sidewalks, park improvements, traffic improvements, etc. The Capital Projects Fund accounts for salaries and benefits costs for staff allocated to capital projects.

**City of Louisville, Colorado**  
**Impact Fee Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Fund Balance</b>		<b>708,675</b>	<b>1,090,799</b>	<b>844,545</b>	<b>844,545</b>	<b>492,745</b>
043-001-42250-00	Impact Fee - Transportation	53,422	48,037	32,660	40,000	35,130
043-001-42260-00	Impact Fee - Municipal Government	97,558	111,877	77,220	98,000	93,670
043-001-42280-00	Impact Fee - Library	75,614	65,990	58,000	34,000	56,030
043-001-42290-00	Impact Fee - Parks and Trails	415,339	370,104	325,400	190,000	314,120
043-001-42291-00	Impact Fee - Recreation	258,988	244,425	214,880	125,000	207,470
043-001-46110-00	Interest Earnings	7,870	6,511	5,000	7,000	5,000
043-001-46110-01	Net Increase (Decrease) in Fair Value	(1,418)	(2,559)	-	-	-
<b>Total Revenue</b>		<b>907,374</b>	<b>844,385</b>	<b>713,160</b>	<b>494,000</b>	<b>711,420</b>
043-110-53100-23	Professional Services - Investment Fees	730	1,149	700	800	900
<b>Total Impact Fee Administration</b>		<b>730</b>	<b>1,149</b>	<b>700</b>	<b>800</b>	<b>900</b>
043-110-57028-20	Transfer to Open Space & Parks - Parks & Trails	158,320	515,140	401,000	445,000	192,000
043-110-57042-10	Transfer to Capital Projects - Library	62,070	30,960	72,000	201,000	34,000
043-110-57042-20	Transfer to Capital Projects - Parks & Trails	17,160	11,140	-	-	-
043-110-57042-30	Transfer to Capital Projects - Recreation	-	306,660	265,000	199,000	126,000
043-110-57042-50	Transfer to Capital Projects - Transportation	116,000	48,580	66,000	-	41,000
043-110-57042-60	Transfer to Capital Projects - Municipal Facilities	122,500	177,010	181,000	-	99,000
043-110-57042-70	Transfer to Capital Projects - Police	48,470	-	-	-	-
<b>Total Transfers</b>		<b>524,520</b>	<b>1,089,490</b>	<b>985,000</b>	<b>845,000</b>	<b>492,000</b>
<b>Total Expenditures</b>		<b>525,250</b>	<b>1,090,639</b>	<b>985,700</b>	<b>845,800</b>	<b>492,900</b>
<b>Ending Fund Balance</b>		<b>1,090,799</b>	<b>844,545</b>	<b>572,005</b>	<b>492,745</b>	<b>711,265</b>

The Impact Fee Fund was created in 2004 as a result of Ordinance 1436, Series 2003. This ordinance established development impact fees for municipal capital facilities, police capital facilities, and transportation capital. As a result of the 2006 Impact Fee Study the fee structures have been modified and Impact Fees are now categorized as Municipal Facilities, Transportation, Library, Recreation, and Parks & Trails. A review and update to the Impact Fee Study was conducted in 2011, which resulted in a moderate reduction in Impact Fee rates.

**City of Louisville, Colorado  
Library Construction Fund  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
	<b>Beginning Fund Balance</b>	<b>104,615</b>	-	-	-	-
044-001-46110-00	Interest Earnings	54	-	-	-	-
	<b>Total Revenue</b>	<b>54</b>	-	-	-	-
044-110-53100-23	Professional Services - Investment Fees	14	-	-	-	-
	<b>Total Library Construction Admin</b>	<b>14</b>	-	-	-	-
044-499-55200-08	Library Construction - FF and E	104,656	-	-	-	-
	<b>Total Capital Outlay</b>	<b>104,656</b>	-	-	-	-
	<b>Total Expenditures</b>	<b>104,669</b>	-	-	-	-
	<b>Ending Fund Balance</b>	-	-	-	-	-

In 2003, the Louisville voters approved a \$7,405,000 bond issue for the construction of a new library building. In addition, the voters approved an increase in the City's property tax levy not to exceed 1.581 mills to pay the debt service on the bonds. The majority of the construction was completed by August 2006. The Library Capital Construction Fund was created to account for the proceeds of the bond issue and the costs of construction of the new library. The debt service payments are accounted for in the Debt Service Fund.



# **2015 Annual Operating & Capital Budget**

## **Debt Service Fund Tab**

**City of Louisville, Colorado**  
**Debt Service Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
	<b>Beginning Working Capital</b>	<b>943,058</b>	<b>1,083,534</b>	<b>696,969</b>	<b>696,969</b>	<b>660,899</b>
097-001-41100-00	General Property Tax Revenue	658,027	664,014	680,400	682,530	690,710
097-001-46110-00	Interest Earnings	8,239	5,171	5,000	5,000	5,000
097-001-46110-01	Net Increase (Decrease) in Fair Value	(951)	(922)	-	-	-
	<b>Total Revenue</b>	<b>665,314</b>	<b>668,263</b>	<b>685,400</b>	<b>687,530</b>	<b>695,710</b>
097-111-53100-23	Professional Services - Investment Fees	805	846	800	800	800
097-111-53820-00	Bond Maintenance Fees	250	250	250	300	300
097-111-56000-00	Principal - Bonds	335,000	875,000	575,000	575,000	600,000
097-111-56030-00	Interest - Bonds	188,783	178,733	147,500	147,500	126,680
	<b>Total Expenditures</b>	<b>524,838</b>	<b>1,054,828</b>	<b>723,550</b>	<b>723,600</b>	<b>727,780</b>
	<b>Ending Working Capital</b>	<b>1,083,534</b>	<b>696,969</b>	<b>658,819</b>	<b>660,899</b>	<b>628,829</b>

In 2003, the Louisville voters approved a \$7,405,000 bond issue for the construction of a new library building. In addition, the voters approved an increase in the City's property tax levy not to exceed 1.581 mills to pay debt service on the bonds. The current mill levy has been certified at 1.526. The Debt Service Fund accounts for the resulting property tax revenue and the



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City<sup>*of*</sup>  
Louisville

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# **2015 Annual Operating & Capital Budget**

## **Enterprise Funds Tab**



**City of Louisville, Colorado**  
**Water Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Working Capital</b>		<b>3,035,472</b>	<b>6,392,300</b>	<b>9,673,652</b>	<b>9,673,652</b>	<b>3,315,230</b>
051-001-43199-00	FEMA & State Grants - 2013 Flood	-	96,408	-	-	-
051-001-43212-00	State Grant - CWCB	-	-	40,000	40,000	-
051-001-43299-00	Grant Revenues	-	-	-	-	250,000
051-001-44140-00	Unclassified Charges for Services	26,831	38,511	15,000	25,000	25,000
051-001-44300-00	Commercial Users Fee	2,314,174	2,085,900	2,243,810	2,190,190	2,233,990
051-001-44310-00	Residential User Fee	2,794,506	2,347,651	2,392,730	2,230,270	2,274,880
051-001-44330-00	Delinquent Charges	27,476	28,594	20,000	20,000	20,000
051-001-44450-00	Water Tap Fees	3,590,406	4,009,975	3,580,640	2,197,080	3,821,470
051-001-46100-00	Miscellaneous Revenues	71,013	50,358	50,000	50,000	50,000
051-001-46110-00	Interest Earnings	36,343	41,931	40,000	50,000	35,000
051-001-46110-01	Net Increase (Decrease) in Fair Value	(5,720)	(13,026)	-	-	-
051-001-46187-00	Solar Power Renewable Energy Credit	17,885	16,725	15,000	15,000	15,000
051-001-46190-00	Insurance Recovery	-	106,122	-	-	-
051-001-47100-00	Sale of Fixed Assets	-	2,876	-	-	-
051-001-47200-00	Bond Proceeds	-	8,355,000	-	-	-
<b>Total Revenue</b>		<b>8,872,913</b>	<b>17,167,025</b>	<b>8,397,180</b>	<b>6,817,540</b>	<b>8,725,340</b>
051-110-51100-00	Regular Salaries	301,428	327,020	368,990	358,080	412,350
051-110-51110-00	Temporary Salaries	-	242	-	-	-
051-110-51120-00	Overtime Pay	274	428	-	400	400
051-110-51200-00	FICA Expense	21,801	22,878	28,230	27,420	31,580
051-110-51210-00	Retirement Contribution	18,697	20,922	20,290	19,720	22,700
051-110-51220-00	Health Insurance	34,439	37,828	47,150	45,560	54,840
051-110-51230-00	Workers Compensation	1,154	1,578	1,200	2,200	2,200
051-110-53100-01	Professional Services - Audit	10,343	12,311	10,800	10,800	16,800
051-110-53100-23	Professional Services - Investment Fees	2,727	5,752	2,700	5,000	5,000
051-110-53100-24	Professional Services - Banking Fees	6,733	7,109	7,500	7,000	7,500
051-110-53805-01	Insurance	124,202	129,982	143,500	119,000	46,920
051-110-53805-03	Insurance Deductibles	817	-	-	-	-
051-110-53814-00	Refunds	2,700	3,000	4,000	4,000	4,000
<b>Total Central Charges</b>		<b>525,315</b>	<b>569,050</b>	<b>634,360</b>	<b>599,180</b>	<b>604,290</b>
051-111-56000-00	Principal - Bonds	-	-	-	-	-
051-111-56010-00	Principal - Notes	1,124,166	8,905,000	630,000	630,000	690,000
051-111-56020-00	Principal - Other Debt	45,219	48,125	50,630	50,630	53,350
051-111-56040-00	Interest - Notes	347,454	307,350	251,500	251,660	190,810
051-111-56050-00	Interest - Other Debt	16,803	13,894	11,370	11,370	8,720
051-111-56060-00	Bond Issuance Costs	-	60,930	-	-	-
<b>Total Debt Service</b>		<b>1,533,641</b>	<b>9,335,299</b>	<b>943,500</b>	<b>943,660</b>	<b>942,880</b>
051-210-51100-00	Regular Salaries	32,611	21,190	11,080	8,090	8,090
051-210-51120-00	Overtime Pay	232	801	-	800	800
051-210-51200-00	FICA Expense	2,401	1,770	630	680	680
051-210-51210-00	Retirement Contribution	1,612	1,312	450	490	490
051-210-51220-00	Health Insurance	5,029	4,207	2,160	2,160	2,260
051-210-51230-00	Workers Compensation	184	223	200	260	260
051-210-52100-00	Office Supplies	193	106	200	100	200
051-210-52130-00	Non-Capital Computer Hardware	2,180	-	-	-	-
051-210-53100-24	Professional Services - Bank Charges	16,662	17,694	17,000	17,000	17,000
051-210-53100-99	Professional Services - Other	-	24,620	35,000	33,900	35,600
051-210-53400-00	Postage	11,095	13,095	16,000	14,000	16,000
051-210-53500-03	Parts/Repairs/Maintenance - Equipment	548	-	-	-	-
051-210-53500-13	Parts/Repairs/Maintenance - Software	1,549	2,107	2,000	2,000	2,000

**City of Louisville, Colorado**  
**Water Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
051-210-53801-00	Education Expense	65	-	200	-	-
051-210-53807-00	Printing	4,207	3,763	6,000	6,600	6,950
051-210-53808-00	Travel	94	57	80	-	-
	<b>Total Utility Billing</b>	<b>78,660</b>	<b>90,944</b>	<b>91,000</b>	<b>86,080</b>	<b>90,330</b>
051-461-51100-00	Regular Salaries	506,293	518,961	536,100	551,810	592,650
051-461-51110-00	Temporary Salaries	13,918	27,904	21,360	21,360	21,580
051-461-51120-00	Overtime Pay	18,585	23,526	17,500	28,150	17,500
051-461-51200-00	FICA Expense	40,515	42,838	43,980	46,000	48,330
051-461-51210-00	Retirement Contribution	26,219	29,531	30,450	31,900	33,560
051-461-51220-00	Health Insurance	76,091	79,369	97,330	106,720	116,020
051-461-51230-00	Workers Compensation	7,384	12,649	10,000	10,000	12,000
051-461-51240-00	Unemployment Compensation	1,080	-	-	-	-
051-461-52100-00	Office Supplies	788	964	1,300	1,300	1,300
051-461-52120-00	Non-Capital Furniture/Equipment/Tools	1,756	848	3,000	2,750	3,000
051-461-52130-00	Non-Capital Computer Hardware	-	-	1,000	1,000	1,000
051-461-52150-00	Computer Supplies	578	65	300	300	300
051-461-52150-99	Computer Supplies - Software	4,184	5,001	5,400	5,400	5,400
051-461-52200-01	Operating Supplies - Chemicals	250,824	214,170	270,000	295,000	297,000
051-461-52200-02	Operating Supplies - Laboratory	21,498	21,870	17,000	16,500	17,000
051-461-52200-03	Operating Supplies - Medical	25	-	150	150	150
051-461-52200-07	Operating Supplies - Signs	97	-	250	250	250
051-461-52200-08	Operating Supplies - Janitorial	802	900	500	500	500
051-461-52200-09	Operating Supplies - Safety	1,864	1,640	3,000	3,000	3,000
051-461-52220-01	Auto Expense - Parts & Repairs	6,081	2,619	6,000	5,000	6,000
051-461-52220-02	Auto Expense - Tires	845	608	600	600	600
051-461-52220-03	Auto Expense - Gas & Oil	9,294	9,301	7,500	6,600	7,500
051-461-52230-00	Uniforms and Clothing	703	1,230	1,900	1,900	2,090
051-461-52230-01	Uniform & Rental Supplies	5,506	5,122	5,000	5,000	5,500
051-461-52250-00	Miscellaneous Supplies	762	909	1,000	1,250	1,000
051-461-53100-03	Professional Services - Consulting	-	4,991	5,000	5,000	5,000
051-461-53100-07	Professional Services - Information Systems	8,118	14,972	32,000	25,000	32,000
051-461-53100-08	Professional Services - Contract Employment	38,394	3,238	25,500	25,500	25,500
051-461-53100-09	Professional Services - Laboratory	61,422	44,340	71,000	65,000	71,000
051-461-53100-14	Professional Services - Custodial	9,331	6,840	7,900	7,000	9,880
051-461-53100-16	Professional Services - Mosquito/Pest Control	1,875	2,250	1,500	1,750	1,500
051-461-53100-76	Professional Services - Flood Recovery	-	1,584	-	-	-
051-461-53100-99	Professional Services - Other	188	104	-	-	-
051-461-53200-01	Utility Services - Gas	12,063	9,887	13,000	13,000	14,300
051-461-53200-02	Utility Services - Electricity	88,651	95,452	91,310	115,000	120,000
051-461-53200-03	Utility Services - Trash Removal	1,157	1,191	1,200	1,200	1,200
051-461-53200-04	Utility Services - Eco Cycle	2,625	-	-	-	-
051-461-53200-05	Utility Services - Hazardous Waste	220	220	1,000	1,200	1,200
051-461-53300-01	Communication Services - Telephone	1,051	1,031	1,100	1,100	1,100
051-461-53300-02	Communication Services - Cellular Telephone	1,244	1,179	1,200	1,200	1,200
051-461-53300-05	Communications - T1 Line	7,191	5,999	7,200	7,200	7,200
051-461-53400-00	Postage	3,831	3,420	3,800	3,000	3,800
051-461-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	36,075	22,768	35,000	35,000	21,970
051-461-53500-03	Parts/Repairs/Maintenance - Equipment	89,389	91,543	75,000	90,000	91,500
051-461-53500-04	Parts/Repairs/Maintenance - Grounds	10,736	5,939	10,500	9,000	10,500
051-461-53500-10	Parts/Repairs/Maintenance - HVAC	5,280	6,515	6,000	6,000	6,000
051-461-53500-12	Parts/Repairs/Maintenance - Copiers	340	1,000	500	1,200	500
051-461-53500-16	Parts/Repairs/Maintenance - Security	396	-	400	-	400
051-461-53600-01	Equipment Rental	-	-	500	500	500
051-461-53600-03	Rentals - Solar Power Equipment Lease	21,211	21,211	21,200	21,200	21,200
051-461-53700-05	Water Week Education	-	-	200	-	200

**City of Louisville, Colorado**  
**Water Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
051-461-53700-06	Water Conservation Rebates	5,006	4,123	5,000	2,500	-
051-461-53801-00	Education Expense	2,169	1,704	3,500	3,500	4,000
051-461-53804-00	Advertising/Marketing	77	-	200	-	200
051-461-53807-00	Printing	4,000	3,034	3,280	2,900	3,280
051-461-53808-00	Travel	-	-	500	-	500
051-461-53810-00	Dues/Subscriptions/Books	7,816	3,837	4,000	4,000	4,500
051-461-53955-00	Computer Replacement	860	860	860	860	860
<b>Total Water Plant Operations</b>		<b>1,416,403</b>	<b>1,359,255</b>	<b>1,509,970</b>	<b>1,591,250</b>	<b>1,654,220</b>
051-462-51100-00	Regular Salaries	77,497	90,157	98,120	100,540	104,360
051-462-51110-00	Temporary Salaries	15,542	4,835	21,360	21,360	21,580
051-462-51120-00	Overtime Pay	2,239	2,523	1,500	1,500	1,500
051-462-51200-00	FICA Expense	7,452	7,387	9,250	9,440	9,750
051-462-51210-00	Retirement Contribution	4,191	5,155	5,480	5,610	5,820
051-462-51220-00	Health Insurance	10,509	11,404	16,220	16,620	18,110
051-462-51230-00	Workers Compensation	1,583	1,404	1,600	1,600	1,600
051-462-52120-00	Non-Capital Furniture/Equipment/Tools	-	-	500	500	500
051-462-52200-01	Operating Supplies - Chemicals	2,307	1,147	3,500	3,500	4,000
051-462-53100-03	Professional Services - Consulting	10,802	89,815	150,000	150,000	178,500
051-462-53100-77	Professional Services - Water Conservation Plan	-	-	40,530	20,000	40,530
051-462-53105-00	Legal Services - General	9,411	10,507	70,000	75,000	85,500
051-462-53105-03	Legal Services - Lafayette Water Matters (LAFOP)	843	3,272	-	-	-
051-462-53105-19	Legal Services - Vranesh and Raisch	15,932	25,529	-	-	-
051-462-53105-21	Legal Services - Eldora	9,957	11,164	-	-	-
051-462-53105-23	Legal Services - Tieken and Hill	15,593	1,236	-	-	-
051-462-53105-29	Legal Services - Marsh Trans	21,425	69,965	-	-	-
051-462-53105-30	Legal Services - LSV.CMWC-SO	6,780	-	-	-	-
051-462-53105-33	Legal Services - LSV Frisco-So	402	-	-	-	-
051-462-53105-34	Legal Services - LSV LAF-SO	432	-	-	-	-
051-462-53105-44	Legal Services - Johnson	2,606	4,405	-	-	-
051-462-53105-53	Legal Services - Mesa Trail	842	3,620	-	-	-
051-462-53105-55	Legal Services - FlyFisher Group	6,605	21,174	-	-	-
051-462-53200-02	Utility Services - Electricity	5,558	2,871	4,000	4,000	4,000
051-462-53300-01	Communication Services - Telephone	-	-	130	130	130
051-462-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	53	225	2,000	2,000	2,000
051-462-53500-03	Parts/Repairs/Maintenance - Equipment	3,786	4,558	6,000	6,000	6,000
051-462-53500-04	Parts/Repairs/Maint - Grounds	3,097	9,406	10,000	10,000	10,000
051-462-53808-00	Travel	1,180	491	500	500	500
051-462-53813-00	Ditch Assessment	45,585	45,876	51,500	52,050	54,000
051-462-53813-01	Marshall Lake Assessments	10,094	10,121	10,500	11,250	12,000
051-462-53813-02	Marshall Lake Storage/Carriage Fees	61,380	63,355	51,250	60,000	60,000
051-462-53813-03	NCWCD - CBT Annual Assessments	72,689	99,440	95,000	61,062	95,000
051-462-53813-04	Windy Gap Pumping & Carriage	(11,943)	22,559	25,000	7,220	25,000
051-462-53813-05	NCWCD - SWSP Yearly Maintenance (Assessment)	-	66,411	75,000	85,810	85,000
051-462-53813-06	NCWCD - SWSP Pumping Charges	-	-	10,000	-	10,000
051-462-53813-07	SPWRAP Assessment	6,923	6,968	7,500	6,780	7,500
051-462-53941-00	Lease Payment - Superior Water	124,043	124,038	124,500	124,000	124,500
<b>Total Raw Water Operations</b>		<b>545,393</b>	<b>821,014</b>	<b>890,940</b>	<b>836,472</b>	<b>967,380</b>
051-463-51100-00	Regular Salaries	177,326	174,224	198,600	189,430	198,040
051-463-51120-00	Overtime Pay	9,057	12,281	11,500	12,500	12,500
051-463-51200-00	FICA Expense	13,341	13,877	16,070	15,450	16,110
051-463-51210-00	Retirement Contribution	9,147	10,513	11,560	11,110	11,580
051-463-51220-00	Health Insurance	39,835	42,212	51,370	49,860	53,760
051-463-51230-00	Workers Compensation	3,111	4,942	4,000	5,000	5,000
051-463-52100-00	Office Supplies	2,028	382	1,000	500	500

**City of Louisville, Colorado**  
**Water Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
051-463-52120-00	Non-Capital Furniture/Equipment/Tools	4,343	4,544	5,000	5,000	5,000
051-463-52200-09	Operating Supplies - Safety	1,533	2,550	2,000	2,000	2,000
051-463-52220-01	Auto Expense - Parts & Repairs	9,510	7,962	8,000	8,000	8,000
051-463-52220-02	Auto Expense - Tires	3,871	1,184	1,580	1,580	800
051-463-52220-03	Auto Expense - Gas & Oil	20,146	18,591	16,280	17,500	17,500
051-463-52230-00	Uniforms and Clothing	1,647	1,779	1,900	1,900	1,900
051-463-53100-03	Professional Services - Consulting	5,750	5,000	5,000	5,000	5,500
051-463-53100-99	Professional Services - Other	12,825	7,284	9,500	9,500	9,500
051-463-53300-02	Communication Services - Cellular Telephone	629	351	720	720	720
051-463-53500-03	Parts/Repairs/Maintenance - Equipment	6,575	4,486	6,500	5,000	5,000
051-463-53500-09	Parts/Repairs/Maintenance - Utility Lines	16,731	43,092	18,500	22,500	22,500
051-463-53500-13	Parts/Repairs/Maintenance - Software	-	2,782	2,400	2,400	2,500
051-463-53600-01	Equipment Rental	-	-	300	300	300
051-463-53801-00	Education Expense	4,186	3,463	4,500	4,500	4,500
051-463-53807-00	Printing	262	514	600	400	400
051-463-53808-00	Travel	-	140	500	300	300
051-463-53810-00	Dues/Subscriptions/Books	1,138	165	550	300	300
<b>Total Distribution &amp; Collection</b>		<b>342,991</b>	<b>362,318</b>	<b>377,930</b>	<b>370,750</b>	<b>384,210</b>
051-498-55410-01	Vehicle & Equipment Replacement	150,071	-	-	-	-
051-498-55420-15	Copier Replacement	4,765	-	-	-	-
051-498-55450-29	Portable Air Compressor (25%)	3,414	-	-	-	-
051-498-55830-01	Water Line Replacement	165,367	225,043	205,000	205,000	210,000
051-498-55830-04	US36 Raw Waterline Replacement	-	-	177,000	177,000	-
051-498-55840-04	Turbidity Meters	-	26,361	-	-	-
051-498-55840-06	Lab Instrumentation	8,623	-	-	-	-
051-498-55840-07	3 MG Tank	115,049	164,435	1,235,570	1,235,570	-
051-498-55840-17	Pump R and R	12,956	11,410	25,000	25,000	-
051-498-55840-23	Valve R and R	8,555	1,989	23,640	23,640	-
051-498-55840-48	Heating Upgrades - South Plant	82,531	-	-	-	-
051-498-55840-69	DR 5000	-	4,064	-	-	-
051-498-55840-70	Eldorado Springs Stormwater Control	-	-	87,000	87,000	-
051-498-55840-80	Eldorado Intake - Flood Reconstruction	-	4,960	750,000	750,000	-
<b>Total Replacement Capital</b>		<b>551,332</b>	<b>438,261</b>	<b>2,503,210</b>	<b>2,503,210</b>	<b>210,000</b>
051-499-53100-31	Raw Water Master Plan	-	-	150,000	150,000	-
051-499-55110-04	City Services Facility Site Improvements (25%)	1,320	2,363	-	-	-
051-499-55210-04	City Services Facility (25%)	3,417	491,393	1,337,500	1,337,500	1,612,500
051-499-55310-46	McCaslin/Washington Underpass (17%)	13,139	111,718	147,210	147,210	-
051-499-55360-10	Marshall Lake Evaluation	-	37,661	92,340	92,340	-
051-499-55360-11	Lateral Lining	-	-	147,000	147,000	-
051-499-55360-12	Raw Water & Facilities Plan	44,447	105	-	-	-
051-499-55420-18	Lab Equipment	-	-	18,500	18,500	-
051-499-55450-19	Sludge Treatment/Handling	-	17,212	3,227,800	3,227,800	-
051-499-55450-22	Radio Signal Water Meter Read	5,193	-	-	-	-
051-499-55450-28	New Water Meters & Pits	36,349	74,541	30,000	30,000	-
051-499-55450-30	North Plant Carbon Feed	-	129	200,000	200,000	-
051-499-55450-31	Heating Upgrades (HBWTF)	-	-	32,000	32,000	-
051-499-55450-32	North Flocculators	-	-	42,000	42,000	-
051-499-55450-33	North Plant Flooring Replacement	-	-	15,000	15,000	-
051-499-55450-34	Pressure Reducing Valve/Vault Removal	-	-	-	-	25,000
051-499-55450-35	Sid Copeland WTP Contact Tank Improvements	-	-	-	-	160,000
051-499-55450-36	NCWCD Pump Station Variable Drives	-	-	-	-	115,000
051-499-55500-15	Folder/Inserter Replacement (40%)	-	7,838	-	-	-
051-499-55530-07	Enterprise Resource Planning System (15%)	-	-	66,000	37,500	112,500

**City of Louisville, Colorado**  
**Water Utility Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
051-499-55530-10	Lucity Asset Management Software (25%)	-	-	-	-	18,750
051-499-55530-15	Computer Software	-	-	6,500	6,500	-
051-499-55550-01	SCADA Upgrade	91,127	-	-	-	-
051-499-55600-01	Water Rights	25	5,043	-	-	-
051-499-55600-06	Water Rights Transfers	12,543	25,000	-	-	-
051-499-55810-07	South & North Plant Roof Replacement	70,724	-	-	-	-
051-499-55810-11	North Plant Parking Upgrade	33,777	-	-	-	-
051-499-55810-13	North Plant Fuel Storage Modification	-	21,923	-	-	-
051-499-55810-15	Water System Tie-In with Superior	-	-	90,000	90,000	450,000
051-499-55830-02	Water System Improvements	68,640	-	-	-	-
051-499-55830-17	NCWCD-Windy Gap FIRMing Project	31,330	-	495,110	495,110	400,000
051-499-55830-26	Golf Course Reuse Expansion	-	-	59,000	59,000	-
051-499-55840-35	Utility Rate Study	-	114,605	35,400	35,400	-
051-499-55840-60	Solar Bee Mixer in Storage Tanks	62,316	-	-	-	-
051-499-55840-75	Core Area Utility (11%)	-	-	82,500	82,500	-
	<b>Total New Capital</b>	<b>474,348</b>	<b>909,531</b>	<b>6,273,860</b>	<b>6,245,360</b>	<b>2,893,750</b>
051-110-57010-00	Transfer to General Fund	48,000	-	-	-	-
	<b>Total Interfund Transfers</b>	<b>48,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Expenditures</b>	<b>5,516,085</b>	<b>13,885,672</b>	<b>13,224,770</b>	<b>13,175,962</b>	<b>7,747,060</b>
	<b>Ending Working Capital</b>	<b>6,392,300</b>	<b>9,673,652</b>	<b>4,846,062</b>	<b>3,315,230</b>	<b>4,293,510</b>

The Water Utility Fund accounts for the resources generated and the costs incurred to provide water service. The budgets for the Water Utility Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain Water Utility Fund transactions, such as asset purchases and principal payments on debt, to be recorded as expenses and to be subject to appropriation.

**City of Louisville, Colorado**  
**Wastewater Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Working Capital</b>		<b>8,761,461</b>	<b>9,028,302</b>	<b>9,003,173</b>	<b>9,003,173</b>	<b>7,438,193</b>
052-001-43199-00	FEMA & State Grants - 2013 Flood	-	3,280	-	-	-
052-001-43299-00	Grant Revenues	-	-	-	-	250,000
052-001-44300-00	Commercial User Fee	395,362	370,145	440,470	444,170	564,100
052-001-44310-00	Residential User Fee	1,447,328	1,530,713	1,806,240	1,836,860	2,332,810
052-001-44320-00	Assessment Fees	2,010	-	-	-	-
052-001-44330-00	Delinquent Charges	3,824	4,061	4,000	4,000	4,000
052-001-44340-00	Pretreatment Fees	7,539	9,075	10,000	10,000	10,000
052-001-44460-00	Sewer Tap Fees	492,195	572,791	439,000	431,470	680,800
052-001-44461-00	RV Dump Station Fees	5,690	5,956	5,000	6,000	6,000
052-001-46100-00	Miscellaneous Revenues	8,026	-	-	-	-
052-001-46110-00	Interest Earnings	68,124	43,999	35,000	50,000	35,000
052-001-46110-01	Net Increase (Decrease) in Fair Value	(7,969)	(12,037)	-	-	-
052-001-46185-00	Biosolids Revenue	340	870	600	600	-
052-001-46187-00	Solar Power Renewable Energy Credit	8,951	8,457	6,000	8,000	8,000
052-001-47100-00	Sale of Fixed Assets	15,000	42,004	-	-	-
052-001-48054-00	Transfer from Golf Course	180,000	90,000	-	-	225,000
<b>Total Revenue</b>		<b>2,626,419</b>	<b>2,669,313</b>	<b>2,746,310</b>	<b>2,791,100</b>	<b>4,115,710</b>
052-110-51100-00	Regular Salaries	201,115	215,049	240,680	231,590	277,730
052-110-51120-00	Overtime Pay	267	404	-	300	300
052-110-51200-00	FICA Expense	14,561	15,099	18,410	17,740	21,270
052-110-51210-00	Retirement Contribution	12,683	14,086	14,970	14,480	17,080
052-110-51220-00	Health Insurance	23,029	24,985	30,540	29,360	37,540
052-110-51230-00	Workers Compensation	780	1,049	800	1,300	1,300
052-110-53100-01	Professional Services - Audit	5,025	5,980	3,800	3,800	6,800
052-110-53100-23	Professional Services - Investment Fees	5,517	6,103	5,700	5,700	5,700
052-110-53100-24	Professional Services - Banking Fees	2,531	2,703	2,700	2,700	2,700
052-110-53805-01	Insurance	23,498	24,591	27,100	22,400	36,670
052-110-57120-00	Loss on Claims and Judgments	-	64,031	-	-	-
<b>Total Central Charges</b>		<b>289,005</b>	<b>374,080</b>	<b>344,700</b>	<b>329,370</b>	<b>407,090</b>
052-111-56010-00	Principal - Notes	-	-	-	-	833,400
052-111-56040-00	Interest - Notes	-	-	-	-	992,700
<b>Total Debt Service</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,826,100</b>
052-210-51100-00	Regular Salaries	23,083	17,381	11,080	10,910	11,130
052-210-51120-00	Overtime Pay	232	562	-	1,000	1,000
052-210-51200-00	FICA Expense	1,702	1,387	850	910	930
052-210-51210-00	Retirement Contribution	1,146	1,032	610	660	670
052-210-51220-00	Health Insurance	3,926	3,631	2,700	2,690	2,830
052-210-51230-00	Workers Compensation	190	235	200	270	270
052-210-52100-00	Office Supplies	155	31	200	200	200
052-210-52130-00	Non-Capital Computer Hardware	2,180	-	-	-	-
052-210-53100-24	Professional Services - Bank Charges	15,549	16,288	16,000	16,000	16,000
052-210-53100-99	Professional Services - Other	-	12,410	17,500	17,000	17,800
052-210-53400-00	Postage	11,095	13,095	14,000	13,300	14,000
052-210-53500-03	Parts/Repairs/Maintenance - Equipment	548	-	-	-	-
052-210-53500-13	Parts/Repairs/Maintenance - Software	1,549	2,107	1,550	1,550	1,550
052-210-53801-00	Education Expense	65	-	200	200	-

**City of Louisville, Colorado  
Wastewater Utility Fund  
2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
052-210-53807-00	Printing	4,207	3,763	6,000	6,000	6,300
052-210-53808-00	Travel	94	57	80	80	-
	<b>Total Utility Billing</b>	<b>65,720</b>	<b>71,977</b>	<b>70,970</b>	<b>70,770</b>	<b>72,680</b>
052-471-51100-00	Regular Salaries	93,750	76,017	70,180	70,100	69,920
052-471-51120-00	Overtime Pay	3,481	3,483	2,750	3,750	3,750
052-471-51200-00	FICA Expense	6,879	6,012	5,580	5,650	5,640
052-471-51210-00	Retirement Contribution	4,709	4,548	4,010	4,060	4,050
052-471-51220-00	Health Insurance	18,657	17,104	13,520	13,470	14,150
052-471-51230-00	Workers Compensation	2,000	1,476	2,000	1,500	1,500
052-471-52120-00	Non-Capital Furniture/Equipment/Tools	3,477	1,799	4,500	3,500	3,500
052-471-52200-01	Operating Supplies - Chemicals	472	456	500	200	200
052-471-52200-09	Operating Supplies - Safety	3,100	3,041	2,000	2,000	2,000
052-471-52220-01	Auto Expense - Parts & Repairs	1,322	105	1,500	1,500	1,500
052-471-52220-02	Auto Expense - Tires	208	-	500	500	1,900
052-471-52230-00	Uniforms and Clothing	1,594	1,113	1,900	1,900	1,900
052-471-53100-99	Professional Services - Other	17,931	5,568	30,000	30,000	30,000
052-471-53200-01	Utility Services - Gas	853	955	850	850	1,000
052-471-53200-02	Utility Services - Electricity	7,409	9,222	7,250	8,720	10,000
052-471-53300-01	Communication Services - Telephone	1,157	1,275	1,000	1,000	1,200
052-471-53400-00	Postage	-	5	20	-	-
052-471-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	228	183	750	500	500
052-471-53500-03	Parts/Repairs/Maintenance - Equipment	10,589	1,700	10,000	10,000	10,000
052-471-53500-09	Parts/Repairs/Maintenance - Utility Lines	4,212	1,463	6,000	6,000	6,000
052-471-53500-13	Parts/Repairs/Maintenance - Software	2,864	1,785	5,000	5,000	5,000
052-471-53500-99	Parts/Repairs/Maintenance - Other	4,178	885	3,000	3,000	6,000
052-471-53600-01	Equipment Rental	-	-	250	250	250
052-471-53801-00	Education Expense	321	985	1,000	1,000	1,000
052-471-53810-00	Dues/Subscriptions/Books	55	-	-	-	-
052-471-53955-00	Computer Replacement	1,080	1,080	1,080	1,080	1,080
	<b>Total Collections</b>	<b>190,527</b>	<b>140,257</b>	<b>175,140</b>	<b>175,530</b>	<b>182,040</b>
052-472-51100-00	Regular Salaries	186,764	241,691	241,340	147,700	262,130
052-472-51110-00	Temporary Salaries	31,349	18,658	29,640	29,640	29,940
052-472-51120-00	Overtime Pay	12,881	15,327	18,000	13,000	18,000
052-472-51200-00	FICA Expense	17,967	19,770	22,110	14,560	23,720
052-472-51210-00	Retirement Contribution	10,409	13,326	14,260	8,840	15,410
052-472-51220-00	Health Insurance	28,335	36,465	54,070	35,030	60,550
052-472-51230-00	Workers Compensation	3,733	4,610	4,000	5,000	5,000
052-472-52100-00	Office Supplies	2,090	2,835	1,900	1,900	1,900
052-472-52120-00	Non-Capital Furniture/Equipment/Tools	21,177	14,410	22,040	21,000	24,240
052-472-52200-01	Operating Supplies - Chemicals	25,423	27,350	27,990	30,500	31,000
052-472-52200-02	Operating Supplies - Laboratory	13,834	15,369	14,850	14,500	15,370
052-472-52200-03	Operating Supplies - Medical	222	171	230	230	230
052-472-52200-08	Operating Supplies - Janitorial	1,365	1,098	1,200	750	1,200
052-472-52200-09	Operating Supplies - Safety	353	980	1,280	1,280	1,280
052-472-52220-01	Auto Expense - Parts & Repairs	4,197	2,624	3,000	2,500	3,000
052-472-52220-02	Auto Expense - Tires	4,061	25	250	250	250
052-472-52220-03	Auto Expense - Gas & Oil	8,016	10,396	4,550	3,000	4,550
052-472-52230-00	Uniforms and Clothing	1,648	1,377	700	700	700
052-472-52230-01	Uniforms & Rental Supplies	2,341	2,646	2,750	2,750	2,750
052-472-53100-09	Professional Services - Laboratory	36,522	35,461	35,400	35,000	39,000

**City of Louisville, Colorado**  
**Wastewater Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
052-472-53100-11	Professional Services - Mowing	352	540	500	350	500
052-472-53100-14	Professional Services - Custodial	1,860	1,560	1,850	1,600	2,310
052-472-53100-99	Professional Services - Other	13,016	9,648	85,000	90,000	85,000
052-472-53200-01	Utility Services - Gas	1,321	1,575	1,790	1,790	1,790
052-472-53200-02	Utility Services - Electricity	191,702	204,780	210,000	200,000	210,000
052-472-53200-03	Utility Service - Trash Removal	2,776	2,372	3,000	2,500	3,000
052-472-53200-05	Utility Services - Hazardous Waste	250	430	800	500	800
052-472-53300-01	Communication Services - Telephone	811	782	850	850	850
052-472-53300-02	Communication Services - Cellular Telephone	520	587	670	670	670
052-472-53300-05	Communications - T1	393	433	450	450	450
052-472-53400-00	Postage	903	855	900	900	900
052-472-53500-01	Parts/Repairs/Maintenance - Buildings/Facilities	13,274	8,049	12,000	12,000	8,750
052-472-53500-03	Parts/Repairs/Maintenance - Equipment	62,410	38,744	65,000	50,000	65,000
052-472-53500-04	Parts/Repairs/Maintenance - Grounds	986	1,456	2,000	1,700	2,000
052-472-53500-13	Parts/Repairs/Maintenance - Software	7,799	6,037	12,000	16,000	12,000
052-472-53600-01	Equipment Rental	-	325	250	250	250
052-472-53600-03	Rentals - Solar Power Equipment Lease	10,606	10,606	10,610	10,610	10,610
052-472-53600-99	Rentals - Other	301	315	350	350	350
052-472-53801-00	Education Expense	2,234	1,304	2,500	2,000	2,500
052-472-53804-00	Advertising/Marketing	271	308	280	280	280
052-472-53807-00	Printing	2,037	42	150	150	150
052-472-53808-00	Travel	-	-	500	-	500
052-472-53810-00	Dues/Subscriptions/Books	1,992	2,550	3,000	3,000	3,500
052-472-53899-00	Other Services and Charges	19,314	17,989	18,000	17,000	18,000
<b>Total Sewer Plant Operations</b>		<b>747,816</b>	<b>775,874</b>	<b>932,010</b>	<b>781,080</b>	<b>970,380</b>
052-473-51100-00	Regular Salaries	61,978	69,123	56,370	28,110	47,570
052-473-51120-00	Overtime Pay	4,322	808	500	750	1,000
052-473-51200-00	FICA Expense	4,478	5,017	4,350	2,210	3,720
052-473-51210-00	Retirement Contribution	3,023	3,710	3,130	1,590	2,670
052-473-51220-00	Health Insurance	7,842	9,208	10,810	8,080	11,320
052-473-51230-00	Workers Compensation	890	829	800	1,000	1,000
052-473-52100-00	Office Supplies	181	444	260	500	500
052-473-52120-00	Non-Capital Furniture/Equipment/Tools	-	-	500	500	500
052-473-52200-02	Operating Supplies - Laboratory	1,484	947	1,060	2,500	2,500
052-473-52200-09	Operating Supplies - Safety	-	-	200	200	200
052-473-52230-00	Uniforms and Clothing	340	215	120	120	120
052-473-53100-09	Professional Services - Laboratory	17,500	8,815	7,000	7,000	12,000
052-473-53500-03	Parts/Repairs/Maintenance - Equipment	-	285	250	250	250
052-473-53801-00	Education Expense	590	290	540	540	540
052-473-53808-00	Travel	1,482	677	1,500	1,500	1,500
052-473-53810-00	Dues/Subscriptions/Books	203	500	400	400	800
052-473-53899-00	Other Services and Charges	700	793	400	500	400
<b>Total Pretreatment</b>		<b>105,011</b>	<b>101,661</b>	<b>88,190</b>	<b>55,750</b>	<b>86,590</b>
052-498-55330-02	Pond Liner Replacement (50%)	-	-	45,600	45,600	-
052-498-55370-04	Manhole Rehabilitation	14,130	-	-	-	-
052-498-55410-01	Vehicle & Equipment Replacement	181,661	-	10,000	10,000	-
052-498-55420-04	Equipment Replacement	11,451	-	5,000	5,000	-
052-498-55450-29	Portable Air Compressor (25%)	3,414	-	-	-	-
052-498-55830-08	Sewer Utility Line Replacement	348,702	251,136	275,000	275,000	300,000
052-498-55830-25	Sewer Main Video	-	12,000	25,000	25,000	25,000



**City of Louisville, Colorado**  
**Wastewater Utility Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
052-498-55840-10	Plant Pump Replacement	-	3,551	-	-	-
052-498-55840-36	Centrifuge Feed Pump	-	12,606	-	-	-
052-498-55840-72	Ammonium Sensor	-	10,508	-	-	-
<b>Total Replacement Capital</b>		<b>559,357</b>	<b>289,801</b>	<b>360,600</b>	<b>360,600</b>	<b>325,000</b>
052-499-55110-04	City Services Facility Site Improvements (25%)	1,320	2,363	-	-	-
052-499-55210-04	City Services Facility (25%)	3,417	491,393	1,337,500	1,337,500	1,612,500
052-499-55360-12	WWTP Facilities Plan & Aeration Basin Repair	46,946	44,676	-	-	-
052-499-55500-15	Folder/Inserter Replacement (40%)	-	7,838	-	-	-
052-499-55530-07	Enterprise Resource Planning System (15%)	-	-	66,000	37,500	112,500
052-499-55530-10	Lucity Asset Management Software (25%)	-	-	-	-	18,750
052-499-55550-03	PLC and SCADA Replacements/Upgrades	91,098	55,218	44,780	44,780	-
052-499-55810-14	Wastewater Plant Upgrade	-	339,305	771,700	1,095,700	-
052-499-55830-03	Sewer System Improvements	243,360	-	-	-	-
052-499-55840-75	Core Area utility (9%)	-	-	67,500	67,500	-
<b>Total New Capital</b>		<b>386,141</b>	<b>940,793</b>	<b>2,287,480</b>	<b>2,582,980</b>	<b>1,743,750</b>
052-110-57010-00	Transfer to General Fund	16,000	-	-	-	-
<b>Total Transfers</b>		<b>16,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>2,359,578</b>	<b>2,694,442</b>	<b>4,259,090</b>	<b>4,356,080</b>	<b>5,613,630</b>
<b>Ending Working Capital</b>		<b>9,028,302</b>	<b>9,003,173</b>	<b>7,490,393</b>	<b>7,438,193</b>	<b>5,940,273</b>

The Wastewater Utility Fund accounts for the resources generated and the costs incurred to provide wastewater service. Like the Water Utility Fund, the budgets for the Wastewater Utility Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain Wastewater Utility Fund transactions, such as asset purchases and principal payments on debt, to be recorded as expenses and to be subject to appropriation.

**City of Louisville, Colorado**  
**Storm Water Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Working Capital</b>		<b>1,518,213</b>	<b>1,845,570</b>	<b>1,883,070</b>	<b>1,883,070</b>	<b>1,021,460</b>
053-001-42255-00	Storm Water Permit Fees	2,000	500	2,000	2,000	2,000
053-001-43199-00	FEMA & State Grants - 2013 Flood	-	1,772	230,830	230,830	-
053-001-44300-00	Commercial User Fee	256,195	261,524	313,830	313,830	407,980
053-001-44310-00	Residential Users Fee	262,505	267,072	320,490	320,490	416,640
053-001-44320-00	Assessment Fees	400	-	-	-	-
053-001-44330-00	Delinquent Charges	855	886	900	900	900
053-001-46100-00	Miscellaneous Revenue	258	-	-	-	-
053-001-46110-00	Interest Earnings	13,690	7,646	5,000	10,000	7,500
053-001-46110-01	Net Increase (Decrease) in Fair Value	(1,942)	(2,463)	-	-	-
053-001-47100-00	Sale of Fixed Assets	367,582	-	-	-	-
<b>Total Revenue</b>		<b>901,543</b>	<b>536,937</b>	<b>873,050</b>	<b>878,050</b>	<b>835,020</b>
053-432-51100-00	Regular Salaries	86,785	71,231	64,160	50,450	58,540
053-432-51120-00	Overtime Pay	2,523	4,422	2,500	4,000	4,000
053-432-51200-00	FICA Expense	6,480	5,692	5,100	4,170	4,780
053-432-51210-00	Retirement Contribution	4,415	4,283	3,670	2,990	3,440
053-432-51220-00	Health Insurance	17,079	16,317	13,070	10,340	13,670
053-432-51230-00	Workers Compensation	1,524	1,332	1,500	1,300	1,300
053-432-52100-00	Office Supplies	320	5	200	200	200
053-432-52120-00	Non-Capital Furniture/Equipment/Tools	879	1,664	1,500	750	-
053-432-52140-00	Non-Capital Computer Software	-	-	500	-	-
053-432-52220-01	Auto Expense - Parts & Repairs	-	-	1,250	500	500
053-432-52250-00	Miscellaneous Supplies	1,769	1,349	1,500	1,500	1,500
053-432-53100-17	Professional Services - Weed Control	-	-	1,500	1,500	1,500
053-432-53100-23	Professional Services - Investment Fees	1,253	1,288	1,250	1,250	1,250
053-432-53100-24	Professional Services - Banking Fees	551	846	700	800	800
053-432-53100-50	Professional Services - Keep It Clean Program	27,139	24,489	33,140	32,000	34,000
053-432-53100-99	Professional Services - Other	3,168	6,474	22,000	22,000	22,000
053-432-53500-03	Parts/Repairs/Maintenance - Equipment	2,789	2,542	3,000	3,000	4,000
053-432-53500-88	Parts/Repairs/Maintenance - Flood Debris Removal	-	-	113,810	113,810	-
053-432-53801-00	Education Expense	519	-	500	250	250
<b>Total Operations</b>		<b>157,193</b>	<b>141,933</b>	<b>270,850</b>	<b>250,810</b>	<b>151,730</b>
053-111-56010-00	Principal - Notes	-	-	-	-	262,500
053-111-56040-00	Interest - Notes	-	-	-	-	312,600
<b>Total Debt Service</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>575,100</b>
053-499-55000-00	Fixed Assets-Capital	-	-	-	-	133,380
053-499-55310-52	South Street Underpass (5%)	203	10,973	140,030	6,650	-
053-499-55530-10	Lucity Asset Management Software (25%)	-	-	-	-	18,750
053-499-55810-09	Sand-Salt Storage Building	-	-	135,000	135,000	-
053-499-55840-63	Drainageway "A-2"	387,500	213,031	-	-	-
053-499-55840-65	BNSF RR Underpass/N Drainage (75%)	-	77,745	37,500	37,500	-
053-499-55840-67	Coal Creek/Rock Creek Major Drainageway Plan	22,000	-	-	-	-
053-499-55840-68	Drainageway "7-2"	7,290	-	-	-	-
053-499-55840-74	South Boulder Road Drainage Improvements	-	55,755	-	-	-
053-499-55840-75	Core Area Utility (80%)	-	-	600,000	600,000	-
053-499-55840-78	Storm Sewer Detention Pond Maintenance	-	-	110,000	110,000	110,000
053-499-55840-79	CCS Drainage	-	-	250,000	250,000	-
053-499-55840-81	Golf Course Drainage Mitigation	-	-	150,000	150,000	-

**City of Louisville, Colorado**  
**Storm Water Utility Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
053-499-55840-99	City-Wide Storm Sewer Outfall Improvements	-	-	199,700	199,700	-
	<b>Total Capital</b>	<b>416,993</b>	<b>357,504</b>	<b>1,622,230</b>	<b>1,488,850</b>	<b>262,130</b>
	<b>Total Expenditures</b>	<b>574,186</b>	<b>499,437</b>	<b>1,893,080</b>	<b>1,739,660</b>	<b>988,960</b>
	<b>Ending Working Capital</b>	<b>1,845,570</b>	<b>1,883,070</b>	<b>863,040</b>	<b>1,021,460</b>	<b>867,520</b>

The Storm Water Utility Fund was created in 2007 to account for the resources generated and the costs incurred to provide storm water services. The budgets for the Stormwater Utility Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain Storm Water Utility Fund transactions, such as asset purchases and principal payments on debt, to be recorded as expenses and to be subject to appropriation.

**City of Louisville, Colorado  
Golf Course Fund  
2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Working Capital</b>		<b>63,556</b>	<b>54,072</b>	<b>148,151</b>	<b>148,151</b>	<b>141,351</b>
054-001-43199-00	FEMA & State Grants - 2013 Flood	-	94,110	-	-	-
054-001-43299-00	Grant Revenues	-	-	1,824,320	2,275,000	-
054-001-44210-00	Green Fees	-	-	-	-	742,500
054-001-44220-00	CIP Surcharge	-	-	-	-	36,000
054-001-44230-00	Golf Cart Rentals	-	-	-	-	144,000
054-001-44240-00	Driving Range Fees	-	-	-	-	78,000
054-001-44250-00	Food & Beverage Sales	-	-	-	-	27,000
054-001-44260-00	Pro Shop Merchandise Sales	-	-	-	-	72,000
054-001-44270-00	Pull Cart Rentals	-	-	-	-	1,500
054-001-44280-00	Club Rentals	-	-	-	-	5,400
054-001-44290-00	Golf Lesson Fees	-	-	-	-	6,000
054-001-46100-00	Miscellaneous Revenues	-	4,983	-	400	12,000
054-001-46105-00	Real Property Rental Income	180,255	90,000	-	60,000	-
054-001-46110-00	Interest Earnings	595	540	500	-	-
054-001-46110-01	Net Increase (Decrease) in Fair Value	(79)	(168)	-	-	-
054-001-46132-00	Golf Course - Rentals	4,296	1,074	-	-	-
054-001-46190-00	Insurance Recovery	-	36,183	-	-	-
054-001-47100-00	Sale of Fixed Assets	-	48	-	-	-
054-001-48010-00	Transfer from General Fund	-	-	333,810	200,210	300,000
054-001-48042-00	Transfer from Capital Projects Fund	121,914	434,038	4,010,620	3,526,350	1,196,000
<b>Total Revenue</b>		<b>306,980</b>	<b>660,808</b>	<b>6,169,250</b>	<b>6,061,960</b>	<b>2,620,400</b>
054-111-56050-00	Interest - Interfund Loan	10,962	6,376	10,000	6,800	10,200
<b>Total Debt Service</b>		<b>10,962</b>	<b>6,376</b>	<b>10,000</b>	<b>6,800</b>	<b>10,200</b>
054-710-51100-00	Regular Salaries	-	-	65,340	65,340	-
054-710-51110-00	Temporary Salaries	-	-	-	15,600	-
054-710-51200-00	FICA Expense	-	-	5,000	6,190	-
054-710-51210-00	Retirement Contribution	-	-	3,590	3,590	-
054-710-51220-00	Health Insurance	-	-	9,880	9,880	-
054-710-53100-23	Professional Services - Investment Fees	88	85	-	50	-
054-710-53100-68	Professional Services - Golf Course Planning	3,500	-	-	-	-
054-710-53100-99	Professional Services - Other	-	48	-	50	-
054-710-53930-00	Coal Creek Golf Course Expenses	-	-	250,000	-	-
<b>Total Golf Course Operations</b>		<b>3,588</b>	<b>133</b>	<b>333,810</b>	<b>100,700</b>	<b>-</b>
054-711-51100-00	Regular Salaries	-	-	-	-	31,680
054-711-51200-00	FICA Expense	-	-	-	-	2,420
054-711-51210-00	Retirement Contribution	-	-	-	-	1,740
054-711-51220-00	Health Insurance	-	-	-	-	6,190
054-711-52100-00	Office Supplies	-	-	-	-	3,700
054-711-52150-00	Computer Supplies	-	-	-	-	2,640
054-711-52230-00	Uniforms and Clothing	-	-	-	-	1,000
054-711-52280-00	Miscellaneous Golf Supplies	-	-	-	-	1,800
054-711-53100-23	Professional Services - Investment Fees	-	-	-	-	100
054-711-53100-24	Professional Services - Bank Fees	-	-	-	-	500
054-711-53100-99	Professional Services - Other	-	-	-	740	-
054-711-53400-00	Postage	-	-	-	-	1,650
054-711-53600-00	Equipment Rental	-	-	-	-	1,560
054-711-53804-00	Advertising & Marketing	-	-	-	-	20,000

**City of Louisville, Colorado**  
**Golf Course Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
054-711-53804-03	Golf Gifts & Promotions	-	-	-	-	5,100
054-711-53805-01	Insurance	-	-	-	-	8,190
054-711-53807-00	Printing	-	-	-	-	7,000
054-711-53810-00	Dues/Subscriptions/Books	-	-	-	-	550
054-711-57150-00	Loss on WGP Termination Agreement	-	-	-	21,050	-
	<b>Total Golf General &amp; Marketing</b>	-	-	-	<b>21,790</b>	<b>95,820</b>
054-712-51100-00	Regular Salaries	-	-	-	-	123,010
054-712-51110-00	Temporary Salaries	-	-	-	-	69,150
054-712-51200-00	FICA Expense	-	-	-	-	14,700
054-712-51210-00	Retirement Contribution	-	-	-	-	6,770
054-712-51220-00	Health Insurance	-	-	-	-	26,410
054-712-52230-00	Uniforms and Clothing	-	-	-	-	2,000
054-712-52280-00	Miscellaneous Golf Supplies	-	-	-	840	3,700
054-712-52280-01	Golf Cart Supplies	-	-	-	-	400
054-712-52280-02	Range Balls	-	-	-	-	6,000
054-712-52280-03	Range Supplies	-	-	-	-	4,000
054-712-52280-05	Cart Barn Supplies	-	-	-	1,870	-
054-712-52300-01	Pro Shop Merchandise for Resale	-	-	-	-	90,000
054-712-53120-00	Golf Handicap Services	-	-	-	-	4,500
054-712-53500-27	Parts/Repairs/Maintenance - Golf Carts	-	-	-	-	2,600
054-712-53600-00	Equipment Rental	-	-	-	-	69,000
054-712-53810-00	Dues/Subscriptions/Books	-	-	-	-	1,150
054-712-53810-05	Golf Course Software Subscription	-	-	-	-	18,000
	<b>Total Golf Operations &amp; Pro Shop</b>	-	-	-	<b>2,710</b>	<b>441,390</b>
054-713-51100-00	Regular Salaries	-	-	-	-	134,600
054-713-51110-00	Temporary Salaries	-	-	-	-	92,200
054-713-51200-00	FICA Expense	-	-	-	-	17,350
054-713-51210-00	Retirement Contribution	-	-	-	-	7,400
054-713-51220-00	Health Insurance	-	-	-	-	26,600
054-713-52120-02	Tools and Work Equipment	-	-	-	20,000	5,650
054-713-52200-09	Operating Supplies - Safety	-	-	-	-	1,600
054-713-52220-04	Fuel and Lubricants	-	-	-	50	11,200
054-713-52230-00	Uniforms and Clothing	-	-	-	-	3,000
054-713-52280-04	Tee and Green Supplies	-	-	-	50	4,000
054-713-52280-06	Course Maintenance Supplies	-	-	-	33,680	2,400
054-713-53100-09	Professional Services - Lab	-	-	-	-	1,100
054-713-53100-16	Professional Services - Mosquito/Pest Control	-	-	-	-	1,500
054-713-53100-99	Professional Services - Other	-	-	-	5,000	8,250
054-713-53200-01	Utility Services - Gas	-	-	-	800	1,500
054-713-53200-02	Utility Services - Electricity	-	-	-	19,400	38,000
054-713-53200-03	Utility Services - Trash Removal	-	-	-	1,200	4,400
054-713-53200-06	Utility Services - Water	-	-	-	-	150,000
054-713-53200-07	Utility Services - Sewer	-	-	-	-	300
054-713-53300-04	Communication Services - Internet & Cable	-	-	-	400	550
054-713-53500-01	Repairs & Maintenance - Buildings & Facilities	-	-	-	1,300	1,000
054-713-53500-03	Parts/Repairs/Maintenance - Equipment	-	-	-	500	7,500
054-713-53500-04	Parts/Repairs/Maintenance - Grounds	-	-	-	1,600	34,000
054-713-53500-10	Parts/Repairs/Maintenance - HVAC	-	-	-	-	1,000
054-713-53500-17	Parts/Repairs/Maintenance - Painting	-	-	-	-	250
054-713-53500-18	Parts/Repairs/Maintenance - Fire System/Security	-	-	-	-	2,500
054-713-53500-19	Parts/Repairs/Maintenance - Electrical	-	-	-	-	500

**City of Louisville, Colorado  
Golf Course Fund  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
054-713-53500-20	Parts/Repairs/Maintenance - Plumbing	-	-	-	-	250
054-713-53500-21	Parts/Repairs/Maintenance - Lighting	-	-	-	-	250
054-713-53500-26	Parts/Repairs/Maintenance - Irrigation	-	-	-	5,600	3,500
054-713-53600-00	Equipment Rental	-	-	-	1,500	1,900
054-713-53801-00	Education Expense	-	-	-	-	830
054-713-53808-00	Travel	-	-	-	-	1,100
054-713-53810-00	Dues/Subscriptions/Books	-	-	-	-	560
054-713-53899-00	Other Services and Charges	-	-	-	-	200
	<b>Total Course Maintenance</b>	-	-	-	<b>91,080</b>	<b>566,940</b>
054-715-51100-00	Regular Salaries	-	-	-	-	2,820
054-715-51200-00	FICA Expense	-	-	-	-	220
054-715-51210-00	Retirement Contribution	-	-	-	-	150
054-715-51220-00	Health Insurance	-	-	-	-	570
054-715-52120-03	Dining Room Supplies	-	-	-	27,670	-
054-715-52200-00	Operating Supplies	-	-	-	10	3,800
054-715-52200-08	Operating Supplies - Janitorial	-	-	-	100	1,200
054-715-52200-09	Operating Supplies - Safety	-	-	-	-	1,100
054-715-53100-14	Professional Services - Custodial	-	-	-	-	18,040
054-715-53100-16	Professional Services - Mosquito/Pest Control	-	-	-	-	2,100
054-715-53100-99	Professional Services - Other	-	-	-	1,180	16,000
054-715-53200-01	Utility Services - Gas	-	-	-	1,050	3,000
054-715-53200-02	Utility Services - Electricity	-	-	-	5,850	18,500
054-715-53200-03	Utility Services - Trash Removal	-	-	-	1,580	2,280
054-715-53200-05	Utility Services - Hazardous Waste	-	-	-	-	500
054-715-53200-06	Utility Services - Water	-	-	-	-	1,800
054-715-53200-07	Utility Services - Sewer	-	-	-	-	600
054-715-53500-01	Repairs & Maintenance - Buildings & Facilities	-	-	-	6,500	360
054-715-53500-03	Parts/Repairs/Maintenance - Equipment	-	-	-	-	500
054-715-53500-10	Parts/Repairs/Maintenance - HVAC	-	-	-	390	2,000
054-715-53500-17	Parts/Repairs/Maintenance - Painting	-	-	-	-	500
054-715-53500-18	Parts/Repairs/Maintenance - Fire System	-	-	-	-	2,500
054-715-53500-19	Parts/Repairs/Maintenance - Electrical	-	-	-	-	500
054-715-53500-20	Parts/Repairs/Maintenance - Plumbing	-	-	-	-	500
054-715-53500-21	Parts/Repairs/Maintenance - Lighting	-	-	-	-	1,000
054-715-53810-04	Maintenance Software	-	-	-	-	600
	<b>Total Clubhouse Operations &amp; Maintenance</b>	-	-	-	<b>44,330</b>	<b>81,140</b>
054-710-55470-04	Machinery & Equipment - Maintenance Equipment	-	-	750,000	22,000	750,000
054-799-55260-01	Clubhouse Improvements	5,151	263,714	-	10,370	-
054-799-55260-02	Golf Course Improvements	116,763	105,262	-	-	-
054-799-55260-03	Golf Course Flood Reconstruction	-	101,245	6,584,940	5,718,150	-
054-799-55260-04	Golf Course Startup	-	-	-	-	250,000
054-799-55260-05	CCGC Identity Package	-	-	-	-	68,000
054-799-55330-01	Perimeter Fencing	-	-	-	-	15,000
054-799-55410-01	New Equipment - Truck	-	-	-	-	28,000
054-799-55440-52	Golf Course Clubhouse HVAC	-	-	-	-	35,000
054-799-55470-05	Deli Display Case	-	-	-	10,830	-
054-799-55470-06	Marshal Carts (2)	-	-	-	5,000	-
054-799-55470-07	Beverage Cart	-	-	-	10,000	-
054-799-55530-99	Information Technology	-	-	-	25,000	50,000
	<b>Total Capital Outlay</b>	<b>121,914</b>	<b>470,221</b>	<b>7,334,940</b>	<b>5,801,350</b>	<b>1,196,000</b>

**City of Louisville, Colorado  
Golf Course Fund  
2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
054-710-57031-00	Transfer to Wastewater Utility Fund	180,000	90,000	-	-	225,000
	<b>Total Interfund Transfers</b>	<b>180,000</b>	<b>90,000</b>	<b>-</b>	<b>-</b>	<b>225,000</b>
	<b>Total Expenditures</b>	<b>316,464</b>	<b>566,729</b>	<b>7,678,750</b>	<b>6,068,760</b>	<b>2,616,490</b>
	<b>Ending Working Capital</b>	<b>54,072</b>	<b>148,151</b>	<b>(1,361,349)</b>	<b>141,351</b>	<b>145,261</b>

The Golf Course Fund accounts for the activities of the Coal Creek Golf Course, which is owned by the City. Prior to April 1, 2010, the City contracted with Western Golf Properties, a golf course management company, to operate the facility, supervise collection and disbursement of City funds, employ all personnel, and purchase/sell all food, beverages, and merchandise. Effective April 1, 2010, the City executed License Agreement with Western Golf Properties, whereby Western Golf Properties not only operated the facility but paid for all costs and keeps all revenue. The Golf Course was completely destroyed during the September 2013 flood and is currently under reconstruction. Once the reconstruction is finished and the Golf Course is operational (expected for Spring 2015), the City will operate, manage, and maintain the Golf Course itself. The budgets for the Golf Course Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain transactions, such as asset purchases and principle payments on debt, to be recorded as expenses and to be subject to appropriation

**City of Louisville, Colorado**  
**Solid Waste & Recycling Utility Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>Beginning Working Capital</b>		<b>81,524</b>	<b>88,379</b>	<b>53,691</b>	<b>53,691</b>	<b>95,921</b>
055-001-43199-00	FEMA & State Grants - 2013 Flood	-	101	-	-	-
055-001-44132-00	Administration Fee	35,879	33,877	43,950	37,200	37,200
055-001-44136-00	Boulder County Hazardous Waste Fee	-	-	49,200	49,200	49,200
055-001-44310-00	Residential User Fee	1,086,913	1,128,232	1,146,220	1,250,000	1,450,000
055-001-44330-00	Delinquent Charges	3,276	3,375	3,500	3,500	3,500
055-001-46110-00	Interest Earnings	1,437	1,170	1,000	1,000	1,200
055-001-46110-01	Net Increase (Decrease) in Fair Value	(8)	-	-	-	-
055-001-46176-00	Prepaid Extra Bag Tags	3,546	3,284	2,500	3,000	3,000
055-001-46186-00	Recycling Revenue	34,466	11,091	15,000	12,500	15,000
<b>Total Revenue</b>		<b>1,165,507</b>	<b>1,181,130</b>	<b>1,261,370</b>	<b>1,356,400</b>	<b>1,559,100</b>
055-481-51100-00	Regular Salaries	19,528	16,642	13,560	13,470	33,000
055-481-51200-00	FICA Expense	1,443	1,246	1,040	1,030	2,520
055-481-51210-00	Retirement Contribution	989	945	750	740	1,810
055-481-51220-00	Health Insurance	2,495	1,927	2,150	2,140	3,930
055-481-51230-00	Workers Compensation	24	33	20	50	50
055-481-52301-00	Bag Purchases	3,563	2,900	3,000	3,000	3,000
055-481-53100-23	Professional Services - Investment Fees	6	6	20	20	20
055-481-53100-24	Professional Services - Bank Fees	1,243	1,205	1,500	1,300	1,300
055-481-53100-64	Professional Services - Solid Waste Hauling	1,093,194	1,129,305	1,152,840	1,240,000	1,450,000
055-481-53100-99	Professional Services - Other	-	7,446	10,500	10,200	10,700
055-481-53802-02	BC Household Hazardous Waste	36,168	48,654	42,220	42,220	42,220
055-481-53804-02	Sustainability Initiative	-	5,508	-	-	-
<b>Total Solid Waste Administration</b>		<b>1,158,652</b>	<b>1,215,817</b>	<b>1,227,600</b>	<b>1,314,170</b>	<b>1,548,550</b>
<b>Total Expenditures</b>		<b>1,158,652</b>	<b>1,215,817</b>	<b>1,227,600</b>	<b>1,314,170</b>	<b>1,548,550</b>
<b>Ending Working Capital</b>		<b>88,379</b>	<b>53,691</b>	<b>87,461</b>	<b>95,921</b>	<b>106,471</b>

The Solid Waste & Recycling Utility Fund was created by Ordinance 1554, Series 2009, to account for the resources generated and the costs incurred to provide solid waste pickup and recycling services. The City contracts with Western Disposal to perform the pickup and recycling services. The budgets for the Solid Waste & Recycling Utility Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain transactions, such as asset purchases and principle payments on debt, to be recorded as expenses and to be subject to appropriation.





# **2015 Annual Operating & Capital Budget**

## **Internal Service Funds Tab**

**City of Louisville, Colorado**  
**Building Maintenance Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
	<b>Beginning Working Capital</b>	<b>659,545</b>	<b>445,748</b>	<b>424,773</b>	<b>424,773</b>	<b>-</b>
066-001-46100-02	Lease Revenue - T-Mobile	17,873	17,873	-	-	-
066-001-46110-00	Interest Earnings	3,142	1,469	-	-	-
066-001-46110-01	Net Increase (Decrease) in Fair Value	(407)	(562)	-	-	-
066-001-48042-00	Transfer from Capital Projects Fund	170,000	-	-	-	-
	<b>Total Revenue</b>	<b>190,608</b>	<b>18,780</b>	<b>-</b>	<b>-</b>	<b>-</b>
066-110-53100-23	Professional Services - Investment Fees	345	273	-	-	-
066-110-53500-00	General Facility Improvements	254,061	39,483	-	-	-
	<b>Total Building Maintenance</b>	<b>254,405</b>	<b>39,756</b>	<b>-</b>	<b>-</b>	<b>-</b>
066-110-57042-00	Transfer to Capital Projects Fund	150,000	-	424,800	424,780	-
	<b>Total Interfund Transfers</b>	<b>150,000</b>	<b>-</b>	<b>424,800</b>	<b>424,780</b>	<b>-</b>
	<b>Total Expenditures</b>	<b>404,405</b>	<b>39,756</b>	<b>424,800</b>	<b>424,780</b>	<b>-</b>
	<b>Ending Working Capital</b>	<b>445,748</b>	<b>424,773</b>	<b>-</b>	<b>-</b>	<b>-</b>

In 2003, the City of Louisville established a Building Maintenance Fund for the purpose of accumulating funds for the future maintenance and improvement of municipal facilities, such as the Recreation Center, City Hall, Library, City Shops, Museum, and Arts Center. The remaining equity of the Building Maintenance Fund is scheduled to be transferred to the Capital Projects Fund at the end of 2014. The budgets for the Building Maintenance Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain transactions, such as asset purchases and principle payments on debt, to be recorded as expenses and to be subject to appropriation.

**City of Louisville, Colorado**  
**Technology Management Fund**  
**2015 Budget**

<b>Account Number</b>	<b>Account Description</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Estimated</b>	<b>2015 Budget</b>
	<b>Beginning Working Capital</b>	<b>396,747</b>	<b>276,885</b>	<b>287,381</b>	<b>287,381</b>	<b>99,701</b>
067-001-44700-00	Equipment Replacement	47,750	47,750	47,750	47,750	47,750
067-001-46110-00	Interest Earnings	1,912	1,101	2,000	1,200	1,000
067-001-46110-01	Net Increase (Decrease) in Fair Value	(243)	(380)	-	-	-
	<b>Total Revenue</b>	<b>49,419</b>	<b>48,470</b>	<b>49,750</b>	<b>48,950</b>	<b>48,750</b>
067-110-53100-23	Professional Services - Investment Fees	208	190	300	250	250
067-110-53100-66	Professional Services - Disposal & Recycling Fees	742	689	750	750	500
067-110-55520-00	Computer Hardware	18,332	37,095	235,630	235,630	60,000
067-110-57042-00	Transfer to Capital Projects Fund	150,000	-	-	-	-
	<b>Total Expenditures</b>	<b>169,282</b>	<b>37,974</b>	<b>236,680</b>	<b>236,630</b>	<b>60,750</b>
	<b>Ending Working Capital</b>	<b>276,885</b>	<b>287,381</b>	<b>100,451</b>	<b>99,701</b>	<b>87,701</b>

In 1999, the City of Louisville established the Technology Management Fund for the purpose of accumulating funds for the replacement of computers (both hardware and software) and peripherals that are capitalized. The budgets for the Technology Management Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain transactions, such as asset purchases and principle payments on debt, to be recorded as expenses and to be subject to appropriation.

**City of Louisville, Colorado**  
**Fleet Management Fund**  
**2015 Budget**

Account Number	Account Description	2012 Actual	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
	<b>Beginning Working Capital</b>	<b>1,136,514</b>	<b>1,112,746</b>	<b>987,746</b>	<b>987,746</b>	<b>561,556</b>
068-001-44700-00	Equipment Replacement	225,620	240,030	216,460	216,460	216,460
068-001-46110-00	Interest Earnings	7,398	4,033	5,000	5,000	5,000
068-001-46110-01	Net Increase (Decrease) in Fair Value	(1,000)	(1,307)	-	-	-
068-001-47100-00	Sale of Fixed Assets	-	23,336	-	3,100	-
	<b>Total Revenue</b>	<b>232,018</b>	<b>266,092</b>	<b>221,460</b>	<b>224,560</b>	<b>221,460</b>
068-110-53100-23	Professional Services - Investment Fees	750	712	900	750	750
068-110-55410-01	Motor Vehicle/Road Equipment	255,036	390,380	865,410	650,000	249,000
	<b>Total Expenditures</b>	<b>255,786</b>	<b>391,092</b>	<b>866,310</b>	<b>650,750</b>	<b>249,750</b>
	<b>Ending Working Capital</b>	<b>1,112,746</b>	<b>987,746</b>	<b>342,896</b>	<b>561,556</b>	<b>533,266</b>

In 1991, the City of Louisville established the Fleet Management Fund for the purpose of accumulating funds for the replacement of governmental fund assets such as machinery, equipment, and vehicles. The budgets for the Fleet Management Fund are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain transactions, such as asset purchases and principle payments on debt, to be recorded as expenses and to be subject to appropriation.



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# **2015 Annual Operating & Capital Budget**

## **Capital Improvement Program Tab**

### **Capital Improvement Program (CIP)**

A Capital Improvement Program (CIP) is a planning process that identifies the capital investments a local government intends to make over a period of time. Capital, for a local government, constitutes the facilities and materials needed to perform the jurisdiction's functions and to produce and deliver the services expected of it. Generally speaking, capital improvements are assets that are unique, fixed in place (relatively), permanent or which have long useful lives, and are (relatively) expensive. The City's capitalization threshold is \$5,000.

While a CIP does not cover routine maintenance, it does include renovation, major repair, or reconstruction of damaged or deteriorated facilities. While capital improvements do not usually include furniture and equipment, capital project may include the furniture and equipment clearly associated with a newly constructed or renovated facility or furniture and equipment that is significant in cost.

The City of Louisville's CIP includes expenditures for buildings, land, parks, water and sewer plants, acquisition of water rights, sidewalks, streets and curbs, storm drains, major equipment and other commodities which are of significant value and have a useful life of several years.

The planning period for the City's CIP is five years. The expenditures proposed for the first year of the program are incorporated into the Annual Budget.

### **CIP Funds**

**Open Space & Parks Fund** – The capital improvements within the Open Space & Parks Fund are for the acquisition or improvement of land for open space, trails, parks, buffer zones, wetlands and wildlife habitats.

**Conservation Trust – Lottery Fund** – The capital improvements within the Conservation Trust – Lottery Fund are for improvements on open space land, trails, parks, buffer zones, wetlands and wildlife habitats.

**Cemetery Fund** – The capital improvements within the Cemetery Fund are for general improvements and expansion projects.

**Capital Projects Fund** – The capital improvements within the Capital Projects Fund include improvements and equipment for general governmental purposes, large public works projects on streets, alleys, and sidewalks, improvements to building and other facilities, improvements for parks and trails facilities, building facilities, and the acquisition of trees and capital equipment.

**Water Utility Fund** – The capital improvements within the Water Utility Fund include water rights acquisition, major water system improvements, water storage facilities, raw water pipe lines, water lines, meters, lab equipment, and major capital equipment.

**Wastewater Utility Fund** – The capital improvements within the Wastewater Utility Fund include lab plant equipment, major capital equipment, and sewer lines.

**Storm Water Utility Fund** – The capital improvements within the Storm Water Utility Fund include improvements to drainage systems.

**Management Fund** – The capital improvements within the Technology Management Fund are for computer hardware replacement (workstations, servers, etc).

**Fleet Management Fund** – The capital improvements within the Fleet Management Fund are for vehicle and heavy equipment replacement for the Police Department, Public Works Department (excluding utilities) and Parks & Recreation Department (excluding open space).

### **Benefits of Preparing a CIP**

Several traditionally recognized benefits could accrue to the community as the result of preparing and maintaining a sound capital improvement program. These include:

1. The CIP shows citizens where and when projects are expected. This information is useful in coordinating public projects with each other and with the Comprehensive Plan.
2. The CIP establishes a reasonable multi-year spending plan that can help keep the expectations for public improvements within the City's ability to pay. Accordingly, the financial agencies that issue bond ratings, consider it very important for the City to have a well-considered capital improvement programming process, and to adopt and follow the program closely.
3. The CIP process is a means for reviewing all projects that are competing for the same funds against each other and against a central set of priorities. In this way, road projects are not only judged against other roads, but against parks, libraries, etc. This comprehensive approach ensures not only that proper priorities are maintained but also that the desired mix of projects is maintained.

### **Assumptions**

Several assumptions are made in creating the City's CIP. These assumptions are as follows:

1. The CIP is based principally on projected future revenues from existing funding sources. While the City Council may consider new funding sources in the future, no assumption has been made that these will be used.

2. Project cost estimates are based on information developed by internal City departments.
3. A "balanced" CIP is presented. A balanced CIP is one in which projects are included only to the extent that funds are expected to be available in the future to support these projects. This required that many important projects be delayed for either a year or two or deferred to years beyond the five year horizon of the program. Beyond the necessity to balance the budgeted first year, it is important to balance the CIP for the entire five years.

### **The CIP Process**

1. The City Council gives direction to staff for prioritizing capital projects.
2. Each department submits a "Project Request Form" for each capital project requested.
3. The projects are summarized and matched with the projected revenue, by fund.
4. The City Council, City Manager, and staff review, adjust, reevaluate, and reprioritize projects, bringing the projected costs in balance with projected revenue.

The summary pages that follow outline the revenues, projects, and other expenses in the CIP. In order to provide the project details and impact on current and future operating budgets, the "Project Request Forms" are included for projects scheduled between 2015 and 2019.

Many Public Works projects (specifically road and drainage improvements) do not identify operating budget impact due to the difficulty in determining the offsetting reduction in required maintenance.



**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Open Space & Parks Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
238	Property Acquisition	1,268,000	1,389,000	-	-	-	-	-	-
	City Services Facility (25%)	1,337,500	1,337,500	1,612,500	-	-	-	-	1,612,500
239	McCaslin/Washington Underpass (50%)	432,630	432,630	-	-	-	-	-	-
240	Trail Improvements	27,500	27,500	-	-	55,000	55,000	55,000	165,000
	Annual Tree Planting Program	7,500	7,500	15,000	15,000	15,000	15,000	15,000	75,000
	Trail Flood Damage Repair	9,950	9,950	-	-	-	-	-	-
	Trails Reconstruction Projects - Flood	600,000	300,000	-	-	-	-	-	-
241	Lastoka Property Conservation	19,500	19,500	7,000	5,000	10,500	-	-	22,500
242	Open Space Zoning	-	-	-	14,000	14,000	-	-	28,000
243	US36 Underpass at Davidson Mesa	162,500	162,500	162,500	-	-	-	-	162,500
244	Wayfinding & Signs	-	-	25,000	15,000	15,000	15,000	-	70,000
	Davidson Highline Lateral Ditch	-	32,340	-	-	-	-	-	-
	New Equipment - Truck	72,000	72,000	-	-	-	-	-	-
245	Machinery & Equipment	120,000	120,000	125,000	75,000	75,000	75,000	75,000	425,000
246	Hecla Lake Reservoir Improvements	34,490	34,490	20,000	-	-	-	-	20,000
247	Irrigation Controller Replacement	-	-	15,000	50,000	50,000	50,000	50,000	215,000
248	Boundary Treatments	-	-	-	15,000	13,000	26,000	6,000	60,000
249	Open Space Management Plan Updates	-	-	-	40,000	-	-	-	40,000
250	Trail Counters	-	-	-	15,000	-	-	-	15,000
251	Park Signs	-	-	-	15,000	15,000	15,000	15,000	60,000
252	Renovation of Demonstration Garden	-	-	-	34,200	-	-	-	34,200
253	Prescribed Burns	-	-	-	7,000	8,000	8,000	-	23,000
254	Parking Lot Improvements	-	-	-	-	17,500	-	-	17,500
255	Demonstration Gardens	-	-	-	-	-	-	-	-
256	New Trail from Tennis Center	-	-	-	-	-	-	-	-
	<b>Total Open Space &amp; Parks Fund</b>	<b>4,091,570</b>	<b>3,944,910</b>	<b>1,982,000</b>	<b>300,200</b>	<b>288,000</b>	<b>259,000</b>	<b>216,000</b>	<b>3,045,200</b>

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Conservation Trust - Lottery Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
257	Restroom Improvement Program	57,000	57,000	-	-	-	-	-	-
258	Tennis Court Resurfacing	16,000	16,000	16,000	16,000	16,000	16,000	16,000	80,000
259	Park Renovations	44,000	44,000	-	-	114,000	-	-	114,000
260	Joe Carnival Park Renovation	-	-	-	114,000	-	-	-	114,000
	Recreation Campus Restroom	-	-	199,500	-	-	-	-	199,500
	Signage & Trails Wayfinding	35,000	35,000	-	-	-	-	-	-
	Emergency Tree Work	70,000	70,000	-	-	-	-	-	-
261	Memory Square Improvements	-	-	30,000	-	-	-	-	30,000
262	ADA Restroom Improvements	-	-	160,500	-	-	-	-	160,500
263	Multi-Purpose Field (Net of Grants)	-	-	-	41,250	275,000	-	-	316,250
264	Playground Replacement (Net of Grants)	-	-	-	80,840	-	80,840	40,420	202,100
265	Restroom Improvements	-	-	-	-	-	-	32,000	32,000
	(continued)								

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Conservation Trust - Lottery Fund (continued)**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
266	Park Development - First Baptist Church	-	-	-	-	-	-	8,000	8,000
267	Community Park Sprayground	-	-	-	-	-	-	-	-
268	City Bike Sharing Program	-	-	-	-	-	-	-	-
269	Artificial Grass at Community Park	-	-	-	-	-	-	-	-
270	Sports Complex Maint Bldg & Concessions	-	-	-	-	-	-	-	-
	<b>Total Conservation Trust - Lottery Fund</b>	<b>222,000</b>	<b>222,000</b>	<b>406,000</b>	<b>252,090</b>	<b>405,000</b>	<b>96,840</b>	<b>96,420</b>	<b>1,256,350</b>

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Cemetery Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
271	General Cemetery Improvements	46,770	46,770	17,000	17,000	17,000	17,000	17,000	85,000
272	Cemetery Improvements - Phase II	-	-	-	-	-	-	-	-
	<b>Total Cemetery Fund</b>	<b>46,770</b>	<b>46,770</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>85,000</b>

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Capital Projects Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
	<b>General Government:</b>								
	Property Acquisition	-	-	-	-	-	-	-	-
	Library Improvements	30,000	30,000	-	-	-	-	-	-
	Alfalfa's Community Room Contribution	150,000	150,000	-	-	-	-	-	-
	City Hall Building Automation	45,000	45,000	-	-	-	-	-	-
	Planning, Building, & IT Space Consolidation & Remodel	10,000	10,000	-	-	-	-	-	-
	Police Department Basement Restrooms	26,500	-	-	-	-	-	-	-
	Public Works Administrator Work Area	5,250	5,250	-	-	-	-	-	-
	City Hall Fire Sprinkler System	91,000	116,000	-	-	-	-	-	-
	Upgrade City Website	47,920	47,920	-	-	-	-	-	-
	Library Copier	10,500	10,500	-	-	-	-	-	-
	Library Security Camera System	22,000	22,000	-	-	-	-	-	-
	Police Dept Furniture, Fixtures, Equipment	10,000	10,000	21,500	16,000	8,500	8,500	12,000	66,500
273	Police Dept Intercom Radio System Replacement	7,900	7,900	-	-	-	-	-	-
	Police Dept Printer, Copier, Scanner Replacement	20,000	20,000	-	-	-	-	-	-
	Police UPS Replacements	5,000	3,130	-	-	-	-	-	-
	Hand-Held GPS Receiver	8,000	8,000	-	-	-	-	-	-
	Mobile Video Capture System Replacement	22,500	22,500	-	-	-	-	-	-
	(continued)								

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Capital Projects Fund (continued)**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
	<b>General Government (continued):</b>								
	LTE D-Block Radio Program	15,000	15,000	-	-	-	-	-	-
	Replacement Batteries for Warning Sirens	-	2,000	-	-	-	-	-	-
	Desktop Scanner for Planning	8,000	8,000	-	-	-	-	-	-
	Scanner/Plotter for Planning	10,000	21,830	-	-	-	-	-	-
274	Enterprise Resource Planning System (70%)	463,000	175,000	525,000	350,000	175,000	-	-	1,050,000
	Electronic Service & Smart Phone Applications	15,000	15,000	-	-	-	-	-	-
	Autodesk Design Suite Premium Licenses	8,500	8,500	-	-	-	-	-	-
	Lucity Software	-	7,600	-	-	-	-	-	-
	GeoDocs for LaserFiche	17,500	-	-	-	-	-	-	-
275	Enhanced Security System for HR	-	-	10,000	20,000	-	-	-	30,000
276	Minute Recording System	-	-	5,490	-	-	-	-	5,490
277	IT Core Routing & Switching - City Hall	-	-	50,000	-	-	-	-	50,000
278	Technology - City Services Facility	-	-	25,000	-	-	-	-	25,000
279	Desktop Management Software	-	-	15,000	-	-	-	-	15,000
280	Desktop Productivity Suite of Software	-	-	48,000	-	-	-	50,000	98,000
281	Document Management	-	-	-	40,000	-	-	-	40,000
282	Library Network (Data) Switching	-	-	30,000	-	-	-	-	30,000
283	Police Network (Data) Switching	-	-	20,000	-	-	-	-	20,000
284	Integrated Library System Upgrade	-	-	-	39,500	-	-	-	39,500
285	Software Update - Self-Check Machines	-	-	15,000	-	-	-	-	15,000
286	Downtown Bike Boulevard	-	-	-	5,000	-	-	-	5,000
287	Downtown Bike Parking	-	-	10,000	-	-	-	-	10,000
288	Toughbooks, Printers, Docking Stations	-	-	8,000	-	-	-	-	8,000
289	Police Dept Basement Restrooms	-	-	-	-	45,000	-	-	45,000
290	Rolling Shelving Storage for Evidence	-	-	10,000	-	-	-	-	10,000
291	Handheld Portable Radio Replacement	-	-	12,000	12,000	12,000	-	-	36,000
292	TruCAM Video Laser	-	-	6,500	-	-	-	-	6,500
293	Police Records Management System	-	-	-	-	300,000	-	-	300,000
294	City-Wide Telephone System Upgrade	-	-	75,000	-	-	-	-	75,000
295	Video Display in Patrol Area	-	-	6,200	-	-	-	-	6,200
296	Library Building Automation	-	-	-	-	100,000	-	-	100,000
297	Community Sculpture Garden - Art in the Park	-	-	-	-	30,000	30,000	-	60,000
298	ADA Accessibility - Center for the Arts	-	-	5,000	5,000	5,000	5,000	8,500	28,500
299	Sculpture Maintenance	-	-	8,000	-	-	-	-	8,000
300	Victor Heilburg Memorial	-	-	10,000	20,000	-	-	-	30,000
301	Surveillance Upgrades - City Hall	-	-	-	25,000	-	-	-	25,000
302	IT Disaster Recovery - Redundant Site	-	-	-	50,000	-	-	-	50,000
303	IT Security Audit	-	-	-	55,000	-	-	-	55,000
304	Misc Downtown Pedestrian Improvements	-	-	10,000	-	-	-	-	10,000
305	Center for the Arts Storage	-	-	-	8,000	2,000	-	-	10,000
306	Long Term Evolution D-Block Program	-	-	15,000	15,000	15,000	-	-	45,000
307	Wayfinding Signs	-	-	-	-	-	200,000	-	200,000
308	Main Street Kiosk Plaza	-	-	-	-	-	5,000	40,000	45,000
309	Decorative Newspaper Vending Machines	-	-	-	-	-	-	30,000	30,000
310	Museum Study Center	-	-	-	-	-	-	-	-
	<b>Total Capital Projects - General Govt</b>	<b>1,048,570</b>	<b>761,130</b>	<b>940,690</b>	<b>660,500</b>	<b>692,500</b>	<b>248,500</b>	<b>140,500</b>	<b>2,682,690</b>

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Capital Projects Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
	<b>Public Works:</b>								
311	City Services Facility (25%)	1,337,500	1,337,500	1,612,500	-	-	-	-	1,612,500
312	Concrete Replacement	45,000	45,000	90,000	90,000	90,000	90,000	90,000	450,000
313	Street Reconstruction Program	1,750,000	1,750,000	1,550,000	1,550,000	1,750,000	1,750,000	1,750,000	8,350,000
314	Bridge Reconstruction Projects - Flood (Gross Cost)	450,000	450,000	3,160,000	-	-	-	-	3,160,000
	Highway 42 Station Area Master Plan	1,100	1,100	-	-	-	-	-	-
	Highway 42 Corridor Study	14,100	14,100	-	-	-	-	-	-
	Highway 42 & Pine Street Intersection	11,300	11,300	-	-	-	-	-	-
	McCaslin/Washington Underpass (33%)	285,820	285,820	-	-	-	-	-	-
	Pine Street Gateway	15,000	15,000	-	-	-	-	-	-
	Wayfinding	78,900	78,900	-	-	-	-	-	-
	Main Street Patios	17,000	17,000	-	-	-	-	-	-
XX	South Street Underpass (95%)	2,603,220	126,350	2,476,870	-	-	-	-	2,476,870
	State Highway 42 Traffic Signals	283,100	283,100	-	-	-	-	-	-
	South Boulder Road Pedestrian Crossing	128,900	128,900	-	-	-	-	-	-
	US 36 PrePaid Kiosks - FASTER Contribution	11,560	22,320	-	-	-	-	-	-
	Wayfinding - McCaslin & Centennial Valley	100,000	100,000	-	-	-	-	-	-
315	McCaslin/US36 Interchange (DDI)	1,312,730	1,312,730	1,172,730	-	-	-	-	1,172,730
316	BNSF RR Underpass/N Drainage (25%)	12,500	12,500	-	125,000	-	-	-	125,000
317	Downtown Parking/Transit Project	300,000	425,000	40,000	400,000	-	-	-	440,000
318	Contract Striping with Epoxy Paint	70,000	70,000	-	70,000	-	70,000	-	140,000
	Via Appia Scoping Study	12,000	13,880	-	-	-	-	-	-
	Monarch K-8 Safety Improvements	50,000	50,000	-	-	-	-	-	-
	SH 42 Short Crossing Improvements	500,000	500,000	-	-	-	-	-	-
319	Dillon Road/St Andrews Intersection	35,000	35,000	391,000	-	-	-	-	391,000
	SBR/Garfield Signal Pole Replacement	75,000	75,000	-	-	-	-	-	-
320	Traffic Signals	53,000	71,500	95,000	53,000	53,000	53,000	53,000	307,000
	Walk-Behind Line Striper	6,500	3,500	-	-	-	-	-	-
	Asphalt Recycler-Hotbox	18,000	18,000	-	-	-	-	-	-
	Service Center Forklift	28,980	28,980	-	-	-	-	-	-
321	Lucy Asset Management Software (25%)	-	-	18,750	-	-	-	-	18,750
322	Pavement Booster Program	-	-	220,000	460,000	390,000	270,000	770,000	2,110,000
323	Downtown Surface Parking Expansion	-	-	100,000	-	-	-	-	100,000
324	Railroad Quiet Zones (Net of Grants)	-	-	-	275,000	275,000	275,000	275,000	1,100,000
325	Communications Fiber Project	-	-	-	-	-	250,000	-	250,000
	<b>Total Capital Projects - Public Works</b>	<b>9,606,210</b>	<b>7,282,480</b>	<b>10,926,850</b>	<b>3,023,000</b>	<b>2,558,000</b>	<b>2,758,000</b>	<b>2,938,000</b>	<b>22,203,850</b>

Detail Page	Project Description	2014	2014	2015	2016	2017	2018	2019	5-Year
		Budget	Estimate	Proposed	Proposed	Proposed	Proposed	Proposed	Totals
	Parks & Recreation:								
	Pond Liner Replacement (50%)	45,600	45,600	-	-	-	-	-	-
326	Median Improvements	90,280	90,280	-	25,000	25,000	25,000	25,000	100,000
327	Athletic Fields Annual Upgrades	14,000	14,000	14,000	14,000	14,000	14,000	14,000	70,000
	Hutchinson Parking Lot Landscape	46,960	46,960	-	-	-	-	-	-
	Memory Square Improvements	89,500	89,500	-	-	-	-	-	-
328	Recreation Equipment	83,500	83,500	65,000	65,000	65,000	65,000	65,000	325,000
	ADA Requirements	199,500	199,500	-	-	-	-	-	-
329	Rec Center - Pool Upgrades	79,000	79,000	17,900	162,000	-	-	-	179,900
330	Rec Center - Dri Deck	10,000	10,000	-	10,000	-	10,000	-	20,000
	Rec Center - Lobby Furniture	25,000	25,000	-	-	-	-	-	-
	Rec Center - Sauna & Steam ADA Upgrades	16,000	16,000	-	-	-	-	-	-
	Rec Center - Security Cameras	20,000	20,000	-	-	-	-	-	-
	Rec Center - Pool Impeller & Pump	6,840	6,840	-	-	-	-	-	-
331	Repurpose In-Line Hockey Rink	-	-	-	-	81,000	-	-	81,000
332	Rec Center - Senior Kitchen Appliances	-	-	25,000	-	-	-	-	25,000
333	Tennis Court Renovations	-	-	-	150,000	50,000	-	-	200,000
334	Rec Center - Carpet Replacement	-	-	-	35,000	-	-	-	35,000
335	Rec Center - Parking Lot Lighting	-	-	-	25,000	-	-	-	25,000
336	Rec Center - Door Replacement	-	-	-	75,000	-	-	-	75,000
337	Rec Center - Aerobic Floor Replacement	-	-	-	30,000	-	-	-	30,000
338	Rec Center - Ceiling Renovation	-	-	-	-	100,000	-	-	100,000
339	Rec Center - Lobby Floor Replacement	-	-	-	-	50,000	-	-	50,000
340	Park Irrigation Upgrades	-	-	-	-	-	165,000	330,000	495,000
341	Rec Center - Pool Table	-	-	-	-	-	5,000	-	5,000
342	Front Street Pass-Through to Community Park	-	-	-	-	-	10,000	-	10,000
343	Rec Center - Expansion	-	-	-	-	-	-	320,000	320,000
344	City Hall Plaza	-	-	-	-	-	-	-	-
345	City Entry Signs	-	-	-	-	-	-	-	-
	Sports Complex Parking Lot Paving	-	-	-	-	-	-	-	-
346	Total Capital Projects - Parks & Rec	726,180	726,180	121,900	591,000	385,000	294,000	754,000	2,145,900

Detail Page	Project Description	2014		2014 Estimate	2015	2016	2017	2018	2019	5-Year Totals
		Budget			Proposed	Proposed	Proposed	Proposed	Proposed	
347	Water Line Replacement	205,000		205,000	210,000	220,000	230,000	245,000	255,000	1,160,000
	US36 Raw Waterline Replacement	177,000		177,000	-	-	-	-	-	-
	3 MG Tank	1,235,570		1,235,570	-	-	-	-	-	-
	Pump R and R	25,000		25,000	-	-	-	-	-	-
	Valve R and R	23,640		23,640	-	-	-	-	-	-
	Eldorado Springs Stormwater Control	87,000		87,000	-	-	-	-	-	-
	Eldorado Intake - Flood Reconstruction	750,000		750,000	-	-	-	-	-	-
(continued)										

## City of Louisville

Detail Page	Project Description	2014		2014 Estimate	2015		2016		2017		2018		2019		5-Year Totals
		Budget			Proposed		Proposed		Proposed		Proposed		Proposed		
348	Raw Water Master Plan	150,000		150,000	-	-	-	-	-	-	-	-	-	-	-
	City Services Facility (25%)	1,337,500		1,337,500	1,612,500	-	-	-	-	-	-	-	-	-	1,612,500
	McCaslin/Washington Underpass (17%)	147,210		147,210	-	-	-	-	-	-	-	-	-	-	-
	Marshall Lake Evaluation	92,340		92,340	-	-	60,000	-	-	60,000	-	-	-	-	120,000
	Lateral Lining	147,000		147,000	-	-	-	-	-	-	-	-	-	-	-
349	Lab Equipment	18,500		18,500	-	-	-	-	-	-	-	-	-	-	-
	New Water Meters & Pits	30,000		30,000	-	-	-	-	-	-	-	-	-	-	-
	North Plant Carbon Feed	200,000		200,000	-	-	-	-	-	-	-	-	-	-	-
	Heating Upgrades (HBWTF)	32,000		32,000	-	-	-	-	-	-	-	-	-	-	-
	North Floculators	42,000		42,000	-	-	-	-	-	-	-	-	-	-	-
350	North Plant Flooring Replacement	15,000		15,000	-	-	-	-	-	-	-	-	-	-	-
	Enterprise Resource Planning System (15%)	66,000		37,500	112,500	75,000	37,500	-	-	-	-	-	-	-	225,000
	Computer Software	6,500		6,500	-	-	-	-	-	-	-	-	-	-	-
	Water System Tie-In with Superior	90,000		90,000	450,000	-	-	-	-	-	-	-	-	-	450,000
	NCWCD-Windy Gap Firming Project	495,110		495,110	400,000	450,000	451,000	451,000	451,000	451,000	451,000	451,000	451,000	451,000	2,203,000
351	Golf Course Reuse Expansion	59,000		59,000	-	-	-	-	-	-	-	-	-	-	-
	Utility Rate Study	35,400		35,400	-	-	-	-	-	-	-	-	-	-	-
	Core Area Utility (11%)	82,500		82,500	-	-	-	-	-	-	-	-	-	-	-
	Sludge Treatment/Handling	3,227,800		3,227,800	-	-	-	-	-	-	-	-	-	-	-
	Lucity Asset Management Software (25%)	-		-	18,750	-	-	-	-	-	-	-	-	-	18,750
354	Pressure Reducing Valve/Vault Removal	-		-	25,000	-	-	-	-	-	-	-	-	-	25,000
	Sid Copeland WTP Contact Tank Improvements	-		-	160,000	2,090,000	-	-	-	-	-	-	-	-	2,250,000
	NCWCD Pump Station Variable Drives	-		-	115,000	-	-	-	-	-	-	-	-	-	115,000
	Security Upgrades	-		-	-	100,000	-	-	-	-	-	-	-	-	100,000
	Sid Copeland WTP Pump Station Improvements	-		-	-	2,410,000	-	-	-	-	-	-	-	-	2,410,000
359	Pipeline Condition Assessment	-		-	-	550,000	-	-	-	-	-	-	-	-	550,000
	Water Plants Disinfectant Evaluation	-		-	-	550,000	-	-	-	-	-	-	-	-	550,000
	Water Line Upgrade (8-Inch)	-		-	-	250,000	-	-	-	-	-	-	-	-	250,000
	Solar Power Equipment Lease Buyout	-		-	-	216,410	-	-	-	-	-	-	-	-	216,410
	Filter Media HBWTF	-		-	-	-	-	-	110,000	-	-	-	-	-	110,000
364	Lateral Ditch Piping	-		-	-	-	-	-	165,000	165,000	165,000	165,000	165,000	165,000	495,000
	HBWTF Flash Mixer Replacement	-		-	-	-	-	-	50,000	-	-	-	-	-	50,000
	SWSP Transmission Capacity	-		-	-	-	-	-	-	-	1,210,000	-	-	-	1,210,000
	SBR Ditch Lining	-		-	-	-	-	-	-	-	80,000	-	-	-	80,000
	Total Water Utility Fund	8,777,070		8,748,570	3,103,750	6,971,410	1,043,500	2,211,000	951,000	80,000	14,280,660				

## City of Louisville

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**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Wastewater Utility Fund (continued)**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
370	Sewer Utility Line Replacement	275,000	275,000	300,000	315,000	330,000	350,000	365,000	1,660,000
371	Sewer Main Video	25,000	25,000	25,000	25,000	25,000	25,000	25,000	125,000
372	City Services Facility (25%)	1,337,500	1,337,500	1,612,500	-	-	-	-	1,612,500
373	Enterprise Resource Planning System (15%)	66,000	37,500	112,500	75,000	37,500	-	-	225,000
	PLC and SCADA Replacements/Upgrades	44,780	44,780	-	-	-	-	-	-
	Core Area utility (9%)	67,500	67,500	-	-	-	-	-	-
374	Hwy 42 to WWTP Sewer Improvements	-	-	-	550,000	-	-	-	550,000
375	Wastewater Plant Upgrade (2015-2019 = Debt Service)	771,700	1,095,700	1,826,100	1,826,100	1,826,100	1,826,100	1,826,100	9,130,500
376	Relocate Fiber to WWTP	-	-	-	50,000	-	-	-	50,000
377	Lucity Asset Management Software (25%)	-	-	18,750	-	-	-	-	18,750
378	Solar Power Equipment Lease Buyout	-	-	-	106,590	-	-	-	106,590
379	Roof Replacement	-	-	-	50,000	-	-	-	50,000
380	Miscellaneous Equipment Replacement	-	-	-	6,000	5,000	-	175,000	186,000
381	Laboratory Equipment	-	-	-	-	11,900	-	-	11,900
382	WWTP Lagoon Sludge Cleaning	-	-	-	-	120,000	-	-	120,000
383	Reuse Water Line Expansion	-	-	-	-	-	-	-	-
	<b>Total Wastewater Utility Fund</b>	<b>2,648,080</b>	<b>2,943,580</b>	<b>3,894,850</b>	<b>3,098,690</b>	<b>2,419,500</b>	<b>2,216,100</b>	<b>2,391,100</b>	<b>14,020,240</b>

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Storm Water Utility Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
XX	South Street Underpass (5%)	140,030	6,650	133,380	-	-	-	-	133,380
	Sand-Salt Storage Building	135,000	135,000	-	-	-	-	-	-
384	BNSF RR Underpass/N Drainage (75%)	37,500	37,500	-	375,000	-	-	-	375,000
	Core Area Utility (80%)	600,000	600,000	-	-	-	-	-	-
385	Storm Sewer Detention Pond Maintenance	110,000	110,000	110,000	110,000	110,000	110,000	110,000	550,000
	CCS Drainage	250,000	250,000	-	-	-	-	-	-
	Golf Course Drainage Mitigation	150,000	150,000	-	-	-	-	-	-
386	City-Wide Storm Sewer Outfall Improvements (Debt Service)	199,700	199,700	575,100	575,100	575,100	575,100	575,100	2,875,500
387	Lucity Asset Management Software (25%)	-	-	18,750	-	-	-	-	18,750
	<b>Total Storm Water Utility Fund</b>	<b>1,622,230</b>	<b>1,488,850</b>	<b>837,230</b>	<b>1,060,100</b>	<b>685,100</b>	<b>685,100</b>	<b>685,100</b>	<b>3,952,630</b>



**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Golf Course Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
388	Machinery & Equipment - Maintenance Equipment	750,000	22,000	750,000	-	-	-	-	750,000
	Clubhouse Improvements	-	10,370	-	-	-	-	-	-
	Golf Course Flood Reconstruction	6,584,940	5,718,150	-	-	-	-	-	-
	Deli Display Case	-	10,830	-	-	-	-	-	-
	Marshal Carts (2)	-	5,000	-	-	-	-	-	-
	Beverage Cart	-	10,000	-	-	-	-	-	-
	Information Technology	-	25,000	-	-	-	-	-	-
389	Golf Course Technology	-	-	50,000	-	-	-	10,000	60,000
390	Perimeter Fencing	-	-	15,000	-	-	-	-	15,000
391	Golf Course Startup	-	-	250,000	-	-	-	-	250,000
392	CCGC Identity Package	-	-	68,000	-	-	-	-	68,000
393	Golf Course Clubhouse HVAC	-	-	35,000	-	-	-	-	35,000
394	Chemical Storage Building	-	-	-	35,000	-	-	-	35,000
395	Golf Course Irrigation Pump & Motor Maint	-	-	-	30,000	-	-	-	30,000
396	Golf Course Clubhouse Landscape	-	-	-	-	10,000	-	-	10,000
	<b>Total Golf Course Fund</b>	<b>7,334,940</b>	<b>5,801,350</b>	<b>1,168,000</b>	<b>65,000</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>1,253,000</b>

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Technology Management Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
397	Server Replacements	15,000	15,000	-	-	-	-	-	-
	Workstation Replacements	140,000	140,000	-	-	-	-	-	-
	Other - iPads, Tablets, Etc	30,630	30,630	-	-	-	-	-	-
	Workstation/Server Replacements/Upgrades	50,000	50,000	60,000	-	35,000	35,000	35,000	165,000
	<b>Total Technology Management Fund</b>	<b>235,630</b>	<b>235,630</b>	<b>60,000</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>165,000</b>

**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**Fleet Management Fund**

Detail Page	Project Description	2014 Budget	2014 Estimate	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	5-Year Totals
398-400	Motor Vehicle/Road Equipment	865,410	650,000	249,000	203,000	197,900	277,200	263,400	1,190,500
	<b>Total Fleet Management Fund</b>	<b>865,410</b>	<b>650,000</b>	<b>249,000</b>	<b>203,000</b>	<b>197,900</b>	<b>277,200</b>	<b>263,400</b>	<b>1,190,500</b>



**City of Louisville**  
**Five-Year Capital Improvement Program**  
**For the Years 2015 Through 2019**  
**All Funds**

Fund Description	2014	2014	2015	2016	2017	2018	2019	5-Year
	Budget	Estimate	Proposed	Proposed	Proposed	Proposed	Proposed	Totals
Open Space & Parks Fund	4,091,570	3,944,910	1,982,000	300,200	288,000	259,000	216,000	3,045,200
Conservation Trust - Lottery Fund	222,000	222,000	406,000	252,090	405,000	96,840	96,420	1,256,350
Cemetery Fund	46,770	46,770	17,000	17,000	17,000	17,000	17,000	85,000
Capital Projects Fund	11,380,960	8,769,790	11,989,440	4,274,500	3,635,500	3,300,500	3,832,500	27,032,440
Water Utility Fund	8,777,070	8,748,570	3,103,750	6,971,410	1,043,500	2,211,000	951,000	14,280,660
Wastewater Utility Fund	2,648,080	2,943,580	3,894,850	3,098,690	2,419,500	2,216,100	2,391,100	14,020,240
Storm Water Utility Fund	1,622,230	1,488,850	837,230	1,060,100	685,100	685,100	685,100	3,952,630
Golf Course Fund	7,334,940	5,801,350	1,168,000	65,000	10,000	-	10,000	1,253,000
Technology Management Fund	235,630	235,630	60,000	-	35,000	35,000	35,000	165,000
Fleet Management Fund	865,410	650,000	249,000	203,000	197,900	277,200	263,400	1,190,500
<b>Total for All Funds</b>	<b>37,224,660</b>	<b>32,851,450</b>	<b>23,707,270</b>	<b>16,241,990</b>	<b>8,736,500</b>	<b>9,097,740</b>	<b>8,497,520</b>	<b>66,281,020</b>

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	City Services Facility
Version of Request:	
Submitting Department/Division:	City Manager's Office
Impacted Departments/Divisions:	Parks/PW
Funding Source(s):	
Capital Projects	Percent
Conservation Trust - Lottery	25%
Wastewater Utility	25%
Water Utility	25%
Total Funding	100%
Department Priority	high

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	6,450,000	-	-	-	-	6,450,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	6,450,000	-	-	-	-	6,450,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	1,000,000	-	-	-	-	1,000,000
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other

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SOUTH VIEW FROM DILLON ROAD

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The CSF is the base of operations for dozens of staff and in some cases their only work space. It must provide adequate space for numerous large vehicles to maneuver, be loaded, worked on and stored. It must also provide efficient access to hundreds of pieces of maintenance and construction equipment, thousands of spare parts and large volumes of materials. The perception shared among staff is that since the CSF will likely serve as home base for the next 30 to 50 years, and perhaps longer, "We better do it right". Program requirements were developed by City staff working in the field who provided the actual numbers for staff, equipment, vehicles, and materials required to be stored on site, these numbers were incorporated into the program design by the design team. There is no superfluous space at the facility. All space is accounted for. Cost allocation methodology is primarily space allocation and workflow.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current facility is old, undersized and creates some safety risks. To address this problem, in 2012 City staff, including Public Works and Parks and Recreation and Open Space Departments analyzed design alternatives and how best to address building lifetime issues, energy savings, workflow, traffic engineering issues, equipment storage, storm drainage and water quality, and flood plain concerns. the new facility will be home base for the next 30-50 years.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project: The City has applied for a DOLA grant to assist in the construction of this project and anticipates receiving approximately \$1,000,000. Operational and maintenance costs should be similar to the current facility. The new facility will be larger, but more efficient, so the cost for the extra space will be offset by energy efficiencies.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule					
Project Name:	Trail Improvements	Year 1	Year 2	Year 3	Year 4	Year 5	Beyond 5 Years
Version of Request:	4/1/2014						
Submitting Department/Division:	Parks & Recreation						
Impacted Departments/Divisions:	Public Works						
Funding Source(s):	Percent						
Open Space & Parks Fund	100%						
Total Funding	100%						
Department Priority	7						
		Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019
		Land Acquisition	-	-	-	-	-
		Design & Engineering	-	-	-	-	-
		Other Prof Services	-	-	-	-	-
		Construction	-	55,000	-	55,000	165,000
		Other	-	-	-	-	-
		Capital Equipment	-	-	-	-	-
		Total Project Costs	-	55,000	55,000	55,000	165,000
		Grant(s) or Other					
		Project Revenue	-	-	-	-	-
		Impact to Annual					
		Maint/Op Costs	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



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Map or Photo)



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The City of Louisville's Trail System is comprised of both soft surface (crusher fine) and hard surface (concrete) materials. This extensive trails system traverses both Open Space and Park properties throughout the City. The trail system is inspected annually for chips, erosion and other safety concerns. Following inspection, areas of concern are prioritized to address safety issues first.

This budget request is targeted for implementing the following: replacing or repairing trail surfaces, installing drainage improvements and stabilizing and revegetating trail edges and social trails.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

In the Citizen Survey conducted for the Comprehensive Parks, Recreation, Open Space and Trails Master Plan (PROST), trails ranked number one for 'usage levels' and 'importance'. Additionally, PROST Goal 1 lists objectives related to both trail safety and continued maintenance practices. Maintaining trails on a regular bases will maximize the lifespan of the surface material. Annual Open Space soft surface trail grooming is now being preformed in house to reduce overall costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project: This project represents the ongoing operational and maintenance cost associated with upkeep of the entire Open Space & Parks trail system.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Tree Replacements
Version of Request:	1-Apr-14
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	15

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	15,000	15,000	15,000	15,000	15,000	75,000	15,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	15,000	15,000	15,000	15,000	15,000	75,000	15,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	1,500	1,500	1,500	1,500	1,500	7,500	1,500

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The tree budget will be utilized to fund replacement trees for those that were removed for a variety of reasons which could be due to safety, insects and diseases problems which could include Emerald Ash Borer, vandalism, etc. Deciduous trees (with leaves) will be 2" caliper while coniferous trees (with needles) will be 5-6ft tall. Deciduous species include oak, honeylocust, linden, maple, catalpa, among others well suited for our climate. Likewise, coniferous species will include pinion pine, ponderosa pine, austrian pine, southwestern white pine, scotch pine, white fir and spruce.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City of Louisville's urban forest is an asset in constant flux. Every year, older, over-mature trees decline and eventually die, trees are lost due to construction, insect and disease problems continue to place trees in jeopardy, and vandalism and accidents continue to take their toll on our urban forest inventory. By planting trees every year, the City insures that the urban forest's population is maintained. Additionally, new areas are identified for tree planting. Street trees are a tremendous asset to the community by providing shade, noise reduction, pollution reduction, and provide aesthetic value.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Replacement trees are planted in areas where irrigation currently exists, so ongoing maintenance is somewhat minimal.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Lastoka Property Conservation
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	25%
Total Funding	25%
Department Priority	8

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	2,500	-	-	2,500	-
Other Prof Services	-	-	-	-	-	-	-
Construction	7,000	5,000	8,000	-	-	20,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	7,000	5,000	10,500	-	-	22,500	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Harney Lastoka Open Space is jointly owned and CIP projects are funded by percent ownership as follows: Boulder County Parks & Open Space 50%, City of Lafayette 25% and the City of Louisville 25%. The adopted Management Plan for this property identifies the following goals: protecting community character, preserving the area's cultural and agricultural heritage and providing wildlife habitat and recreational & educational opportunities for the public. 2015 projects will include completion of historic building preservation and water conveyance to support the Community Supported Agriculture program.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

Funding for this project is needed to complete the vision outlined in the Management Plan. Boulder County Youth Corp will be utilized when possible for all projects which will reduce costs. Future crop revenue will be used to offset routine maintenance costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:

Routine maintenance will be completed and funded by Boulder County Parks & Open Space.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

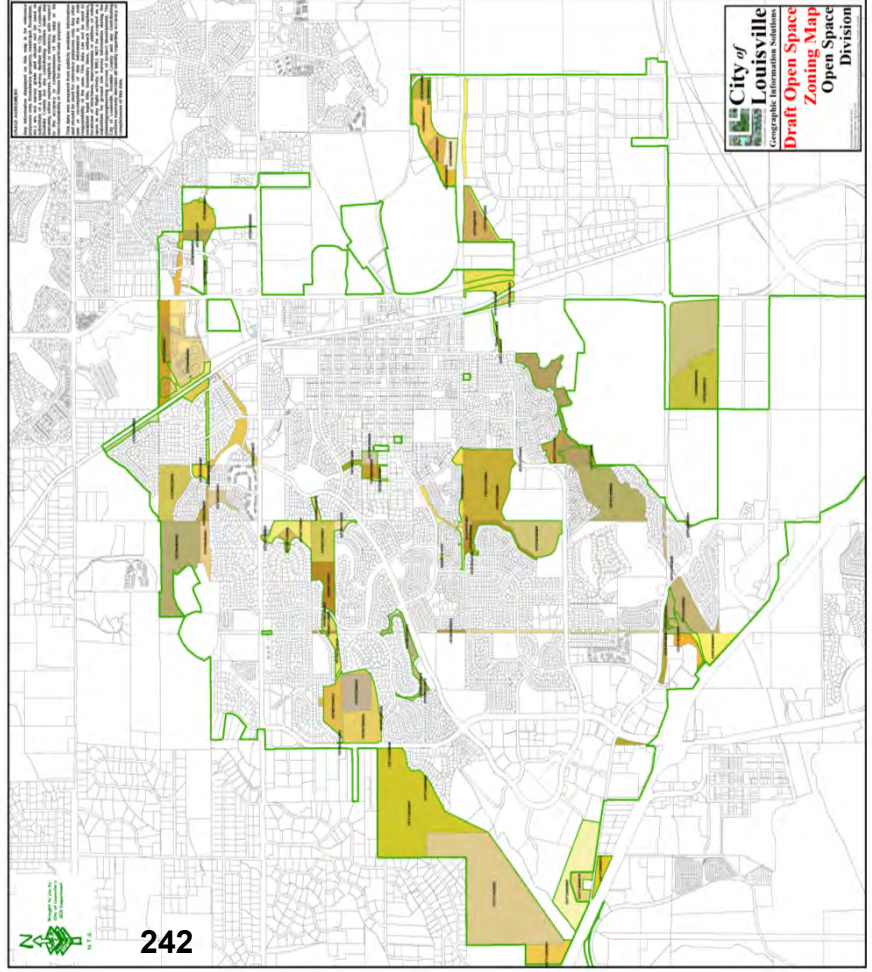
## Project or Equipment Identification

Project Name:	Open Space Zoning
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Department/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	37

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	14,000	14,000	-	-	28,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	14,000	14,000	-	-	28,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
Complete property research necessary to verify designated open space parcels for inclusion into the Open Space Zone District.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The Louisville Home Rule Charter stipulates that designated open space parcels be placed into an open space zone district. In 2012 City Council approved the ordinances that created the zone district and the process for placing open space properties into the zone district.

The Comprehensive Parks, Recreation, Open Space and Trails Master Plan (PROST) also identified parcel research and verification, for open space zoning purposes, as an immediate/short-term action item (Goal 11; action item 11.1.f).

In 2016 the parcel research for the following properties would be completed: Walnut, Warembourg, Daughenbaugh, Hecla and Bullhead Gulch.

In 2017 the parcel research for the following properties would be completed: Olson, CTC, Dutch Creek and other properties comprising the Coal Creek Trail Corridor.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

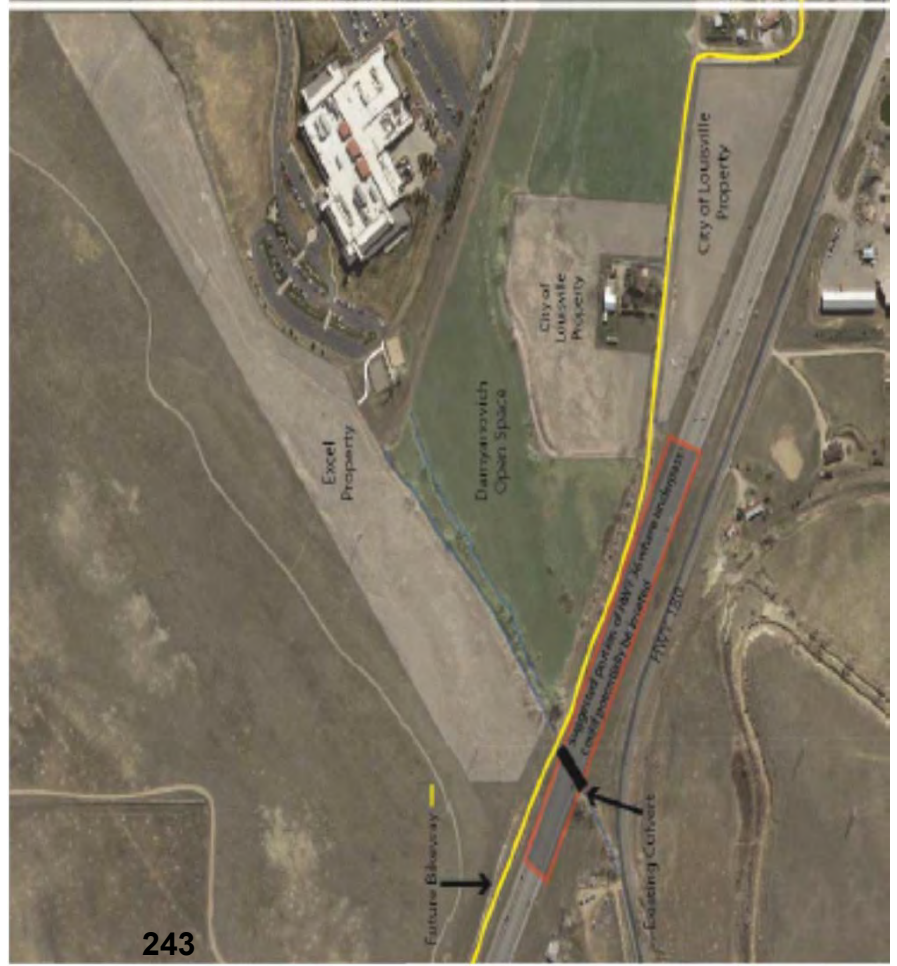
## Project or Equipment Identification

Project Name:	US 36 Underpass at Davidson Mesa
Version of Request:	2014 05 08
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	75%
Other	25%
Total Funding	100%
Department Priority	4

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	162,500	-	-	-	-	162,500	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	162,500	-	-	-	-	162,500	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



243

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project represents the City's contribution in the total amount of \$487,500 (75%) for a pedestrian underpass to be constructed under US 36. The total project cost is \$650,000 with the remaining \$162,500 (25%) being funded by Boulder County. \$162,500 was committed in 2013 and 2014 by the City with \$162,500 committed by Boulder County in 2013. This project is being constructed by CDOT via an IGA with the City and Boulder County as part of the US 36 Phase II Corridor Improvements Project.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

There are no grade separated trail crossings of US-36 west of McCaslin Blvd in the Louisville and Superior area. Trail users desiring to use trails on the other side of US-36 west of McCaslin Blvd must either use McCaslin Blvd, the RTD Transit Bridge or use the Coal Creek Trail east of McCaslin Blvd which can be arduous and not convenient and puts trail users on McCaslin Blvd, a busy arterial roadway.

This project will connect the City's recreational trails at Davidson Mesa with the existing Marshall Mesa trails south of US-36 creating a regional recreational trail network between Louisville and Lafayette north of US-36 and Superior and Boulder County south of US-36. Trail users will be able to access other jurisdictional recreational trails west of McCaslin Blvd without crossing a busy arterial roadway or transporting their bicycles across US-36 at the RTD Transit Bridge. CDOT's Phase II Construction Project on US-36 represents the best opportunity to construct a grade separated crossing with US-36 because the Design-Build Team will be replacing an adjacent irrigation culvert and will have traffic control measures in place to construct the new culvert. They will most likely be able to use the same traffic control measures to construct the multi-use underpass. Additionally, the cost would be approximately two-thirds more expensive should the City decide to construct this underpass in the future when a major highway reconstruction project is not occurring concurrently.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

This project is being constructed by CDOT via an IGA between the City and Boulder County.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Wayfinding- Parks & Recreation
Version of Request:	5/30/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Planning
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	6

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	25,000	15,000	15,000	15,000	-	70,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	25,000	15,000	15,000	15,000	-	70,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	150	150	150	150	-	600	-
Maint/Op Costs	150	150	150	150	-	600	-

## Project Location Map, Equipment Identification Photo, or Other

sign design CONCEPTS: trail directional and regulatory



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Start installation of the wayfinding pilot program for Open Space and trails. Wayfinding signage may include directional signs, maps, interpretive educational signs, property signs, kiosks and rules & regulations signs and other needs identified in the 2014 planning process. The 2014 planning process will help guide fabrication and installation costs and the five year outlook will be refined as needed.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

In the recent Citizen Survey conducted for the Comprehensive Parks, Recreation, Open Space and Trails Master Plan (PROST), trails ranked number one for 'usage levels' and 'importance'. However, citizens voiced concerns regarding the difficulty of navigating through the current trail system. Creating a wayfinding system will help guide users through the system and provide a more informed and enjoyable experience. The Open Space Advisory Board has ranked Wayfinding as their number one CIP priority.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:

Annual monitoring and maintenance will be necessary to ensure that signs posts are aligned properly and not damaged by the elements. Signs will be checked for graffiti on a regular basis.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Equipment Replacement
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	3

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	125,000	75,000	75,000	75,000	75,000	425,000	75,000
Total Project Costs	125,000	75,000	75,000	75,000	75,000	425,000	75,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



245

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

**Equipment Replacement for the Parks Division and Open Space Division.**

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Annually it is necessary to replace maintenance equipment such as riding mowers, cutting implements, utility vehicles, equipment trailers, tractors, etc. Mowing equipment and equipment of this nature generally has a life expectancy of 5-8 years. This seems to be about the break even point or when cost/benefit is most beneficial for replacing equipment and still acquiring significant funds in selling off used equipment.

Current replacement needs are utility vehicles, riding mowers, and attachments.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Ongoing equipment maintenance costs are held to a minimum by having an equipment replacement program.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Hecla Reservoir Improvements
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Department/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	11

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	20,000	-	-	-	-	20,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	20,000	-	-	-	-	20,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	500	500	500	500	500	2,500	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Per the 2012 Hecla Reservoir Open Space Management Plan, and the Open Space Advisory Boards recommendations to create a birding sanctuary, staff is proposing a 2015 landscaping project to include drip irrigation and natural landscaping.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The North End Development completed the Hecla Improvements per the subdivision agreement in 2014. Work included construction of the dam, trails and minimal landscaping. During the construction of the dam the reservoir remained empty resulting in additional tree die off. Due to hazardous conditions the trees shown in this picture will be removed in 2014. This project enhances habitat, increasing structural and biological diversity which will attract more avian species. This will be the first birding sanctuary in Louisville and will provide a new passive recreation opportunity for the general public and for the Balfour residents in the area. This project will be held concurrently with a volunteer project of planting willow stakes and mesic grasses which will reduce project cost and foster community involvement.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Drip irrigation will be more affordable than staff time necessary to hand water trees and other landscaping. Ongoing operational and maintenance cost will include staff time to inspect the drip irrigation and monitor initial establishment of the landscaping.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Irrigation Controller Replacements	
Version of Request:	1-Apr-14	
Submitting Department/Division:	Parks & Recreation	
Impacted Department/Divisions:	Parks & Recreation	
Funding Source(s):	Percent	
Open Space & Parks Fund	100%	
Total Funding	100%	
Department Priority	12	

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	15,000	50,000	50,000	50,000	50,000	215,000	45,000
Total Project Costs	15,000	50,000	50,000	50,000	50,000	215,000	45,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	250	250	250	250	1,000	-

## Project Location Map, Equipment Identification Photo, or Other

247



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Park and median irrigation controller upgrades.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City of Louisville manages the water use at parks and medians through the use of a central control system. Central control enables the irrigation manager to input all changes to watering schedules through one computer which in turn sends the data or schedule changes to each onsite irrigation controller via a radio frequency. The City has close to 100 onsite irrigation controllers. Central control makes it possible to make a simple city wide schedule change. For example, shutting off the water in the City can be accomplished by one simple click versus the previous way of having to make the change to each onsite controller.

The City bought into the Sentinel Central Control System close to ten years ago. At the time, as a way to get into the program a little cheaper Sentinel offered a retro-link card option for install in currently owned controllers. This enabled the City to buy into the program without having to buy all new clocks.

As time has progressed the older clocks with the retro-link cards are losing support from Sentinel. Communication issues with these older clocks are becoming more common and solutions to remedy are becoming less available.

The City has 52 of these older clocks with retro-link cards. With the average cost of approximately \$5,000 this CIP program allows for the replacement of 3 critical clock replacements in 2015 and 10 clocks annual for the remaining years until the 52 are replaced with all new Sentinel clocks.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Maintenance costs should be minimized with new clocks.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule							
Project Name: Boundary Treatments		Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Version of Request: 5/30/2014									
Submitting Department/Division: Parks & Recreation									
Impacted Departments/Divisions:									
Funding Source(s):									
Open Space & Parks Fund									
Total Funding									
Department Priority									

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Tasks related to increasing boundary identification may include the following: surveying property lines, marking boundaries, fencing, gates, bollards and other markers. 2016 costs to include fencing at Dutch Creek Open Space to address excessive driving on trails, social trail issues, unpermitted access by contractors and to delineate the property. 2017-Hecla, 2018-Damyanovich, 2019-North.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

Boundary identification is critical for management of our open space properties. Unidentified boundaries can lead to unlawful motorized access and encroachment of garden beds, patios and yard waste onto our open space lands. Unidentified boundaries also make it difficult for city staff when trying to identify start and end locations of various management activities.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

## Five-Year Capital Improvement Program

Project or Equipment Identification		Estimated Expenditure Schedule							
Project Name:	Open Space Management Plan Updates	Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Version of Request:	4/1/2014	Land Acquisition	-	-	-	-	-	-	-
Submitting Department/Division:		Design & Engineering	-	-	-	-	-	-	-
Impacted Departments/Divisions:		Other Prof Services	-	-	-	-	-	-	-
		Construction	-	40,000	-	-	-	40,000	-
		Other	-	-	-	-	-	-	-
		Capital Equipment	-	-	-	-	-	-	-
		Total Project Costs	-	40,000	-	-	-	40,000	-
		Grant(s) or Other	-	-	-	-	-	-	-
		Project Revenue	-	-	-	-	-	-	-
		Impact to Annual	-	-	-	-	-	-	-
		Maint/Op Costs	-	-	-	-	-	-	-
Total Funding									
Department Priority									

## Project Location Map, Equipment Identification Photo, or Other

CITY OF LOUISVILLE  
OPEN SPACE MASTER PLAN

**covering the following properties:**

AQUARIUS  
CTC  
DAUGHENBAUGH  
DAVIDSON MESA  
LAKE PARK  
NORTH  
TAMARISK  
WAREMBOURG  
LEON A. WURL WILDLIFE SANCTUARY  
MISCELLANEOUS



January 2004

City of Louisville  
Department of Land Management  
and Louisville Open Space Citizens Advisory Board

## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**  
Update components of the existing 2004 City of Louisville Open Space Master Plan to include new or missing properties, evaluate current recreation management and ecosystem restoration goals.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

The Comprehensive Parks, Recreation, Open Space and Trails Master Plan (PROST) identified updating management plans and the 2004 City of Louisville Open Space Management Plan as an immediate and short-term action item.

This project is needed to assess change in the landscape over the past ten years and to update management goals so that they reflect current conditions and best amnagement practices. The current plan does not include the following Open Space properties: Damyanovich, Hecla, Bullhead Gulch, Walnut, Olson, Dutch Creek and other smaller parcels.

The updates will inform citizen of the current conditions and the future management direction that will be implemented on Open Space over the next ten years. These updates will help inform day to day management as well as long term planning and ensure that the City is implementing best management practices.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Trail Counters
Version of Request:	5/30/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	36

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	15,000	-	-	-	15,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	15,000	-	-	-	15,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	155	155	155	155	620	-

## Project Location Map, Equipment Identification Photo, or Other



(Map or Photo)



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
The City of Louisville's Open Space has an extensive trail system which spans 15 properties. This budget request is targeted to purchase Eco-Counter trail counters in order to determine the number of residents utilizing the trail system and also when and where they are recreating.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

In the Comprehensive Parks, Recreation, Open Space and Trails Master Plan (PROST), trails had the number one ranking for their usage levels. This project will support the City's goals by determining which properties are utilized the most (including the dog off-leash area), the number of users the system currently support, time of use, and in some cases the purpose (commuting versus recreation). This information will help determine the need for new trails, future growth, maintenance schedules, and the optimal location for wayfinding signs.

The counters can also be used to determine the number of trail users that are traveling on unauthorized social trails or during unauthorized hours of the day enabling the City to develop appropriate management plans.

An alternative to the counter is to have volunteers or staff members sit near a trail and count the number of trail users. This alternative will not be as accurate or as informative compared to a counter. A counter can be placed in one spot and count in all types of weather and at anytime of the day. These counters are waterproof, can operate in a variety of weather conditions and record which direction a user is traveling.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The only staff time needed will be to move the counters, download data and analyze the data.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Park Signs
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	34

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	15,000	15,000	15,000	15,000	15,000	60,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	15,000	15,000	15,000	15,000	15,000	60,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



251

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Installation of Park property signs. \$15,000 would fund two signs a year, similar to the Pirates Park sign.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

Currently there are many parks that do not have park signs. Parks like Cottonwood Park, Centennial Park, Dutch Creek, Arboretum, etc.

Additional amenities such as the skate park and inline rink could be highlighted in the sign. The Horticulture Forestry and Advisory Board is recommending a sign at the Arboretum in hopes to increase visitations and also increase the overall awareness of a great public amenity.

Realistic options are to downsize the sign which would decrease the cost or not installed.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Ongoing maintenance costs should be fairly minor unless significant vandalism occurs.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Renovation of Demonstration Garden
Version of Request:	1-Apr-14
Submitting Departments/Divisions:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	25

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	4,200	-	-	-	4,200
Other Prof Services	-	-	-	-	-	-
Construction	-	30,000	-	-	-	30,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	34,200	-	-	-	34,200
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	500	500	500	500	2,000

## Project Location Map, Equipment Identification Photo, or Other



252

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Renovation of the Xeric Demonstration Garden at the Arboretum. Last year this project was approved as a CIP for construction in 2016.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

Ever since the garden was constructed, it has been difficult to maintain and has never reached it's full potential. Demonstration gardens are very time consuming and costly to maintain. Part of the reason why the Horticulture and Forestry Advisory Board is recommending a redesign is to reduce the garden and expand the existing lawn and irrigation system.

The pergola is now part of the City's rentable shelter program. By decreasing the xeric garden and increasing the footprint of the lawn this will increase the usability of the area as a multipurpose space for future rentals.

Realistic options are to do nothing or delay the project.

Evaluation based solely on return on investment for this type of project will not tell the whole story. Improvements are recommend to increase usability and overall quality.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

If completed, the overall quality of the site will increase and also decrease maintenance costs.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Prescribed Burns
Version of Request:	7/15/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	41

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	7,000	8,000	8,000	-	23,000	8,000
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	7,000	8,000	8,000	-	23,000	8,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	(300)	(500)	(750)	(1,550)	-

### Project Location Map, Equipment Identification Photo, or Other



253

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Development of a prescribed burn plan for Davidson Mesa, North and Aquarius Open Space properties.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Re-introduce fire to the grassland ecosystem by implementing prescribed burning as a management tool. This would be another tool to add to the restoration efforts that are currently occurring. This work would be contracted out to a certified National Wildfire Coordinating Group (NWC) fire management organization. 2016 work would include creation of a burn plan and a small pilot project at Davidson Mesa. With the success of the pilot project the program would be expanded to Open Space properties with high grassland restoration potential. Properties to be treated would include sections of Davidson Mesa, Aquarius and North Open Space. Small portions of the properties would be burned on a rotating bases.

Eliminating fire from the grassland ecosystem has been shown to lead to ecological homogenization or a decrease in flora and fauna diversity. If fire is not reintroduced nutrient cycling will be diminished, biodiversity will be diminished and dead plant materials will continue to accumulate. The increase in dead plant material will lead to more fuel loading which could increase the likelihood and surface intensity of a wildland fire and decrease in noxious weed treatment effectiveness.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Parking lot Improvements
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	38

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	17,500	-	-	17,500	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	17,500	-	-	17,500	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	1,000	1,000	1,000	3,000	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The City of Louisville Open Space Division maintains four parking lots throughout the City. Two of the three parking lots were built to the same standards by contractors. The fourth parking lot, at Daughenbaugh, was built in-house at minimal cost. This project would be to build the parking lot to meet our City standards.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The project supports the City's goals by creating a safe place to park. It supports a standardized look for every property and will reduce the cost for maintenance because one type of material can be purchased, for all parking lots, rather than multiple types and colors.

Alternatives to this project is to fill the pot holes with new asphalt and grey aggregates, allowing the parking lot to continue having a different look compared to the other parking lots.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

- 1) Yearly maintenance (re-setting parking blocks, grading, weed control, etc).
- 2) Filling of potholes every few years.
- 3) Top coating every few years.





# Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	New Trail Planned From Tennis Center
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Open Space & Parks Fund	100%
Total Funding	100%
Department Priority	54

Estimated Expenditure Schedule							
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	36,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	240,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	-	-	276,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-	2,000

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

Development of a new trail adjacent to BNSF railroad easement from Dillon St. to Coal Creek Trail. A new "world class" tennis center is planned for 96th and Dillon and will include a section of trail dedicated to the City. The P & R department would like to work with the developer in connecting this section of trail to the regional Coal Creek Trail.

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:**

**New trails increase connectivity within Louisville as well as connections to adjacent City and business properties, attractions, and regional transportation corridors. This improvement is consistent with the Parks, Recreation, Open Space & Trails (PROST) Master Plan.**

Continuing to improve Louisville's trail system heightens connectivity and the usage on existing trails, lessens vehicle traffic if commuter routes are established, improves quality of life, and creates pedestrian connectivity to green spaces parks and businesses throughout Louisville. If desired trails are not implemented, people may use unimproved areas anyways causing undesirable impacts to public and private property. It's important to lead the way in creating sustainable, multi-purpose trails in the appropriate locations for the user as well as for the environment.

**Option is to delay or not develop this trail.**

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Annual maintenance is estimated at \$2,000.

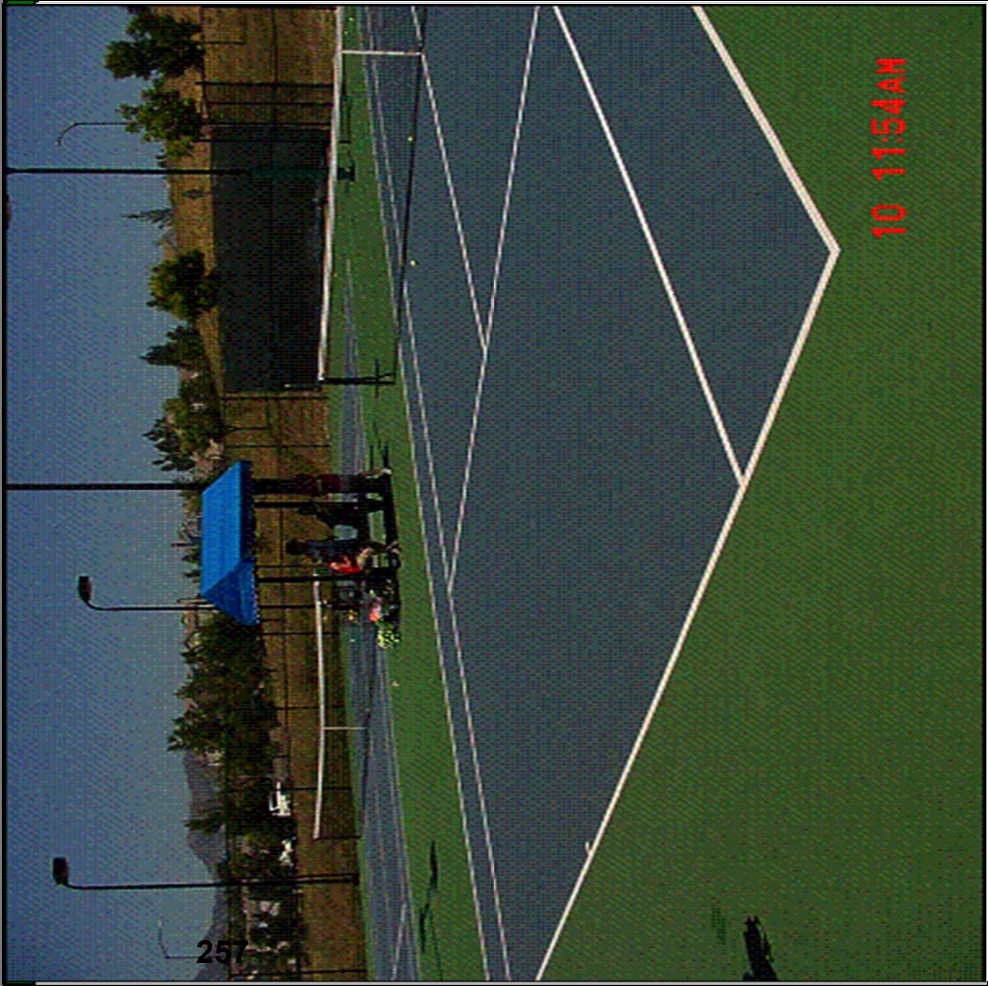
# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Tennis Court Resurfacing
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Department/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	16

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	16,000	16,000	16,000	16,000	16,000	80,000	16,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	16,000	16,000	16,000	16,000	16,000	80,000	16,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The City owns and manages a total of eleven (11) tennis courts. The Louisville Recreation Center has four(4) courts, Centennial Park has four (4) courts, Pirates Park has two (2) courts, and Mission Greens has one (1) court. Courts are on a five year resurfacing cycle and annual crack sealing program.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Resurfacing is recommended every 4 to 6 years depending on use. The average price of resurfacing one court is \$6,000. Crack sealing will occur yearly as needed on the remaining courts.

By resurfacing the courts on a five year cycle, the lifespan of the base material is lengthened and costly repairs to the base can be avoided. Besides lengthening the lifespan of the base material, court lines will be repainted and cracks will be sealed. Lines need to be repainted and cracks need to be sealed to maintain a useable court.

Available option is to delay maintenance needs which will eventually lead to a lower quality surface and create safety issues.

Return on investment has not been factored into this program. The purpose of this program is to keep the current courts usable and safe.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Maintaining usable tennis courts does have associated maintenance costs but is greatly minimized by the tennis court resurfacing program.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Park Renovations
Version of Request:	3-Jun-14
Submitting Department/Division:	Parks & Recreation
Impacted Department/Divisions:	
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	39

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	14,000	-	-	14,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	100,000	-	-	100,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	114,000	-	-	114,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	1,800	1,800	1,800	5,400	-

## Project Location Map, Equipment Identification Photo, or Other

### Memory Square Park Renovation

Before



After



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for upgrades which could occur to existing parks and facilities. Upgrades at Pirates Park, Annette Brand Park, Dutch Creek Park (Elephant Park) could occur.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Project could provide /update entry signage, rules and regulations signs, upgrade or replace as needed landscape amenities such as benches, irrigation components, landscape planters and plantings, engineered wood fiber, fencing, and consider additional amenities such as bocce, horseshoes, volley ball, drinking fountains, etc.

The landscapes at some of Louisville's most utilized parks have become over mature and have lost their aesthetic value. In many cases the landscapes are completely gone and the landscape beds are empty. Upgrading these landscapes will bring these parks up to the expected level of standard and provide a fresh inviting atmosphere at these older Parks.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

In most cases operational costs could increase as noted above.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Joe Carnival Site Improvements
Version of Request:	3-Jun-14
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	31

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	14,000	-	-	-	14,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	114,000	-	-	-	114,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	1,750	1,750	1,750	1,750	7,000	

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

#### Joe Carnival Site Improvements

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

In 2013, a CIP was approved to convert some of the native turf into bluegrass. Because of 2013 drought restrictions, this project was delayed until 2014. In 2014, this project was once again deferred due to a reprioritization caused by the flood.

Beyond converting the native to bluegrass other things such as: ADA issues, updating the playground, and renovating plant material could be addressed.

Realistic options are to do nothing, delay, or cancel the project.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Additional improvements will increase the ongoing maintenance costs.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Recreation Campus Restroom
Version of Request:	15-Jul-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	17

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	24,500	-	-	-	-	24,500
Other Prof Services	-	-	-	-	-	-
Construction	175,000	-	-	-	-	175,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	199,500	-	-	-	-	199,500
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	2,000	2,000	2,000	2,000	2,000	10,000

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for a permanent park restroom at the Recreation Campus. This project was approved in 2014 but was deferred due to reprioritization of projects mainly due to the flood.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The Recreation Campus has outdoor tennis courts, an in-line skating rink, the Skate Park, Arboretum and trails all which provide activities that users participate in for extended lengths of time. Currently, the only outdoor restroom available is a portolet at the Skate Park. With improvements to the Arboretum shelter making it rentable, and future plans for a multi-purpose field in the detention area, a permanent, year-round restroom facility will be needed to serve all of these functions.

Continuing to offer the portolet at the Skate Park and the indoor restrooms at the Recreation & Senior Services Center is the alternative to providing permanent outdoor restrooms. While those two facilities may serve the current need, they will not meet the demand when the Arboretum Shelter rentals increase and a multi-purpose field if implemented in the detention area.

Another option would be to install a vault restroom at a cost of \$65,000 for a double unit. But ultimately a need for a restroom with running water would be preferred for the campus and a vault restroom may only defer this need.

The payback or return on investment has not been calculated for this project. Rental fees only apply to field use or shelter reservation.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and maintenance costs associated with this project:



## Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	Memory Square Pool
Version of Request:	6/3/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	
Conservation Trust - Lottery	Percent
	100%
Total Funding	100%
Department Priority	21

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	30,000	-	-	-	-	30,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	30,000	-	-	-	-	30,000
Grant(s) or Other						
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

1. Locker Room Update to include lockers and benches-\$30,000

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:**

The locker room is currently without lockers and benches. Patrons regularly request these amenities. Having no lockers creates a situation where theft is easy and occurred regularly in the locker rooms in the summer of 2013.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**  
There will not be on-going expenses with this project.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	ADA/Restroom Improvement
Version of Request:	3-Jun-14
Submitting Department/Division:	Parks & Recreation
Impacted Department/Divisions:	
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	9

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	10,500	-	-	-	-	10,500	-
Other Prof Services	-	-	-	-	-	-	-
Construction	150,000	-	-	-	-	150,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	160,500	-	-	-	-	160,500	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	1,000	1,000	1,000	1,000	1,000	5,000	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Heritage Park restroom renovation.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

On September 15, 2010, the 2010 ADA Standards for Accessible Design was adopted by the Federal Government. As part of the new standards, each agency was required to complete an audit of its programs, services, activities, facilities, and parks and open space for compliance with the new standards. In meeting this requirement, in 2012, the City retained the services of Meeting the Challenge, Inc. On June 13, 2012, Meeting the Challenge presented the City with an audit and transitional plan that noted over \$700,000 worth of needed improvements in order to reach compliance with the 2010 ADA Standards.

As part of the 2010 ADA Standards, each agency has up to three years to reach compliance or until 2015. In 2013, the Parks and Recreation started the process. After three years (or 2015) the U.S. Department of Justice could audit the City for compliance.

Presently the restroom facility at Heritage Park is out of compliance. Due to the design of the structure, age, and the available option to upgrade (provide heat and open year round), more than likely a complete renovation of the structure is needed.

Available option is to provide an ADA portlet (\$200/month) onsite in order to met compliance.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Ongoing maintenance will increase if opened year round.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Multi-Purpose Field
Version of Request:	1-Apr-14
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	28

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	82,500	-	-	-	82,500	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	550,000	-	-	550,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	82,500	550,000	-	-	632,500	-
Grant(s) or Other							
Project Revenue	-	41,250	275,000	5,000	5,000	326,250	-
Impact to Annual							
Maint/Op Costs	-	-	3,000	6,500	6,500	16,000	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is to implement a synthetic multi-purpose field and ADA access at the detention area south of the Recreation & Senior Services Center.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City of Louisville does not have any City-owned multi-purpose fields that are dedicated primarily for City-run athletic leagues. Shared use of school district field space is very limiting and participants in City leagues are not well served by the times and field capacity available to the City for use. The City of Louisville is in desperate need of a multi-purpose field in order to continue to serve the thousands of youth and adults who participate in City soccer, flag football, lacrosse and other field sport leagues. This project is consistent with Parks, Recreation, Open Space & Trails Master Plan recommendations.

An alternative is continuing to improve IGA's with the Boulder Valley School District for shared use of their fields. While there is always room for improvement with shared use agreements, there will always be compromises and limited field capacity. Another alternative is to await Lafayette's Harney Lastoka multi-purpose field project, however the project is currently un-funded. Additionally, these fields will be subject to shared use and will still not offer the field capacity needed for both communities

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

It is anticipated that up to 50% of the cost could be covered by a GOCO grant.

The project revenue listed above is based on a rental rate of \$40/hour if the field were rented for 125 hours per year, although synthetic fields are playable almost 365 days/year. This type of field could be rented to groups such as Louisville Youth Football, Trebol Soccer, NOVA soccer and other area sports associations for games and practices. The going rate for field rentals of this type is \$30-\$50/hour, if the City rented this field for 125 hours/year, it could bring in \$3,750-\$6,250 in additional revenue.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Playground Replacement	
Version of Request:	1-Apr-14	
Submitting Department/Division:	Parks & Recreation	
Impacted Departments/Divisions:	Parks & Recreation	
Funding Source(s):	Percent	
Conservation Trust - Lottery	100%	
Total Funding	100%	
Department Priority	24	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	161,666	-	161,666	80,833	404,165
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	161,666	-	161,666	80,833	404,165
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	80,833	-	80,833	40,417	202,083
Impact to Annual Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for replacement of existing playgrounds such as Heritage Park, Cottonwood Park, Keith Helart Park, Cowboy Park and other.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The play structures at many of Louisville's parks are outdated and in need of upgrading and replacement. The existing structures are over 11 to 16 years old and are beginning to present safety concerns. Many of the components that make up the structures are no longer manufactured and cannot be replaced . Also, many no longer meet current ADA requirements as in the pictured example Heritage Park.

A commitment to park upgrades such as playgrounds is important to maintain a high level of standards for our parks. If Louisville's playgrounds are allowed to fall into disrepair it demonstrates lack of commitment and a poor image for the park system and the public will react accordingly. If high quality parks are maintained, users will take pride in their park and will take better care of it.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

It's anticipated that up to 50% of the cost could be covered by a GOCO grant.

Whenever possible, replacement parts & new equipment is added to keep the playgrounds safe and new, however many of these playgrounds are outdated and replacement parts are no longer available. In many cases play features must be removed because repair and/or replacement of that play feature is no longer available. When playgrounds are replaced ongoing maintenance costs decrease.

## Five-Year Capital Improvement Program

**Item:** Restroom Improvements

	Year 2	Year 3	Year 4
1	100	100	100
2	100	100	100
3	100	100	100
4	100	100	100
5	100	100	100
6	100	100	100
7	100	100	100
8	100	100	100
9	100	100	100
10	100	100	100
11	100	100	100
12	100	100	100
13	100	100	100
14	100	100	100
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92	100	100	100
93	100	100	100
94	100	100	100
95	100	100	100
96	100	100	100
97	100	100	100

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

**Purchase and installation of a vault restroom for placement at the Aquarius trailhead on the regional Coal Creek Trail.**

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback or return on investment has been calculated.

Currently the regional Coal Creek Trail through Louisville does not have any restrooms. This restroom will provide great relief for regional commuters, local trail users and those enjoying the shelter at the Aquarius trailhead. The alternative would be a blue and white portalet which requires frequent maintenance, is not stable in high winds and detracts from the visual surroundings.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and maintenance costs associated with this project:**



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Park Development
Version of Request:	3-Jun-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	53

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	8,000	8,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	500,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	8,000	8,000	500,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Park development for City property adjacent to Cottonwood Park.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City has the opportunity to developed this site in conjunction with Cottonwood park and develop it into a community park. Development of another community park could relieve current pressure and scheduling issues with Steinbaugh (the downtown area) and Community Park. Another community park within Louisville could support additional City and community activities.

Although the scope of the site development is still to be determined, available options range from community park development to no development.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Grant opportunities do exist for this type of project which could be investigated further.

Maintenance costs will be determined and are subject to the final development plan.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Community Park Sprayground Renovation	
Version of Request:	1-Apr-14	
Submitting Department/Division:	Parks & Recreation	
Impacted Department/Divisions:	Parks & Recreation	
Funding Source(s):	Percent	
Conservation Trust - Lottery	100%	
Total Funding	100%	
Department Priority	46	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	35,000
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	150,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	100,000
Total Project Costs	-	-	-	-	-	285,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	5,000

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is to enlarge/renovate the existing sprayground at Community Park to a finished size of approximately 4,000 square foot.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current facility was constructed along with the Park in 2006 and is heavily used. Renovating and enlarging the facility is needed to keep the facility operating efficiently and to keep up with demand. The project supports City Council's goals of providing a variety of healthy outdoor activities for the community. The renovated Sprayground will incorporate a filtration system and recycle the water.

As water play is very popular, updating/renovating the sprayground will provide individuals with the opportunity to utilize the facility and water will be recycled.

Without funding, improvements will not occur and the overall quality will eventually decrease which may result in interested individuals traveling to other locations and municipalities where those amenities are available.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Annual maintenance and operational costs are estimated at \$5,000.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	City Bike Sharing Program
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	56

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	72,000
Total Project Costs	-	-	-	-	-	-	72,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	3,000

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for the purchase and maintenance of a 'City Bike Sharing Program'.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City Bike Sharing Program is intended to provide people with a healthy alternative to short distance repetitive car trips and encourage downtown area travel via bicycle.

With built-in GPS units, riders can enjoy a leisurely bike ride or may track miles traveled, calories burned and pounds of pollutants saved. If not approved, pedestrians will continue to walk around the immediate downtown area, but will be less likely to venture far from the immediate downtown vicinity.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

There could be grant opportunities for this type of program which could be investigated further.

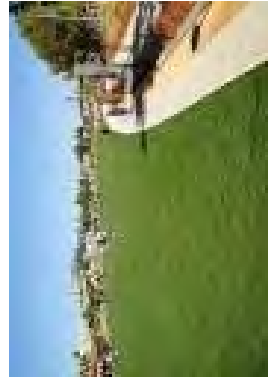


## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Artificial Grass at Community Dog Park	
Version of Request:	1-Apr-14	
Submitting Department/Division:	Parks & Recreation	
Impacted Department/Divisions:	Parks & Recreation	
Funding Source(s):	Percent	
Conservation Trust - Lottery	100%	
Total Funding	100%	
Department Priority	49	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	20,000
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	200,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	-	-	-	-	220,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	1,000

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Installation of specially designed artificial grass for dogs at Community Park, dog park.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The dog park at Community Park is a highly valued and used amenity by the residents of Louisville. Originally when constructed, bluegrass sod was installed but quickly failed. After a second attempt at resodding, staff decided to install crusher fines as a base material for the dogs. As far as maintenance is concerned this has been a highly successful improvement and is an acceptable surface for the dogs.

Since then, with the growth of dog parks and the development of synthetic turfs, artificial turf in dog parks is really started to become popular and an acceptable surface.

Synthetic turf provides for a surface that is relatively easy to maintain and will add to the overall experience of the dog and dog owners.

Option is to not install and to continue to utilize crusher fines as a surface material.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Annual maintenance is estimated at \$1,000.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Sports Comp Maint Bldg & Concession
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Conservation Trust - Lottery	100%
Total Funding	100%
Department Priority	52

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	35,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	250,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	-	-	285,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	3,000

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for a maintenance building and a concession stand building at the Louisville Sports Complex.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The original plan for the Sport Complex had these two structures planned, however, due to a limited budget at the time of construction, these buildings were not implemented. Concessions, maintenance and storage have all been lacking at the Sports Complex since its construction in 1995.

Concession Building - Construction of a concession building, as opposed to a mobile vendor, would better serve Sports Complex patrons and provide revenue for maintenance and upkeep of the Sports Complex.

Maintenance Building - Construction of a maintenance building at the perimeter of the Sports Complex, would minimize the need for maintenance vehicles to access the center of the Complex and would provide a more appropriate space for storage of maintenance equipment and materials. Efficiency of operations would be greatly increased with these on-site facilities.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Annual maintenance is estimated at \$3,000.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Cemetery Annual Improvements
Version of Request:	1-Apr-14
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Cemetery	100%
Total Funding	100%
Department Priority	19

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	17,000	17,000	17,000	17,000	17,000	85,000	17,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	17,000	17,000	17,000	17,000	17,000	85,000	17,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Funds will be utilized for annual maintenance activities which include the leveling of graves and headstones with priority given to those grave sites which are the most impacted. New sod will also be installed after the leveling of graves has been completed. Funds could also be used for capital equipment purchases.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The Louisville Cemetery is a highly treasured asset for the residents of Louisville and the surrounding communities. Project funds support the current level of maintenance standards and maintains our current level of quality.

Available option is to delay maintenance needs which eventually leads to a lower quality product.

Payback or return on investment has not been calculated due to nature of project.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Cemetery improvement dollars are set aside each year from 50% of cemetery plot sales. The estimated expenditure schedule reflects an estimate of the 50% appropriation each year for the next 5 years.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Cemetery Phase 2
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Department/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Cemetery	100%
Total Funding	100%
Department Priority	55

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	23,040
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	164,578
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	-	-	187,618
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	7,000

## Project Location Map, Equipment Identification Photo, or Other

272



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for implementation of Phase 2 of the Cemetery Master Plan which includes relocation of the existing Branch Recycling Site, restoration of the historic stone building, and a new committal shelter.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Maintenance of the cemetery has been entrusted to the City by individual plot owners. Improvements earmarked in Phase 2 of the Cemetery Master Plan are necessary for general upkeep of cemetery amenities and also to configure the north part of the cemetery properly for future burial expansion as well as for Phase 3 improvements which include a Veteran's Memorial area and a maintenance facility.

Implementing Phase 2 will prepare the site for the future needs of the Cemetery and preserve the integrity of historic structures before they are lost forever.

Holding off and lumping Phase 2 into later phases of the Master Plan is an option, however, combining too many phases of a project can create an overwhelming budgetary need which is more difficult to fund.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Annual maintenance costs are estimated at \$7,000.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Furniture, Fixtures, Equipment
Version of Request:	140423
Submitting Department/Division:	Police
Impacted Departments/Divisions:	Police - Facilities
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	3

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	21,500	16,000	8,500	8,500	12,000	66,500
Total Project Costs	21,500	16,000	8,500	8,500	12,000	66,500
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other	
<p><b>2015</b></p> <p>Desks/Wok Surfaces \$ 2,500</p> <p>Tables/Chairs Training Room \$ 2,500</p> <p>Stacking Chairs Courts/PD \$ 8,000</p> <p>Records Cabinets \$ 5,000</p> <p>Window Blinds \$ 1,500</p> <p>Ultra-Sonic Gun Cleaner \$ 3,500</p> <p>Televisions/DVR's \$ 2,000</p> <p>Evidence Lab Equipment \$ 6,000</p> <p><b>2016</b></p> <p>Desk/Work Surfaces \$ 2,500</p> <p>Tables/Chairs Briefing Room \$ 2,500</p> <p>Records Cabinets \$ 5,000</p> <p>Evidence Lab Equipment \$ 6,000</p> <p>Replace all Carpet in Bldg. \$10,000</p> <p><b>2017</b></p> <p>Desk Chairs \$ 6,000</p> <p>Desks/Work Surfaces \$ 2,500</p> <p><b>2018</b></p> <p>Desk Chairs \$ 6,000</p> <p>Desks/Work Surfaces \$ 2,500</p> <p><b>2019</b></p> <p>Tables/Chairs Lunchroom \$ 1,000</p> <p>Rifle Cabinets/Armory \$ 2,000</p> <p>Patrol Cabinets \$ 7,500</p>	

Project or Equipment Description and Justification
<p>Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:</p> <p>Police Building replacement of furniture, fixtures, and equipment.</p> <p>Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:</p> <p>The police building was constructed and occupied in 2004 with new furniture, fixtures, and equipment. These items wear out under normal use, but when they are used 24/7, replacement becomes even more important. Many of the chairs and work area surfaces are shared and the use is constant. This budget item in the capital improvement plan provides for planned replacement of equipment before becoming unsightly and unserviceable. The public is always impressed with the department's appearance and we want to maintain a facility that employees are proud of and presents a positive public image. Replacing worn and broken furniture, fixtures, and equipment will keep it that way.</p> <p>Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:</p> <p>The funding for these items come from the Capital Projects Account. No increased maintenance cost incurred from the replacement.</p>

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Enterprise Resource Planning System	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Version of Request:	5-May-14							
Submitting Departments/Division:	Information Technology							
Impacted Departments/Divisions:	IT, All Departments							
Funding Source(s):		Percent						
Capital Projects		70%						
Water Utility		15%						
Wastewater Utility		15%						
Total Funding								
Department Priority								
Equipment or Project Costs								
Land Acquisition								
Design & Engineering								
Other Prof Services								
Construction								
Other		750,000	500,000	250,000			1,500,000	
Capital Equipment								
Total Project Costs		750,000	500,000	250,000			1,500,000	
Grant(s) or Other								
Project Revenue								
Impact to Annual								
Maint/Op Costs			75,000	75,000	75,000	75,000	300,000	

### Project Location Map, Equipment Identification Photo, or Other

(Map or Photo)

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 Through the IT Strategic Planning process, the City recognized the need to select and implement an enterprise resource planning system (ERP). This system will cover a wide variety of functional areas, including the core financials, a human resource information system, and a community development system.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoffback, or return on investment, has been calculated:  
 The City's software tools need to be enhanced to support the level of service that is being expected and to increase staff efficiencies. This request is in alignment with the IT Strategic Plan. The benefits of implementation will be increased staff efficiencies, increased functionalities, and more effective service delivery. An alternative to a City-wide ERP system is each department implementing a best-of-breed approach. This option, although feasible, would limit interconnectivity and communication and require interfaces to be maintained between systems. Keeping existing software would forego the benefits previously discussed.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Ongoing vendor maintenance and support cost is assessed at the time the contact is written for a set amount of years is paid annually after the first year of support.

## Five-Year Capital Improvement Program

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	10,000	10,000	-	-	-	20,000
Construction	-	10,000	-	-	-	10,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	10,000	20,000	-	-	-	30,000
Grant(s) or Other						
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	1,000	1,000	1,000	1,000	4,000
						-

## Project or Equipment Description and Justification

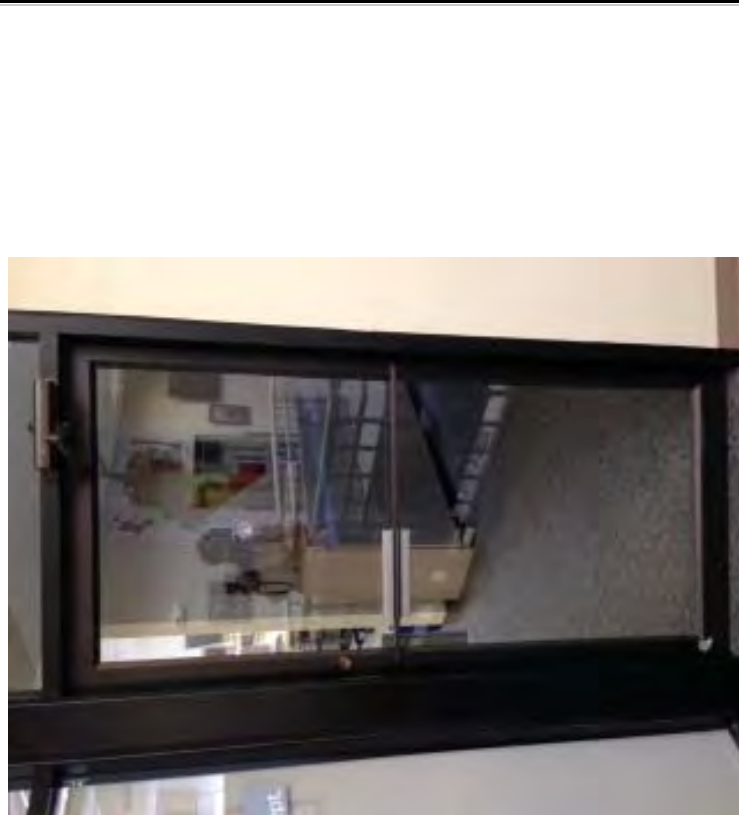
Please provide a general project description and include the cost allocation methodology if more than one funding source is requested: During 2014, utilize experts from the Police Department as well as an outside firm to review and recommend security enhancements for all departments in City Hall, City Council Chambers, and the Parks & Recreation Administrative offices (aka The Whitehouse). Create a coordinated system for locking areas to increase security with a phased-in approach for making the enhancements to the various departments and functional areas. The system would likely be an electronic access control system complete with a cameras, panic buttons, and other related notification systems. The estimated cost for this system will depend on departmental needs in terms of enhancements, upgrades, or new systems.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated: The Human Resources staff is back in the corner of City Hall on the second floor. This enhanced system would allow the new glass door into HR to lock automatically from one or more of the computers in the Department. The audible notification system would allow the staff to hear someone coming down the long blind hallway into human resources so we better serve them. In addition, there are confidential meetings and files that need proper security measures. At times, there are highly confidential meetings that may require enhanced security measures to protect staff.

In addition, several other departmental staff members have voiced concerns about feeling vulnerable and sometimes left alone without additional resources for back up or to help diffuse a situation. Others have voiced concerns that the current camera system may not be operational so enhancements and upgrades are necessary to help employees feel a better sense of security and safety. Panic buttons are installed in several locations but not on a consistent basis in City Hall / Whitehouse. Possible enhancements could be made to increase security in City Council Chambers as well.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**

There are no grants and/or other revenue associated with this project other than on-going maintenance costs of the system.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Minute Recording System
Version of Request:	Liberty Meeting Recorder
Submitting Departments/Division:	City Clerk / Court
Impacted Departments/Divisions:	All Boards & Commissions
who are required to take detailed meeting minutes.	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	1

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	3,495	-	-	-	-	3,495	-
Construction	-	-	-	-	-	-	-
Other - Installation	1,995	-	-	-	-	1,995	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	5,490	-	-	-	-	5,490	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	395	395	395	395	395	1,975	300

### Project Location Map, Equipment Identification Photo, or Other



Annual Support Services \$395.00 per year.

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The Liberty Meeting Recorder is a software system designed to record and optionally stream the audio and video of meetings of cities where the minutes are saved in Microsoft Word. The Meeting Recorder integrates with Word and allows the user to create "bookmarks" as cue points into the recording files. The resulting material may be transcribed and / or saved for posting into a web site.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Members of the Public and the City Council have expressed a desire to have the draft City Council minutes on the City's Web Page as soon as they are completed. Generally, transcription takes four hours for every hour of a meeting. This recording software system will provide tools to expediate the minute transcription process. Other quasi-judicial Boards and Commissions (Board of Adjustment, Planning Commission, Historic Preservation Commission and Local Licensing Authority) will also benefit by using the Liberty Meeting Recorder. This system is currently being used in Colorado by Weld, Boulder and Cheyenne Counties; the cities/towns of Windsor, Granby, Parachute, Thornton, Wheat Ridge, Fort Lupton, Canon City, Pagosa Springs and Englewood.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

This project may be eligible for PEG fees. The Annual Support Services for the Liberty Meeting Recorder is \$395.00 per year.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	IT Core Routing & Switching City Hall
Version of Request:	4/15/2014
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	All
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	HIGH

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	50,000	-	-	-	-	50,000
<b>Total Project Costs</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	7,500	7,500	7,500	7,500	30,000

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replace/upgrade the core City Cisco 3800 router and 5 48-port switches with managed, stackable, enterprise-class, 10/100/1000 +10G core switches with PoE (power over ethernet) to upgrade the core IT datacenter network at City Hall. Current switches are off warranty and support and the majority support 10/100 only. Upgrade will enhance data connectivity for all City sites, workstations and services.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Enhance data connectivity between all wired devices. Current switches and router are currently "end-of-life" and past due for upgrades.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Ongoing maintenance and operation cost is typically 15-18% of the initial investment on an annual basis.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Technology - New City Services Facility	Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Beyond 5 Years
Version of Request:	16-Apr-14	Land Acquisition	-	-	-	-	-	-
Submitting Department/Division:	Information Technology	Design & Engineering	-	-	-	-	-	-
Impacted Departments/Divisions:	Parks, Public Works & IT	Other Prof Services	-	-	-	-	-	-
		Construction	-	-	-	-	-	-
		Other	-	-	-	-	-	-
Funding Source(s):	Percent	Capital Equipment	25,000	-	-	-	-	-
Capital Projects	100%	Total Project Costs	25,000	-	-	-	-	-
		Grant(s) or Other	-	-	-	-	-	-
		Project Revenue	-	-	-	-	-	-
Total Funding		Impact to Annual	-	-	-	-	-	-
Department Priority	100% HIGH	Maint/Op Costs	-	3,750	3,750	3,750	3,750	15,000

### Project Location Map, Equipment Identification Photo, or Other



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### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
The new City Services Facility will need 1 48-port networking switch with fiber uplink for voice/data connectivity. The facility will also need a multi-function device for print/scan/copy. Staff has requested a plotter for printing.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
This project is needed since the equipment at the current City Services facility is "end-of-life" and is no longer under warranty and support. The current equipment is due for retirement and should not be moved to the new facility. There is currently no plotter at the existing City Shops. Staff is currently exploring ways to minimize new printing devices and consolidate printing to be more efficient.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Annual ongoing maintenance cost is typically 15-18% of the initial investment..

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Desktop Management Software
Version of Request:	16-Apr-14
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	IT
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	Medium

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	15,000	-	-	-	-	15,000	-
Total Project Costs	15,000	-	-	-	-	15,000	-
Grant(s) or Other							
Project Revenue	-	2,500	2,500	2,500	2,500	10,000	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



**Windows Desktop Management Software**

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

City IT would like to source a software management tool to maintain the fleet of desktops, laptops and future mobile devices. The correct solution will assist in patching, virus protection and updating from a central location to minimize IT resources required to maintain endpoint devices.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is needed to make IT's management of endpoint devices (desktops, laptops, mobile devices) more efficient.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Typical ongoing maintenance and support is 15-18% of the initial purchase price on an annual basis after the first year.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Desktop Productivity Suite of Software
Version of Request:	16-Apr-14
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	IT & All Staff
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	Medium

Equipment or Project Costs	Estimated Expenditure Schedule					Five-Year Total	Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019		
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	48,000	-	-	-	50,000	98,000	-
Total Project Costs	48,000	-	-	-	50,000	98,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 City IT needs to upgrade the City's current Microsoft Office 2007 installation to the latest Microsoft Office Productivity Suite of products, currently Office 2013. 2019 also includes an upgrade under a 4 year upgrade cycle.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
 This project is needed to maintain support and productivity for document creation across City devices. City IT is currently exploring options to "subscribe" to this service as a "cloud" resource through the use of Microsoft's Office365 instead of purchasing volume licensing 1x in 2015 and again in 2019. Current pricing for the "cloud" service is \$9 per user per month or \$108 per user per year. IT staff would be targeting 160 devices.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 No ongoing maintenance.





## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Document Management	Year 1	Year 2	Year 3	Year 4	Year 5	Five-Year Total	Beyond 5 Years
Version of Request:	18-Apr-14							
Submitting Department/Division:	Information Technology							
Impacted Departments/Divisions:	IT, All Departments							
Funding Source(s):	Percent							
Capital Projects	100%							
Total Funding	100%							
Department Priority	HIGH							
Equipment or Project Costs		Year 1	Year 2	Year 3	Year 4	Year 5	Five-Year Total	Beyond 5 Years
Land Acquisition		-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-	-
Other Prof Services		-	-	-	-	-	-	-
Construction		-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-
Capital Equipment		-	40,000	-	-	-	40,000	-
Total Project Costs		-	40,000	-	-	-	40,000	-
Grant(s) or Other		-	-	-	-	-	-	-
Project Revenue		-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs		-	-	6,000	6,000	6,000	18,000	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

IT Strategic Initiatives "H" calls for a "Document Management Action Plan" to be put in place beginning in 2016. Due to Records running out of storage space, this initiative requires attention immediately, beginning in 2014. The capital portion of the project will consist identifying appropriate scanning devices and determining their placement throughout the organization.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is needed to reduce paper for storage purposes and to enhance access to files and documents through electronic cataloging.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Typical operating maintenance and support cost are 15-18% of the initial investment annually.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name: <u>Library Network (Data) Switching</u>	
Version of Request: <u>4/16/2014</u>	
Submitting Department/Division: <u>Information Technology</u>	
Impacted Departments/Divisions: <u>Library, IT</u>	
Funding Source(s):	
Capital Projects	Percent <b>100%</b>
Total Funding	<b>100%</b>
Department Priority	<b>HIGH</b>

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	30,000	-	-	-	-	30,000	-
Total Project Costs	30,000	-	-	-	-	30,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	4,500	4,500	4,500	4,500	18,000	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 Replace/upgrade the 3 24-port and 2 48-port network switches with managed, stackable, enterprise-class, 10/100/1000 +10G core switches with PoE (power over ethernet). The project would call for replacement with 4 48-port switches stacked.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
 Current switches are off warranty and support and the majority support 10/100 speeds only. All units have been "end-of-life" for several years. The upgrade will enhance data connectivity for all Library systems and services as well as add capacity for additional devices (currently there are very few open ports). In 2013, the Library underwent a network assessment by Carson Block Consulting as part of the eRate Study and the primary finding of the report was related to deficient and degraded networking stacks for the networking of data on the City and Patron networks.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Ongoing maintenance and operation cost is typically 15-18% of the initial investment on an annual basis.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Police Network (Data) Switching
Version of Request:	4/16/2014
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	Police, IT
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	HIGH

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	20,000	-	-	-	-	20,000	-
Total Project Costs	20,000	-	-	-	-	20,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	3,000	3,000	3,000	3,000	12,000	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 Replace/upgrade the 3 24-port and 1 48-port network switches with managed, stackable, enterprise-class, 10/100/1000 +10G core switches with PoE (power over ethernet). The project would call for replacement with 3 48-port switches stacked.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Current switches are off warranty and support and the majority support 10/100 speeds only. All units have been "end-of-life" for several years. The upgrade will enhance data connectivity for all Library systems and services as well as add capacity for additional devices (currently there are very few open ports). IT is currently using the PD location for backup and offsite recovery for servers and services and needs this location to be running and the fastest possible network speeds for data transfer.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Ongoing maintenance and operation cost is typically 15-18% of the initial investment on an annual basis.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

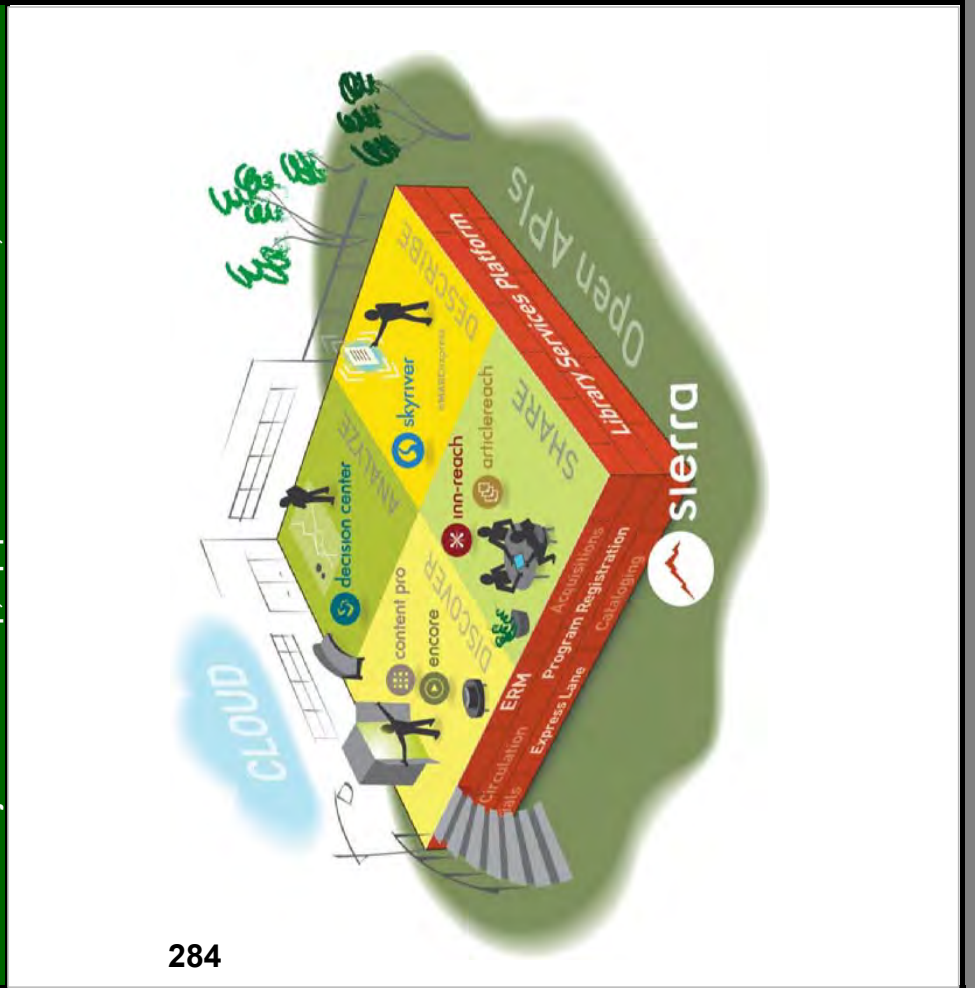
### Project or Equipment Identification

Project Name:	Integrated Library System upgrade
Version of Request:	2014.04.23
Submitting Departments/Divisions:	Library
Impacted Departments/Divisions:	IT
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	1

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	39,500	-	-	-	39,500	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	39,500	-	-	-	39,500	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	18,616	19,546	20,523	21,549	80,234	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The Flatirons Library Consortium (FLC) must transition from the current version of our integrated library system (ILS), Millennium, to the newer platform, Sierra. The Boulder and Broomfield libraries are planning to migrate in 2016. In addition, the FLC is planning to add a so-called discovery layer through a third-party vendor, Vu-Find, which would allow federated searching across formats.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Innovative Interfaces, our ILS provider, considers our Millennium platform a legacy system and is moving member libraries to Sierra. We face limited ability to upgrade or change while on the Millennium product. Other members of the Flatirons Library Consortium have budgeted to accomplish this transition in 2016.

Supports Strategic Planning for Infrastructure, Facilities, and Staffing.

Louisville could opt to withdraw from the FLC, although making the migration to Sierra as a stand-alone library would certainly be more expensive.

Statistical reporting is much improved in Sierra and would save staff time in gathering use data. Patrons would benefit from a unified search layer, simplifying their result displays for information in the catalog, online research tools, and downloadable sources.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No other revenue sources.

Our current Millennium support through the Boulder Public Library is roughly \$18,000 annually. Operational cost increases of 5% per year are included above.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Software Update: Self-Check machines
Version of Request:	2014 04 23
Submitting Departments/Divisions:	Library
Impacted Departments/Divisions:	IT
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	2

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	15,000	-	-	-	-	15,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	15,000	-	-	-	-	15,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The Library's four 3M self-check machines require updates to hardware and software to maintain their operability. Three machines will be eight years old in 2015 and one will be 9 years old.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project would replace the original PCs and update the software to Windows 7. The update also includes new 19" monitors and new optical barcode scanners, both of which are showing wear and higher failure rates. The new optical scanners have more lines of sight and better readability for cards and materials. They would also be compatible with smartphones, which adds convenience for patrons. The \$3,750 per unit cost of updating all four machines to nearly new condition is considerably less than the \$17,000 per unit cost when purchased new.

Supports 'Strategic Planning for Infrastructure, Facilities, and Staffing.'

We can postpone the upgrade, although we run the risk of impaired communication with other modules of the circulation and security systems, which could cause errors in patron accounts and downtime.

We could opt for a basic update at cost of \$12,788.00, which does not include scanners. The scanners will need to be updated at some point, and the standalone cost at today's pricing would be \$5,192, which includes \$2,000 for installation that we would not incur by doing all the upgrades at one time.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No other sources of funding.

No additional operational or maintenance costs to our current 3M contract

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule					
Project Name:	Downtown Bike BLVD	Year 1	Year 2	Year 3	Year 4	Year 5	Beyond 5 Years
Version of Request:							
Submitting Department/Division:	Planning / Building						
Impacted Departments/Divisions:	Public Works						
Funding Source(s):	Percent						
Capital Projects	100%						
Total Funding							
Department Priority	100%						
		Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019
		Land Acquisition	-	-	-	-	-
		Design & Engineering	-	-	-	-	-
		Other Prof Services	-	-	-	-	-
		Construction	-	-	-	-	-
		Other	-	-	-	-	-
		Capital Equipment	-	5,000	-	-	-
		Total Project Costs	-	5,000	-	-	5,000
		Grant(s) or Other	-	-	-	-	-
		Project Revenue	-	-	-	-	-
		Impact to Annual	-	-	-	-	-
		Maint/Op Costs	-	200	-	-	200

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This is an on-street bike boulevard that will connect the Good Hue Ditch Trail to the Coal Creek Trail through Old Town, Downtown, and the redevelopment district.

Why is this project needed and how does it support City Council's goals? This connection was identified in the Downtown Parking and Pedestrian Action Plan. The purpose of the connection was to improve the bicycle accessibility of Downtown, as well as providing a new regional bicycle connection from Downtown Louisville to the Coal Creek Trail.

This is a more desirable connection than the previous South Street Cycle Track. It will provide a needed safe bicycle connection to and from downtown without impacting on-street parking. If the project is not complete the bicycle connectivity of Downtown will remain unchanged, increasing, not decreasing, vehicle parking demand.

A realistic alternative would be to maintain the current configuration which does not prioritize the use of bicycles as a viable transportation mode of travel to and from downtown.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification

Project Name: Downtown Bike Parking

Version of Request:

Submitting Departments/Division: Planning / Building

Impacted Departments/Divisions: Parks and Recreation

Funding Source(s): Capital Projects

Percent 100%

Total Funding

Department Priority

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	10,000	-	-	-	-	10,000
Capital Equipment	-	-	-	-	-	-
Total Project Costs	10,000	-	-	-	-	10,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	200	200



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The project will purchase and install additional bike racks in Downtown Louisville. The 2014 Downtown Parking Plan calls for an additional 100 bike parking spaces.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Downtown bicycle parking is heavily utilized. Bicycles parking close to the heart of downtown is often completely occupied and some key downtown locations do not have bicycle parking at all. Formal bicycle parking spaces are often located far from destinations which results in bicycles being locked to informal parking spaces such as trees and street furniture. Increasing the supply of bicycle parking will provide more options for visitors to get downtown without increasing the demand for automobile parking. The 2014 Downtown Parking Plan calls for 100 additional bike spaces.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Bike racks require occasional painting to maintain.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Tough Books printers and docking station for
Version of Request:	
Submitting Departments/Division:	Planning / Building
Impacted Departments/Divisions:	IT
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	
Department Priority	100%

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	8,000	-	-	-	-	8,000	-
Total Project Costs	8,000	-	-	-	-	8,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

Four (4) Mobile computer hardware (Panasonic Toughbooks CF-53) and printers and docking stations for vehicles for on site field inspections. This will reduce the printing of duplicate inspection reports for each site. We currently print duplicate inspection reports on carbonless paper. We print each site in duplicate so the project manager/home owner on-site has one copy of the report and the file has the other copy. After an inspection has taken place, the Inspector hand writes any corrections that need to be noted or made. Once they are back in the office, they have to enter each note or correction needed and inspection results into the permitting software.

This will be another step toward City Council's goals to move toward less carbon foot printing and green building considerations which also seems to be keeping with the goals from the citizens.

This will cut back on the printing of extra documentation and will help streamline the inspection reporting process.

Staff can see no other options or alternatives.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

## Five-Year Capital Improvement Program

## Estimated Expenditure Schedule

**Project Name:** Police Department Basement Restrooms

**Version of Request:** 140424

Submitting Department/Division: Police

**Impacted Departments/Divisions:** Police - CM - PW - Facilities

**Funding Source(s):**

100%

100%

11

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	45,000	-	-	45,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	-	45,000	-	-	45,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

**Construction of a men's and women's restroom in the basement of the police/courts facility.**

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what or return on investment, has been calculated:**

The police building has a partially finished basement with a training room which seats approximately 30 students. In the emergency proposals from many city departments, should there be an emergency of some magnitude where City Hall or other facilities would be damaged to a point where use would be limited, the police department basement training room could be used as an emergency management center. The basement training room has I.T. capabilities and could be used by other city employees. The basement is also a relatively safe location in terms of weather emergencies where sheltering in a safe area is recommended. There are no restroom facilities in the basement which limits the functionality of the training room space. Adding restrooms would make the training room more usable for classes, meetings, and emergencies.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**

The funding for this project would come from the Capital Projects Fund. The ongoing operational cost would include the purchase of paper goods for the bathrooms as well as janitorial services to clean the bathrooms on a scheduled basis. Heating and air-conditioning in the basement stays relatively the same year around so no increase in this area for this space is anticipated.





## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Rolling Shelving Storage for Evidence
Version of Request:	140424
Submitting Department/Division:	Police
Impacted Departments/Divisions:	Police
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	7

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	10,000	-	-	-	-	10,000	-
Total Project Costs	10,000	-	-	-	-	10,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Purchase and Installation of additional high density rolling storage units in police department evidence room

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The Evidence Storage Room in the police department is moving closer to capacity for storage of property and evidence. In order to maximize the square footage of storage space in the room, the police department is proposing adding approximately eight (8) feet of new rolling storage shelving to compliment the rolling storage units already in evidence. This will allow for additional storage space which is needed as additional property and evidence comes into the police department. The room allocated in the department to evidence storage is well maintained but this additional space will increase the increased secure square footage we need. No new storage units have been added to the room since the police department was built in 2004.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The funding for this item will come from the Capital Projects Fund.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Handheld Portable Radio Replacement
Version of Request:	140424
Submitting Departments/Divisions:	Police
Impacted Departments/Divisions:	Police
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	2

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	12,000	12,000	12,000	-	-	36,000	-
Total Project Costs	12,000	12,000	12,000	-	-	36,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replacement of handheld portable police radios for police officers

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

All officers are assigned portable handheld radios that they use to maintain contact with Boulder County Communications and other officers when they are away from their vehicles or the police building. The handheld radios assigned to officers were replaced over a 3 year period in 2010, 2011, and 2012. The expected average lifespan of the radios is projected to be 5 years which means the radios should be replaced in 2015, 2016, and 2017. We are requesting funding for twelve (12) radios per year.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

This project will be funded out of the Capital Projects budget. Estimate of replacement costs include programming and accessories.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule					
Project Name:	TruCAM Video Laser	Year 1	Year 2	Year 3	Year 4	Year 5	Beyond 5 Years
Version of Request:	140424						
Submitting Department/Division:	Police						
Impacted Department/Divisions:	Police						
Funding Source(s):							
Capital Projects							
	Percent						
	100%						
Total Funding							
Department Priority							
	100%						
	10						
Equipment or Project Costs	2015	2016	2017	2018	2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	6,500	-	-	-	-	6,500	-
Total Project Costs	6,500	-	-	-	-	6,500	-
Grant(s) or Other							
Project Revenue							
Impact to Annual							
Maint/Op Costs							

### Project Location Map, Equipment Identification Photo, or Other

**LTi 20/20 TRUCAM®**

**Enforce Speeding with Video.**

- Measure time and distance between vehicles
- Tamper-proof data encryption
- Enforce multiple speeds, even on motorcycles
- Detect and defeat laser jammers

**LTi 20/20 TRUCAM®**

**Validate Everything with Indisputable Video Evidence.**

This all-in-one laser camera design is truly one of a kind.

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

#### TruCAM Laser Speed Enforcement Unit with Video

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The TruCAM Laser Speed Enforcement Unit has integrated a laser with a digital video camera, making the LTI 20/20 TruCAM the most sophisticated speed enforcement tool available today. It is the only all-in-one handheld laser-based video and photo camera on the market. The TruCAM collects and stores a complete chain of video evidence for both speeding and tailgating, along with a high-resolution image that identifies vehicle make, model and license plate number and facial characteristics of the driver. The police department has officers on staff who currently have the training and certification to operate the TruCAM Laser.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The Laser Unit will be purchased from the Capital Projects Fund

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name: Police Records Mgmt. System Replacement

Version of Request: 140707

Submitting Department/Division: Police

Impacted Departments/Divisions: Police/ I.T.

Funding Source(s):

Capital Projects

Percent

100%

100%

8

Total Funding

Department Priority

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	300,000	-	-	300,000	-
Total Project Costs	-	-	300,000	-	-	300,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	77,250	79,500	81,950	238,700	-

### Project Location Map, Equipment Identification Photo, or Other

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replacement of Police NetRMS Records Management System. This replacement will include replacement of software for police records management system which includes all criminal justice records generated by police personnel. The cost for replacement will include servers and hardware in the building as well as software and programs to run the new system. Included in the new system will be software in the patrol vehicles what will allow officers to write reports in their vehicles and then wirelessly sent he data into the server in the police department.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The police department has been using NetRMS in different variations since 1990 and the system remains viable and reliable. However, law enforcement records management systems are constantly changing, upgrading, consolidating, and being discontinued and unsupported. The police department must plan for the eventualty of a significant capital outlay when NetRMS needs to be replaced. In 2014 we were notified by Motorola that they would be discontinuing support of NetRMS at the end of 2015. Tom Bock has been working with a consortium of agencies in Boulder County looking at purchasing a system which could be used for information sharing throughout the county. The cost of the system will depend on the different modules purchased. The \$250,000 budgeted is a conservative estimate of what might be needed to replace the current system as well as convert the NetRMS data into the new software. Most records management companies charge a maintenance fee of 25% of the cost of the system which is included in the maintenance costs on this proposal. When a system is selected, a detailed quote will be obtained to determine the exact cost of purchase and implementation.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

## POLICE DEPARTMENT RECORDS MANAGEMENT SYSTEM REPLACEMENT

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule					
Project Name:	Citywide Phone System Upgrades	Year 1	Year 2	Year 3	Year 4	Year 5	Beyond 5 Years
Version of Request:	30-May-14						
Submitting Departments/Division:	Information Technology						
Impacted Departments/Divisions:	IT - All City Departments						
Funding Source(s):	Percent						
Capital Projects	100%						
Total Funding	100%						
Department Priority	Medium						
Equipment or Project Costs		Year 1	Year 2	Year 3	Year 4	Year 5	Five-Year Total
Land Acquisition		-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other		-	-	-	-	-	-
Capital Equipment		75,000	-	-	-	-	75,000
Total Project Costs		75,000	-	-	-	-	75,000
Grant(s) or Other							
Project Revenue		-	-	-	-	-	-
Impact to Annual Maint/Op Costs		-	5,000	5,000	5,000	5,000	20,000

### Project Location Map, Equipment Identification Photo, or Other

Project or Equipment Description and Justification
<p>Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:</p> <p>Upgrade/Replacement of Telephone Systems at all City sites.</p> <p>Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:</p> <p>The City phone system is now 10 years old and has been off warranty and support since 2010. The technology in the phone system is outdated and the switch and all components should be replaced. The phone system does not have such basic features as Call Waiting and Caller I.D. The system is not currently redundant nor site independent, meaning lost connectivity with City Hall or a down circuit will cause remote site outages.</p> <p>Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:</p> <p>This item will be purchased from the Capital Projects Fund. This project will lead to cost savings by reducing carrier line and circuit fees since a new system would support Voice-over-IP (VOIP) between sites utilizing the City fiber network.</p>





## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name: Video Display in Patrol Area  
Version of Request: 140425  
Submitting Department/Division: Police  
Impacted Departments/Divisions: Police - I.T.

Funding Source(s):  
Capital Projects      Percent 100%

Total Funding      100%  
Department Priority      6

Project Location Map, Equipment Identification Photo, or Other

Sharp Aquos Class 60 inch (60-1/32" Diag.) - LED - 1080p - 120Hz - Smart - HDTV (PN: LC-60LE650U) 1 - 1,379.99  
Chief PDRUB Large Flat Panel Swing Arm Wall Display Mount - 37" Extension (PN: PDRUB) 1 - 761.67  
Barco ClickShare CSM-1 wireless presentation system: 1 base unit and 2 buttons included (PN: CSM-1) 1 - 1,625.00  
Cables, connectors and wall plates 1- 50.00  
Misc. Installation Hardware - to include wall modification to allow for LCD installation 1- 250.00  
Shipping and Handling 1 - 125.00  
Design Labor, Installation Labor for TV and Custom Wall Mount, Testing of System, Client Meetings 1- 1,000.00

This scope of work also includes the Barco ClickShare CSM-1, which will provide wireless connectivity for users in the room to show content locally on the TV from their PCs. The ClickShare CSM-1 base unit will also be mounted on the wall mount behind the TV. ClickShare USB buttons will remain distributed in the room.

Electrical work will be supplied by others not contracted by Singularity Technologies.

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	1,000	-	-	-	-	1,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	5,200	-	-	-	-	5,200	-
<b>Total Project Costs</b>	<b>6,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,200</b>	<b>-</b>
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-	-

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Installation of a Sharp 60" flat panel TV on a dual swing arm wall mount in the City of Louisville Police Department's officer work/patrol area. Installation assumes a position on the wall near the entrance with sufficient clearance for the wall mount to extend beyond existing cabinetry. The wall mount will be installed on top of additional wood back to ensure proper load bearing support.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The purpose of this project is to mount an LCD display in the patrol/report writing area of the police department. Officers will be able to monitor the TriTech CAD System on the display board and see where other officers are located throughout the city as well as what they are working on. Installation assumes a position on the wall near the evidence door with sufficient clearance for the wall mount. This scope of work assumes that the City of Louisville's IT Department will supply a small desktop computer which will be mounted behind the TV on the wall mount. This PC will provide a connection to the IT network. We may also need to install an additional electrical outlet in the patrol area to provide power to the system.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

This project will be funded from the Capital Projects Fund.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

<b>Project or Equipment Identification</b>	
Project Name:	<u>Library Building Automation</u>
Version of Request:	
Submitting Department/Division:	<u>Public Works - Facilities</u>
Impacted Departments/Divisions:	<u>Library Services</u>
Funding Source(s):	
Capital Projects	100%
Total Funding	
Department Priority	1

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	-	100,000	-	-	-	100,000
<b>Total Project Costs</b>	-	-	100,000	-	-	100,000
Grant(s) or Other Project Revenue	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	(10,285)	(11,314)	(12,445)	(34,044)

## Project Location Map, Equipment Identification Photo, or Other



Automated Logic "Environmental Index" Thermograph Screen-Shot

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Install a new building automation system in the Library. The new system will be compatible with existing systems in other buildings. The system is accessed via the web and can be monitored and/or adjusted from virtually any computer with appropriate access.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The building automation system will allow precise control and scheduling of the HVAC and snow melt systems as well as continuous monitoring of these and other systems to assure optimum operation. Xcel rebates are available for this type of project and energy savings should be in the range of 10-20%. The installation of the proposed automated control system will optimize energy efficiency and comfort. Since the system is remotely accessible this allows day to day monitoring, which over time assures continuous commissioning of the system, resulting in better maintenance and reduced energy costs. The alternative is to continue with the existing system, which does not provide continuous monitoring or the level of control of the proposed automated system. Ultimately the trade off is energy efficiency, comfort and maintenance costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The project is eligible for an Xcel Energy Custom Efficiency Energy rebate. The building automation system will reduce energy consumption and improve comfort levels through, scheduling, monitoring and continuous comissioning.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Community Sculpture Garden: Art in the Park
Version of Request:	2
Submitting Department/Division:	City Manager's Office
Impacted Departments/Divisions:	Parks, City Manager's Office
Possibly Public Works	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	

Equipment or Project Costs	Estimated Expenditure Schedule					Five-Year Total	Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019		
Land Acquisition	-	-	30,000	30,000	-	60,000	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	30,000	30,000	30,000	-	60,000	-
Grant(s) or Other							
Project Revenue	tba	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	2,000	2,000	1,000	1,000	1,000	7,000	-

## Project Location Map, Equipment Identification Photo, or Other



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## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The vision was to create an outstanding community asset, a sculpture garden, within the City's highly visible Community Park. In 2008 (?), three concrete sculpture foundations were added along the elliptical sidewalk at the east end of the park, with the anticipation of additional pads added at a later date. In 2010, one sculpture, Clorese, was purchased and permanently installed with LCC funds. The completion of this sculpture walkway by 2016 is a primary goal of the LCC, with support from City Council and the City Manager's Office. Staff believes this project can move forward as soon as 2015, with completion in 2016. The requested \$60,000 may be supplemented by SCFD funds and private donations.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Louisville is in a unique geographic location and ideally suited to capitalize upon it's growing reputation as an arts community. Grassroots arts organizations have led this effort, illustrating the depth of community support despite limited City funding. This sculpture park will be a tangible, City-supported community asset demonstrating a commitment to Louisville residents and guests.

Public art enhances the aesthetics, community engagement and economic development of communities. It fosters a unique experience for residents and visitors alike, setting this community apart from its neighbors.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and maintenance costs associated with this project.: SCFD funding of specific projects tied to the sculpture park are a possibility that will be researched for 2015 and beyond.

Once installed, the ongoing maintenance costs vary depending upon sculpture medium; however, costs can be anticipated at about \$250 per bronze sculpture/year provided a regular maintenance schedule is established/maintained. (Deferred maintenance = greater overall maintenance expense.) Sculpture installation expenses vary and may be offset by City staff. Without staff assistance, installation may run \$1,500-\$3,000.



## Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	Lsvl Center for the Arts: ADA Accessibility
Version of Request:	1
Submitting Department/Division:	City Manager's Office
Impacted Departments/Divisions:	City Manager's Office and Facility Maintenance
Funding Source(s):	
Capital Projects	
Total Funding	
Department Priority	
	100%

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition						
Design & Engineering	5,000	5,000	5,000	5,000	8,500	28,500
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	5,000	5,000	5,000	5,000	8,500	28,500
Grant(s) or Other						
Project Revenue		-	-	-	-	-
Impact to Annual Maint/Op Costs						-

Project Location Map, Equipment Identification Photo, or Other	

Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

Projects to bring the Louisville Center for the Arts into closer compliance with current ADA requirements based upon the comprehensive study submitted on June 12, 2012. At that time, the total number of recommendations were estimated to be \$28,500. Projects include: ADA accessibility in both Restrooms: (paper towel dispensers, lavatory height and flush controls; sink height; grab bars, drain covers); Drinking fountain (knee clearance and visual alarm); Kitchen (hardware, counter height); Exterior Ramp (excessive slope, handrails), Curbing and Designated Parking.

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:**

The requested changes were reviewed by City staff and it was determined that several of the major projects could be undertaken in 2015, with the remainder of the projects deferred into 2016 or beyond. Due to the site limitations and historic nature of the building, the long-term standards to be reached for this facility should be determined. The ongoing maintenance costs for the Louisville Center for the Arts is included in the General Fund Facility Maintenance line items.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**  
Once the items are brought up to present compliance standards, ongoing annual maintenance budgets should cover necessary expenses.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule					
Project Name:	<u>Sculpture Maintenance</u>	Year 1	Year 2	Year 3	Year 4	Year 5	Beyond
Version of Request:	<u>2</u>						<u>5 Years</u>
Submitting Department/Division:	<u>City Manager's Office</u>						
Impacted Departments/Divisions:	<u>City Manager's Office</u>						
Funding Source(s):	Percent						
Capital Projects	100%						
Total Funding							
Department Priority							

Project Location Map, Equipment Identification Photo, or Other	Project or Equipment Description and Justification
	<p>Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:</p> <p>Perform conservation condition reports and maintenance on the City's three bronze sculptures.</p> <p>Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:</p> <p>These three sculptures are community assets which need to be maintained annually. There is no institutional memory of maintenance performed on any of these artworks. In future years, this cost will not be as projected for 2015 as this estimate is assuming a repatina of <i>The Miner</i> and special treatments on <i>Clorese</i> and <i>John Breaux</i>. Typical annual maintenance costs can be estimated at about \$200-250 per sculpture per year. Ongoing sculpture maintenance costs are reflected in the Community Sculpture Garden: Art in the Park request.</p> <p>Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.: There are no readily identifiable sources for this necessary maintenance work.</p>

(Map or Photo)

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Victor Helburg Memorial
Version of Request:	140707
Submitting Department/Division:	Police
Impacted Departments/Divisions:	Police
Funding Source(s):	
Capital Projects	60%
Other	40%
Total Funding	100%
Department Priority	9

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	5,000	-	-	-	-	5,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	5,000	20,000	-	-	-	25,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	10,000	20,000	-	-	-	30,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs		5,000	5,000	5,000	5,000	20,000	-

## Project Location Map, Equipment Identification Photo, or Other

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**HELBURG MEMORIAL PARK**  
A Louisville Colorado Law Enforcement Memorial honoring the memory  
of  
**Victor Benedict Helburg**  
End of watch: October 28, 1915

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The design and construction of a Memorial Park on the grounds of the Police/Courts Facility to commemorate Officer Victor Helburg's sacrifice to the City of Louisville and a memorial for future generations. We are proposing a recognition of the Helburg Memorial Committee working through the Louisville Historical Commission, with project reporting through the Police Chief to the City Manager.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City of Louisville proudly displays a memorial cabinet inside the lobby of the Louisville Police Department and Courts building at 992 Via Appia. The cabinet displays a formal portrait of Victor Helburg and other memorabilia. On Oct. 28, 1915, Helburg was shot and killed in the line of duty. To this day he remains the only Louisville law official to have died in the line of duty. In early 2012, a committee of citizens began to plan a memorial park suitable for Victor Helburg, and any future Louisville police officers who make the ultimate sacrifice for this community, to be located at the Police and Courts Building. The committee's goal is to dedicate a park by Oct. 28th, 2015, the 100th anniversary of Victor Helburg's death.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

We would propose funding of \$10,000 towards the cost in 2015, and up to an additional \$20,000 in 2016, as a match applied towards fundraising efforts. We

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Surveillance Upgrades City Hall
Version of Request:	17-Apr-14
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	IT, City Hall Staff, Police
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	Medium

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	25,000	-	-	-	25,000	-
Total Project Costs	-	25,000	-	-	-	25,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	3,750	3,750	3,750	11,250	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
The City Hall cameras and DVR will be past "end-of-life" and support and will need to be upgraded.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City relies on surveillance cameras in City Hall to monitor common areas and entrances/exits for security purposes. The City does have cash handling operations in City Hall and for PCI Compliance these areas are also monitored.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Annual ongoing maintenance cost is typically 15-18% of the initial investment.

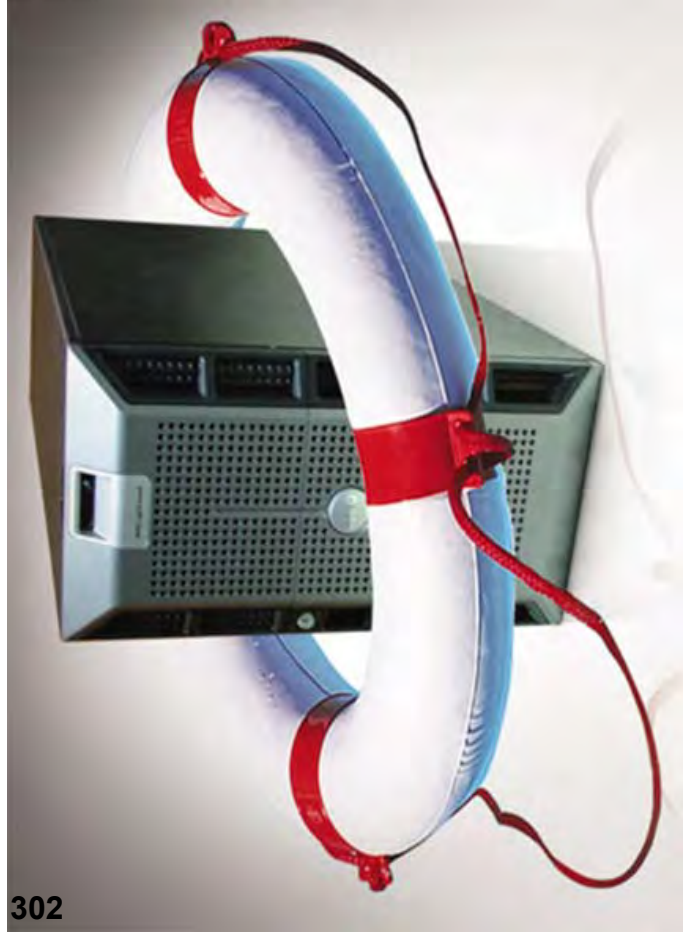


## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	IT Disaster Recovery - Redundant Site
Version of Request:	17-Apr-14
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	IT, All City Services
Funding Source(s):	
Capital Projects	Percent 100%
Total Funding	100%
Department Priority	Medium

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	-	50,000	-	-	-	50,000
<b>Total Project Costs</b>	-	<b>50,000</b>	-	-	-	<b>50,000</b>
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	7,500	7,500	7,500	22,500

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 Provide seamless site redundancy for data business continuity by enhancing storage and servers at a site other than City Hall, most likely LPD server room. Reference IT Strategic Initiative R2.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
 In the event that City Hall datacenter is forced to go offline, IT will need to provide City data and telecommunications services from another location.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Annual ongoing maintenance cost is typically 15-18% of the initial investment.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	IT Security Audit
Version of Request:	18-Apr-14
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	IT, All Departments
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	Low

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	55,000	-	-	-	55,000	-
Total Project Costs	-	55,000	-	-	-	55,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
IT Strategic Initiatives "O" calls for a security audit to be performed in 2016 after the ERP system is installed, configured and operational.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is needed to ensure security and compliance across all electronic services, processes and workflows.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

There is no associated cost for ongoing maintenance and support. There may be some cost if there needs to be security remediation as a result of the audit.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule					
Project Name:	Misc. Pedestrian Improvements Downtown	Year 1	Year 2	Year 3	Year 4	Year 5	Beyond 5 Years
Version of Request:							
Submitting Department/Division:	Planning / Building						
Impacted Departments/Divisions:	Public Works						
Funding Source(s):	Percent						
Capital Projects	100%						
Total Funding							
Department Priority	100%						
		Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019
		Land Acquisition	-	-	-	-	-
		Design & Engineering	-	-	-	-	-
		Other Prof Services	-	-	-	-	-
		Construction	-	-	-	-	-
		Other	-	-	-	-	-
		Capital Equipment	10,000	-	-	-	-
		Total Project Costs	10,000	-	-	-	10,000
		Grant(s) or Other					
		Project Revenue	-	-	-	-	-
		Impact to Annual					
		Maint/Op Costs	200	-	-	-	200

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The 2014 Parking Plan identified various improvements downtown to raise pedestrian visibility, awareness, and safety from impacts associated with increased pedestrian / conflicts. These include:

- 1) Paint crosswalks at: Front / Elm; Main / Elm; Pine / LaFarge; Pine / Jefferson
- 2) Install pedestrian warning signs and mirrors on alleys

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.





# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Long Term Evolution D-Block Program
Version of Request:	140425
Submitting Department/Division:	Police
Impacted Departments/Divisions:	Police- I.T.
Funding Source(s):	
	Percent
	100%
Total Funding	100%
Department Priority	4

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	15,000	15,000	15,000	-	-	45,000	-
Total Project Costs	15,000	15,000	15,000	-	-	45,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	1,200	1,200	2,400	-

## Project Location Map, Equipment Identification Photo, or Other

(Map or Photo)

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Purchase and installation of the L.T.E. D-Block Program which is a data/voice network used solely for emergency responders. The program includes items such as licensing, frequencies, towers, transmitters, receivers and other radio equipment to set up the system.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The L.T.E. D-Block Radio Program is a proposed Federally mandated project for police, fire, and other emergency service providers to be linked through a data/voice network used solely for emergency responders. With the current cell phone configurations, sometimes emergency responders are unable to communicate due to system overloading. The proposed L.T.E. D-Block program will enable all Colorado emergency responders to communicate on dedicated cellular frequencies for data and voice. Included in the costs of the program are radio hardware, antennas, and software. The monthly costs could be offset by a reduction in the current monthly Verizon Wireless charges. (Big if - no promises.

During emergencies, the data and phone lines can be overloaded and the ability to communicate with emergency responders may be hampered by too many people using too little band width. If the project is finally adopted and if the State of Colorado obtains federal funding to build the proposed system, Louisville will be a part of the program. Louisville will be able to communicate with all other local, county, state, and federal agencies on the dedicated cellular network. There is grant money that may be available to the participants but how much and how it will be allocated is undetermined.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name: Wayfinding signs

Version of Request: \_\_\_\_\_

Submitting Department/Division: Planning / Building

Impacted Departments/Divisions: Parks and Recreation

Funding Source(s): \_\_\_\_\_

Capital Projects 100%

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Funding 100%

Department Priority \_\_\_\_\_

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	200,000	-	200,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	200,000	-	200,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	200	200	400	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Staff is developing a wayfinding sign program with consultant help in 2014/2015. The sign program will identify a design and locations for signs. The signs will provide direction for visitors to various parts of town and create a welcoming image of the City.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City is funding a study to determine what signs should be located where. This request is for the implementation of that study. Wayfinding will help visitors navigate the City and strengthen the retain environment.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Some of the signs may be lit, which will require electricity and occasional replacement of lighting elements. The signs will occasionally need to be painted.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Main Street Kiosk Plaza
Version of Request:	
Submitting Departments/Division:	Planning / Building
Impacted Departments/Divisions:	Parks and Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	5,000	-	5,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	40,000	40,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	5,000	40,000	45,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	200	200	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Create a public gathering space and kiosk for the dispersal of information located on Main Street on the southern end of the parking lot adjacent to Chase Bank. The plaza area will include seating improvements, a fire proof kiosk to post information, a uniform newspaper stand, bike racks, landscaping improvements and lighting.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project will provide a centralized location for the dispersal of public information which currently clutters the windows of downtown businesses. The kiosk plaza will also establish a gathering place for downtown visitors and bring life to a portion of downtown that is currently in disrepair. The kiosk plaza will improve the downtown walking environment.

The project will extend the pedestrian environment on Main Street to the north by creating a comfortable outdoor space for public gathering and the dispersal of information. If the project is not approved, the space will continue to be underutilized.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.: Some annual maintainance in terms of landscaping and repairs are anticipated.

## Five-Year Capital Improvement Program

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	30,000	30,000	-
Capital Equipment	-	-	-	-	-	-	-
<b>Total Project Costs</b>	-	-	-	-	<b>30,000</b>	<b>30,000</b>	-
<b>Grant(s) or Other</b>							
Project Revenue	-	-	-	-	-	-	-
<b>Impact to Annual</b>							
Maint/Op Costs	-	-	-	-	200	200	-

## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:**

The 2015 Parking and Pedestrian Master Plan for Louisville identified a priority to install new decorative newspaper vending machines to improve the quality of the pedestrian experience in Downtown Louisville. Newspaper vending machines will be installed in six key locations downtown. The vending machines could have a uniform architectural style that is representative of the character of Louisville, or six distinctive design that incorporate a public art opportunity. An ordinance will be authored requiring all newspapers be located within a City of Louisville authorized newspaper vending machine.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**



# Five-Year Capital Improvement Program

## Estimated Expenditure Schedule

**Project Name:** Hist. Museum: Study Center and Archive

Version of Request: 2014 04 23

Submitting Department/Division: Library

### Impacted Departments/Divisions:

**Funding Source(s):**

## Capital Projects



Downloaded from <http://ajphaphysocpharm.com/> on November 10, 2015

1

1

100%

	Total Funding	Funding by Source
State Government	\$100%	\$60%
Federal Government		\$30%
Municipalities		\$10%

Department Priority

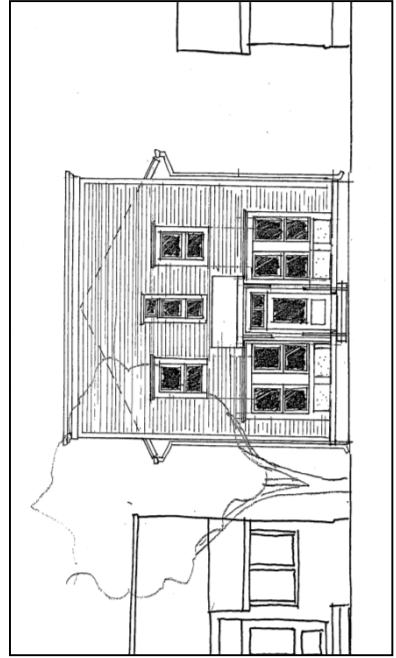


Project Location Map, Equipment Identification Photo, or Other



## From Main Street

310



Concept drawing of  
Historical Museum  
Collection Archive

## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

**Project description:** New building to be constructed on Historical Museum campus between the Jacoe Store and Tomeo House to provide archival and artifact storage, display and research space, an ADA-compliant restroom, and office space.

**Cost allocation: 75% City funds (General Fund and HPC)**

25% DOLA and fundraising

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:**

**Why?** Much of the collection of the Historical Museum is now stored under marginal conditions in the Museum's Jordinelli house and in the basement of the Jacoe store. Building on the concept plan done in 2008 by Kyle Callahan & Assoc. Architects, a new between two existing buildings is the next step in realizing the potential of the Historical Museum campus by providing safe storage for photos, documents, and artifacts and increasing display and research space.

**City Council goal supported: Protect and Preserve Louisville's History**

### Alternatives:

1. Off-site storage. Disadvantage: Makes research difficult for visitors if materials must be moved between sites.
2. Leave as is. Disadvantage: poor public access, limited ability to change displays, substandard protection for fragile, irreplaceable archive of the City's history.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:**

Grants/other revenue: anticipate pursuing DOLA funding as well as a community fundraising campaign.

**Operational/maintenance costs:** Utility; facility maintenance costs; additional staff member

**to increase public hours and assist with collection management.**



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	City Services Facility
Version of Request:	
Submitting Department/Division:	City Manager's Office
Impacted Departments/Divisions:	Parks/PW
Funding Source(s):	
Capital Projects	Percent
Conservation Trust - Lottery	25%
Wastewater Utility	25%
Water Utility	25%
Total Funding	100%
Department Priority	high

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	6,450,000	-	-	-	-	6,450,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	6,450,000	-	-	-	-	6,450,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	1,000,000	-	-	-	-	1,000,000
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other

311



SOUTH VIEW FROM DILLON ROAD

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The CSF is the base of operations for dozens of staff and in some cases their only work space. It must provide adequate space for numerous large vehicles to maneuver, be loaded, worked on and stored. It must also provide efficient access to hundreds of pieces of maintenance and construction equipment, thousands of spare parts and large volumes of materials. The perception shared among staff is that since the CSF will likely serve as home base for the next 30 to 50 years, and perhaps longer, "We better do it right". Program requirements were developed by City staff working in the field who provided the actual numbers for staff, equipment, vehicles, and materials required to be stored on site, these numbers were incorporated into the program design by the design team. There is no superfluous space at the facility. All space is accounted for. Cost allocation methodology is primarily space allocation and workflow.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current facility is old, undersized and creates some safety risks. To address this problem, in 2012 City staff, including Public Works and Parks and Recreation and Open Space Departments analyzed design alternatives and how best to address building lifetime issues, energy savings, workflow, traffic engineering issues, equipment storage, storm drainage and water quality, and flood plain concerns. the new facility will be home base for the next 30-50 years.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project: The City has applied for a DOLA grant to assist in teh construction of this project and anticipates receiving approximately \$1,000,000. Operational and maintenance costs should be rsimilar to the current facility. The new failicity will be larger, but more efficient, so the cost for the extra space will be offset by energy efficiencies.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Concrete Replacement
Version of Request:	2014 04 15
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	8

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	90,000	90,000	90,000	90,000	90,000	450,000	450,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	90,000	90,000	90,000	90,000	90,000	450,000	450,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project includes the removal and replacement of curb, gutter, walk, cross pans and ramps at intersection corners to provide safe pedestrian walks and repair street concrete that detrimentally impacts pavement life. Settlement, heave, cracks, spalled and ponding are typical distresses that staff evaluates to rank items for replacement.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project will provide safe walks and reduce potential pavement failure caused by the infiltration of water into the pavement subgrade. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure. The project improves public safety and potentially decreases pavement maintenance costs.

Staff uses a variety of alternatives for concrete replacement. Mudjacking to raise grade may not be cost effective depending on the location. Concrete grinding/shaving is appropriate for temporary repairs and/or if funding is not adequate however the visual appearance of the ground area may not be pleasing. Use of special grouts to repair portions of walk/curb/slab is potentially less expensive however the longevity of the final product (integrity) is questionable.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
No grants have been identified at this time that may be used to support the project.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Street Reconstruction
Version of Request:	2014 04 23
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	
Capital Projects	Percent
	100%
Total Funding	100%
Department Priority	4

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	1,550,000	1,550,000	1,750,000	1,750,000	1,750,000	8,350,000	8,750,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	1,550,000	1,550,000	1,750,000	1,750,000	1,750,000	8,350,000	8,750,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Project includes replacement of curb, gutter, walk, as well as improving the surface condition of asphalt pavements by utilizing a variety of maintenance techniques. Typical surface treatments include crack sealing, patching/leveling/chipseal/ hot chip seal, overlay and reconstruction. Streets that exhibit signs of minor surface failure are crack sealed, patched, leveled and resurfaced with an overlay or chipseal. Streets that exhibit severe signs of deterioration that include subgrade failure, fatigue cracking, poor drainage characteristics, etc. are reconstructed.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is needed for maintenance of 200 lane miles of the city's pavement infrastructure. Periodic asphalt maintenance will extend pavement life thereby reducing overall lifecycle costs. Maintaining the City's infrastructure is necessary to provide residents with a consistent level of pavement surfacing at least expense and also consistent with a City Council goal of addressing aging infrastructure.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.: No grants have been identified at this time that may be used to support the project.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Bridge Reconstruction Project
Version of Request:	2014 05 30
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	20%
Other	80%
Total Funding	100%
Department Priority	4

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	3,160,000	-	-	-	-	3,160,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	3,160,000	-	-	-	-	3,160,000	-
Grant(s) or Other							
Project Revenue	2,528,000	-	-	-	-	2,528,000	-
Impact to Annual							
Maint/Op Costs	200	200	200	200	200	1,000	200

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

County Road Bridge collapsed in the floods of September 2013. This bridge is under the reimbursement jurisdiction of the Colorado Department of Transportation (CDOT) and the Federal Highway Authority for flood reconstruction funding.

The bridge was removed as an Emergency Repair project and will be 100% reimbursed by FHWA. The design of the Permanent Repair (Bridge Construction) will occur in 2014 at 80% federal share /20% local share. Construction of the bridge is planned for 2015 at 80% federal share/20% local share.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

The bridge provides the only grade separated eastern access and egress to the majority of Louisville. As such, the roadway is a critical secondary route to Colorado HWY 42 / 96th Street, a major north/south arterial.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The City has an IGA with CDOT for 80% federal /20% local share of the Permanent Repair (Bridge Construction). The federal money is a reimbursement grant.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	US 36 and McCaslin DDI
Version of Request:	2014 04 23
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	1

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	1,172,732	-	-	-	-	1,172,732	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	1,172,732	-	-	-	-	1,172,732	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	TBD as Maintenance IGA has not been finalized with CDOT and Superior						
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project represents the City's contribution to the construction of a Diverging Diamond Interchange in partnership with CDOT, RTD, and the Town of Superior during the US 36 Phase II Corridor Improvements. The City has also contributed \$1,172,000 in 2013 and 2014.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

This project will improve the traffic operations of the interchange by allowing motorists to access US-36 more quickly. This project will also improve transit operations by allowing RTD buses to bypass the interchange ramps/traffic signals and access the transit stations directly from the freeway. The DDI was the interchange alternative which showed the best traffic operations under future traffic conditions.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No grants have been identified at this time that may be used to support the project.



# Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	North Drainage Underpass
Version of Request:	2014 10 17
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	
Storm Water Utility	75%
Capital Projects	25%
Total Funding	100%
Department Priority	14

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	500,000	-	-	-	500,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	500,000	-	-	-	500,000
Grant(s) or Other Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

The 2014 Budget included \$1,000,000 for design and construction of the drainage improvements and a pedestrian underpass below the BNSF railroad west of the Steel Ranch Subdivision. This is a joint project with the City, Takoda Metro District, and Urban Drainage and Flood Control District. The Takoda Metro District has contributed \$250,000. BNSF has stated that a box culvert is not acceptable for both pedestrians and drainage and that a bridge structure is required. A bridge structure is more expensive than the box culvert on which the original cost estimate was based. Staff will continue to work with a consultant and BSNF to refine the design and costs.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

As part of the Steel Ranch residential development project, an extensive trail system is being implemented that will fill in the gap between Louisville's northern trail system, the trails at North End and onward to Waneka Lake and the Coal Creek Trail. This underpass is a critical piece to connect all of these trails and create an extensive regional trail system. Additionally, the current storm water conveyance system is insufficient for major storm events and is in need of evaluation and improvement. The project will include a master planned drainage crossing as well as a pedestrian crossing. The drainage portion of the crossing was planned in the Outfall Systems Planning for the Bullhead Gulch Watershed completed in June of 1992.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project. Additional funding will be needed for this project. Staff will pursue grants from entities such as Great Outdoors Colorado.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Downtown Parking/Transit Project
Version of Request:	1
Submitting Department/Division:	City Manager's Office
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	High

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	40,000	-	-	-	-	40,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	400,000	-	-	-	400,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	40,000	400,000	-	-	-	440,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	13,120	13,120	13,120	13,120	52,480	-

## Project Location Map, Equipment Identification Photo, or Other

(Map or Photo)

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project is to provide funding for parking construction within the downtown area. Fiscal Year 2014 has budgeted \$300,000 for acquisition. Previous acquisitions for parking are not available at this time to change into a parking solution. This project intends to purchase land and construct 80-100 parking stalls within downtown that fulfill the need for transit parking and increase parking supply in the area.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Downtown parking supply is not meeting demand. Customers and visitors to the downtown are needing to park in the surrounding residential neighborhoods on busy nights. The RTD has plans for a passenger rail station in the downtown and parking is needed and required for the station, according to the area's zoning. Development projects are being proposed within the planning area, causing concerns of not creating parking opportuinites for transit.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

An option to accomodate the parking need for the future RTD station is making the parking requirement a condition of private development within the area. The zoning in the area calls for parking in the area for the rail station. The pros to this option are 1) The City doesn't need to purchase additional land for parking, and 2) the development community provides the parking. The cons to this option are 1) the densities allowed within the zoning would require public parking to be structured parking, which is significantly more expensive than surface parking, 2) challenges will exist with denoting private and public parking stalls within such a facility., 3) having a separate location for parking will create greater opportunity for design and functionality, and 4) Obtaining future RTD financial assistance for providingthe parking will be easier if it is a city facility.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Contract Striping w/Epoxy Paint
Version of Request:	2014 04 15
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	Public Works - Operations
Funding Source(s):	Percent
Other	100%
Total Funding	100%
Department Priority	11

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	70,000	-	70,000	-	140,000	210,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	70,000	-	70,000	-	140,000	210,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Maintain lane line pavement markings by establishing a biannual contract for application of epoxy pavement marking paint. Pavement marking contractors have the equipment and trained manpower to accomplish this project most efficiently and at least cost to the City. There are approximately 22 miles of City streets with lane line markings. Operations staff will continue to maintain stop bars, cross walks and lane symbols.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

Currently the Operations Division maintains pavement marking with contract work, borrowed/owned equipment and collaborations with surrounding municipalities. Considering the quantity of pavement marking, lack of proper equipment and staff's ability to maintain the volume of pavement marking at a consistent retro reflectivity level, it is cost effective to create a biannual contract for the pavement marking of lane lines. One of City Council's goals is to assure the proper maintenance of the City's infrastructure. Pavement marking is part of the street infrastructure and enhances the safety of pedestrians and vehicles using city roadways.

Contract pavement marking will provide a high quality product in the least amount of time. A biannual pavement marking project will provide additional time for the Operations Division staff to address and become more efficient in other areas of municipal services. The use of epoxy paint, for lane lines, is a much more durable product when compared to conventional water base street paint (i.e. biannual vs. annual application).

Without the project, staff will provide the effort needed to maintain the level of pavement marking retro reflectivity required to meet safety standards. Other areas of service may deteriorate in order to address pavement marking issues.

Staff considered purchasing the appropriate equipment to maintain pavement markings. However, the cost of the equipment and its maintenance, staff training, and actual time of use of equipment (hours/year) versus contract pavement marking is financially inappropriate and unreasonable.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
No grants have been identified at this time that may be used to support the project.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Dillon Rd/St. Andrews Ln Intersection
Version of Request:	2014 07 11
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	3

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	6,000	-	-	-	-	6,000
Other Prof Services	-	-	-	-	-	-
Construction	385,000	-	-	-	-	385,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	391,000	-	-	-	-	391,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	500	500	500	500	2,000
						500

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
Improve the ability of pedestrians to cross Dillon Road at St. Andrews Lane. This project will construct a traffic signal at the intersection. The medians will be modified to allow pavement widening and the addition of left turn lanes.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
Traffic volumes, exposure distance, roadway geometry and motorists traveling faster than the posted speed make it difficult for pedestrians to cross Dillon Road between the Coal Creek residential subdivisions at St. Andrews Lane.

Improving public safety at an existing crosswalk.

The pre-design phase included a public meeting and evaluation of various alternatives.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:  
No grants have been identified at this time that may be used to support the project. Maintenance costs must be added to the Traffic Signal Maintenance Contract at a cost of approx. \$500 per year.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Traffic Control Equipment/Devices
Version of Request:	2014 04 15
Submitting Departments/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	2

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	5,000	5,000	5,000	5,000	5,000	25,000	25,000
Other Prof Services	-	-	-	-	-	-	-
Construction	90,000	48,000	48,000	48,000	48,000	282,000	240,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	95,000	53,000	53,000	53,000	53,000	307,000	265,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



320

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project includes (1) upgrading the equipment at existing signalized intersections, pedestrian crossings and the existing communications between signals along signalized corridors; (2) installing new traffic control devices; (3) conducting preliminary engineering studies for potential future signalized intersection; (4) conducting signal warrants, traffic counts, and speed surveys at select locations within the City and (5) the rehabilitation of existing signal equipment within the City.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Upgrades are needed at existing traffic signals to enhance their operations, improve their operating efficiency or extend their useful life. Upgrades might include the installation of LED lights to replace incandescent lights at traffic signals. Upgrades could also include installing handicap push buttons, additional signal loops, painting of traffic signal poles, upgrading signal controller equipment, replacement of detection loops with camera detection at high volume intersections, and digital communication enhancements using fiber optics. The scope of the project is consistent with standard obligations of the City concerning public safety.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Ongoing operational and maintenance costs will be included in the signal maintenance program.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Lucity Asset Management Software	
Version of Request:	4/29/2014	
Submitting Departments/Division:	Public Works - Engineering	
Impacted Departments/Divisions:	All	
Funding Source(s):	Percent	
Capital Projects	25%	
Water Utility	25%	
Wastewater Utility	25%	
Storm Water Utility	25%	
Total Funding		
Department Priority	100%	

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	50,000	-	-	-	-	50,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	25,000	-	-	-	-	25,000	-
Total Project Costs	75,000	-	-	-	-	75,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	10,000	10,000	10,000	10,000	40,000	-

## Project Location Map, Equipment Identification Photo, or Other

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project represents acquisition and purchase of a new asset management software. The current software is difficult to use, upgrade paths have become dysfunctional, and licensing costs are increasing.

A new software, Lucity, has been selected in coordination of a multi-agency intergovernmental agreement with Lafayette and Estes Park that allows software costs to be split between the three entity's based upon a pro-rata of population.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current software, Cartegraph has increasingly become less functional with updates. The current vendor is pushing clients towards a cloud based solution that is less functional and more expensive.

Lucity represents a very cost effective alternative that was also selected as most value and functionality in demos and due diligence performed by the City, Lafayette, and Estes Park.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

After implementation Lucity (proposed system) annual maintenance costs are expected to be between \$10,000 and \$20,000 per year dependent on the intergovernmental agreement and modules selected for implementation.

Future annual Cartegraph (existing system) costs are estimated to be \$25,000 per year.

Historically, the City has spent between \$5,000 to \$10,000 per year on annual maintenance and support.

(Map or Photo)

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Pavement Booster Program
Version of Request:	2014 TO 17
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	
Capital Projects	Percent
	100%
Total Funding	100%
Department Priority	5

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	220,000	460,000	390,000	270,000	770,000	2,110,000	150,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	220,000	460,000	390,000	270,000	770,000	2,110,000	150,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Project includes replacement of hazardous/deteriorated/damaged curb, gutter, walk, intersection concrete, replacement or leveling a portion of the brick accents/banding, as well as improving the surface condition of asphalt pavements by utilizing a variety of maintenance techniques within the Downtown area. Typical surface treatments include crack sealing, patching/leveling/chipseal/hot chipseal, overlay and reconstruction. In the Downtown Area, the streets were reconstructed between 1992 and 1998. Reconstruction included intersection neck downs, street furniture, ornamental street lighting, street trees and brick banding. Considering the age of the pavements in downtown, the historic/aesthetic value of the area and the variety of vehicle/pedestrian traffic on Main Street, resurfacing with a hot chip seal or asphalt mill/overlay is recommended.

Segments shown for resurfacing/reconstruction in Old Town will have already had their sewer and/or water lines replaced by the year budgeted for the work.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Maintaining the City's infrastructure is necessary to provide residents with a consistent level of pavement surfacing at least expense and also consistent with a City Council goal of addressing aging infrastructure. As downtown streets require a different level of care because of higher investment compared to other city streets, this work has been separated into its own project.

The project will reduce the overall lifecycle cost of street maintenance and enhance the appearance of the downtown business district. Utilizing alternative maintenance techniques when a pavement is in good condition is financially less expensive than the cost of reconstruction. In addition, deteriorated streets in downtown will reduce the appeal of the area, impact visitor trips and reduce revenue.

Alternative pavement maintenance techniques are indicated above. Each alternative has a unique initial cost, extended life range and lifecycle cost.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.: No grants have been identified at this time that may be used to support the project.

## Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	Downtown Surface Parking Expansion
Version of Request:	
Submitting Department/Division:	Planning / Building
Impacted Departments/Divisions:	Public Works
Funding Source(s):	
Capital Projects	Percent
	100%
Total Funding	100%
Department Priority	

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	100,000	-	-	-	-	100,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	100,000	-	-	-	-	100,000
Grant(s) or Other						
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	1,500	1,500	1,500	1,500	6,000
						-

## Project Location Map, Equipment Identification Photo, or Other



323

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The Downtown / Old Town Parking Action Plan will eliminate the estimated 325 parking space deficit in Downtown by adding 249 permanent public parking spaces and 109 evening leased public spaces (358 total). This specific project will add 28-public parking spaces to Downtown by expanding the existing City-owned surface parking lot located at 611 Front Street. The estimated costs for this facility is \$100,000. The cost breakdown includes \$10, 000 for demolition, \$70,000 for construction, and \$20,000 for contingency.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

City Council approved the Downtown / Old Town Parking Action Plan August 19, 2014. The Goal of the project is to "Develop an economically sustainable parking plan for Downtown Louisville that balances the parking requirements of a character rich, vibrant, and evolving business district while supporting and enhancing the livability of the adjacent neighborhoods."

City Council considered and did not choose an option that kept the site for private lease while reserving the land for a future public parking/joint development opportunity.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:

Parking lot and associated landscaping will have long-term maintenance costs. Maintenance items will include irrigation and care of landscaping, plowing snow, along with sealing, strip, and eventual resurfacing of the asphalt. Public works estimates the annualized maintenance cost will be \$1,500 per month.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Railroad Quiet Zones
Version of Request:	2014 05 30
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	15

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	400,000	400,000	400,000	400,000	1,600,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	400,000	400,000	400,000	400,000	1,600,000	-
Grant(s) or Other							
Project Revenue		125,000	125,000	125,000	125,000	500,000	-
Impact to Annual							
Maint/Op Costs	-	TBD	TBD	TBD	TBD	TBD	TBD

Maint/Op will require an IGA with BNSF.

### Project Location Map, Equipment Identification Photo, or Other



324

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is to establish a Railroad Quiet Zone within the City of Louisville. Establishing a quiet zone requires significant improvements to railroad crossings, such as enhanced warning circuitry, special types of gates, extended medians and other supplemental safety measures.

Crossing Locations

Dillon Road (Dual Gates with Median)

Pine Street (Quad Gates)

Griffith Street (Quad Gates)

South Boulder Road (Quad Gates with Median)

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project will significantly reduce train horn noise within the City Limits which improves quality of life for residents that live adjacent to the tracks. Train noise primarily comes from the blowing of horns, so quiet zones can make a significant difference. Other noise, from the engines and from train wheels would still exist.

Each city street crossing the railroad tracks has been evaluated to determine which improvements are needed. If the quiet zone is not created, train horn noise will remain.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Grants from DRCOG may be available that may be used to support the project.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Communications Fiber Project
Version of Request:	2014 04 23
Submitting Departments/Division:	Public Works - Engineering
Impacted Departments/Divisions:	Finance- Information Technology
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	12

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	250,000	-	250,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	250,000	-	250,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	4,200	-	4,200	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Fiber communications to improve the connection of City Facilities and Traffic Signals. This project will complete the City's Fiber Ring by extending fiber up S. 96th Street to Pine St.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

At present, many traffic signals within the city are not interconnected or use old copper cable that is adversely affected by electrical interferences. The advancement of fiber optic technology will provide a more robust and reliable communications system for the signal system and city services.

Fiber communication is much faster than communication over T1 lines. Use of fiber also save the city the cost of using T1 lines from Century link at a cost of \$12,000 per year. The maintenance cost for fiber is \$4,200 per year for a net savings of \$7,800 per year.

Completing the fiber ring will allow City communication to function even if the fiber is accidentally cut. If the ring is not completed, and the line is severed, communications will be down until the fiber is repaired.

Continue use of radio and phone line. T1 line is expensive and modems become unreliable.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No grants have been identified at this time that may be used to support the project. The maintenance of the fiber ring must be added to the fiber maintenance contract.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Median Landscape Improvements	
Version of Request:	1-Apr-14	
Submitting Department/Division:	Parks & Recreation	
Impacted Departments/Divisions:	Parks & Recreation	
Funding Source(s):	Percent	
Capital Projects	100%	
Total Funding	100%	
Department Priority	32	

Equipment or Project Costs	Estimated Expenditure Schedule					Five-Year Total	Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019		
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	25,000	25,000	25,000	25,000	100,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	25,000	25,000	25,000	25,000	100,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	500	500	500	500	2,000	-

## Project Location Map, Equipment Identification Photo, or Other



326

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for landscape and hardscape improvements to the medians throughout the City.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Some of the medians throughout the City are in need of improvements and renovations to the irrigation system, plant material, and hardscape. In some cases, plant material and hardscape have yet to be installed.

The proposed improvements will demonstrate that the City is committed to maintaining a high level of standards for the City's rights-of-way areas.

Without funding, improvements will not occur and the overall quality will eventually decrease.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The operational cost is really determined by the landscape design. On going maintenance is always part of the design criteria and for the most part improvements and renovations will increase the operational costs as noted above.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Athletic Fields Annual Upgrades
Version of Request:	1-Apr-14
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	14

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	14,000	14,000	14,000	14,000	14,000	70,000	14,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	14,000	14,000	14,000	14,000	14,000	70,000	14,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



327

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Since 2004, funding from the City's lease agreement with Nextel allowed our ballfield staff to complete a variety of improvements at the Sports Complex and outlying athletic fields. The City no longer has this funding source but the needs are still there. The Parks and Recreation Department would like to continue to allocate \$14,000 annually for athletic field related projects.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Examples of projects supported by this CIP include:

- New infield mix /infield renovations
- Landscape and irrigation improvements
- Fence repairs and modifications
- Sod renovations

For the most part, payback or return of investment is hard to quantify. This CIP is more directly related to quality of product, usability of sites, and deterring safety issues.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Some of the proposed projects will help continue to maintain our current level of maintenance and/or quality. Other proposed projects have the potential to increase our level/quality.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

<b>Project or Equipment Identification</b>	
Project Name:	Recreation Equipment Replacement
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	
Capital Projects	Percent 100%
Total Funding	100%
Department Priority	4

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	65,000	65,000	65,000	65,000	65,000	325,000
<b>Total Project Costs</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>325,000</b>
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This budget will be used for the ongoing replacement of cardiovascular weight equipment and weight equipment throughout the recreation center. Keeping this equipment up to date is crucial to our facility operations and to keeping revenue streams strong.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
The benefits of this project are to keep our equipment current while retaining our customers and allowing us to compete with other local fitness centers. If we do not keep our equipment in good working condition and up to date we stand the chance of losing customers and impacting our revenue.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
There will be minimal on-going maintenance costs that are already budgeted for in the operational budget. Associate revenue is represented in Recreation Center fees.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Main Pool - Recreation/Senior Center
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	10

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	17,900	162,000	-	-	-	179,900	-
Total Project Costs	17,900	162,000	-	-	-	179,900	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	500	500	500	500	2,000	-

## Project Location Map, Equipment Identification Photo, or Other



(Map or Photo)

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Filter Sand and Laterals-\$5400 in 2015  
Pool Gutters-\$12,500 in 2015  
Diving Board and Platform-\$12,000 in 2016  
Plaster \$150,000 in 2016

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Filter and Sand Laterals need to be replaced on a regular basis.  
Pool gutters are stained and are in need of replacement.  
Diving board needs to be replaced as well as platform.  
Re-plaster main pool-needed every 10 years to prevent leaking and provide a smooth bottom.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Ongoing expenses will be covered by operational budgets.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Dri Dek
Version of Request:	4/1/2014
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	26

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	10,000	-	10,000	-	20,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	10,000	-	10,000	-	20,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replace the floor matting in the locker rooms at the recreation center.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The matting needs to be replaced every other year to maintain a clean and safe environment for the guests of the recreation center. The locker room floor needs to be a clean and sanitary environment for all guests. Not replacing the flooring creates a health and safety concern for the city as well as guests. An inviting locker room environment is a key component to our guest satisfaction. Keeping the locker room with a fresh and modern look is important to allow the city to compete with private clubs and other city recreation centers.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

There are not any ongoing operational/maintenance costs with this project.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Repurpose In-line Rink	
Version of Request:	6/3/2014	
Submitting Departments/Divisions:	Parks & Recreation	
Impacted Departments/Divisions:	Parks & Recreation	
Funding Source(s):	Percent	
Capital Projects	100%	
Total Funding	100%	
Department Priority	18	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	6,000	-	-	-	-	6,000
Other Prof Services	-	-	-	-	-	-
Construction	75,000	-	-	-	-	75,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	81,000	-	-	-	-	81,000
Grant(s) or Other						
Project Revenue	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	1,800	1,800	1,800	1,800	1,800	9,000

Project Location Map, Equipment Identification Photo, or Other



331

Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Repurpose the roller hockey rink to a multipurpose artificial turf field.

In-line Hockey participation has declined by 65% nationally between 2000-2010. The City of Louisville has not had roller hockey teams since 2007. Conversely soccer, football, lacrosse and other sports such as ultimate frisbee continue to grow in numbers and popularity. We have seen our largest soccer seasons since 2004 and have had a growing number of requests for field usage by many numbers of groups for a variety of sports. In 2012 we rented fields at our sports complex for baseball, softball, ultimate frisbee, flag and tackle football as well as soccer. Having the option of lights opens the door for many groups.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project supports the goals identified in the PROST master plan that was adopted by City Council.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

This space would be used for both Recreation Center programs as well as drop in usage. Programs that are held on this site would have fees as a source of revenue. Maintenance would be done in house for the synthetic surface.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

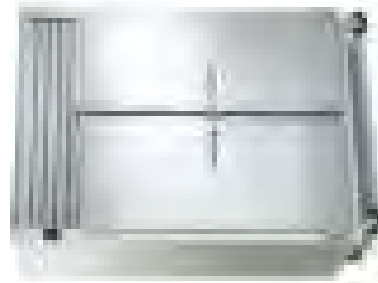
### Project or Equipment Identification

Project Name:	Senior Kitchen Appliances
Version of Request:	4/1/2014
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	20

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	25,000	-	-	-	-	25,000	-
Total Project Costs	25,000	-	-	-	-	25,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



(Map or Photo)

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The kitchen in the community wing of the Recreation/Senior Center currently has a commercial refrigerator, commercial dishwasher/sanitizer, oven, micro-hood, commercial ice machine and coffee maker. The appliances are aging and some are not energy efficient (commercial refrigerator, ice machine) and will need to be replaced in the year 2015.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The appliances are necessary to operate our senior meal site, to provide as a facility rental location and for many special events as a revenue source. The replacement of these appliances will allow for more energy efficient appliances to be used.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Preventative maintenance on the appliances will be the only on-going expense out of the operational budget.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Tennis Court Renovations
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	33

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		150,000	50,000			200,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	150,000	50,000	-	-	200,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

First, Remove and Replace Centennial east courts (\$100K) and remove and replace surfacing material on Centennial west courts (\$50K). The following year, remove and replace Mission Green Court (\$50K).

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Courts are in need of repair and/or replacement.

Centennial East Courts - Old courts. Fencing becoming compromised, asphalt base for surface creates high maintenance. Need to replace with post-tension concrete surface and new fence. Post-tension concrete eliminates a lot of the shifting and cracking that occurs in asphalt courts. Annual expenditures are close to \$2,600 or payback could occur in 38 years. Well before cost recover occurs, failures with fencing and surface will create unsafe conditions for users of the courts.

Centennial West Courts - Asphalt lift on top of concrete creates costly maintenance due to continued crack sealing and resurfacing requirements. Need to remove asphalt layer. Payback on the west courts could occur in about 6 years. Current spending is close to \$8,000 annually in resurfacing.

Mission Green Court - Asphalt base court. Costly maintenance due to continued cracking. Spending about \$6,000 annually to resurface. Cost recovery in about 8 years.

Available option is to delay improvements which will lead to increased spending on maintenance.

Eventually fencing will fail and cracking could become severe leading to closures. Courts could also be renovated independently. \$150k is targeted to encompass both the west and east courts at Centennial in order to decrease costs due to mobilization.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

By completion of this project, ongoing maintenance costs will decrease due to less resurfacing needed.

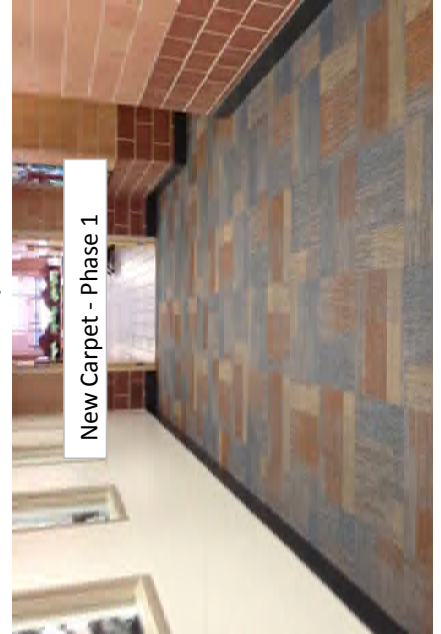


## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

<b>Project or Equipment Identification</b>	
Project Name: <u>Recreation Center Carpet Replacement</u>	
Version of Request: _____	
Submitting Department/Division: <u>Public Works - Facilities</u>	
Impacted Department/Divisions: <u>Recreation Department</u>	
Funding Source(s): _____	
Capital Projects	Percent 100%
Total Funding	100%
Department Priority	2

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	35,000	-	-	-	35,000	-
Capital Equipment	-	-	-	-	-	-	-
<b>Total Project Costs</b>	-	<b>35,000</b>	-	-	-	<b>35,000</b>	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

In 2012 new carpet tile was installed in the south end of the Recreation Center, replacing the existing broadloom carpet. Phase 2 of the project is to replace carpet in the north end and staff areas of the facility. Carpet replacement is considered to be a normal maintenance activity. Since phase 2 exceeds \$25,000, it is included in the CIP budget request.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The carpet at the Recreation & Senior Center is very important finish to its customers. Children and adults play and exercise on it and it creates a warm and inviting atmosphere when it is clean and vibrant. Carpet tile has a longer life than broadloom carpet since individual tiles can be replaced when stained or damaged and the tiles have a more durable backing. Customers of the Recreation and Senior Center want facilities that are pleasant, clean, and well maintained. Now that phase 1 of carpet replacement has been completed, there is an expectation that phase 2 will be completed to bring all areas up to the same standard.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Customers pay for use of the Recreation Center and have a choice as to which facilities they choose to support. The style and condition of the facility is important to the customer's overall impression and intent to return

## Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification							
<b>Project Name:</b>		Recreation Center Parking Lot Lighting					
<b>Version of Request:</b>							
<b>Submitting Department/Division:</b>		Public Works - Facilities					
<b>Impacted Departments/Divisions:</b>		Recreation Department					
<b>Funding Source(s):</b>		Percent					
Capital Projects		100%					
<b>Total Funding</b>		100%					
<b>Department Priority</b>		3					
		(9,698)					

## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

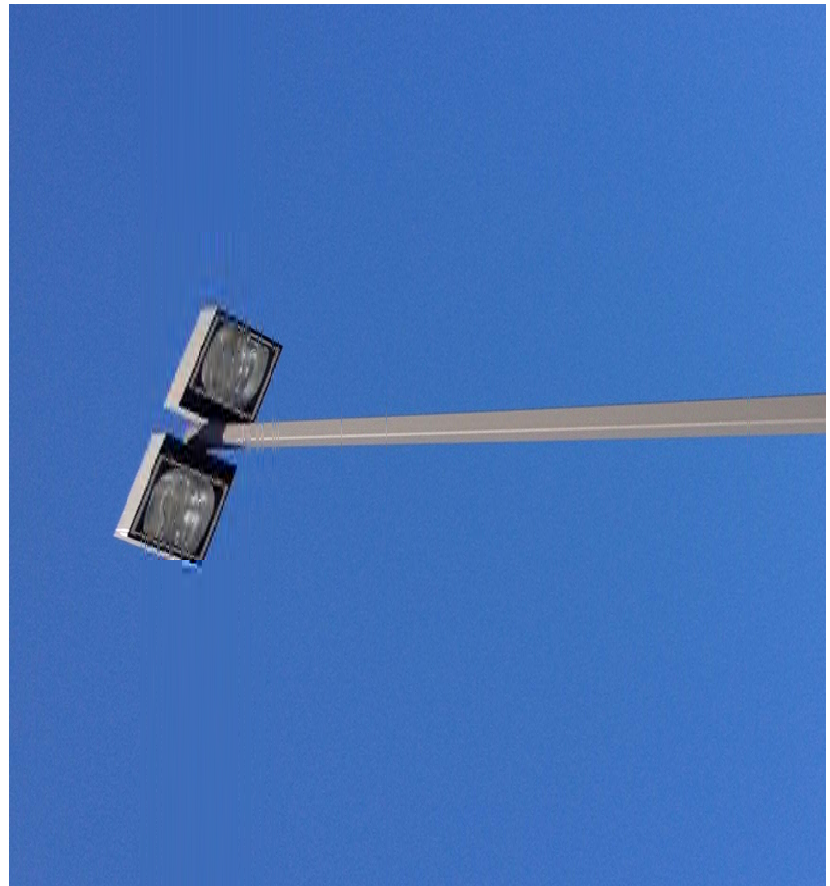
Replace existing parking lot lighting with bi-level LED lighting. Bi-level lighting will maintain minimum lighting levels when no one is in the parking lot and will provide enhanced lighting when people are present. Additional lighting will be added near the crosswalk entrance to the facility. Existing poles will be re-used.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The existing lighting is 25 years and is obsolete technology. LED lighting will provide better lighting at a reduced energy cost. Xcel Energy rebates along with energy and maintenance savings are estimated to provide a payback of less than 10 years. The existing system consumes considerably more energy than the proposed system and the lighting levels are inadequate in some critical areas such as the entry crosswalk. The existing system uses components that require frequent lamp and ballast replacements versus the proposed LED lighting, which is expected to operate for 25 years without maintenance. The current system can be maintained indefinitely, but will use considerably more energy and require lamp and ballast replacements as components fail.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**

Xcel Energy offers prescriptive rebates for the installation of LED parking lot lighting. LED parking lot lighting has an expected life span of over 25 years.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

<b>Project or Equipment Identification</b>	
Project Name: <b>Recreation Center Door Replacement</b>	
Version of Request: _____	
Submitting Departments/Divisions: <b>Public Works - Facilities</b>	
Impacted Departments/Divisions: <b>Recreation Center</b>	
Funding Source(s):	
Capital Projects	Percent <b>100%</b>
Total Funding	<b>100%</b>
Department Priority	<b>4</b>

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	75,000	-	-	-	75,000	-
Capital Equipment	-	-	-	-	-	-	-
<b>Total Project Costs</b>	-	<b>75,000</b>	-	-	-	<b>75,000</b>	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replace and renovate doors and door hardware throughout the Recreation and Senior Center. Install magnetic door holders on fire rated corridors and keyless access control on perimeter doors.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The Recreation and Senior Center is twenty five years old. Many of the doors are in poor mechanical and physical condition. Doors are propped open in exiting corridors which is a violation of the life safety code. Key control for perimeter access has been undisciplined and a keyless access system will allow better control of who has access to the building after hours. Visitors touch the doors frequently and this provides first hand contact with the quality of the facility. The poor condition of the doors may leave the customer with a poor perception of the facilities overall quality. The Recreation and Senior Center is the only major City facility that does not have a keyless access system for after hours.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Customers pay for use of the Recreation Center and have a choice as to which facilities they choose to support. The style and condition of the facility is important to the customer's overall impression and intent to return



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Recreation Center Aerobics Floor Replacement
Version of Request:	
Submitting Department/Division:	Public Works - Facilities
Impacted Departments/Divisions:	Recreation Department
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	5

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	30,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	30,000	-	-	-	30,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Remove and replace aerobics room maple strip flooring

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

After 25 years of sanding and refinishing the surface is too thin for additional sanding. The floor has numerous surface dents which cannot be sanded out and creaks due its reduced thickness. This room has intense use and requires yearly sanding and refinishing to maintain an acceptable appearance. This room is scheduled for round the clock use. A new floor will improve the aesthetics of this heavily utilized room. Without a satisfactory floor, the various programs which use this room will suffer. Some customers may seek out facilities with better maintenance.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The aerobics room is heavily utilized and generates revenue through the classes conducted in the room. A new floor will allow yearly re-coating for decades to come.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

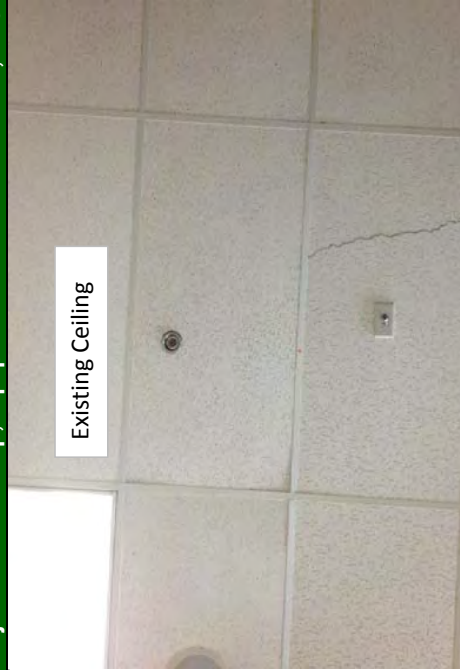
## Project or Equipment Identification

Project Name:	Recreation Center Ceiling Renovation
Version of Request:	
Submitting Departments/Division:	Public Works - Facilities
Impacted Departments/Divisions:	Recreation Department
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	6

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	100,000	-	-	100,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	100,000	-	-	100,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replace suspended ceiling grid, tiles and lighting fixtures in public areas. The scope of this project is approximately 10,000 square feet of ceiling.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The expect life span of a suspended ceiling system in a heavy utilized facility is 25 years. Over the years the grid, ceiling tiles and fixtures have deteriorated to the point where the ceiling looks tired. The new ceiling would modernize the facility and complement the completed and proposed refurbishments in these heavily utilized areas. The lighting would be replaced with dimmable LED fixtures, which would provide excellent illumination under all conditions and be energy efficient. Customers of the Recreation and Senior Center want facilities that are pleasant, clean, and well maintained. Although the ceiling system may seem unimportant it represents a large visible area in a room and definitely creates an impression as to the overall condition of the facility. Lighting fixtures have improved over the years and the LED fixtures with dimming will provide excellent lighting for a variety of activities from yoga to painting and will reduce energy consumption.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Customers pay for use of the Recreation Center and have a choice as to which facilities they choose to support. The style and condition of the facility is important to the customer's overall impression and intent to return

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Recreation Center Lobby Flooring
Version of Request:	
Submitting Department/Division:	Public Works - Facilities
Impacted Department/Divisions:	
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	7

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	50,000	-	-	50,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	50,000	-	-	50,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Remove and replace Recreation Center tile flooring in lobby. Flooring types being considered include dyed and polished concrete and large tiles. Carpet will be used to a limited degree for the entrance and side areas

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Lobby tile floor is outdated and deteriorating. Tile stock is no longer available, so repairs must be made with different tile or used pieces removed from other areas. The lobby is the most utilized area of the Recreation Center and makes a first impression. After 25 years of service, the lobby floor is in need of a renovation.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Customers pay for use of the Recreation Center and have a choice as to which facilities they choose to support. The style and condition of the facility is important to the customer's overall impression and intent to return



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Park Irrigation Upgrades
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	44

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	15,000	30,000	45,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	150,000	300,000	450,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	165,000	330,000	495,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Park irrigation system upgrades. Minor upgrades needed for various park systems. Complete system replacements are necessary for Cottonwood Park, Cleo Mudrock Park, and Centennial Park.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

There are many park irrigation systems within the City of Louisville that are between 20 and 30 years old. Irrigation systems have a life expectancy to them. The life of the system is determined by initial installation, components used, design, frequency of use, and park renovations that may occur over time. The systems for the specific parks listed above are in need of upgrades due to outdated components, life expectancy reached for components, outdated design, and because of park renovations that have or may occur coverage is not ideal.

The option is to continue and repair outdated systems which leads to higher maintenance costs and a decrease in the quality. The decrease in quality or inefficient water use is usually the determining factor for replacement versus a payback cost analysis.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

The ongoing operational and maintenance costs will decrease with a new irrigation systems.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Pool Table
Version of Request:	4/1/2014
Submitting Departments/Divisions:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	43

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	5,000	-	5,000	-
Total Project Costs	-	-	-	5,000	-	5,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



(Map or Photo)

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replacement of one of the current pool tables that are located in the senior center lounge.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Playing pool in the senior lounge is very popular every weekday. There is usually 8-12 gentlemen that play every afternoon as well as some couples that play each morning. It offers a time for socialization for those that play and gather at the Senior Center in a welcoming environment. One of the tables is at least 10 years old and will need to be replaced. The pool tables provide a social outlet for seniors especially men which is a hard to reach population. The current table requires ongoing maintenance and is at the point where it can no longer be leveled.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.: A new table would have ongoing needs for new felt that is currently budgeted out of operational budgets.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Front St. Pass Through to Community Park
Version of Request:	10/9/2014
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	Parks and Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	10,000	-	10,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	-	-	10,000	-	10,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other

Front Street & Community Park



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
In 2018 the agreement with the Sawyer/Ehrmann family expires and the City will be able to construct a pass through to Community Park at the south end of Front Street. This connection will be concrete with possibly fencing on both sides.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
Access to Community Park at the south end of Front Street has always been a priority. Currently there is only access from downtown at the south end of Main Street.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Ongoing maintenance includes snow removal and maintaining the fence at an estimated cost of approximately \$750/annually.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Recreation Center Expansion
Version of Request:	6/3/2014
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	45

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	320,000	320,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	4,680,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	320,000	320,000	4,680,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



343

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project would be an expansion of the Recreation/Senior Center. This proposal is to increase square footage of the Recreation/Senior Center to approximately 90,000 sqft. The cost is based off of the increase in square footage but is not inclusive of construction cost inflation which could be as high as 10% per year. A design would need to be done closer to the time of construction to be able to accurately capture current trends, demographics and priorities.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The Recreation/Senior Center is in need of additional space to accommodate the demand from citizens. One of the largest increases that we are seeing is in the senior population with use up significantly. Areas of the center that need additional space include: FitZone, Cardio Vascular equipment space, a room or space dedicated to stretching, personal training, billards space, senior center common space, multipurpose room space, additional restrooms, widening of stairwells, a dedicated yoga/spinning space to name a few. The need is to have approximately 90,000 sqft. This expansion is supported by the PROST Master Plan that was approved by City Council.

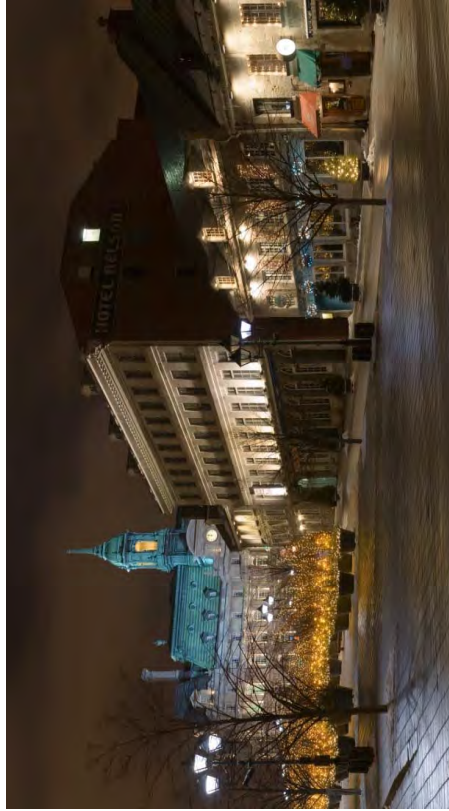
Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Expansion of the center would have an increase in operational costs such as janitorial, gas and electric but would also open up the oppourtunity to serve more customers to generate additional revenue. Recommend general obligation bond issue in 2020.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule					
Project Name:	City Hall and Parks Administration Plaza	Year 1	Year 2	Year 3	Year 4	Year 5	Beyond 5 Years
Version of Request:	4/1/2014						
Submitting Department/Division:	Parks & Recreation						
Impacted Department/Divisions:	Parks & Recreation						
Funding Source(s):	Percent						
Capital Projects	100%						
Total Funding	100%						
Department Priority	48						
Equipment or Project Costs		Year 1	Year 2	Year 3	Year 4	Year 5	Five-Year Total
Land Acquisition		-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other		-	-	-	-	-	-
Capital Equipment		-	-	-	-	-	-
Total Project Costs		-	-	-	-	-	456,000
Grant(s) or Other							
Project Revenue		-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs		-	-	-	-	-	-
							1,200

## Project Location Map, Equipment Identification Photo, or Other



344



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is for the renovation of the outside areas around City Hall, the Parks Administration Building, and the asphalt area between the two buildings. The intent is to create a meaningful and cohesive series of public spaces consisting of the following:

- public plaza,
- public and community art locations / opportunities
- a water feature
- site amenities
- pedestrian circulation
- landscaping

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The improvements will strengthen and highlight the City's historic downtown and serve as the central landmark for the community.

The improvements will also provide a downtown location for a variety of community events to take place and in turn promote economic development.

If funding is not secured, the need for a public plaza space in the downtown area per the City's Comprehensive Plan will not be realized.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.

Estimated annual maintenance cost is \$1,200.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

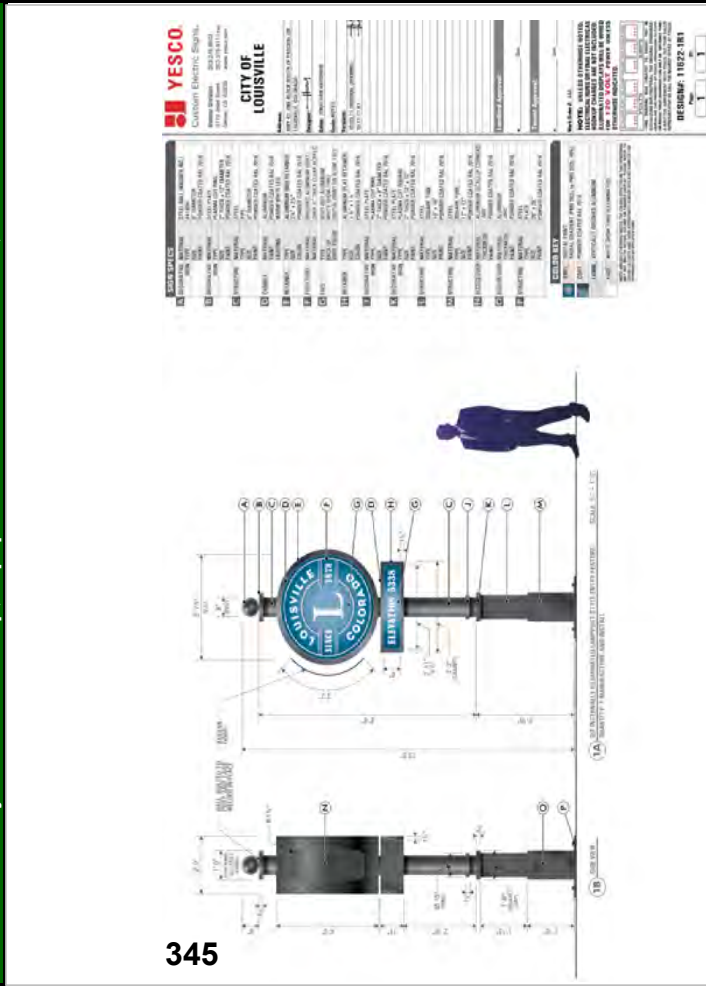
## Project or Equipment Identification

Project Name:	City Entry Signs
Version of Request:	1-Apr-14
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	PW, Parks and Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	50

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	50,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	-	-	50,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	600

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

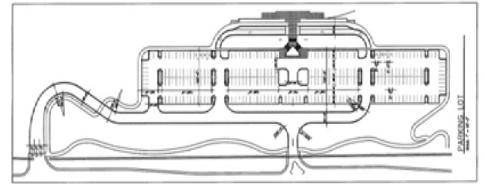
<p>Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:</p> <p>The requested funding is for the manufacture and installation of City entry signs matching the one on the corner of 96th Street and Pascal Drive (at the northeast corner of the Steel Ranch North Development). Installation will also include electrical service to light the sign and landscaping where applicable. Proposed locations may include South Boulder Road where the Louisville and Lafayette boundary's meet, at the intersection of 104thStreet and Dillon Road.</p> <p>Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:</p> <p>Entry signage ties into the City's overall signage, wayfinding and branding efforts.</p> <p>Identifying the City's boundary's helps to promote Louisville's identity by increasing awareness of place and is also beneficial to economic development.</p> <p>At present only the one sign (pictured) has been installed, other entry signs are the typical in descript 'green' highway signage which is often overlooked.</p> <p>Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:</p> <p>Annual ongoing maintenance is estimated at \$300 per sign.</p>
--

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Sports Complex Parking Lot Paving
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Department/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	47

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	59,484
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	424,891
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	-	-	-	-	484,375
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	1,000

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
The requested funding is for curb & gutter and paving for the Louisville Sports Complex parking lot.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

During initial construction of the Louisville Sports Complex in 1995 many budget cuts were required. One of them was installation of the parking lot as it was designed. Since then, the Sports Complex parking lot has made due with recycled asphalt millings as a surface which requires continuous patching and replacement. Even at optimum maintenance, the parking lot does not create a positive user experience for this highly used facility.

Since curb & gutter, asphalt and striping was not installed as planned at the Sports Complex, approximately 25% of the intended parking spaces are lost due to inefficient parking and circulation. This creates congestion and overflow during peak use of the complex.

Over the past several years, staff has implemented minor improvements such as curbing at the entrance, a safer pedestrian entry, landscaping and fencing to deter trampling of the entryway, however, funding has not been available to tackle the entire parking lot resurfacing project.

*This project may occur sooner or be modified depending upon the Highway 42 Gateway Project.*

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.  
Annual maintenance is estimated at \$1,000.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

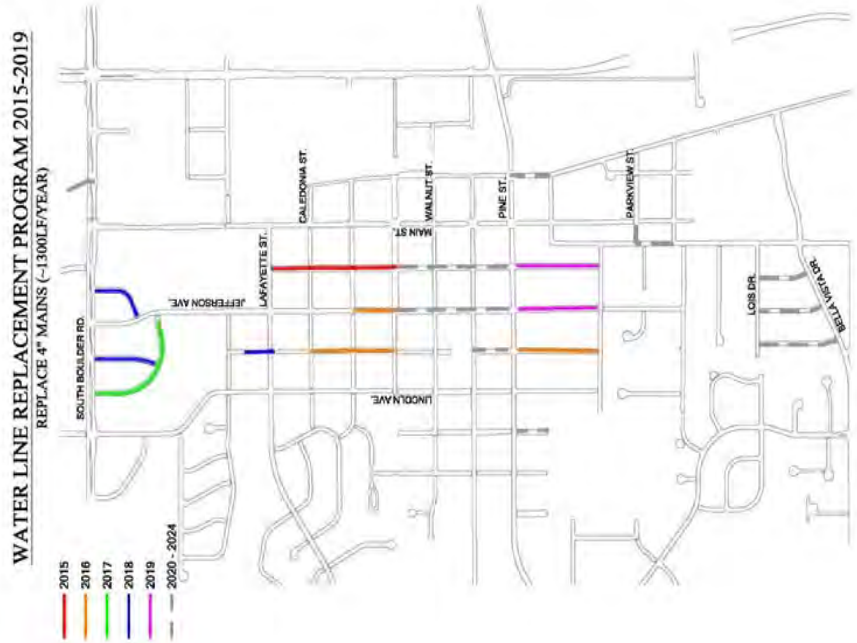
### Project or Equipment Identification

Project Name:	Water Line Replacement
Version of Request:	2014 04 24
Submitting Department/Division:	Public Works - Engineering
Impacted Department/Divisions:	Public Works - Operations
Funding Source(s):	
Water Utility	Percent
	100%
Total Funding	100%
Department Priority	6

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	210,000	220,000	230,000	245,000	255,000	1,160,000	1,480,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	210,000	220,000	230,000	245,000	255,000	1,160,000	1,480,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The City maintains over 120 miles of potable water mains manufactured of Polyvinyl Chloride (PVC), Ductile Iron and Cast Iron pipe. Older cast iron water mains internally deteriorate by loss of lining material and subsequent metal corrosion. The internal metal corrosion will reduce pipe flow area causing an increase in pressure loss during demand periods. High flows occur in City mains when fire hydrants are accessed. Reduced flow at fire hydrants is a safety concern of the Fire District as well as the City. Staff estimates approximately 2.5 miles of 4" cast iron water mains are in older neighborhoods and in need of replacement. This project replaces approximately 1300 lineal feet per year of older, deficiently sized, deteriorating, water mains.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

As utility lines age it is more cost effective to replace segments rather than trying to do spot repairs. It is also cost efficient to replace deficient wet utilities when reconstructing or resurfacing streets. A majority of the 4" mains mentioned are within older streets in need of pavement maintenance. Replacement of undersized 4" water mains will increase fire flows and improve overall system integrity. Replacement/repair of ageing infrastructure is a goal of City Council.

More reliable water distribution system with reduced risk of emergency repairs. Improve water system capability especially in the area of fire protection. Provide customers with improved pressures and water flows to individual taps. Without the project, existing water mains may inhibit fire fighting efforts and potentially create a back siphonage condition. The 4" water mains are in a condition warranting replacement. Without water main replacement, flows will deteriorate further, insurance rates may increase and the City may be at risk/liability for property damage due to a deficient water system.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No grants have been identified at this time that may be used to support the project.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	City Services Facility
Version of Request:	
Submitting Department/Division:	City Manager's Office
Impacted Departments/Divisions:	Parks/PW
Funding Source(s):	
Capital Projects	Percent
Conservation Trust - Lottery	25%
Wastewater Utility	25%
Water Utility	25%
Total Funding	100%
Department Priority	high

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	6,450,000	-	-	-	-	6,450,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	6,450,000	-	-	-	-	6,450,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	1,000,000	-	-	-	-	1,000,000
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other

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SOUTH VIEW FROM DILLON ROAD

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The CSF is the base of operations for dozens of staff and in some cases their only work space. It must provide adequate space for numerous large vehicles to maneuver, be loaded, worked on and stored. It must also provide efficient access to hundreds of pieces of maintenance and construction equipment, thousands of spare parts and large volumes of materials. The perception shared among staff is that since the CSF will likely serve as home base for the next 30 to 50 years, and perhaps longer, "We better do it right". Program requirements were developed by City staff working in the field who provided the actual numbers for staff, equipment, vehicles, and materials required to be stored on site, these numbers were incorporated into the program design by the design team. There is no superfluous space at the facility. All space is accounted for. Cost allocation methodology is primarily space allocation and workflow.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current facility is old, undersized and creates some safety risks. To address this problem, in 2012 City staff, including Public Works and Parks and Recreation and Open Space Departments analyzed design alternatives and how best to address building lifetime issues, energy savings, workflow, traffic engineering issues, equipment storage, storm drainage and water quality, and flood plain concerns. the new facility will be home base for the next 30-50 years.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project: The City has applied for a DOLA grant to assist in the construction of this project and anticipates receiving approximately \$1,000,000. Operational and maintenance costs should be similar to the current facility. The new facility will be larger, but more efficient, so the cost for the extra space will be offset by energy efficiencies.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Marshall Lake Evaluation
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impacted Department/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	8

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	60,000	-	60,000	-	120,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	60,000	-	60,000	-	120,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project is a periodic evaluation of water quality in the City's three storage reservoirs; Marshall Lake, Harper Lake, and Louisville Reservoir. Periodic sampling is budgeted for future years in order to obtain current water quality data.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
The 2013 and 2014 phases of the study provided a baseline of water quality data in the City's storage reservoirs. The study will assist in determining the most appropriate capital projects to address water treatment plant deficiencies and assist with daily water treatment plant operations. Absence of raw water information would make it more difficult for staff to ensure accurate daily operation, as well as more difficulty planning for future water treatment plant upgrades. No other options are anticipated at this point.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
There are no operational or maintenance costs associated with this project.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Enterprise Resource Planning System
Version of Request:	5-May-14
Submitting Departments/Divisions:	Information Technology
Impacted Departments/Divisions:	IT, All Departments
Funding Source(s):	Percent
Capital Projects	70%
Water Utility	15%
Wastewater Utility	15%
Total Funding	100%
Department Priority	High

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	750,000	500,000	250,000	-	-	1,500,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	750,000	500,000	250,000	-	-	1,500,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	75,000	75,000	75,000	75,000	300,000	-

## Project Location Map, Equipment Identification Photo, or Other

(Map or Photo)

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
Through the IT Strategic Planning process, the City recognized the need to select and implement an enterprise resource planning system (ERP). This system will cover a wide variety of functional areas, including the core financials, a human resource information system, and a community development system.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoffback, or return on investment, has been calculated:  
The City's software tools need to be enhanced to support the level of service that is being expected and to increase staff efficiencies. This request is in alignment with the IT Strategic Plan. The benefits of implementation will be increased staff efficiencies, increased functionalities, and more effective service delivery. An alternative to a City-wide ERP system is each department implementing a best-of-breed approach. This option, although feasible, would limit interconnectivity and communication and require interfaces to be maintained between systems. Keeping existing software would forego the benefits previously discussed.

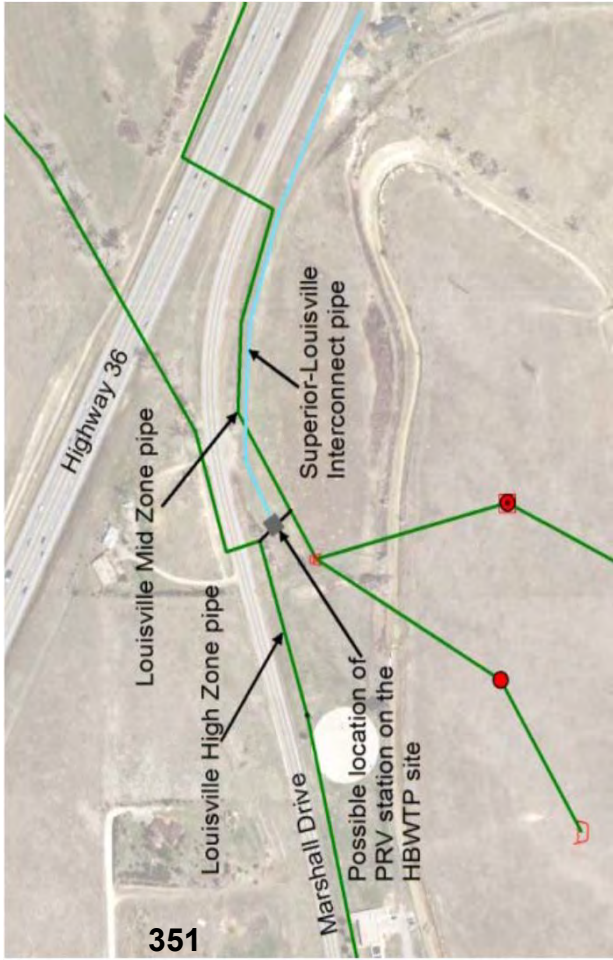
Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Ongoing vendor maintenance and support cost is assessed at the time the contact is written for a set amount of years is paid annually after the first year of support.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Water System Tie-in with Superior
Version of Request:	2014-04-25
Submitting Departments/Division:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	6

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	450,000	-	-	-	-	450,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	450,000	-	-	-	-	450,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	2,000	2,000	2,000	2,000	2,000	8,000	2,500

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 This project includes design and construction of interconnect pipelines and controls between the City of Louisville's and Town of Superior's potable water systems. This provides redundancy and emergency water supply for both municipalities, with all project costs evenly split between the two participants.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
 The interconnect would provide both Louisville and Superior with a redundant treated water supply. This would allow either municipality to take a water treatment plant offline for maintenance, receive emergency water supplies, and potentially result in cost savings from avoiding expansion of the Howard Barry Water Treatment Plant. If future joint services are desired by both municipalities, minor improvements would enable the interconnect to provide Louisville with water to meet peak day demands from Superior's water treatment plant. An alternative to the interconnect is expansion of the Howard Berry Water Treatment Plant, which was estimated to cost around \$6,000,000 in capital expenditure and significantly increased operational costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Costs for this project will be equally split among the two municipalities. Operational and maintenance costs are expected to be minimal and consist of periodic line flushing, as well as valve and meter maintenance.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	NCWCD-Windy Gap Firming Project
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impact Department/Divisions:	Parks & Recreation,
Golf Course	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	2

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	400,000	450,000	-	-	-	850,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	451,000	451,000	451,000	1,353,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	400,000	450,000	451,000	451,000	451,000	2,203,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The Northern Colorado Water Conservancy District's Municipal Subdistrict will be constructing a reservoir for storing Windy Gap water. A storage reservoir will firm up Windy Gap water rights by providing yields during dry periods when Windy Gap does not have direct flows available. The City's participation is projected to provide storage for 9 Windy Gap Units, corresponding to 2,700 acre-feet. The 2015 and 2016 costs cover estimated permitting, project design, and mitigation, with construction currently scheduled to begin in 2017.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The City of Louisville has spent considerable effort securing a reliable water supply to support the City's anticipated build-out. Prior to becoming part of the Northern Colorado Water Conservancy District and the Municipal Subdistrict, the City was entirely dependent on water rights on South Boulder Creek and limited local water storage. Diversification of water supplies provides the City with a backup source in the event of a localized drought, is critical to meeting the City's build-out demands, and provides storage not available locally. The regional, cooperative nature of the project makes it cost-effective and environmentally sensitive, as well as allowing participants to utilize existing transmission infrastructure to meet water demands. If the project is not approved, the City's Windy Gap water will continue to be used, but at an uncertain yield. As build-out approaches, it will be necessary to find additional water rights to supplement the unreliable Windy Gap supply. The additional rights would likely come at the expense of agriculture, and at significantly higher costs. Due to dwindling suitable reservoir sites and cost of permitting for reservoir construction, the City will miss out on obtaining additional storage in the foreseeable future. No other options for firming the Windy Gap water source are anticipated.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

There will be operational and maintenance costs associated with the new reservoir. These costs will be charged similarly to how the City pays for other water it receives from the Northern Colorado Water Conservancy District. Some costs will be allocated based on the City's share in the reservoir and other will be charged based on the amount of water the City draws in a year.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Lucity Asset Management Software
Version of Request:	4/29/2014
Submitting Departments/Divisions:	Public Works - Engineering
Impacted Departments/Divisions:	All
Funding Source(s):	Percent
Capital Projects	25%
Water Utility	25%
Wastewater Utility	25%
Storm Water Utility	25%
Total Funding	100%
Department Priority	

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	50,000	-	-	-	-	50,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	25,000	-	-	-	-	25,000	-
Total Project Costs	75,000	-	-	-	-	75,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	10,000	10,000	10,000	10,000	40,000	-

## Project Location Map, Equipment Identification Photo, or Other

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project represents acquisition and purchase of a new asset management software. The current software is difficult to use, upgrade paths have become dysfunctional, and licensing costs are increasing.

A new software, Lucity, has been selected in coordination of a multi-agency intergovernmental agreement with Lafayette and Estes Park that allows software costs to be split between the three entity's based upon a pro-rata of population.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current software, Cartegraph has increasingly become less functional with updates. The current vendor is pushing clients towards a cloud based solution that is less functional and more expensive.

Lucity represents a very cost effective alternative that was also selected as most value and functionality in demos and due diligence performed by the City, Lafayette, and Estes Park.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

After implementation Lucity (proposed system) annual maintenance costs are expected to be between \$10,000 and \$20,000 per year dependent on the intergovernmental agreement and modules selected for implementation.

Future annual Cartegraph (existing system) costs are estimated to be \$25,000 per year.

Historically, the City has spent between \$5,000 to \$10,000 per year on annual maintenance and support.

(Map or Photo)

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Pressure Reducing Valve/Vault Removal	
Version of Request:	2014 04 14	
Submitting Department/Division:	Public Works - Operations	
Impacted Departments/Divisions:		
Funding Source(s):	Percent	
Water Utility	100%	
Total Funding	100%	
Department Priority	4	

Equipment or Project Costs	Estimated Expenditure Schedule					Five-Year Total	Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019		
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	25,000	-	-	-	-	25,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	25,000	-	-	-	-	25,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

1. Removal of obsolete Pressure reducing valve and vault housing unit. (Via Appia and South Boulder Road)
2. Removal of obsolete Pressure reducing valve and vault housing unit. (Garfield and South Boulder Road)

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This equipment is no longer needed in the present day distribution system. This equipment is in poor condition and restricts fire flows. Failure of this equipment could cause disruption to residents water service.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Sid Copeland WTP Contact Tank Improvement
Version of Request:	2014-04-25
Submitting Departments/Divisions:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	1

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	160,000	80,000	-	-	-	240,000	-
Other Prof Services	-	10,000	-	-	-	10,000	-
Construction	-	2,000,000	-	-	-	2,000,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	160,000	2,090,000	-	-	-	2,250,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project funds replacement or rehabilitation of the tank used for chlorine contact and backup water storage at the Sid Copeland Water Treatment Plant.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The tank has been in operation for over 60 years and is deteriorating due to cracking of tank walls. The 2015 budget includes a rehabilitation alternatives analysis, as well as design of the selected alternative. The 2016 budget funds construction of the selected alternative. If not replaced, the existing tank will continue to deteriorate and in the near future will become structurally unstable. Additionally, the tank could compromise water quality by allowing groundwater infiltration through cracks in the concrete. The Sid Copeland Water Treatment Plant can operate without this tank but at a reduced capacity.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Operational and maintenance costs for the new tank are expected to be similar to that of the existing tank.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	NCWCD Pump Station Variable Drives
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	4

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	115,000	-	-	-	-	115,000	-
Capital Equipment	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>115,000</b>	-	-	-	-	<b>115,000</b>	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 This project includes replacing variable frequency drives and a programmable logic controller for pumps that provide water to Louisville from the Northern Colorado Water Conservancy District's pump station.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
 This project is needed because the variable frequency drives are 18 years old. The manufacturer of the original units is no longer in business and parts are difficult to obtain.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Operation and maintenance is not going to increase from the current expenditure.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Security Upgrades
Version of Request:	4/16/2014
Submitting Department/Division:	Public Works - Water
Impacted Departments/Divisions:	Public Works - Water
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	14

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	10,000	-	-	-	10,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	10,000	-	-	-	10,000	-
Other	-	80,000	-	-	-	80,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	100,000	-	-	-	100,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Secure both plant sites, 2 million gallon Tank, and Eldorado Springs intake structure. Plant sites have chemicals on hand that could be used for nefarious purposes, in quantities that are a hazard to the public. Many different people have access to the sites because of easy access and never changing a lock or pass code, including past employees and contractors.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Securing the plant sites should be a priority in todays world. Chlorine gas is stored on site at both plants in quantities that could be very hazardous to employees and residents of Louisiville. Tampering with equipment could effect equipment and water quality if a vandal were to gain access. Vidoe monitoring, electromagnetic locks, something in place to be a little proactive in case of a planned break in.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

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# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Sid Copeland WTP Pump Station Improvement
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	3

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	200,000	-	-	-	200,000	-
Other Prof Services	-	10,000	-	-	-	10,000	-
Construction	-	2,200,000	-	-	-	2,200,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	2,410,000	-	-	-	2,410,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project includes relocation or rehabilitation of the high zone pump station at the Sid Copeland Water Treatment Plant site.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
An operating arrangement utilizing a tie-in with the Town of Superior and treating more water at the Sid Copeland Water Treatment Plant may differ or eliminate the need to expand the Howard Berry Water Treatment Plant. The existing high zone pump station is critical to this operating arrangement, but the age and possibly the location of the station prevent staff from utilizing the station's full capacity. One alternative considered is replacing high zone pumps in their current location, which probably would not fully solve the pump station reliability issue. The new pump station will utilize the full storage volume of the 3-million-gallon tank and could enable postponing more expensive capital projects.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
The new pump station will probably result in a reduced operational and maintenance cost because it would be reliable.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Louisville Pipeline Condition Assessment
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	5

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	550,000	-	-	-	550,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	550,000	-	-	-	550,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



359

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project includes televising the Louisville Pipeline, which is 9.5 miles long and delivers raw water from South Boulder Creek to Louisville's water treatment plants and reservoirs.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
The Louisville Pipeline conveys majority of the City's water used for potable consumption throughout the year. This pipeline was constructed in the 1950's and had sustained multiple pipe breaks due to corrosion. Corrosion protection was installed in the 1980's, which has virtually eliminated future breaks. However, no comprehensive inspection of this critical pipeline has been performed in the recent past and the pipe's condition is unknown. The project scope includes televising the entire length of the pipeline as well as installing access points to insert and retrieve televising equipment.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
The outcomes of this project will be used to plan future maintenance and replacement projects relating to this line. Maintenance costs are expected to increase because discovery of corrosion cells is likely.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Water Plants Disinfectant Evaluation
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	
Water Utility	Percent
	100%
Total Funding	100%
Department Priority	9

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	100,000	-	-	-	100,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	450,000	-	-	-	450,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	550,000	-	-	-	550,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



360

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project includes evaluation of disinfection chemicals used at the City's two water treatment facilities. Currently, both facilities use gaseous chlorine, which presents safety concerns.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
Water treatment plants use chlorine gas for disinfection of drinking water. Chlorine gas is a cost effective and efficient disinfectant, but presents a safety concern in the event of a leak or spill. Alternate disinfectants could be utilized to eliminate chlorine gas, or if chlorine gas remains, dry scrubbers could be installed to neutralize a chlorine leak, if one was to occur.

This project would evaluate these alternatives, design, and construct the most favorable option. If this project is not pursued, a chlorine leak could be hazardous to operators and surrounding residents.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
It is not possible to determine the maintenance impact because the alternatives selection has not been conducted.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	8 inch Water line upgrade
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	Public Works - Engineering
Public Works - Operations	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	3

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	250,000	-	-	-	250,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	250,000	-	-	-	250,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The project would upgrade the water line into the WWTP from a 4 inch line to an eight inch line. The project would be incorporated into the new plant upgrades from 2015 -2017.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The 8 inch line upgrade would be required during the new plant upgrades to meet pressure requirements and fire codes. The project would also be replacing old infrastructure before emergency repairs are needed. No alternatives were seriously reviewed the city needs to meet its own codes. The line would be replaced during the new plant construction for the most efficient construction costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The funding for the project would come out of the utility fund and the operation and maintenance would be cost neutral.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Solar Power Buyout WTP
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	13

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	216,410	-	-	-	216,410	-
Total Project Costs	-	216,410	-	-	-	216,410	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The lease agreement on solar equipment installed in 2011 at the City's water treatment plants provides for a buyout option after 5 and 10 years. This project includes the purchase of the equipment.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Financial analysis indicates that with current interest rates, exercising the 5-year buyout option is more cost effective than making lease payments for years 6 through 10. The water fund would pay 67% (\$216,410) of the total buyout cost and the wastewater fund, the remaining 33% (\$106,590). One option is continued payment of the lease for years 6 through 10, which is not the most cost effective alternative.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

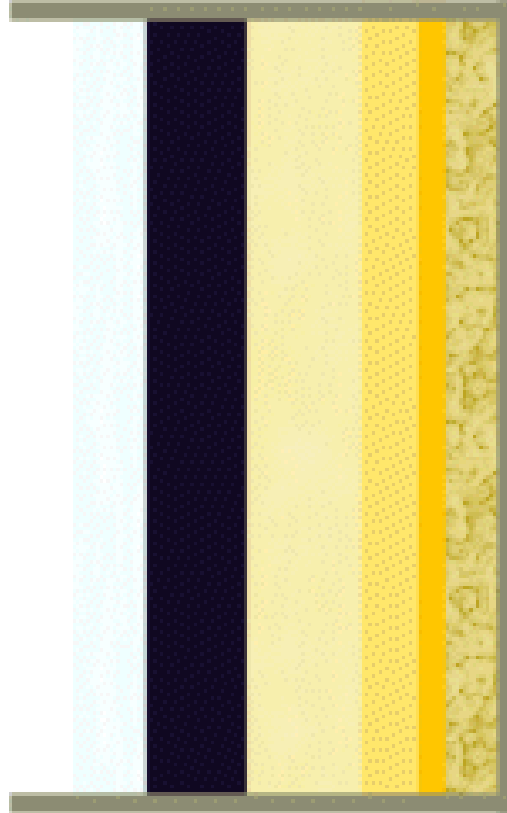
Project Name:	Filter Media replacement at Howard Berry
Version of Request:	4/16/2014
Submitting Departments/Divisions:	Public Works - Water
Impacted Departments/Divisions:	Public Works - Water
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	13

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	20,000	-	-	-	20,000	-
Other Prof Services	-	3,000	-	-	-	3,000	-
Construction	-	87,000	-	-	-	87,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	110,000	-	-	-	110,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other

363



Triple Media Filter

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Filter media replacement at the Howard Berry Water Treatment Plant.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Filter media deteriorates with use until it no longer meets the original specifications. Replacement of the media is required to maintain the Howard Barry Water Treatment Plant in operational condition. Depleted media may allow contaminants to pass through to potable water and will hinder operations by more frequent clogging. May lead to regulatory issues at a later date. May impact water quality to the end users if not done.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

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# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Louisville Lateral Ditch Piping
Version of Request:	2014-04-25
Submitting Departments/Division:	Public Works - Water
Impacted Departments/Divisions:	Parks & Recreation
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	7

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	165,000	165,000	165,000	495,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	165,000	165,000	165,000	495,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 This project includes piping the Louisville Lateral at a rate of approximately 800 feet per year, along the Davidson Mesa.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
 The Louisville Lateral is used to convey water from Marshall Lake to Louisville Reservoir and Harper Lake. The most problematic portion of the Lateral will be piped in 2014. Staff will operate the Lateral during 2015 and 2016 to determine whether additional piping justifies the construction cost. Piping the entire lateral will result in a reliable alternative to a portion of the Louisville Pipeline, eliminate ditch cleaning before running water, protect water quality, and eliminate flooding liability resulting from an open ditch collecting drainage.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Operation and maintenance costs are projected to stay constant. Although maintenance will become easier, the amount of use will increase, offsetting the cost savings.

## Five-Year Capital Improvement Program

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	50,000	-	-	50,000	-
<b>Total Project Costs</b>	-	-	<b>50,000</b>	-	-	<b>50,000</b>	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project or Equipment Description and Justification

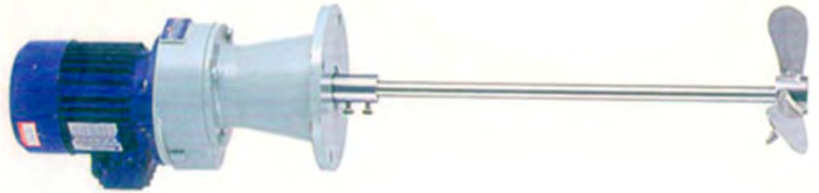
**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

**This project replaces the flash mixer at the Howard Barry Water Treatment Plant.**

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is necessary to replace equipment that has been installed since the facility's construction in 1993. The new mixer is necessary to maintain a reliable facility.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**  
**Maintenance should be reduces compared to existing equipment.**



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	SWSP Transmission Capacity
Version of Request:	2014-04-25
Submitting Department/Division:	Public Works - Water
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	12

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	110,000	-	110,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	1,100,000	-	1,100,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	1,210,000	-	1,210,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The City had originally purchased water resources to supply 2.6 million gallons per day (MGD) from the Northern Colorado Water Conservancy District (NCWCD). A pipeline was constructed to convey that flow from NCWCD's pump station to the Sid Copeland Water Treatment Plant. Louisville later purchased additional water resources for a total flow rate of 4.7 MGD. To utilize the additional water resources, the City needs to upsize the delivery infrastructure.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project will analyze alternatives to conveying more water from NCWCD to the Sid Copeland Water Treatment Plant, as well as design and construct the selected alternative. The most cost-effective alternative will most likely be replacing existing pumps with larger units, or upsizing the pipeline itself.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Maintenance will be comparable to the existing level.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	SBR Ditch Lining
Version of Request:	2014 04 23
Submitting Departments/Division:	Public Works - Engineering
Impacted Departments/Divisions:	Public Works - Operations
Funding Source(s):	Percent
Water Utility	100%
Total Funding	100%
Department Priority	14

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	80,000	80,000	160,000	80,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	80,000	80,000	160,000	80,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project includes installation of a culvert lining system to reinforce four ditch crossings on South Boulder Road.

Culvert 1 (East of Via Appia) Goodhue Ditch  
Culvert 2 (Cottonwood Park) Goodhue Ditch  
Culvert 3 (East of Eisenhower Drive) Davidson Ditch  
Culvert 4 (East of Main Street) Goodhue Ditch

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The four identified culverts are rusting and have developed voids in the bottoms of the pipes. Continued failure may cause the culverts to sag and affect the structural integrity of South Boulder Road. Staff has confirmed that ditch culvert maintenance, under a City Street, is the City's responsibility.

Options considered include the installation of a High Density Polyethylene (HDPE) pipe placed inside existing pipes and the use of an epoxy coating spray liner. The exact treatment used must be agreed to by the Ditch Company.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No grants have been identified at this time that may be used to support the project.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Vehicle Replacement
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	Public Works Operations
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	8

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	64,000	-	-	64,000	-
Total Project Costs	-	-	64,000	-	-	64,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



368

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Equipment Replacement Vehicles:

1. 2017: Skid Steer # 3610 \$39,000
2. 2017: Truck 2 X 4 #3613 \$25,000

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

City vehicles need to be replaced on a timely basis due to normal wear and tear.

Replacement of vehicles will keep the plant fleet in good operating condition with less break downs, better fuel efficiency, and less costly repair maintenance needed. If not replaced on a timely basis more emergency repairs and replacement will be needed in the future.

Alternatives would be to replace vehicles on a longer basis, this could be done on vehicles without histories of repair and maintenance issues. As the replace time frame approaches reassess the vehicle's condition and only replace vehicles in need. Some areas of concern would be increased emergency repairs and replacements and having a back log of capital items all coming due in 1 or 2 years with this approach.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Operational and maintenance cost will be cost neutral, there will be similar cost in the replacement unit.

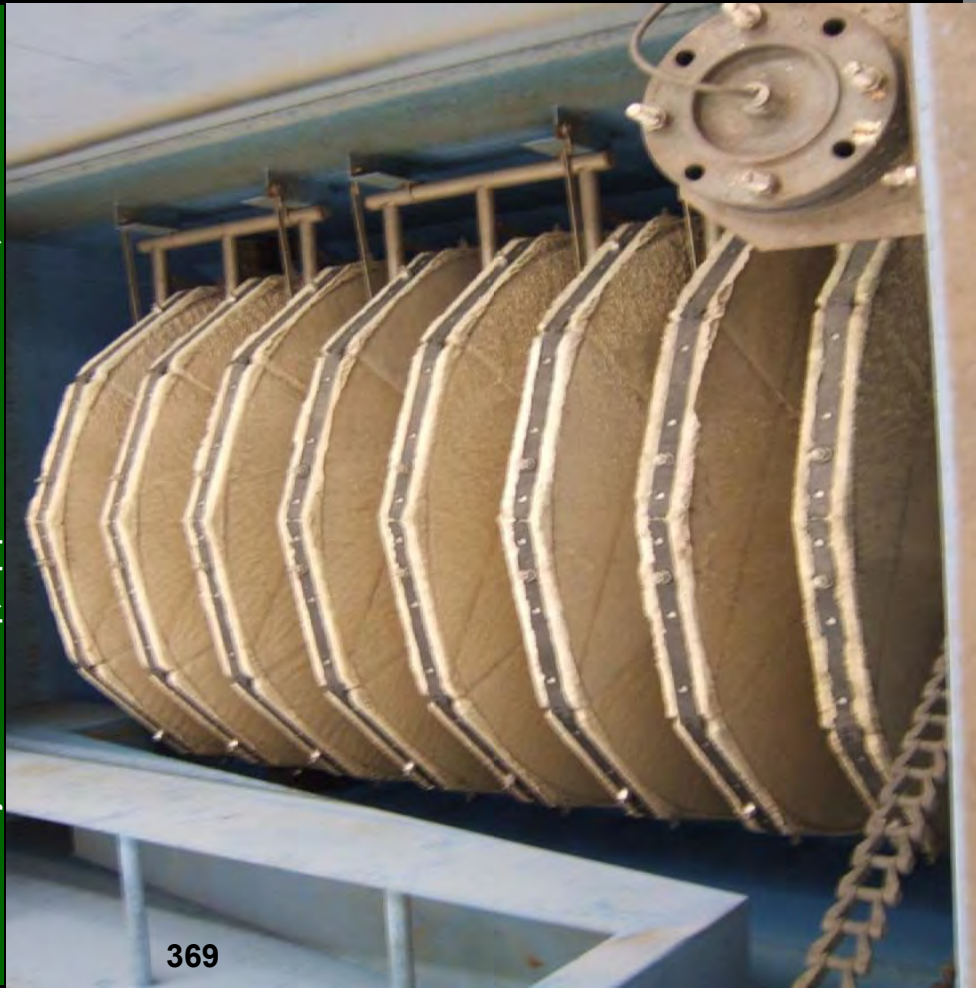


## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name: <b>Reuse System Replacement Equipment</b>	
Version of Request: <b>140416</b>	
Submitting Department/Division: <b>Public Works - Wastewater</b>	
Impacted Departments/Divisions:	
Funding Source(s):	Percent
<b>Wastewater Utility</b>	<b>100%</b>
Total Funding	<b>100%</b>
Department Priority	<b>7</b>

Equipment or Project Costs	Estimated Expenditure Schedule					Five-Year Total	Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019		
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	95,000	-	15,000	-	110,000	-
<b>Total Project Costs</b>	-	<b>95,000</b>	-	<b>15,000</b>	-	<b>110,000</b>	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Reuse System Replacement Equipment :

1. 2016: 4 inch Magnetic flow meter \$5,000
2. 2016: 2-Discharge Pumps \$45,000
3. 2016: 2-Backwash Pumps \$30,000
4. 2016: 2-Chlorine Feed Pumps \$15,000
5. 2018: 12 inch Magnetic flow meter \$15,000

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

For the continued and seamless operation of the reuse plant aging equipment needs to be replaced on a scheduled basis before mechanical failure. The existing equipment is in the 10 plus years old range and is approaching the end of its useful life.

Reuse equipment replacement is needed for the continued efficient and reliable plant operation. The consequences of not replacing on a timely manner is a mechanical failure which could lead to a shortage of irrigation water to City parks requiring costly replacement of sod or other re-vegetation processes.

Alternatives to replacing on schedules basis would be replacing pumps/equipment 1 or 2 at a time to spread out the cost over a longer period of time. Pros get more life out of the equipment. The con is higher preventive maintenance costs on older equipment and the increased changes of mechanical failures needing emergency repairs/replacement.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Replacement equipment maintenance cost would be cost neutral.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Sewer Utility Line Replacement
Version of Request:	2014 04 24
Submitting Department/Division:	Public Works - Engineering
Impacted Department/Divisions:	Public Works - Operations
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	7

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	300,000	315,000	330,000	350,000	365,000	1,660,000	2,100,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	300,000	315,000	330,000	350,000	365,000	1,660,000	2,100,000
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other

SANITARY LINE REPLACEMENT PROGRAM 2015-2019  
REPLACE 6" MAINS (~1500LF/YEAR)



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The City maintains over 90 miles of sanitary sewer mains manufactured of Polyvinyl Chloride (PVC), Vitrified Clay (VCP) and Concrete Pipe. Sanitary sewer pipe that requires a high level of maintenance is 6" VCP and Concrete installed in the 1950's as part of Louisville Sanitons District pipe network in older neighborhoods. Staff estimates approximately 3.4 miles of sewer mains are in the older neighborhoods, in need of replacement. This project replaces approximately 1500 lineal feet per year of older, deficiently sized, deteriorating, poorly constructed sanitary sewer mains.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Sanitary sewer mains installed prior to the mid 70's were constructed with pipe material called vitrified clay and concrete. Today sewer mains are constructed of PVC, a plastic material that have water tight joints. VCP is brittle and has significantly less reliable joints which are more prone to root intrusion as compared to PVC. Tree roots are a major source of sewer blockages if lines are not frequently cleaned with high pressure jet equipment. Increased cost due to frequent maintenance and the potential for sewer line backups and subsequent property damage are reasons for sewer main replacement. Replacement of existing ageing infrastructure is a City Council Goal that ensures quality service to the residents of Louisville.

Reduce or eliminate failures in older, unreliable sewer mains and reduce maintenance costs. Without the requested project, staff will continue to provide a high level of maintenance for these facilities and react to sewer line failures.

As an alternative, upgrading the sanitary sewer main using a PVC liner was considered however several older mains were poorly constructed (longitudinal grades are inconsistent - sags). Lining an existing older VCP clay line is PVC liner is not necessarily less expensive compared to complete replacement.

Another alternative would continue staff efforts without the replacement project. The City would pay the increased cost for maintenance and be at risk/liable for property damage in case of failure.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No grants have been identified at this time that may be used to support the project.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Sewer Main Video
Version of Request:	2014 04 14
Submitting Departments/Division:	Public Works - Operations
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	3

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	25,000	25,000	25,000	25,000	25,000	125,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	25,000	25,000	25,000	25,000	25,000	125,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested: This project represents performing video inspection of sewer lines in various areas of the City to maintain awareness of the condition of the sanitary sewer system.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated: Enables staff to identify problem areas within the system and assign maintenance schedules or prioritize replacement of problem areas.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	City Services Facility
Version of Request:	
Submitting Department/Division:	City Manager's Office
Impacted Departments/Divisions:	Parks/PW
Funding Source(s):	
Capital Projects	Percent
Conservation Trust - Lottery	25%
Wastewater Utility	25%
Water Utility	25%
Total Funding	100%
Department Priority	high

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	6,450,000	-	-	-	-	6,450,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	6,450,000	-	-	-	-	6,450,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	1,000,000	-	-	-	-	1,000,000
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



SOUTH VIEW FROM DILLON ROAD

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The CSF is the base of operations for dozens of staff and in some cases their only work space. It must provide adequate space for numerous large vehicles to maneuver, be loaded, worked on and stored. It must also provide efficient access to hundreds of pieces of maintenance and construction equipment, thousands of spare parts and large volumes of materials. The perception shared among staff is that since the CSF will likely serve as home base for the next 30 to 50 years, and perhaps longer, "We better do it right". Program requirements were developed by City staff working in the field who provided the actual numbers for staff, equipment, vehicles, and materials required to be stored on site, these numbers were incorporated into the program design by the design team. There is no superfluous space at the facility. All space is accounted for. Cost allocation methodology is primarily space allocation and workflow.

Please describe why this project is needed, how it support City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current facility is old, undersized and creates some safety risks. To address this problem, in 2012 City staff, including Public Works and Parks and Recreation and Open Space Departments analyzed design alternatives and how best to address building lifetime issues, energy savings, workflow, traffic engineering issues, equipment storage, storm drainage and water quality, and flood plain concerns. the new facility will be home base for the next 30-50 years.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project: The City has applied for a DOLA grant to assist in the construction of this project and anticipates receiving approximately \$1,000,000. Operational and maintenance costs should be similar to the current facility. The new facility will be larger, but more efficient, so the cost for the extra space will be offset by energy efficiencies.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Enterprise Resource Planning System	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Version of Request:	5-May-14							
Submitting Departments/Division:	Information Technology							
Impacted Departments/Divisions:	IT, All Departments							
Funding Source(s):		Percent						
Capital Projects		70%						
Water Utility		15%						
Wastewater Utility		15%						
Total Funding								
Department Priority								
Equipment or Project Costs								
Land Acquisition								
Design & Engineering								
Other Prof Services								
Construction								
Other								
Capital Equipment								
Total Project Costs								
Grant(s) or Other								
Project Revenue								
Impact to Annual								
Maint/Op Costs								

Project Location Map, Equipment Identification Photo, or Other	Project or Equipment Description and Justification
<div>(Map or Photo)</div>	<p>Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:</p> <p>Through the IT Strategic Planning process, the City recognized the need to select and implement an enterprise resource planning system (ERP). This system will cover a wide variety of functional areas, including the core financials, a human resource information system, and a community development system.</p> <p>Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoffback, or return on investment, has been calculated:</p> <p>The City's software tools need to be enhanced to support the level of service that is being expected and to increase staff efficiencies. This request is in alignment with the IT Strategic Plan. The benefits of implementation will be increased staff efficiencies, increased functionalities, and more effective service delivery. An alternative to a City-wide ERP system is each department implementing a best-of-breed approach. This option, although feasible, would limit interconnectivity and communication and require interfaces to be maintained between systems. Keeping existing software would forego the benefits previously discussed.</p> <p>Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:</p> <p>Ongoing vendor maintenance and support cost is assessed at the time the contact is written for a set amount of years is paid annually after the first year of support.</p>

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	HWY 42 to WWTP Sewer Improvements
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	Public Works - Engineering
Public Works - Operations	
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	2

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	550,000	-	-	-	550,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	550,000	-	-	-	550,000
Grant(s) or Other						
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The upgrade of sewer line interceptor from HWY 42 into the WWTP.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The project would replace 3-aging sewer line coming into the WWTP with 1-24 inch sewer line. The project is needed to ensure sufficient sizing of the sewer line along with adjusting the hydraulic profile to prevent solids and materials from dropping out in the sewer line causing blockage of sewage leading to a sanitary sewer over flow. The project would be incorporated into the WWTP construction upgrades in the years 2015 - 2017 for the most efficient construction costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The funding would come out of the Wastewater Utility fund the operation and maintenance would be cost neutral.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	WWTP Upgrade
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	1

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	800,000	800,000	80,000	-	-	1,680,000	-
Construction	10,000,000	10,000,000	1,000,000	-	-	21,000,000	-
Other	65,000	-	-	-	-	65,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	10,865,000	10,800,000	1,080,000	-	-	22,745,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	115,000	115,000	115,000	345,000	-

## Project Location Map, Equipment Identification Photo, or Other



375

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

WWTP plant upgrades: Design started in 2013 and continued in 2014 with start of construction in 2015. The project includes new headworks facility, new secondary system, pump facilities, shop and UV disinfection. Also, the 8 inch water line and the 24 inch sewer line projects would be under construction to save construction and mobilization costs.

2015: Documentation and bidding process \$50,000.

2015: Planning and Construction management \$800,000.

2015: Construction \$10,000,000.

2015: Design review \$15,000.

2016: Planning and Construction management \$800,000.

2016: Construction \$10,000,000.

2017: Planning and Construction Management \$80,000.

2017 Construction \$1,000,000.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

In October 2011 the City's WWTP permit was renewed with an ammonia compliance schedule. The first milestone of the compliance schedule was to hire a professional engineering firms to determine the WWTP's needs for capital improvements 2012-2013. The study identified aging infrastructure needs as well as lack of redundancies of treatment trains require under the State of Colorado's design criteria along with meeting present and future permit standards. The City started planning and design of the new facility in 2013 and continued into 2014 with construction to start in 2015. The projects needs to be completed before July 31, 2017 to comply with the CDPHE compliance order. If the project is not completed the City could face enforcement actions and or fines.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project:

**Additional power requirement could cost an additional \$115,000 per year.**

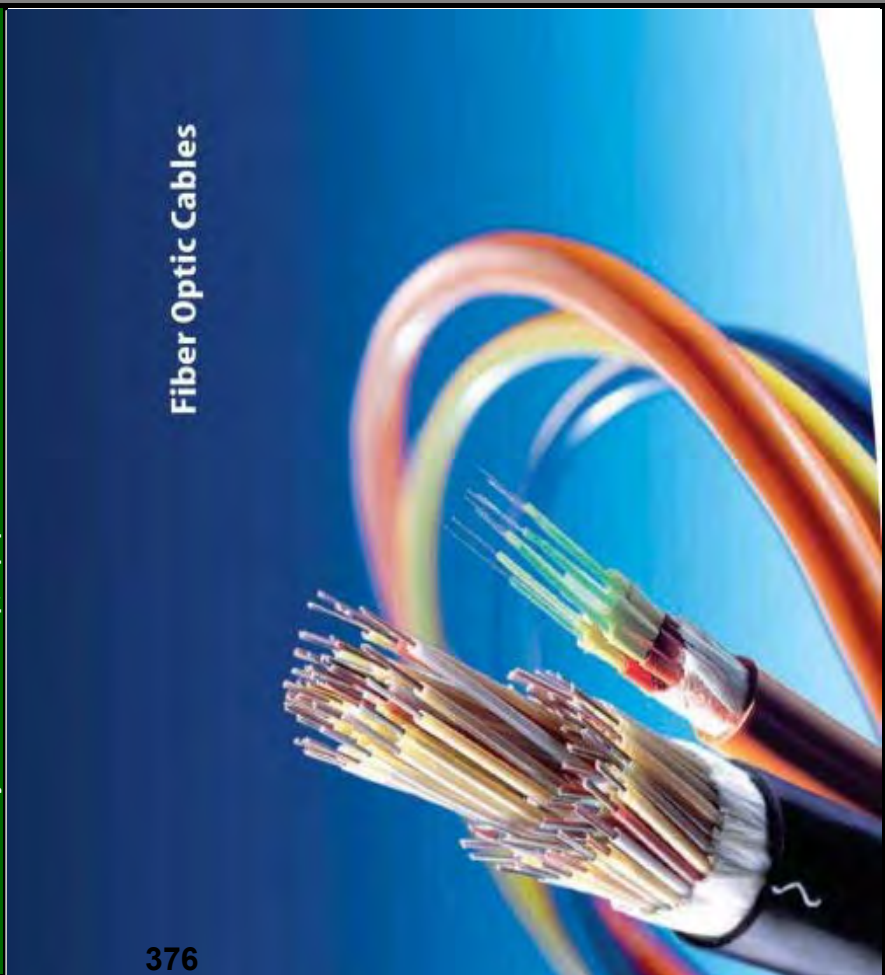


## Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	Relocate fiber to WWTP
Version of Request:	16-Apr-14
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	Public Works & IT
Funding Source(s):	Percent
Capital Projects	100%
Total Funding	100%
Department Priority	Medium

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	-	50,000	-	-	-	50,000
Total Project Costs	-	50,000	-	-	-	50,000
Grant(s) or Other						
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

The City fiber connection for the Waste Water Treatment Plant runs through the current City Shops. If the City abandons the current City Shops when Public Works moves into the new facility in 2015, IT will need to relocate the fiber and create a new run into the Waste Water Treatment Plant.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is needed if the City intends to sell the current City Shops facility.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
The project would be a 1x relocate with no ongoing maintenance cost.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Lucity Asset Management Software	
Version of Request:	4/29/2014	
Submitting Departments/Division:	Public Works - Engineering	
Impacted Departments/Divisions:	All	
Funding Source(s):	Percent	
Capital Projects	25%	
Water Utility	25%	
Wastewater Utility	25%	
Storm Water Utility	25%	
Total Funding		
Department Priority	100%	

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	50,000	-	-	-	-	50,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	25,000	-	-	-	-	25,000	-
Total Project Costs	75,000	-	-	-	-	75,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	10,000	10,000	10,000	10,000	40,000	-

## Project Location Map, Equipment Identification Photo, or Other

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project represents acquisition and purchase of a new asset management software. The current software is difficult to use, upgrade paths have become dysfunctional, and licensing costs are increasing.

A new software, Lucity, has been selected in coordination of a multi-agency intergovernmental agreement with Lafayette and Estes Park that allows software costs to be split between the three entity's based upon a pro-rata of population.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current software, Cartegraph has increasingly become less functional with updates. The current vendor is pushing clients towards a cloud based solution that is less functional and more expensive.

Lucity represents a very cost effective alternative that was also selected as most value and functionality in demos and due diligence performed by the City, Lafayette, and Estes Park.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

After implementation Lucity (proposed system) annual maintenance costs are expected to be between \$10,000 and \$20,000 per year dependent on the intergovernmental agreement and modules selected for implementation.

Future annual Cartegraph (existing system) costs are estimated to be \$25,000 per year.

Historically, the City has spent between \$5,000 to \$10,000 per year on annual maintenance and support.

(Map or Photo)



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Solar Power Equipment Lease Buyout
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	Public Works - Facilities
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	10

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	106,590	-	-	-	106,590	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	106,590	-	-	-	106,590	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	450	450	450	450	450	2,250	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The solar equipment lease installed in 2011 at the City's wastewater plant provides for buyout options at 5 and 10 years.

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Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Financial analysis indicates in today's interest rate environment exercising the 5 year buyout option is more cost effective than making lease payments for years 6 through 10 . The lowest cost is at 5 year instead of 10 years.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

The solar power provides approximately 6% of the energy used at the wastewater plant with minimal operational cost. In 2013 \$450 spent on panel replacement.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Roof Replacement
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	5

Equipment or Project Costs	Estimated Expenditure Schedule					Five-Year Total	Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019		
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	50,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
<b>Total Project Costs</b>	-	<b>50,000</b>	-	-	-	<b>50,000</b>	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

2016: Replacement of the membrane roofing on East and West Blower Rooms, Laboratory Building, and Centrifuge Building. Also the repair of the decking on the blower building.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The membrane roofs are design for approximately 20 years, all 3 roofs are over 20 years old and have cracked membrane material. This project will be incorporated into the new wastewater plant upgrade to save on mobilization costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Operational and maintenance cost will be cost neutral.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Miscellaneous Equipment Replacement
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Department/Divisions:	
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	6

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	6,000	5,000	-	175,000	186,000	-
Total Project Costs	-	6,000	5,000	-	175,000	186,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

#### Miscellaneous Equipment Replacement

1. 2016: Centrifuge Crane \$6,000
2. 2017: Centrate Pump \$5,000
3. 2019: Drum thickener \$150,000
4. 2019: Drum Thickener Polymer system: \$20,000
5. 2019: Booster pump Drum Thickener: \$5,000

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

To continue the efficient plant operation aging equipment needs to be replaced on a schedule basis.

Replacement of equipment on a scheduled basis will prevent emergency break downs requiring costly repairs and operator overtime. Also many seemingly minor pieces of equipment supports the operation of major equipment and processes without these plant operation could be harmed.

Alternatives to replacing equipment on a scheduled would be for the City to spread the cost of equipment replacement over a longer period of time. Pros get more life out of the equipment. The con is higher preventive maintenance costs on older equipment and the increased changes of mechanical failures needing emergency repairs/replacement.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Replacement equipment maintenance cost would be cost neutral, the equipment is used now and into the future.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Laboratory Equipment
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	9

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	11,900	-	-	11,900	-
Total Project Costs	-	-	11,900	-	-	11,900	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

1. 2017: Replacement of the Wastewater plant deionization unit for the production of laboratory grade water use in wastewater plants laboratory.

2. 2017: Refrigerated Sampler

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Laboratory equipment needs to be replaced on a periodic basis due to normal ware of equipment and replacement parts become obsolete and expensive. With replacement the laboratory would have continued laboratory grade water that has no detectable concentrations of compounds or elements that are to be analyzed for. The consequence are that plant samples could contain undesirable compounds due to the use of non-laboratory grade water.

As an alternative the lab could purchase deionized water however this is costly and reagent grade water degrades and has a short shelf life.

The refrigerated sampler would be used in collecting industrial user and collection basin samples to ensure the WWTP process is protected from illicit dischargers.

Alternatives would be to continue using older samplers until no longer functional.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Operational and maintenance cost will be cost neutral, there will be similar cost in the replacement units.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	WWTP Lagoon Sludge Removal
Version of Request:	140416
Submitting Department/Division:	Public Works - Wastewater
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	4

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	120,000	-	-	120,000	-
Total Project Costs	-	-	120,000	-	-	120,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The project includes removing of accumulated sludge in the lagoon from run off from WWTP's biosolids pad, backwash water from reuse plant and sludge from influent flow during mechanical plant maintenance.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The lagoon is used for run off from the plant biosolids drying pad along with influent flows used during plant maintenance. The lagoon was last cleaned in 2002 and has an accumulation of material to be removed before potential odor issues become problematic.

The cleaning is timed to begin after the next plant upgrade and afterwards will not be needed for future influent bypass and can be decommissioned. The benefits are the avoidance of potential odor associated with a lagoon full of solids and the consequences are the odors for not removing material on a timely basis.

The benefits of the project are the wwtp will be avoiding a potential odor issue. The delay of the cleaning could lead to future odor issue. The cleaning should be timed for the end of the next plant upgrade so that once the lagoon is cleaned it can be completely decommissioned as required by EPA 503 regulations.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

No maintenance cost associated with decommission of the lagoon.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Reuse Water Line Expansion
Version of Request:	1-Apr-14
Submitting Departments/Division:	Parks & Recreation
Impacted Departments/Divisions:	Parks & Recreation, PW
Funding Source(s):	Percent
Wastewater Utility	100%
Total Funding	100%
Department Priority	51

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	5,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	50,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	-	-	-	-	-	55,000
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

### Reuse Water Line Expansion

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Currently the Waste Water Treatment Plant supplies reuse water for Coal Creek Golf Course, The Sports Complex, Miners Field, and Community Park. By installing additional water lines to carry reuse water, the City could reduce the use of potable water at park sites.

The main benefit for expanding the reuse water lines is the ability to reduce the use of potable water on landscapes. For example, a relatively inexpensive candidate for this conversion could be Meadows Park. Coal Creek Golf Course's irrigation mainline is relatively close to Meadows Park. A water line could be installed to connect the two mainlines which would allow reuse water to flow into Meadow's irrigation main line. Further investigation would still need to occur to evaluate the additional flow requirements on Coal Creek's pump station but in this example, if it is possible, this has the potential to reduce the City's annual potable water needs by 2,000,000 gallons.

With the Waste Water Treatment Plant, the City has the potential to decrease its reliance on the use of potable water for irrigating landscapes. Cost for conversions could be expensive and are directly related to how close the park site is to a reuse water line. Other park sites that have been discussed for conversion are: Cemetery, Dutch Creek Park 1 and 2, Heritage Park and Heritage Outlets.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project. It is possible that annual maintenance costs could be absorbed by potable water savings.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	North Drainage Underpass
Version of Request:	2014 TO 17
Submitting Department/Division:	Public Works - Engineering
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Storm Water Utility	75%
Capital Projects	25%
Total Funding	100%
Department Priority	14

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	500,000	-	-	-	500,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	-	500,000	-	-	-	500,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
The 2014 Budget included \$1,000,000 for design and construction of the drainage improvements and a pedestrian underpass below the BNSF railroad west of the Steel Ranch Subdivision. This is a joint project with the City, Takoda Metro District, and Urban Drainage and Flood Control District. The Takoda Metro District has contributed \$250,000. BNSF has stated that a box culvert is not acceptable for both pedestrians and drainage and that a bridge structure is required. A bridge structure is more expensive than the box culvert on which the original cost estimate was based. Staff will continue to work with a consultant and BSNF to refine the design and costs.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
As part of the Steel Ranch residential development project, an extensive trail system is being implemented that will fill in the gap between Louisville's northern trail system, the trails at North End and onward to Waneka Lake and the Coal Creek Trail. This underpass is a critical piece to connect all of these trails and create an extensive regional trail system. Additionally, the current storm water conveyance system is insufficient for major storm events and is in need of evaluation and improvement. The project will include a master planned drainage crossing as well as a pedestrian crossing. The drainage portion of the crossing was planned in the Outfall Systems Planning for the Bullhead Gulch Watershed completed in June of 1992.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
Additional funding will be needed for this project. Staff will pursue grants from entities such as Great Outdoors Colorado.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Storm Sewer Detention Pond Maintenance	
Version of Request:	2014 04 15	
Submitting Departments/Division:	Public Works - Engineering	
Impacted Departments/Divisions:	Public Works - Operations	
Funding Source(s):	Percent	
Storm Water Utility	100%	
Total Funding	100%	
Department Priority	10	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	10,000	10,000	10,000	10,000	10,000	50,000
Other Prof Services	-	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	110,000	110,000	110,000	110,000	110,000	550,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



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## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project will rehabilitate existing detention ponds and storm sewers owned by the City to improve their storm water detention and drainage efficiency. The work will include verifying the existing volume of the ponds still meets the design volume and if not removing silt, debris or reconstructing the embankments to ensure design volume is met. The rehabilitation work would also include replacing damaged concrete lined channels; removing trees which have damaged existing concrete channels; removal of trees and shrubs that are adjacent to existing drainage structures; repairing earthen slopes which have eroded over time or the replacement of drainage outlet structures. The work will also include replacement of degraded storm sewers.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payoff, or return on investment, has been calculated:

Many of the City owned detention ponds were constructed over twenty years ago and are located on lands also designated as Open Space and Parks. Over the years embankment slopes have eroded or settled which impacts the design volume of the pond. Also, trees, shrubs and grasses which have grown adjacent to the ponds' low flow channels and flared end sections for culverts have damaged the drainage structures. Also, falling leaves from the existing trees and shrubs eventually find their way to the pond's outlet structure and clogs the grated inlets of the outlet structure. This led to additional maintenance by our City crews to remove the debris from the clogged inlet. Additionally, during steady or heavy rain events adjacent residents have called the City Shops concerned about the rising water levels at the ponds outlet structures. The existing storm sewers have also been compromised by trees, erosion and settling and need to be corrected.

This project would reduce the maintenance effort by improving the efficiency of the detention ponds and storm sewers and ensuring the ponds hold the design volume of storm water during extreme weather events.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

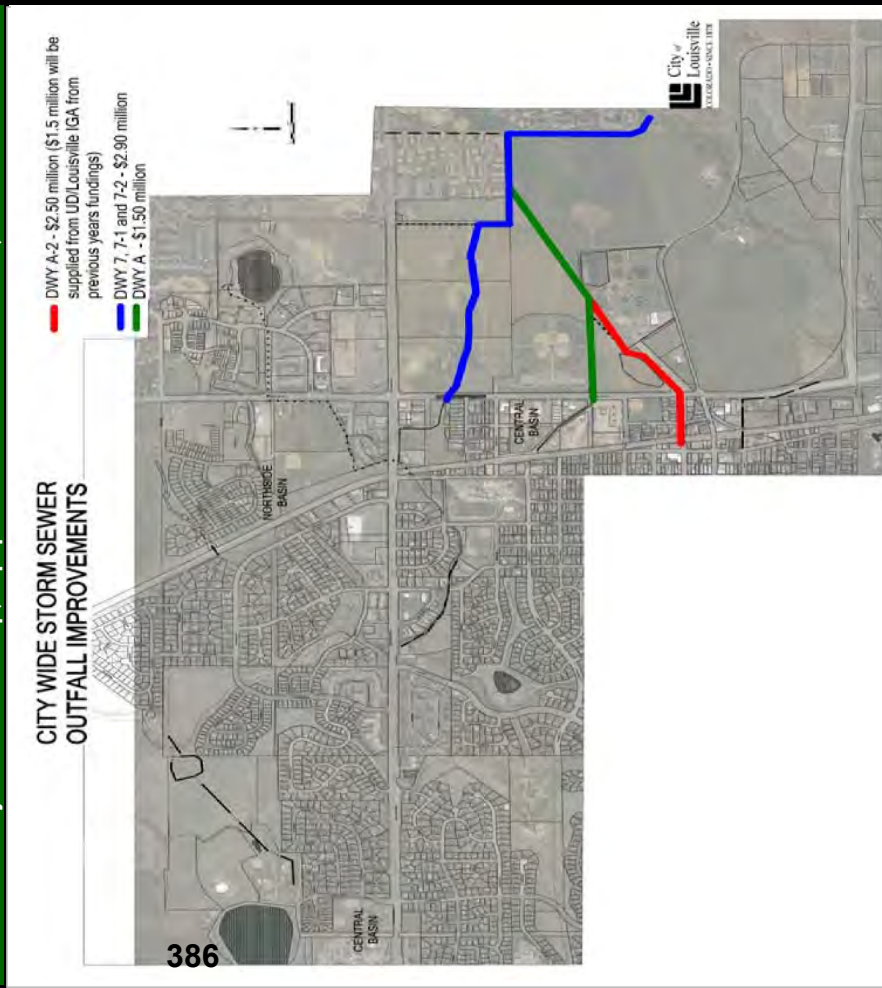
No grants have been identified at this time that may be used to support the project. Ongoing operational and maintenance will be completed by the operations division.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	City Wide Storm Sewer Outfall Improvements	
Version of Request:	2014 04 23	
Submitting Departments/Division:	Public Works - Engineering	
Impacted Departments/Divisions:	Public Works - Engineering	
Funding Source(s):	Percent	
Storm Water Utility	100%	
Total Funding	100%	
Department Priority	9	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	575,100	575,100	575,100	575,100	575,100	2,875,500
Other	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-
Total Project Costs	575,100	575,100	575,100	575,100	575,100	2,875,500
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-

Project Location Map, Equipment Identification Photo, or Other



Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
The project will improve drainage throughout the City by constructing improvements To reduce flooding and improve drainage conveyance. The improvements will be based on the master outfall system plans that have been completed for the City.

Design is currently underway and will be completed in 2014 with construction beginning at the end of 2014 or beginning of 2015.  
2015-2016 - Construction of Drainageway A-2, and portions of Drainageways 7, 7-1, A, and 7-2 as shown.

The estimated design and construction costs for the project are \$7 million. Funding will come from the Storm Water Utility via a bond.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
This project will reduce flooding and install master planned storm sewer improvements identified in the Outfall Systems Plans that have been created for the City.

The benefits will be installing master planned storm sewer outfall improvements so the current City storm drainage system will have a constructed outfall into Coal Creel. It will also benefit the City by reducing the floodplain in certain areas like downtown.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
The project will be funded through the issuance of a utility bond in 2015. Maintenance of the proposed project will be completed by Urban Drainage and Flood Control District with coordination through City Staff.



# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Lucity Asset Management Software	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Version of Request:	4/29/2014							
Submitting Departments/Division:	Public Works - Engineering							
Impacted Departments/Divisions:	All							
Funding Source(s):		Percent						
Capital Projects		25%						
Water Utility		25%						
Wastewater Utility		25%						
Storm Water Utility		25%						
Total Funding		100%						
Department Priority								

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	50,000	-	-	-	-	50,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	25,000	-	-	-	-	25,000	-
Total Project Costs	75,000	-	-	-	-	75,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	10,000	10,000	10,000	10,000	40,000	-

## Project Location Map, Equipment Identification Photo, or Other

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
This project represents acquisition and purchase of a new asset management software. The current software is difficult to use, upgrade paths have become dysfunctional, and licensing costs are increasing.

A new software, Lucity, has been selected in coordination of a multi-agency intergovernmental agreement with Lafayette and Estes Park that allows software costs to be split between the three entity's based upon a pro-rata of population.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The current software, Cartegraph has increasingly become less functional with updates. The current vendor is pushing clients towards a cloud based solution that is less functional and more expensive.

Lucity represents a very cost effective alternative that was also selected as most value and functionality in demos and due diligence performed by the City, Lafayette, and Estes Park.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

After implementation Lucity (proposed system) annual maintenance costs are expected to be between \$10,000 and \$20,000 per year dependent on the intergovernmental agreement and modules selected for implementation.

Future annual Cartegraph (existing system) costs are estimated to be \$25,000 per year.

Historically, the City has spent between \$5,000 to \$10,000 per year on annual maintenance and support.

(Map or Photo)



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Golf Course Maintenance Equipment
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Golf Course
Funding Source(s):	Percent
Golf Course	100%
Total Funding	100%
Department Priority	1

Equipment or Project Costs	Estimated Expenditure Schedule						Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	750,000	-	-	-	-	750,000	-
Total Project Costs	750,000	-	-	-	-	750,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 Purchase necessary equipment to maintain Coal Creek Golf Course to include but not limited to: greens mowers, tee mowers, fairway mowers, bunker rake, rough mowers, cultivation equipment, tractors and utility vehicles.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
 Equipment is necessary to maintain the golf course. Life expectancies will be developed for each piece of equipment to ensure quality of the golf course and maintain revenues while allowing for reasonable trade value.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Weekly, monthly and annual maintenance will be included in the operational budget and records will be kept per each event.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Golf Course Technology
Version of Request:	15-Apr-14
Submitting Department/Division:	Information Technology
Impacted Departments/Divisions:	Parks/Rec & IT
Funding Source(s):	Percent
Golf Course	100%
Total Funding	100%
Department Priority	HIGH

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	50,000	-	-	-	10,000	60,000	-
Total Project Costs	50,000	-	-	-	10,000	60,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-	-
Maint/Op Costs	-	5,000	5,000	5,000	5,000	20,000	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

In order to open the Coal Creek Golf Course (CCGC) in Spring 2015, IT and Parks & Recreation will need to make technical infrastructure investments in wired and wireless networking for both phone and data, WIFI, Golf Management software for scheduling and point-of-sale, and possibly workstation equipment for staff. Estimates also include connecting the Golf Maintenance Shops to the City network. Year 5 (2019) includes hardware refresh funding on a 4 year replacement cycle.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is needed to support the City in taking over management of the CCGC and adding a new network node to the City network.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.: Based on this investment in technology, CCGC will be capable of generating revenue when the course opens in Spring 2015 and maintaining day-to-day operations. Ongoing maintenance costs associated are for software and hardware maintenance and support, typically 15-18% of the initial investment annually.

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

## Project or Equipment Identification

Project Name:	Perimeter Fencing
Version of Request:	4/1/2014
Submitting Departments/Divisions:	Parks & Recreation
Impacted Departments/Divisions:	Golf Course
Funding Source(s):	Percent
Golf Course	100%
Total Funding	100%
Department Priority	5

## Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	15,000	-	-	-	-	15,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	15,000	-	-	-	-	15,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



390

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
Additional fencing installation around golf course to delineate golf course property from trail and open space and replace fence along highway 36 to match existing fencing on golf course.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Will help to deter trespassers during open play and delineate the golf course property from the trail and open space. Fencing to be installed in numerous locations. Fence along highway 36 delapidated. Presently there is no fencing in the proposed area.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Ongoing maintenance will consist of rail replacement as necessary.

## Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	Golf Course Start Up
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Golf Course
Funding Source(s):	
Capital Projects	Percent
	100%
Total Funding	100%
Department Priority	2

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	250,000	-	-	-	-	250,000
Capital Equipment	-	-	-	-	-	-
Total Project Costs	250,000	-	-	-	-	250,000
Grant(s) or Other						
Project Revenue	-	-	-	-	-	-
Impact to Annual						
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

**Start up costs associated with bringing Coal Creek Golf Course operational in 2015.**

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Stocking of the pro shop and other amenities associated with the golf course during operational start up. Budget is to be determined.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Once operational revenue will sustain the inventory levels.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	CCGC Identity Package
Version of Request:	1-Apr-14
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Golf Course
Funding Source(s):	Percent
Golf Course	100%
Total Funding	100%
Department Priority	13

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	8,000	-	-	-	-	8,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	60,000	-	-	-	-	60,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	68,000	-	-	-	-	68,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	1,200	1,200	1,200	1,200	4,800	1,200

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

The requested funding is to implement a themed identity package for the Coal Creek Golf Course.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

With the departure of Western Golf Properties from the Golf Course and with the newly formed Golf Enterprise Division, there is a need for the City to establish a new identity (branding) for the Golf Course. Branding and marketing efforts are a key to profitability and sustainability. The Identity Package will reflect the mining industry for which Coal Creek gets it's name along with names for holes on the course. Elements may include entry feature(s) yardage/tee markers, water stations, score cards and other items as appropriate.

An alternative would be to continue to utilize the existing identity which unfortunately comes with a risk to the investment the City has already made in to restoring the course.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Funding to implement the project is anticipated to come from the Capital Projects fund. On-going maintenance, once purchased, will be covered in the annual operating budget for Coal Creek Golf Course.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

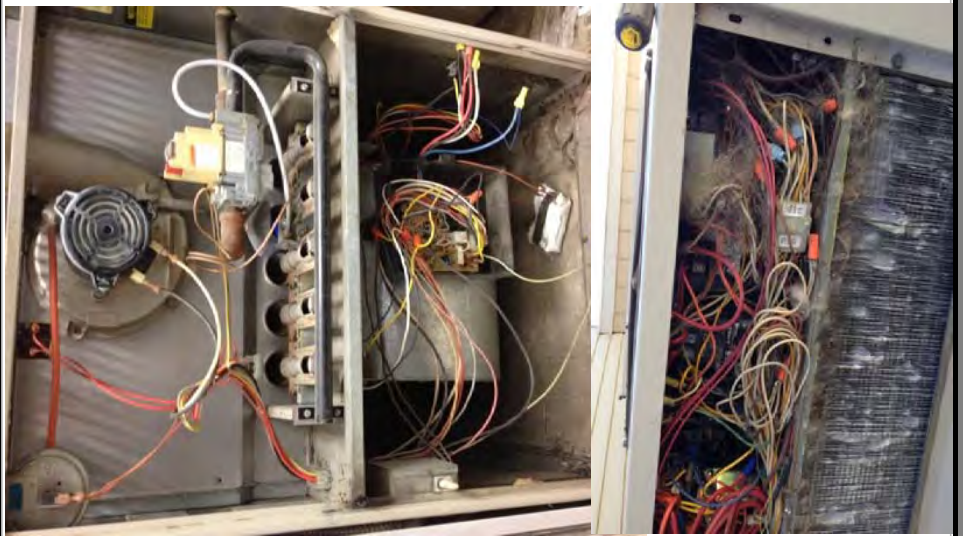
### Project or Equipment Identification

Project Name:	Golf Course Clubhouse HVAC
Version of Request:	
Submitting Department/Division:	Public Works - Facilities
Impacted Departments/Divisions:	
Funding Source(s):	Percent
Golf Course	100%
Total Funding	100%
Department Priority	0

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	35,000	-	-	-	-	35,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	35,000	-	-	-	-	35,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

Replace one packaged roof top unit (RTU) and one furnace/air conditioning unit at clubhouse

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The RTU is 25 years old and has been poorly maintained. The existing unit is beyond the expected useful life (ASHRAE estimated lifespan is 15 - 20 years) and will require major work to make fully functional. A replacement will be energy efficient and reliable. The smaller furnace/air conditioning unit is inefficient, has been poorly maintained and lacks several safeties, which protects expensive components from failure when less expensive components fail. The alternative is spend a large amount of money making these units operational and safe, with the risk that other components will soon fail after the repairs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Xcel Energy rebates are available for the installation of equipment that meets high energy efficiency standards. New equipment will initially reduce maintenance costs and will over its operational lifespan reduce energy costs if properly maintained.

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Chemical Storage Building	Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Beyond 5 Years
Version of Request:	4/1/2014	Land Acquisition	-	-	-	-	-	-
Submitting Department/Division:	Parks & Recreation	Design & Engineering	-	-	-	-	-	-
Impacted Departments/Divisions:	Golf Course	Other Prof Services	-	-	-	-	-	-
Funding Source(s):		Construction	-	35,000	-	-	-	-
Golf Course		Other	-	-	-	-	-	-
		Capital Equipment	-	-	-	-	-	-
		Total Project Costs	-	35,000	-	-	-	35,000
		Grant(s) or Other	-	-	-	-	-	-
		Project Revenue	-	-	-	-	-	-
		Impact to Annual	-	-	-	-	-	-
		Maint/Op Costs	-	-	-	-	-	-
Total Funding								
Department Priority								

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
**Self Contained chemical storage facility and filling station to properly store and load chemicals. Facility is prefabricated to meet safety and environmental standards.**

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Compliance with all hazmat, fire protection, groundwater protection, Department of Homeland Security, OSHA and EPA codes and regulations can be achieved with the purchase of the storage facility. Chemicals are currently stored within the golf course maintenance facility and does not meet current hazmat storage codes.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

**General building maintenance will be required.**

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

### Project or Equipment Identification

Project Name:	Golf Course Irrigation Pump & Motor Maintenance
Version of Request:	4/1/2014
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	Golf Course
Funding Source(s):	Percent
Golf Course	100%
Total Funding	100%
Department Priority	22

### Estimated Expenditure Schedule

Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	30,000	-	-	-	30,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Project Costs	-	30,000	-	-	-	30,000	-
Grant(s) or Other							
Project Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Op Costs	-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
 Rebuild of the pumps by replacing shafts and bowls and rewind of motors and bearing replacement to maintain optimal performance.

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

Rebuild and rewind of the pumps and motors for the irrigation system assures efficient operation and controls wear and tear on equipment. Maintains pump efficiencies for electrical consumption to maintain electrical operation costs.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
 Annual service helps extend periodic overhauls for the system at a cost of +/- \$1,200 but does not account for debris in source water that can damage pump components.



## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Golf Course Clubhouse Landscape	Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Version of Request:	4/1/2014	Land Acquisition	-	-	-	-	-	-
Submitting Departments/Division:	Parks & Recreation	Design & Engineering	-	-	-	-	-	-
Impacted Departments/Divisions:	Golf Course	Other Prof Services	-	-	-	-	-	-
Funding Source(s):	Percent	Construction	-	-	10,000	-	-	10,000
Golf Course	100%	Other	-	-	-	-	-	-
		Capital Equipment	-	-	-	-	-	-
		Total Project Costs	-	-	10,000	-	-	10,000
		Grant(s) or Other	-	-	-	-	-	-
		Project Revenue	-	-	-	-	-	-
		Impact to Annual	-	-	-	-	-	-
		Maint/Op Costs	-	-	-	-	-	-
Total Funding	100%							
Department Priority	40							

### Project Location Map, Equipment Identification Photo, or Other



396

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:  
**General landscape improvements to clubhouse and parking area to improve first impression.**

Please describe why this project is needed, how it supportst City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:  
**Sod and plant material replacement and additions along with irrigation system improvements will enhance the aesthetics of the property.**

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:  
**Standard maintenance procedures in place for maintenance of the landscape.**

## Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		Estimated Expenditure Schedule						
Project Name:	Workstation/Server Replacement/Upgrades	Year 1	Year 2	Year 3	Year 4	Year 5	Five-Year Total	Beyond 5 Years
Version of Request:	18-Apr-14							
Submitting Departments/Division:	Information Technology							
Impacted Departments/Divisions:	IT, All Departments							
Funding Source(s):	Percent							
Capital Projects	100%							
Total Funding	100%							
Department Priority	Medium							
Equipment or Project Costs		Year 1	Year 2	Year 3	Year 4	Year 5	Five-Year Total	Beyond 5 Years
Land Acquisition		-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-	-
Other Prof Services		-	-	-	-	-	-	-
Construction		-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-
Capital Equipment		60,000	-	35,000	35,000	35,000	165,000	-
Total Project Costs		60,000	-	35,000	35,000	35,000	165,000	-
Grant(s) or Other								
Project Revenue		-	-	-	-	-	-	-
Impact to Annual								
Maint/Op Costs		-	-	-	-	-	-	-

### Project Location Map, Equipment Identification Photo, or Other



(Map or Photo)

### Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

"D" calls for "Adjusting the Hardware Replacement Schedule". Beginning in 2015, IT plans to begin staggering workstation replacement to get on a four year schedule where one quarter of the organization is replaced every year. After the 2015 purchase, Public Works and Planning-Building Safety will begin the schedule in 2017 since they were upgraded last in 2013.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

This project is needed to spread City upgrades across a four year schedule, replacing a quarter of the workstations every year starting in 2017.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:

Ongoing vendor maintenance and support cost would be purchased at time of procurement for four (4) year.



## Five-Year Capital Improvement Program

# Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification	
Project Name:	Fleet Replacement Vehicles
Version of Request:	
Submitting Department/Division:	Public Works - Operations
Impacted Departments/Divisions:	P.W. Fleet Management
Funding Source(s):	Percent
Fleet Management	100%
Total Funding	100%
Department Priority	1

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment		61,500	28,400	28,900		118,800
Total Project Costs		61,500	28,400	28,900	-	118,800
Grant(s) or Other Project Revenue	-	-	-	-	-	-
Impact to Annual Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



398



2015

2016

2.5 ton dump/replaces 3203

2017

3/4 ton 4X4/replaces 3206

2018

3/4 ton pickup/replaces 3209

2019

## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

The 2016 project is to budget for the purchase of a 2.5 ton dump truck, this vehicle will replace a 1 ton dump truck and will be equipped with a plow and sander. 2017 and 2018 vehicles are general use pickups used by city staff for multiple assignments.

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:**

The Fleet Replacement Plan was developed to insure oversight and funding for replacement vehicles in the city fleet. Replacing operations vehicles as scheduled provides for planned depreciation and insures there is funding available for replacement vehicles. This vehicle will be used for snow removal, maintenance of city sanitary sewer, storm water maintenance and general use hauling.

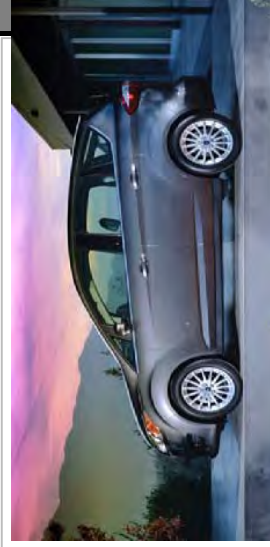
**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**

# Five-Year Capital Improvement Program Request for Capital Equipment or Capital Improvement Project

Project or Equipment Identification		
Project Name:	Fleet Replacement Vehicles	
Version of Request:	140707	
Submitting Department/Division:	Police	
Impacted Departments/Divisions:	P.W. Fleet Management	
Funding Source(s):	Percent	
Fleet Management	100%	
Total Funding	100%	
Department Priority	1	

Equipment or Project Costs	Estimated Expenditure Schedule					Beyond 5 Years
	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	199,000	116,500	169,500	190,500	190,500	866,000
Total Project Costs	199,000	116,500	169,500	190,500	190,500	866,000
Grant(s) or Other	-	-	-	-	-	-
Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



2015

- 3 Marked Patrol Vehicles \$ 167,730 State Bid Ford Interceptor + Equipment  
1 Parking Enforcement Vehicle \$ 36,000 State Bid Ford C-Max Hybrid + Equipment

2016

- 2 Marked Patrol Vehicles

2017

- 3 Marked Patrol Vehicles

2018

- 3 Marked Patrol Vehicles

2019

## Project or Equipment Description and Justification

Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:

This project is to budget for the replacement of vehicles in the police department fleet. Through a plan developed cooperatively between the Police Department and Public Works Fleet Manager, a plan to budget for replacement cost of vehicles and emergency equipment for those vehicles was developed. The funding for the police fleet replacement comes from depreciating vehicles in the police fleet on a continuing basis. In 2015, the police department would replace (3) Three Marked Patrol Vehicles and add (1) One Parking Enforcement Vehicle. The parking enforcement vehicle proposed would be a 2015 Ford CMAX Hybrid Gas/Electric Vehicle. The vehicle can be plugged into a 115V outlet and will achieve around 35 Miles before switching over to the gas feature. The price includes the plug in feature as well as costs for a small amount of emergency equipment.

Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:

The Fleet Replacement Plan was developed to insure oversight and funding for replacement vehicles in the city fleet. Replacing police vehicles as scheduled provides for planned depreciation and insures there is funding available for replacement vehicles in the police department fleet. Police vehicles are perhaps the most important piece of equipment used to meet the City objective of providing safe and effective public safety services to the citizens. Police vehicles are replaced based on a regular schedule to insure the equipment operates properly and the fleet is safe for officers and the public. Police Vehicles idle for much longer periods, are operated continuously for many hours per day, and are driven much harder than the average personal passenger vehicle. As such, the vehicles are replaced on a regular schedule while taking into consideration the use, age, mileage, and repair costs to each vehicle. The police department extends the service life of police vehicles as long as is practical.

Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and maintenance costs associated with this project: This project is funded through the Fleet Management Fund 068-110-55410-01 and grants are not available for the purchase of general fleet police vehicles. The vehicles purchased are depreciated through a planned schedule within the department budget in the line item 010-321-53950-00 for Vehicle/Equipment Replacement. Maintenance costs for the police

vehicles are included in the Public Safety Budget under Auto Expense- Parts and Repairs

# Five-Year Capital Improvement Program

Project or Equipment Identification	
Project Name:	Fleet Replacement Vehicles
Version of Request:	
Submitting Department/Division:	Parks & Recreation
Impacted Departments/Divisions:	P.W. Fleet Management
Funding Source(s):	Percent
Fleet Management	100%
Total Funding	100%
Department Priority	1

Estimated Expenditure Schedule						
Equipment or Project Costs	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019	Five-Year Total
Land Acquisition	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	-	-	-	-	-	-
Capital Equipment	50,000	25,000		57,800	72,900	205,700
Total Project Costs	50,000	25,000	-	57,800	72,900	205,700
Grant(s) or Other Project Revenue	-	-	-	-	-	-
Impact to Annual	-	-	-	-	-	-
Maint/Op Costs	-	-	-	-	-	-

## Project Location Map, Equipment Identification Photo, or Other



400

2015

Mini excavator/new to fleet

2016

1 small pickup/replaces unit 5316

2017

---

N/A2018

1/2 ton 2x4 pickup/replaces 5337

 $\frac{3}{4}tc$ 2019

1 ton dump truck/replaces unit 531

## Project or Equipment Description and Justification

**Please provide a general project description and include the cost allocation methodology if more than one funding source is requested:**

The 2015 project is to budget for the purchase of a mini excavator, this equipment will be primarily used at the Louisville cemetery, Louisville golf course and occasionally by other departments. The 2016, 2017, and 2018 projects are to replace vehicles in the fleet that are forecasted to meet either mileage or age requirements.

**Please describe why this project is needed, how it supports City-wide goals and objectives, what realistic options or alternatives have been considered, and what payback, or return on investment, has been calculated:**

The Fleet Replacement Plan was developed to insure oversight and funding for replacement vehicles in the city fleet. Replacing vehicles as scheduled provides for planned depreciation and insures there is funding available for replacement vehicles in the parks department fleet. Parks vehicles are replaced based on a regular schedule to insure the equipment operates properly and the fleet is safe for staff and the public.

**Please provide a description of any grants and/or other revenue associated with this project and the ongoing operational and /maintenance costs associated with this project.:**



# **2015 Annual Operating & Capital Budget**

## **Miscellaneous Tab**

**RESOLUTION NO. 69  
SERIES 2014**

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF LOUISVILLE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2015 AND ENDING ON THE LAST DAY OF DECEMBER 2015.**

**WHEREAS**, the City Council of Louisville has appointed the City Manager to prepare and submit a proposed budget to said governing body at the proper time; and

**WHEREAS**, the City Manager submitted a proposed budget to the City Council of Louisville on October 7, 2014, for its consideration; and

**WHEREAS**, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 21, 2014, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

**WHEREAS**, whatever increases may have been made in the expenditures, like increases have been made to revenue, or reserves have been used, so that the budget remains in balance, as required by law.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:**

**SECTION 1.** That the estimated revenue and expenditures for each fund as provided for in the budget are as summarized below in Schedule A.

**SECTION 2.** That the budget as submitted, amended, and herein summarized by fund, a copy of which is attached hereto and incorporated herein by this reference, hereby is approved and adopted as the budget of the City of Louisville for the calendar year beginning on the first day of January 2015 and ending on the last day of December 2015.

**SECTION 3.** That the budget hereby approved and adopted shall be signed by the Mayor and City Clerk and made a part of the public record of the City of Louisville, Colorado.



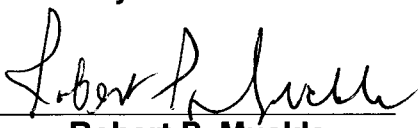
**Schedule A**

**City of Louisville, Colorado  
Summary of Budgeted Revenue, Expenditures, and Projected Changes to Fund Balances  
All Funds  
2015 Budget**

	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Capital Project Funds</b>	<b>Debt Service Fund</b>	<b>Enterprise Funds (Bdgt Basis)</b>	<b>Internal Service Funds (Bdgt Basis)</b>	<b>Total All Funds</b>
<b>Beginning Fund Balance</b>	<b>2,515,233</b>	<b>6,128,644</b>	<b>5,123,673</b>	<b>660,899</b>	<b>12,012,156</b>	<b>661,250</b>	<b>27,101,855</b>
<b>Revenue &amp; Other Sources:</b>							
Taxes	12,528,350	2,561,200	4,516,430	690,710	-	-	20,296,690
Licenses & Permits	1,331,980	52,520	-	-	2,000	-	1,386,500
Intergovernmental Revenue	1,105,180	466,070	3,445,240	-	500,000	-	5,516,490
Charges for Services	1,810,400	26,260	706,420	-	15,450,870	264,210	18,258,160
Fines & Forfeitures	227,470	-	-	-	-	-	227,470
Interest Earnings & Miscellaneous	248,470	37,400	70,000	5,000	181,700	6,000	548,570
Other Financing Sources	-	-	-	-	-	-	-
Interfund Transfers	250,000	897,850	1,200,000	-	1,721,000	-	4,068,850
<b>Total Revenue &amp; Other Sources</b>	<b>17,501,850</b>	<b>4,041,300</b>	<b>9,938,090</b>	<b>695,710</b>	<b>17,855,570</b>	<b>270,210</b>	<b>50,302,730</b>
<b>Expenditures &amp; Other Uses:</b>							
Administration & Operations	16,077,970	2,531,530	1,469,220	-	8,304,780	1,500	28,385,000
Debt Service	-	1,500	-	727,780	953,080	-	1,682,360
Capital Outlay	-	2,800,000	11,048,750	-	9,031,830	309,000	23,189,580
Other Financing Uses	-	325,200	-	-	-	-	325,200
Interfund Transfers	1,903,350	252,500	1,688,000	-	225,000	-	4,068,850
<b>Total Expenditures &amp; Other Uses</b>	<b>17,981,320</b>	<b>5,910,730</b>	<b>14,205,970</b>	<b>727,780</b>	<b>18,514,690</b>	<b>310,500</b>	<b>57,650,990</b>
<b>Ending Fund Balance</b>	<b>2,035,763.41</b>	<b>4,259,213.85</b>	<b>855,792.85</b>	<b>628,828.85</b>	<b>11,353,035.32</b>	<b>620,960.15</b>	<b>19,753,594</b>


**PASSED AND ADOPTED** this 3rd day of November 2014.

**City of Louisville**

By:   
**Robert P. Muckle**  
Mayor



**ATTEST:**

By:   
**Nandy Varra**  
City Clerk

**RESOLUTION NO. 70  
SERIES 2014**

**ANNUAL APPROPRIATION RESOLUTION FOR THE CITY OF LOUISVILLE,  
COLORADO FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2015  
AND ENDING DECEMBER 31, 2015.**

**WHEREAS**, the City Council has adopted the annual budget for the 2015 budget year and it is necessary to appropriate the revenues provided in the budget to and for the purposes described below.

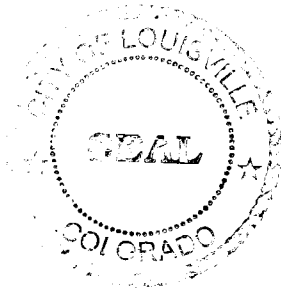
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF LOUISVILLE, COLORADO:**

**SECTION 1.** That out of the estimated revenue to be derived from all sources, as set forth in the 2015 budget, to be received into the funds listed below, which together with estimated reserves at January 1, 2015, make a total of estimated revenue and reserves, there is hereby appropriated to each such fund for the fiscal year beginning January 1, 2015, the amount listed as follows:

**Total 2015 Appropriations:**

<b>Fund Description</b>	<b>2015 Appropriation</b>
General	\$ 17,981,320
Urban Revitalization District	467,800
PEG Fees	15,040
Open Space & Parks	4,047,710
Conservation Trust - Lottery	406,300
Cemetery Perpetual Care	2,750
Cemetery	188,650
Historic Preservation	782,480
Capital Projects	13,713,070
Impact Fee	492,900
Debt Service	727,780
Water Utility	7,747,060
Wastewater Utility	5,613,630
Stormwater Utility	988,960
Golf Course	2,616,490
Solid Waste & Recycling Utility	1,548,550
Technology Management	60,750
Fleet Management	249,750
<b>Total Appropriations</b>	<b>\$ 57,650,990</b>

**PASSED AND ADOPTED** this 3rd day of November 2014.



**City of Louisville**  
 By: Robert P. Muckle  
**Robert P. Muckle**  
**Mayor**

**ATTEST:**

By: Nancy Varra  
**Nancy Varra**  
**City Clerk**

**RESOLUTION NO. 71  
SERIES 2014**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2014, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF LOUISVILLE, COLORADO FOR THE 2015 BUDGET YEAR.**

**WHEREAS**, the City Council of the City of Louisville has adopted the annual budget for the 2015 budget year in accordance with the Local Government Budget Law, on November 3, 2014; and

**WHEREAS**, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$2,382,169; and

**WHEREAS**, the amount of money necessary from property tax revenue to balance the budget for the estimated debt service payments of the approved bonded debt is \$701,233; and

**WHEREAS**, the 2014 net valuation for assessment for the City of Louisville as certified by the County Assessor is \$459,523,355; and

**WHEREAS**, the City of Louisville is exempt from the statutory property tax revenue limitation (5.5% limit) due to the voter approval of Ballot Issue 2A on November 6, 2001; and

**WHEREAS**, the City of Louisville is exempt from the fiscal year spending limitation imposed by Article X, Section 20, to the Colorado Constitution, approved by the voters on November 3, 1992, due to the voter approval of Ballot Issue 2A on November 6, 2001.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:**

**SECTION 1.** That for the purpose of meeting all general operating expenses of the City of Louisville during the 2015 budget year, there is hereby levied a tax of 5.184 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2014.

**SECTION 2.** That for the purpose of meeting payments for bonded indebtedness of the City of Louisville during the 2015 budget year, there is hereby levied a tax of 1.526 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2014.

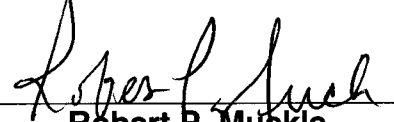
**SECTION 3.** That the City Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Boulder County, Colorado, the mill levies for the City of Louisville as herein above determined and set.

**PASSED AND ADOPTED** this 3rd day of November 2014.



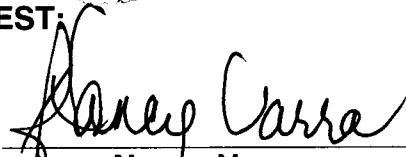
**City of Louisville**

**By:**

  
**Robert P. Muckle**  
**Mayor**

**ATTEST:**

**By:**

  
**Nancy Varra**  
**City Clerk**



**Accounting Period** - A period for which financial statements are prepared.

**Accounting Procedures** - All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control.

**Accounting System** - The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

**Accounts Payable** - A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government.

**Accounts Receivable** - An asset account reflecting amounts owing on open account from private persons or organizations for goods and services furnished by a government. Taxes and special assessments receivable are recorded and reported separately. Amounts due from other funds or from other governments are also reported separately.

**Accrual Basis** - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Accrued Expenses** - Expenses incurred but not due until a later date.

**Accumulated Depreciation** - A valuation account to record the accumulation of periodic credits made to record the expiration of the estimated service life of fixed assets.

**Advance Refunding Bonds** - Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of

the advance refunding bonds are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.

**Annual Budget** - A budget applicable to a single fiscal year.

**Appropriation** - A legal authorization granted by City Council for the funds of the city permitting expenditures and obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Assess** - To value property officially for the purpose of taxation.

**Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Assets** - Resources owned or held by a government, which have monetary value.

**Audit** - A methodical examination of utilization of resources. It concludes in a written report of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

**Audit Report** - The report prepared by an auditor covering the investigation made.

**Auditor's Opinion** - A statement signed by an auditor in which he/she states that he/she has examined the financial statements in accordance with generally accepted auditing standards (with exceptions, if any) and in which he/she expresses an opinion on the financial position and results of operations.

**BVSD** – Boulder Valley School District

**Balance Sheet** - The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date.

**Balanced Budget** – The City of Louisville has defined the term “balanced budget” as budgeted revenues meeting or exceeding budgeted expenditures. In some cases, *budget* expenditures has been replaced with *expected* expenditures in order to factor in “turnback”.

**Bond** - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or date. The difference between a note and a bond is the latter runs for a longer period of time and requires greater legal formality.

**Bond Issue** - A form of borrowing money for major capital projects. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

**Bonded Debt** - The portion of indebtedness represented by outstanding bonds.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years' actual revenues, expenditures, and other data used in making the estimates. The third part is composed of

drafts of the appropriation, revenue, and borrowing measures necessary to put the budget into effect.

**Budgetary Comparison** - Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Budgetary Expenditures** - Decreases in net current assets. In contrast to conventional expenditures, budgetary expenditures are limited in amount to exclude amounts represented by non-current liabilities. Due to their spending measurement focus, governmental fund types are concerned with the measurement of budgetary expenditures.

**CAFR** - Comprehensive Annual Financial Report.

**CRS** – Colorado Revised Statutes.

**Capital Budget** - A plan of proposed capital outlays and the means of financing them.

**Capital Outlay** - Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Projects Fund** - A fund created to account for financial resources to be used for

the acquisition or construction of major capital facilities.

**Carryover** - Amount of money remaining at the end of the preceding year and available in the current budget year.

**Cash** - An asset account reflecting currency, coin, checks, express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits. All cash must be accounted for as a part of the fund to which it belongs. Any restrictions or limitations as to its availability must be indicated in the records and statements. It is not necessary, however, to have a separate bank account for each fund unless required by law.

**Cash Balance** - The total cash within a specific fund.

**Cash Basis** - A basis of accounting under which transactions are recognized only when cash changes hands.

**Contingency** - Appropriation of funds to cover unforeseen events that may occur during the budget year.

**Cost Accounting** - That method of accounting which provides for assembling and recording all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

**Current Assets** - Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

**Debt** - An obligation resulting from the borrowing of money or from the purchase of

goods and services. Debts of governments include bonds, leases and notes.

**Debt Limit** - The maximum amount of gross or net debt which is legally permitted.

**Deficit** - (1) The excess of the liabilities of a fund over its assets; (2) the excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**Depreciation** - Financial mechanism to allocate the cost of a capital item over its service life. Also, the decrease in value of assets because of wear and tear, action of physical elements, inadequacy or obsolescence.

**Due From Other Fund** - An asset account used to indicate amounts owed to a particular fund by another fund in the same government for goods sold or services rendered. This account includes only short-term obligations on open account and not non-current portions of long-term loans.

**Due To Other Fund** - A liability account reflecting amounts owed by a particular fund to another fund in the same government for goods sold or services rendered. These amounts include only short-term obligations on open account and not non-current portions of long-term loans.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**EIS** – Environmental Impact Statement.

**EPA** – Environmental Protection Agency.

**Encumbrances** - An amount of money committed and reserved but not yet expended for the purchase of a specific good or service.

**Enterprise Fund** - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Expenditures** - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**Expenses** - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

**Fees** - A general term used for any charge levied by government associated with providing a service, permitting and activity, or imposing a fine or penalty. Major types of fees include water and sewer fees, liquor licenses, user charges, and building permits.

**Fiscal Policy** - The City Government's policies with respect to taxes, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year** - A 12-month period of which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets** - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

**Franchise** - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**FTE** - Full-time equivalent.

**Fund** - An accounting entity with a self-balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** - The fund equity of Governmental Funds.

**GASB** - The Governmental Accounting Standard Board.

**GOCO** - Greater Outdoors Colorado, funded through lottery proceeds.

**General Fund** - public safety, parks and recreation, public works, and administrative activities of the City, financed mainly by sales tax, property tax and transfers from other funds.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

**General Obligation Bonds** - Bonds for the payment of which the full faith and credit of the issuing government are pledged.

**Grants** - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

**ICBO** – International Conference of Building Officials.

**Improvements** - Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers.

**Intergovernmental Revenues** – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

**Internal Service Fund** - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

**Investments** - Cash and securities held for the production of revenues in the form of interest or dividends.

**Lease-Purchase Agreement** - Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

**Levy** - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

**Liabilities** - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

**Long-term Debt** - Debt with a maturity of more than one year after the date of issuance.

**MGD** – Million gallons per day (water treatment).

**Machinery & Equipment** - Tangible property of a more or less permanent nature, other than land or buildings and improvements thereon. Examples are machinery, tools, trucks, cars, furniture, and furnishings.

**Mill Levy** - Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent.

**NASD** – National Association of Securities Dealers.

**Net Income** - Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

**Non-Operating Revenues** - Proprietary fund revenues which are incidental to, or by-products of, the fund's primary service activities.

**O&M** – Operations and Maintenance.

**Object** - As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personal services, contractual services, materials, and supplies.



**Obligations** - Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**Ombudsman** – One appointed to investigate citizens' complaints.

**Operating Expenses** - Proprietary fund expenses which are directly related to the fund's primary service activities.

**Operating Income** - The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues** - Proprietary fund revenues which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

**Ordinance** - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

**Other Financing Uses** - Governmental fund operating transfers-out. Such amounts are classified separately from expenditures.

**PPM** – Parts per million (water treatment).

**Property Tax** - Annual charge to owners of real property, based on assessed valuation and the mill levy.

**Purchase Order** - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

**Refunding Bonds** - Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

**Reimbursements** - (1) Repayments of amounts remitted on behalf of another party; (2) interfund transactions which constitute reimbursements of a fund for expenditures or expenses initially made from it which are properly applicable to another fund - e.g., an expenditure properly chargeable to a Special Revenue Fund was initially made from the General Fund, which is subsequently reimbursed. They are recorded as expenditures or expenses (as appropriate) in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed.

**Reserve** - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Reserve For Debt Service** - An account used to segregate a portion of fund balance for Debt Service Fund resources legally restricted to the payment of general long-term debt principal and interest amounts maturing in future years.

**Reserve For Encumbrances** - An account used to segregate a portion of fund balance for expenditures upon vendor performance.

**Resolution** - An order of a legislative body requiring less legal formality than an ordinance or statute.

**Restricted Assets** - Monies or other resources, the use of which is restricted by legal, policy, or contractual requirements. In governmental accounting, special treatments are applied to restricted assets arising out of revenue bond indentures in Enterprise Funds. These are sometimes also called restricted "funds" but such terminology is not preferred.

**Retained Earnings** - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

**Revenue Bonds** - Bonds whose principal and interest are payable exclusively from a specific revenue source.

**Revenues** - (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

**Risk Management** - A planning process to control costs and coverage in lieu of paying premiums to insurance companies.

**Sinking Fund** - Financial system to set aside sums of money on a regular basis to meet a future financial obligation.

**Special Assessment** - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Supplemental Appropriation** - An appropriation by the City Council when there is a need to transfer budgeted and appropriated moneys from one fund to another fund, or if, during the fiscal year, the governing body or any spending agency of such local government received unanticipated revenue or revenues not assured at the time of the adoption of the budget.

**TABOR** - Taxpayer Bill of Rights - An amendment to the State Constitution providing tax and spending limitations on local government.

**Tax Levy Ordinance** - An ordinance by means of which taxes are levied.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

**User Fees** - Charge to the benefiting party for the direct receipt of a public service.

**Working Capital** - The amount of current assets that exceeds current liabilities.